

Timeline

December 2014

- > Establishment of Rotoiti Rotomā Sewerage Steering Committee charged with finding a preferred option
- > Preferred option for a sewerage scheme for East Rotoiti and Rotomā was approved by Rotorua Lakes Council

2015 – Community updates distributed as part of Council's Long-term plan

February 2016 – Agreement with Haumingi 9B3B owners for Wastewater Treatment Plant site

April 2017 – Detailed Wastewater Treatment Plant and Land disposal system designed. (It will be located at Haumingi 9B3B)

From mid-January to March 2018:

- > Survey of all Rotomā properties (Identify a suitable STEP system site on each residential section)
- > Seek STEP installation sign-off from Rotomā No.1 Incorporation, which owns most properties in the area and leases to residents
- > Seek homeowners agreement on the STEP site on their property
- > Wastewater Treatment Plant construction begins from about late January, 2018

From March 2018:

- > Construction of wastewater pipeline from Rotomā to the Wastewater Treatment Plant begins

April to May 2018:

- > If homeowner disagrees with STEP location or have questions, you can contact the surveyor who may visit your home again if needed
- > The proposed installation location may be revised if appropriate

June to July 2018:

- > Hearing process may be held for residents who do not agree with STEP location

Leasehold properties

Council is mindful that most properties in this community are owned by Rotomā No.1 Incorporation. Council has asked Rotomā No.1 for permission to proceed with the installation of the STEP system on its lands and is also seeking your approval as the occupant to find a suitable location for STEP.

For additional information visit:

rotorualakescouncil.nz/rotoitirotomascheme

or if you want to organise an appointment with the surveyor, you can email us at info@rotorualc.nz or phone **07 348 4199**

**ROTORUA
LAKES COUNCIL**
Te kaunihera o ngā roto o Rotorua

We need your help!

Where do you want your STEP system?

**ROTORUA
LAKES COUNCIL**
Te kaunihera o ngā roto o Rotorua

Ngā mihi o te wā,

Just a reminder the Septic Tank Effluent Pumping (STEP) system is being installed at all properties in Rotomā. Rotorua Lakes Council wants to let you know, a surveyor will again be visiting your home in Rotomā from mid-January. The surveyor will be looking to find the best spot on your property to install the STEP system. STEP has been identified as the preferred option to treat the community's wastewater.

How does the STEP system work?



The STEP system comprises of a septic tank with a pump. It pre-treats wastewater. This is then pumped to a central piping network and on to the treatment plant. The outflow is highly treated at the treatment plant before it is released on to land.

What's coming up?

Surveyor visit: A surveyor will visit your home sometime between mid-January and March 2018 to assess your home and to see where STEP can be installed. The surveyor is resuming earlier assessment work carried out at your home. On arrival, the surveyor will knock on the door and ask to look around your property:

- > Once the correct location for the installation is found, the site will be measured (3m Length x 1.8m Wide x 1.65m Depth)
- > The preferred spot will be marked by a single wooden peg staked into the ground and will identify the centre point of where STEP will go

If you're not home, the surveyor will leave a note and business card after taking a look around your property, if possible, and will mark the proposed location for the STEP system with a single wooden peg. If your property has special requirements and you'd like to meet with the surveyor before the visit please feel free to contact Council to make an appointment.

Request for permission: After the surveyor has visited, you will receive a plan illustrating where STEP is proposed to be installed on your property along with a consent form.

If you agree to the location: Please sign the consent form and using the supplied prepaid postage send it back to Rotorua Lakes Council.

If you disagree or have questions/ concerns: Please contact the surveyor, who will leave their business card with you when they visit and whose number will also be enclosed in an upcoming correspondence (STEP location plan and consent form), to organise a meeting or another property visit.

The aim is to ensure your concerns about a preferred STEP location on your property are addressed.

If appropriate, the plan may be revised and sent to you to reconsider.

If agreement is not reached by this stage, a hearing may be scheduled in accordance with the Local Government Act to resolve matters. This process is expected to start from about June, 2018.

Snapshot of what's to come

January – March 2018

Rotorua Lakes Council is seeking permission from Rotomā No.1 to install STEP on properties it leases to a number of Rotomā residents.

Surveyor will visit all Rotomā homes to assess and mark the preferred proposed spot where STEP can be installed.

You are due to receive a plan illustrating where STEP would go on your property as well as a form asking for agreement to install it there.

If you lease your property, feel free to discuss the consent request with Rotomā No.1 before responding to Council. Council requires consent from both you and the incorporation about installing STEP.

Agree

Decline

You sign the agreement form and send back to Council

April – May, 2018

Contact surveyor to address concerns. If appropriate, the plan may be revised for you to reconsider.

Still disagree

June – July, 2018

A hearing will be scheduled