# **COMMUNITY LEADERSHIP GROUP**

#### Contribution to outcomes

	Community Outcomes								
Activities within this Group	A safe and caring community	A community that respects its environment	A healthy community	A prosperous community	A community with excellent facilities and services	A community that values its living Maori culture	A leaming community	A "happening" community	
Democracy	✓	✓	✓	✓	✓	✓	✓	✓	
Kaupapa Maori	✓	<b>✓</b>	✓	✓	✓	✓	✓	✓	
Policy and Strategic Direction	✓	✓	✓	✓	✓	✓	✓	✓	

## **Overview of Group**

This group of activities underpins Council's democratic processes and provides the policy and priorities for strategic direction, advocacy, and delivery of services to best meet the community's needs.

The activities in this group are central to ensuring that Rotorua District Council's services are contributing towards the promotion of community outcomes and improving social, cultural, economic and environmental wellbeing for the people of the District.

# **Significant Negative Effects**

No significant negative effects have been identified in relation to this activity group.

# **Key Strategic Decisions**

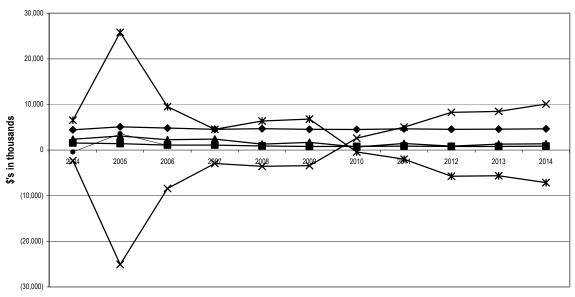
- Review of representation, including canvassing opinion for Maori representation for the 2007 elections.
- Shared services with other organisations and local authorities, or authorities of similar size.
- Emergence of Joint Committees with territorial and regional authorities.
- Development of the concept of "Destination Rotorua" across all of Council in addition to Tourism Rotorua.
- The increase in overall level of corporate debt to fund lakes sewerage schemes, Rotorua Regional Airport Ltd and other new capital works. Council is confident that it has provided a financially prudent balance between debt, intergenerational equity, the community's ability to pay and growth provisions.

## **Summary of Group Net Cost of Service**

For the year e	ending	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
30 June:	(thousands)	Annual Plan	Budget									
Democracy		2,018	2,340	2,270	2,272	2,368	2,240	2,262	2,335	2,234	2,225	2,354
Kaupapa		217	222	210	214	212	211	214	212	211	215	215
Support Serv	rices	9,727	10,893	11,039	11,211	11,573	11,338	11,455	11,488	11,301	11,576	11,567
Interest Expe	ense	3,563	4,598	5,734	6,240	6,631	7,120	7,396	7,320	7,050	6,652	6,207
Interest Rece	eived	(771)	(537)	(434)	(410)	(412)	(410)	(406)	(402)	(401)	(397)	(394)
Less Internal	Recoveries	(12,763)	(14,998)	(16,266)	(17,211)	(17,700)	(17,919)	(18,318)	(18,291)	(17,819)	(17,609)	(17,291)
Policy & Strat	tegic Direction	913	1,176	1,163	1,113	1,126	1,168	1,115	1,122	1,169	1,117	1,124
Net Cost Of	Service	2,904	3,694	3,716	3,429	3,798	3,748	3,718	3,784	3,745	3,779	3,782



# **Activity Group Income, Costs and Funding**



for the years ending 30th June



Revenue
General Funds
Sinking Funds

**Assets Used in Activity Group** 

Asset Type		Cost/Valuation	Accumulated	Book Value
,,	(thousands)		Depreciation	30 June 2003
Buildings		19,388	623	18,765
Computer Hardware		2,503	1,667	836
Computer Software		2,704	2,069	635
Furniture & Fittings		1,018	711	307
Land		8,561	0	8,561
Office Equipment		531	412	119
Plant & Machinery		746	302	444
	_	35,451	5,784	29,667

## **Activity Group Revenue Sources**

For the year ending 30 June:	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
(thousands)	Budget									
Interest and Dividends	536	434	411	412	410	408	405	405	401	400
Fees and Charges	845	651	676	440	360	360	440	360	360	440
Financial Recoveries	34	34	34	34	34	34	34	34	34	34
Total	1,415	1,119	1,121	886	804	802	879	799	795	874



# **Democracy**

### Overall aim of the activity

To provide strong representation and advocacy through open and transparent decision-making processes that seek to balance stewardship, growth and affordability, and ensures community involvement.

# Activity purpose – how and why we provide the service

This activity provides leadership for Council as an organisation, and political leadership for the district.

The political structure which provides a representative local government for the people of the Rotorua District is a Council consisting of a Mayor and 12 Councillors, representing four Wards. The Te Arawa Standing Committee has three representatives from Council and six representatives elected by Te Arawa and is a full Standing Committee of Council.

The Council provides a forum for debating how resources should best be allocated to meet community needs and aspirations, and makes decisions in this regard.

This activity comprises election costs, remuneration of members, policy formulation, costs of servicing Council meetings, District and civic functions, and specific archive requirements.

Allowance is made in this activity for the many costs associated with the statutory requirements of a Council conducting normal business.

Four staff are employed in meeting the administrative and secretarial needs of Mayor and Council.

# The activity contributes towards sustainable development by promoting the following community outcomes

A safe and caring community

A prosperous community

A community that respects its environment

A community that values its living Maori culture

A community with excellent facilities and services

A healthy community

A learning community

A "happening" community

This activity provides the governance structures to ensure that Council's decisions are made in relation to activities that are relevant to each of the community outcomes.

# Levels of service and targets

	-	How We Will Measure							
Key Result Areas	What We Will Do	2004/05	2005/06	2006/07	2007/08 to 2013/14				
Public approval for Council's policies and performance.	icies and performance. meetings have a quorum of members at the beginning, and for the duration of all meetings.		100% compliance	100% compliance	100% compliance				
	Councillors will collectively attend 95% of all full Council meetings by year end, where absences for officially sanctioned Council business will be taken into consideration.	95% compliance	95% compliance	95% compliance	95% compliance				
	Councillors will collectively attend 95% of all Committee meetings of which they are members by year end, where absences for officially sanctioned Council business will be taken into consideration.	95% compliance	95% compliance	95% compliance	95% compliance				



		How We Will Measure							
Key Result Areas	What We Will Do	2004/05	2005/06	2006/07	2007/08 to 2013/14				
	Where members have attended conferences as Council representatives, a written or verbal report will be provided at the next appropriate Committee meeting.	All conferences reported back to appropriate Committee.							
	Use a community survey as a method to gauge_public approval for the performance of the Mayor and Councillors.	NRB 75%Fairly good/very good rating or higher. Satisfaction with Mayor and Councillors is higher than average for peer authorities	NRB 75%Fairly good/very good rating or higher. Satisfaction with Mayor and Councillors is higher than average for peer authorities	NRB 75%Fairly good/very good rating or higher. Satisfaction with Mayor and Councillors is higher than average for peer authorities	NRB 75%Fairly good/very good rating or higher. Satisfaction with Mayor and Councillors is higher than average for peer authorities				
Ensuring that transparency and accountability in the decision making process is maintained at all times	Members will provide full disclosure of any conflict of interest where issues are being debated, and where they may have an interest greater than the public at large.	Members' Interest Register kept current, and maintenance of database for audit purposes	Members' Interest Register kept current, and maintenance of database for audit purposes	Members' Interest Register kept current, and maintenance of database for audit purposes	Members' Interest Register kept current, and maintenance of database for audit purposes				
Ensuring that the basis for the triennial elections is consistent with the wants of the community.	Conduct the 2004 triennial elections in accordance with the Local Government Act.	Elections held with no successful petition of enquiry.	N/A	N/A	Elections held with no successful petition of enquiry.				
	Review and determine the basis for the 2007 triennial election in accordance with the provisions of the Local Government Act.	N/A	N/A	To determine the basis of the 2007 triennial elections in accordance with relevant legislation.	To determine the basis of, and hold, the triennial elections that occur through this period.				

**Democracy 10 Year Activity** 

Cartha vaar	andina	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
For the year	ending		2005	2006	2007	2000	2009	2010	2011	2012	2013	
30 June:	(thousands)	Annual Plan	Budget									
Operations												
Expenses		2,018	2,420	2,270	2,272	2,448	2,240	2,262	2,415	2,234	2,225	2,434
Revenue		0	80	0	0	80	0	0	80	0	0	80
Net Cost		2,018	2,340	2,270	2,272	2,448	2,240	2,262	2,335	2,234	2,225	2,354
Capital												
Renewals												
General		2	12	6	5	12	6	5	12	6	5	12
Total Capita	al	2	12	6	5	12	6	5	12	6	5	12



**Assets Used in Democracy Activity** 

Asset Type	Cost/Valuation	Accumulated	Book Value
(thou	isands)	Depreciation	30 June 2003
Computer Hardware	20	11	9
Furniture & Fittings	260	260	0
Office Equipment	5	4	1
Plant & Machinery	3	3	0
	288	278	10

# Where will funding come from

#### Who benefits from the activity

- Entire community benefits from the ability to influence Council's decisions.
- Council benefits from clarity of community needs and wants.

#### Period of benefit

Benefits are ongoing with Council/public partnership.

#### Who creates need for the activity

- Need is created by entire community for knowledge of and involvement in Council decisions.
- Need is created by Council for guidance from the public in decision making.

### **Funding source**

Public 100%

#### Operational/Capital funding

Operating costs General rates 100% Capital Corporate funding 100%



# Kaupapa Maori

### Overall aim of the Activity

To create bridges of understanding between Council and the Maori community.

# Activity purpose - how and why we provide the service

This activity employs the Director Kaupapa Maori and its key outcome revolves around the following operation directions:

- Policy development which explicitly addresses issues of greatest importance for Tangata Whenua and Maori of the district.
- Enhancement of the social, cultural and economic wellbeing of Tangata Whenua and Maori in the district.
- Provision of expert advice and assistance in the development of appropriate policies to promote and enhance the efficient employment and management of Tangata Whenua resources consistent with the environmentally prudent development of all the district resources.
- Ensuring that the specific interests of Tangata Whenua and Maori are included in relevant areas of the Council's core business.
- Ensuring that the specific needs and values of Tangata Whenua and Maori are taken into account in the formulation of Council policy.
- Fostering positive partnership between Tangata Whenua and Maori, and the Council.
- Encouraging and improving the awareness and understanding of appropriate Maori perspectives within Council.

- Assisting the facilitation of Council and Te Arawa relationships through appropriate protocols.
- To manage Council's relationships with Te Arawa and Tangata Whenua; to provide advice to the organisation (RDC).
- Forging/creating a better relationship amongst the Mayor, Chief Executive, staff and Tangata Whenua.
- To increase the organisation's capacity to align with Maori through joint projects.
- To develop and implement cultural training.
- To provide leadership at a senior management level.
- To advise and guide the organisation internally on Tikanga and Maori protocol and culture.

# The activity contributes towards sustainable development by promoting the following community outcomes

A safe and caring community
A prosperous community
A community that respects its environment
A community that values its living Maori culture
A community with excellent facilities and
services

A healthy community
A learning community
A "happening" community

This activity supports Council in promoting all community outcomes.

# **Levels of Service and Targets**

			How We V	Vill Measure	
Key Result Areas	What We Will Do	2004/05	2005/06	2006/07	2007/08 to 2013/14
The inclusion of a Maori perspective in existing Council policies.	Have all new relevant Council policies assessed from a Maori perspective.	100% compliance	100% compliance	100% compliance	100% compliance
Understanding of Maori cultural values in areas of Council core business including Te Reo Maori and Tikanga Maori will be encouraged.	Have management approved training programmes in Te Reo Maori and Tikanga Maori including Waiata available to staff and Councillors each year.	Available by 31.12.04	Available by 31.12.05	Available by 31.12.06	Available by 31.12.07-13



		How We Will Measure							
Key Result Areas	What We Will Do	2004/05	2005/06	2006/07	2007/08 to 2013/14				
Working with Maori of the District to facilitate appropriate policies.	Iwi Management Plans will be supported and approved where requested.	Plans supported and completed when requested by 30.06.05.	Plans supported and completed when requested by 30.06.06.	Plans supported and completed when requested by 30.06.07.	Plans supported and completed when requested by 30 June each year.				

Kaupapa Maori 10 Year Activity

For the year end	ding	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
30 June	(thousands)	Annual Plan	Budget									
Operations												
Expenses		217	222	210	214	212	211	214	212	211	215	215
Revenue		0	0	0	0	0	0	0	0	0	0	0
Net Cost		217	222	210	214	212	211	214	212	211	215	215
Capital												
Renewals												
General		5		8	5		8	5		8	5	5
Total Capital		5	0	8	5	0	8	5	0	8	5	5

**Assets Used in Kaupapa Maori** 

Asset Type	Cost/Valuation	Accumulated	Book Value
(thousands)		Depreciation	30 June 2003
Computer Hardware	14	7	7
Computer Software	1	1	0
	15	8	7

# Where will funding come from

#### Who benefits from the activity

Council benefits from clarity of community needs and wants.

#### Who creates need for the activity

Need is created by Council for guidance from public in decision making.

### **Funding source**

It is considered that the benefits of expenditure on the provision of this service are entirely public in nature.

#### Operational/Capital funding

Operating costs General rates 100%
Capital Corporate funding 100%



# **Policy and Strategic Development**

## Overall aim of the Activity

To guide the organisation with inspiring competent leadership and direction.

# Activity purpose - how and why we provide the service

This activity ensures the implementation of corporate policies and activities determined by the democratic processes.

The Local Government Act (LGA 2002) puts a new rigor on how decisions are made and hence policy developed. Coupled with this is the long list of policy areas that both Council and Management have requested. The areas exceed our resources in the short term and therefore some prioritisation is required.

In order to get some corporate priorities, there is a need to have a full understanding of:

- what policies have been identified for development,
- timing when the policy is needed,
- · resources requirements.

To do this in an integrated way is important. This will ensure a greater likelihood of compliance with the LGA

2002, more efficiency and effectiveness, and a transparent prioritisation system. It is believed that by centralising the overview of policy development and giving greater attention to allocating the necessary resources, more informed decisions can be made.

# The activity contributes towards sustainable development by promoting the following community outcomes

The activity supports Council in promoting all community outcomes by providing strategic directions.

A safe and caring community
A prosperous community
A community that respects its environment
A community that values its living Maori culture
A community with excellent facilities and services
A healthy community
A learning community
A "happening" community

# **Levels of Service and Targets**

		How We Will Measure					
Key Result Areas	What We Will Do	2004/05 2005/06		2006/07	2007/08 to 2013/14		
Community participation in setting strategic direction.	Identify and review Community Outcomes on behalf of community.	Link activities in LTCCP to prioritised Community Outcomes	Re-identify Community Outcomes	Link activities in LTCCP to prioritised Community Outcomes	Re-identify Community Outcomes before 2011/12		
	Consult with public on Draft LTCCP.	Draft LTCCP and summary for consultation minimum 1 month.	N/A	Draft LTCCP and summary for consultation minimum 1 month.	Draft LTCCP and summary for consultation minimum 1 month every 3 years.		
	Outcomes monitoring framework.	Framework developed in consultation with community and monitoring initiated 31.12.04.	N/A	N/A	N/A		



		How We Will Measure					
Key Result Areas	What We Will Do	2004/05 2005/06		2006/07	2007/08 to 2013/14		
	Facilitate Integrated Outcomes Plan.	N/A	Plan completed and publicly available 30.08.05.	N/A	N/A		
Community informed and consulted on major policies, decisions, projects and activities.	Publication of Council/Community news paper .	At least 4 issues per year.					
	Question residents on approval/disapproval of Council decisions/actions.	Less than 35% of NRB respondees disapprove of recent decisions/ actions.					
	Report to community on progress towards Community Outcomes.	N/A	Report to community by 01.12.05.	N/A	Report to community by 01.12.08 and 2011.		
Council performance monitored and reported back to community.	Report to the public against LTTCP and Annual Plan financial and non financial	Report adopted by 30.10.04.	Report adopted by 30.10.05.	Report adopted by 30.10.06.	Report adopted by 30 October each year. Unqualified Audit opinion.		
	targets in accordance with the Local Government Act.	Unqualified Audit opinion.	Unqualified Audit opinion.	Unqualified Audit opinion.			
	NRB survey used to gauge public perception of Council performance.	Survey completed and reported by 31.08.04.	Survey completed and reported by 31.08.05.	Survey completed and reported by 31.08.06.	Survey completed and reported by 31 August each year.		



# Policy and Strategic Development 10 Year Activity Incorporates Support Services, Interest and Internal Recoveries

For the year		2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
30 June:	(thousands)	Annual Plan	Budget									
Operations												
_												
Expenses		2,220	2,468	2,355	2,063	2,024	2,101	2,042	2,033	2,095	2,130	2,001
Revenue	_	1,551	1,336	1,119	1,120	806	804	800	796	795	791	788
Net Cost	_	669	1,132	1,236	943	1,218	1,297	1,242	1,237	1,300	1,339	1,213
Capital												
Renewals												
	stration Building											
	/Airconditioning	30	60	20	563		195		43	24	45	
Stategic Land		950	964									
Information T Hardware												
Servers	(Software/	346	710	445	286	564	645	286	700	445	286	219
Cost of Ariel	Photography	010	7.10	260	200	001	010	200	260	110	200	210
	Management -											
Financial	System	669	300									
Library - Air (	Conditioning	8			20		120				83	597
	Management -	50	400	400	400	400	400	400	400	400	400	400
Software	15. 1	50	130	130	130	130	130	130	130	130	130	130
Vaughan Roa Plant & Ed		0		12	8					10	198	
Intranet Rene		v	100	12	O					10	130	
General	5 TT 4.15	319	513	407	497	411	403	248	297	236	545	423
	proved Service											
	Management -											
Request for	or Service				300							
	Management -											
	re Housing			100	200							
Information N Web	Management -		200	200	100							
Rating datab	200		110	200	100							
Imaging	asc		110	700	300	200	200					
Total Capita		2,372	3,087	2,274	2,404	1,305	1,693	664	1,430	845	1,287	1,369
i otai Gapita	-	2,312	3,007	2,214	2,404	1,303	1,033	004	1,430	040	1,201	1,309

# Assets Used in Policy and Strategic Development Activity

		35,436	5,748	29,688
Plant & Machinery		746	302	444
Office Equipment		531	412	119
Land		8,561	0	8,561
Furniture & Fittings		1,018	711	307
Computer Software		2,703	2,068	635
Computer Hardware		2,489	1,632	857
City Focus		0	0	0
Buildings		19,388	623	18,765
(*	thousands)		Depreciation	30 June 2003
Asset Type		Cost/Valuation	Accumulated	Book Value



# Where will funding come from

#### Who benefits from the activity

- The entire community benefits from transparent Council goals, intended path to meet those goals and monitoring the progress.
- Council benefits from defined objectives and clear processes.

#### Period of benefit

Benefits are ongoing with the continued development of Council as an efficient organisation.

#### Who creates need for the activity

- Need is created by the entire community for a well structured, transparent and effective Council.
- Need is created by council to meet the expectation of the public, to be accountable to the community and efficiently process public inquiries.

#### **Funding source**

Public 100%

#### **Operational/Capital funding**

Operating costs General rates 100% Capital Corporate funding 100%

