

Date: .....

TO: The District Licensing Agency  
 ROTORUA

This letter serves as a certificate for the purpose of s.100 (f) of the Sale and Supply of Alcohol Act 2012.

This certificate refers to a proposal to conduct the following business:

.....  
 Business name: .....  
 Address .....  
 Contact Person ..... Phone .....  
 Inspector ..... Time & date .....

**The building described above is:**

- a) New building.
- b) An existing building that will not have a change of use.
- c) An existing building that has undergone a "change of use".

Pass	Fail	N/A

State this new use .....

**The Building:**

- a) Has a current Building Warrant of Fitness.
- b) Has a CPU been issued / current (IQP engaged).

Pass	Fail	N/A

**The building described above is:**

- The "means of escape" are clear of obstructions
- Signage provided clearly showing the escape routes to the final exits.
- Signage provided clearly showing all accessible facilities (if applicable)

Pass	Fail	N/A

Site Instruction: .....

**Recheck required:** Yes/No (Circle as appropriate)

The requirements of the New Zealand Building Act 2004 has been achieved to satisfy Liquor Licence compliance.

Signed for and on behalf of the Council:

Name of Officer: .....  
 Signature: .....  
 Position Held: .....  
 Date Compliance Confirmed: .....

For office use only:			
Application No:		Date Received:	By:
Property File No:		Fees required / paid	\$112.50