

**WATER CONSUMPTION CHARGES – REMISSION REQUEST
 AND TRADE WASTE FEE REMISSION REQUEST (if applicable)**

Council has a policy in place that allows for a measure of rates relief where an excessive water leak has been detected and prompt remedial action to repair the leak has been undertaken. The amount of remission will be based on the difference between the normal average consumption of the property prior to the leak, as deemed reasonable by Council and the consumption over and above that average. Ratepayers are limited to one application for a water leak remission within any one year period for a particular property. Re-occurring annual remission requests may be declined. **The ratepayer is responsible for water leaks and the usage on their property.**

Request for water charges remissions to be made - once the leak has been repaired and usage is back to normal

You are required to provide evidence that the leak has been repaired, this may include a copy of the plumbers account and to provide meter readings to show the usage is back to normal.

Name: _____ Phone no _____

Postal Address: _____

Email: _____ **WB** _____

Water Meter Address: _____ (if different from above)

NB: Did you receive an invoice for 'Trade Waste Volume Treatment'? Yes No (tick) if Yes it will be reassessed.

1. Your explanation / reason for a reassessment (or attached letter)

Sign: Date:

2. Overnight leakage test- Used to prove there is a leak and may be repeated to check if the leak has been successfully repaired. Take overnight readings and record below.

	Date	Time	Meter reading m3	Litres
A. Late at night				
B. Early Morning				
Subtract A from B (volume of water lost)				

One litre per hour indicates minimal loss, any more than 10 litres per hour indicates a significant leakage problem

3. Take readings to show usage is back to normal, at least 7 days apart if possible and record below.

For Office Use Only

N		U	
A		DD	
H		PC	
S		Penalty	

	Date	Time	Meter reading m3	Litres

Any queries please phone 07 348 4199 or email: info@rotorualc.nz