

2022/23 FEES AND CHARGES

ANIMAL CONTROL	
Category	2022/23 Fee inc GST from 1 July 2022
Dog Registration	
Urban domiciled dog	\$110.00
Rural domiciled dog	\$79.00
Selected dog owner status dog	\$79.00
Rebate for de-sexed dog	-\$10.00
Rebate for superannuitant	-\$10.00
Penalty for late payment - urban dog	\$55.00
Penalty for late payment - rural dog	\$39.50
Replacement tag	\$10.00
Microchip Implant	\$30.00
Dog Impounding Fees	
First impounding	\$57.50
Second impounding	\$173.00
Third and subsequent impounding	\$195.00
Sustenance fee - per day	\$15.00
Seizure Fee	\$55.00
Kennel Licence (more than 2 dogs)	
Initial licence	\$73.50
Renewal of licence	\$37.00
Re-homing Fees	
Female dog	\$160.00
Male dog	\$113.00
Dog already de-sexed	\$98.00
Stock Release Fees	
Stock Release Fee	\$105.00
Collars for sale	
Toy dog	\$6.50
Small (narrow and wide)	\$8.30
Medium	\$10.00
Large	\$12.00
Bark Collar	
Purchase bark collar	\$40.00
Leads	
Narrow	\$10.50
Wide	\$11.00
Muzzles	
Wire	\$30.00
Leather and nylon mesh	\$20.00
Plastic: size 2	\$17.50
Size 3	\$18.50
Size 4	\$19.50
Size 5	\$21.00
Size 6	\$23.00
Size 7	\$24.50
Size 8	\$26.00
Size 9	\$27.00
Size 10	\$28.00

BUILDING SERVICES

On application for a Building Consent a lodgment fee is payable. Some types of Building Consents have a fixed fee, in which no further costs will be incurred. Other types require a lodgment fee, where further costs may be incurred depending on the time taken to process the consent.

The lodgment fee includes a review by other functions of council to ensure compliance with other relevant legislation, policies and bylaws. The fees also include our administration, and most of our processing costs. The lodgment fee is non-refundable. If applicable, any additional fees and levies will be charged on the granting of the consent.

Your consent will not be issued if there are outstanding fees.

Category	2022/23 Fee inc GST from 1 July 2022
Sundry Charges	
Record of Title	\$17.00
Compliance Schedule OR Amendment to Compliance Schedule	\$151.00
Building Warrant of Fitness - Annual Charge	\$163.00
Building Warrant of Fitness - Audit recheck	\$107.00
Additional/Re-inspections - 30 minutes	\$107.00
Inspection - 45 minutes	\$160.50
Inspection - 1 hour	\$214.00
Section 72 or 77 Notice	\$151.00
Certificate of Acceptance - Fee plus cost of BC/PIM. Normal PIM & Consent fees apply	\$600.00
Certificate of Acceptance - Processing fee per half hour	\$107.00
Compliance Notice issued under the Building Act	\$160.00
Certificate of Public Use (specific stand-alone inspection	\$281.00
Certificate of Public use in conjunction with Building Consent Application or scheduled inspection	\$107.00
Amendment/variation/waiver/modification or as built plans in relation to building consent (Lodgement fee only)	\$151.00
Re-site report for existing dwelling	\$240.00
Prior assessment of exempt work under 1st schedule (excl. item 2)	\$151.00
Prior assessment of exempt work under 1st schedule item 2 (discretionary exemption)	\$448.00
Building monthly statistics/book	\$34.00/book \$324.00/year
Copy of Compliance Schedule	\$34.00
Application for extension of time to complete consent	\$107.00
Scheduled Swimming Pools	\$129.00
Scheduled Swimming Pool additional/re-inspections	\$64.00
Lodging information relating to building consents completed by another BCA. Any time in excess of 2 hours will be charged separately	\$331.00
Application Fee for Fixed Cost Building Consents Only - No Project Information Memorandum supplied	
1F	
Minor Works: (single inspection)	\$441.00
- Solid fuel heater	
- Sanitary drainage work/connection	
- Garden shed	
- Solar water heater	
- Pool barrier	
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	(Add \$107.00 for in-built fires for 2nd inspection)	
2F	Outbuildings (Pre designed/kitset/proprietary without plumbing/drainage or fire wall – two inspections)	\$1,050.00
3F	Marquee	\$470.00
4F	Demolition + \$1000.00 damage bond	\$551.00
Lodgement Fee for Building Consents Only – No Project Information Memorandum supplied		
5L	Simple Building Work: <ul style="list-style-type: none"> - Retaining wall - Custom designed garages/carports/farm storage buildings with or without plumbing/drainage or fire wall - Pre designed/kitset/proprietary buildings with plumbing/drainage or fire wall - Pool with or without barrier - Conservatory - Level entry shower - Minor plumbing and drainage work - Decks 	\$772.00
6L	Residential - Alteration (includes relocated dwellings)	\$1213.00
7L	Residential - New	\$1,875.00
8L	Multi Residential/Commercial/ Industrial Alterations: (Add additional \$171.00 for each \$100,000 or part thereof in excess of \$300,000)	\$1,875.00
9L	Multi Residential/Commercial/ Industrial - New: (Add additional \$171.00 for each \$100,000 or part thereof in excess of \$300,000)	\$1,875.00
Project Information Memorandum (PIM)		
11P	Project Information Memorandum (stand alone). This fee will not be deducted from the Building Consent fees for categories 1 – 9	\$431.00

Additional costs

In addition to the above, other fees may be payable to cover additional processing time, inspections and the issuing of Certificates and the like. These will be itemised at point of approval of the consent.

Levies

1. Building Research Levy

A levy of \$1.00 for every \$1,000.00, or part thereof, of the project where the value of the project is \$20,000 or greater, this is collected on behalf of Building Research New Zealand.

2. Ministry of Business, Innovation & Employment (MBIE)

A levy of \$1.75 for every \$1,000.00 or part thereof of the project where the value of the project is \$20,000 or greater. This is collected on behalf of the Ministry of Business, Innovation & Employment.

Note:

- i) The above fees do not include for specialist checks or Peer reviews these will be in addition to the above at a direct cost and will be subject to a 10% surcharge.
- ii) Additional fees and charges may also be payable to other Departments of Council on matters relating to building consents.
- iii) Additional inspection fees may be payable for failed or additional inspections exceeding the number estimated at time of issuing the building consent.

CEMETERIES

Category	2022/23 Fee inc GST from 1 July 2022
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Cremation fees

Adults 13 yrs & over	\$546.00
Children 5-12 yrs	\$259.00
Children under 5 yrs	\$100.00
Use of Chapel (extra)	\$144.00

Disposal of Ashes fees

Columbarium Niche Wall - Single	\$265.00
Columbarium Niche Wall - Double	\$458.00
Granite Book (including plaque)	\$458.00
Granite Book (replacement plaque)	\$132.00
Ornamental Gardens Plot	\$458.00
Berm Lawn Plot	\$431.00
Burial in existing plot	\$132.00
Book of Memories Entry	\$70.00
Disinterment of Ashes	\$93.00

Burial fees

Purchase of Plot

Adult	\$2,192.00
Children (in area set aside)	\$1,906.00
Stillborn Memorial Wall	\$298.00

Burial Fees

Stillborn area	\$348.00
Children 12 yrs & under	\$348.00
Adults 13 yrs & over	\$574.00
Plot Maintenance	\$612.00
After Hours Fee (in addition to standard fees)	\$231.00

Fee to erect headstone (Memorial Permit Fee)

Fee to erect headstone (Memorial Permit Fee)	Incorporated in purchase fee
Fee to re-open plot (in addition to burial fees)	\$132.00
Fee for disinterment	\$4,326.00
Fee for re-internment (in addition to burial fees)	\$237.00
Registration of plots Ngati Whakaue (Kauae only)	\$92.00
Search fee for written extract	\$38.00
Discount for burial if family fills grave only	\$71.00

LAND INFORMATION MEMORANDUM (LIM)

Category	2022/23 Fee inc GST from 1 July 2022
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Residential	\$240.00
Commercial	\$294.00

A \$50 cancellation fee will apply if the application is cancelled within 24 hours, however if cancelled after 24-hours then no refund will be given. Applications will not be processed until the fee is received by Council.

LIBRARY

Category	Issue period	2022/23 Fee inc GST from 1 July 2022
Rental Items		
Adult Fiction (includes paperbacks)	3-weeks	Free
New Releases Books	10-days	\$3.00
New Releases DVDs and Magazines	10-days	\$3.00
Adult Magazines	1-weeks	\$1.00
Free Magazines	1-3 weeks	Free
DVD - Movies	2-weeks	\$3.00
DVD - TV Series	3-weeks	\$5.00
DVD - Childrens	1-week	\$2.00
Toys	1-week	\$1.50 - \$3.00
*Resident Senior discount applies to Adult magazines	1-week	\$0.50
Other Charges		
Hold (Reserve) Fee - applies to all adult items, toys and all DVDs	Per item	\$1.00
Interloans - applies to all items	All items	\$20.00
Lost or damaged items - replacement cost plus administration fee of \$3.00 for lost items		Actual costs
Interloans - Applies to all items - \$20.00		\$20.00
Lost or damaged items - Replacement cost plus administration fee of \$3.00 for lost items		Actual cost
Incorrectly returned items - A minimum charge of \$10 to cover postage costs will apply to books from other libraries returned by mistake to Rotorua Library.		\$10.00
Photocopying & Printing		
Black and white single sided page A4	Per page	\$0.20c
Colour single sided page A4	Per page	\$1.00
Black & White single sided page A3	Per page	\$0.40c
Colour single sided page A3	Per page	\$2.00
Microfiche & Reference printouts - A4	Per page	\$0.20c
Chromebox internet computers		Free
Wireless (WiFi)		Free
Scanning to email	Maximum 20 pages	Free
Meeting Spaces - not for profit hourly rates		
Community room	Hourly rate	\$15.00
Meeting room 1	Hourly rate	\$5.00
Meeting room 2	Hourly rate	\$12.00
Meeting room 3	Hourly rate	\$5.00
Meeting room 4	Hourly rate	\$12.00

Discovery space	Hourly rate	\$25.00
Meeting Spaces - commercial hourly rates		
Community room	Hourly rate	\$36.00
Meeting room 1	Hourly rate	\$10.00
Meeting room 2	Hourly rate	\$26.00
Meeting room 3	Hourly rate	\$10.00
Meeting room 4	Hourly rate	\$26.00
Discovery space	Hourly rate	\$55.00

LICENCING

Category	Frequency	2022/23 Fee inc GST from 1 July 2022
Inspection fee - all categories		
Inspection fee	Hourly	\$207.00
Food category		
New Food Control Plan	Hourly	\$207.00
Food control plan registration	Yearly	\$803.00
<i>Does not include new premises/FCP assistance</i>		
New national programme premises	One-off	\$381.00
National programme registration	Biannual	\$381.00
<i>Does not include new premises/NP assistance</i>		
Closed premises re-inspection	One-off	\$709.00
General category		
Amusement device	First device for 7-days	\$10.00
7-days		
Each additional device for first 7-days		\$2.00
Every additional 7-days (per device)		\$1.00
Health Premises category		
Funeral Directors and/or Mortuaries	Yearly	\$305.00
Offensive Trades	Yearly	\$331.00
Hairdressers	Yearly	\$231.00
Camping Grounds	Yearly	\$357.00
Transfer fee	One-off	\$89.00
Bylaw category		
Mobile Food Shop	Yearly	\$305.00
Mobile Shop Non-Food	Yearly	\$305.00
Mobile Shop Temp/One-off	Maximum of 3-consecutive days	\$142.00
Market Stalls	Yearly	\$305.00
Hawker or Itinerant Trader	Yearly	\$58.00
Food - Fenton Street and Ngongotaha Road	Yearly	\$2,005.00

	Monthly	\$168.00
Non-Food - Fenton Street and Ngongotaha Road	Yearly	\$1,796.00
	Monthly	\$152.00
Noise category		
First Noise Seizure	One-off	\$284.00
Second and subsequent Noise Seizure	One-off	\$452.00
Alcohol category		
Very High Risk	Annual	\$1,437.50
High Risk	Annual	\$1,035.00
Medium Risk	Annual	\$632.50
Low Risk	Annual	\$391.00
Very Low Risk	Annual	\$161.00
<i>Once-off Fee - payable every 3-years</i>		
Very High Risk Application	One-off	\$1,207.50
High Risk Application	One-off	\$1,023.50
Medium Risk Application	One-off	\$816.50
Low Risk Application	One-off	\$609.50
Very Low Risk Application	One-off	\$368.00
<i>Applicable and One-off Cost - events etc</i>		
Special Licence Application	One-off	\$63.25
Class 3 - Small event/s		
Special Licence Application	One-off	\$207.00
Class 2 - Medium Event/s		
Special Licence Application	One-off	\$575.00
Class 1 - Large Event/s		
Manager's Certificate Application	One-off	\$316.25
Temporary Authority	One-off	\$296.70
<i>Applicable and One-off Cost - events etc</i>		
Special Licence Application	One-off	\$63.25
Class 3 - Small event/s		
Special Licence Application	One-off	\$207.00
Class 2 - Medium Event/s		

MARKET FEES

Category	2022/23 Fee inc GST from 1 July 2022
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Farmers Market

Standard barrow, covered, no power	\$42.00
Standard barrow, covered, powered	\$47.00
Mobile unit, powered	\$47.00

Night Market

1.5m x 3m canopy arts	\$43.00
1.5m x 3m canopy food (powered)	\$88.00
3m x 3m canopy arts	\$81.00
3m x 3m canopy food	\$131.00
3m x 3m canopy (powered)	\$156.00
3m x 6m canopy food	\$194.00
3m x 6m canopy (powered)	\$219.00
Mobile food unit	\$79.00
Mobile food unit (powered)	\$93.00

PLANNING & DEVELOPMENT

These charges have been set under section 36 of the Resource Management Act 1991. The charges relate to services provided by the Rotorua Lakes Council. Charges are expressed as either a fixed fee or a deposit indicated by '*'. All charges are GST inclusive.

Deposits

Where a deposit applies Council will charge the actual and reasonable cost of the goods and services provided. Where costs exceed the deposit, by \$107.00, there shall be an additional charge. This charge shall be sourced from the Time Recording Sheet kept by the assessing planner.

Additional costs

Applicants shall be advised in advance of the methodology and estimate of the additional costs that may be levied. Applicants will also be advised at what stage in the process the additional charges are to be paid to the Council. The charge out rate for additional costs shall be \$214.00 per hour for professional staff time, and \$142.00 per hour for administrative time. Time charged will be sourced from the Time Recording Sheet maintained by the assessing planner.

Maximum costs

Any fee may be increased up to a maximum cost of \$45,000 in the case of a land use, subdivision consent or private plan change.

Refunds

Where the actual cost incurred for processing the consent is less than the deposit paid, a refund will be paid to the applicant where the difference is greater than \$107.00.

Category	2022/23 Fee inc GST from 1 July 2022
Notified Land Use	
Notified land use	*\$4,200.00 + M (includes public advertising costs)
Notified sign bond	Actual costs
Limited notified	*\$4,200.00+M
Statutory hearing fee	Actual cost
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual cost
Independent Commissioner rates: Chair Panel Member	Actual cost
M Monitoring charges @ \$214.00 per hour * Deposits when additional charges may apply ^ Accessory Building side and/or rear yard infringements plus affected parties	
Non-Notified Land Use	
Application for consents related to:	No charge
- Conservation, restoration, and protection of heritage buildings and features listed in Appendix 1	
- Conservation, restoration and protection of SNAs listed in Appendix 2; pest management tracks and walking tracks in SNAs	
Permitted Boundary Activity S87B	\$231.00
Controlled	\$1,050.00
Restricted/limited discretionary	*\$1,575.00+M
Non-complying	*\$1,575.00+M

Contribution to valuation for heritage and reserve purposes	*\$163.00
Certificate of title - per title	\$16.00
Financial contributions for reserves & heritage purposes	As valued
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs
Extension of time (S125)	*\$214.00
Cancellation of approval (S126)	\$214.00
Change/variation to conditions of consent (S127)	*\$1,050.00+M
Review of consent conditions (S128)	*\$1,050.00+M
M Monitoring charges @ \$214.00 per hour * Deposits when additional charges may apply ^ Accessory Building side and/or rear yard infringements plus affected parties	
Land Use Consent Monitoring	
Fee for all land use consents that require monitoring excluding Controlled Activities	*\$214.00 + M
SUBDIVISION	
Notified Subdivision	
Notified subdivision	*\$4,200.00 (includes public advertising costs)
Notified sign bond	Actual costs
Limited notified	*\$4,200.00
Statutory hearing fee	\$214.00
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs
Independent Commissioner rates: Chair Panel Member	Actual cost
M Monitoring charges @ \$214.00 per hour * Deposits when additional charges may apply	
Non-Notified Subdivision	
Controlled - including cross lease to freehold	*\$1,575.00
Controlled - cross lease amendment	*\$1,575.00
Restricted discretionary	*\$3,000.00
Discretionary	*\$3,000.00
Non-complying	*\$3,000.00
Survey plan approval (S223)	\$405.00
Compliance certificate (S224c)	\$405.00
Combined 223/224 applications	\$811.00
Engineering inspection and plan approval	\$405 min plus \$214 per hour for each hour exceeding 2 hours
Contribution to valuation for heritage & reserve purposes	*\$163.00
Financial contribution for reserves & heritage purposes	As valued
Additional consent fees, commissioning reports, peer review, photocopying & other costs related to consents	Actual costs

Bond for outstanding conditions	125% of actual cost of work
Maintenance Bond (defects liability period)	5% of cost of infrastructure works
* Deposits when additional charges may apply	
Other fees	
Cancellation of approval (S126)	\$214.00
Change/variation to conditions of consent (S127)	*\$1,000.00
Review of consent conditions (S128)	*\$1,575.00
Extension of time (S125)	*\$214.00
Right of way application	*\$811.00
Right of way certification (S348)	\$608.00
Variation or cancellation of consent notice where separate from subdivision application	*\$1,575.00
Section 226 application	*\$1,575.00
Preparation of bonds, consent notices, legal documents	*\$214.00
Easement approval, cancellation of right-of-way, amalgamation, encumbrance, easement, building line restriction where separate from subdivision application	*\$214.00
Compliance certificate (S139)	*\$811.00
Existing use rights certificate (S139A)	*\$811.00
Outline plan approval (S176A)	*\$811.00
Outline Plan Waiver (S176A) (includes Certificate of Title)	*\$214.00
Planning sale of liquor certificate	\$214.00
Overseas investment, motor vehicle dealers & other similar certificate	\$214.00
Applications for street naming	\$608.00
* Deposits when additional charges may apply	
Planning Advice	
Duty Planner – for general planning enquiries	No charge
"Pre application meetings – RLC encourages good development outcomes, achieved by engaging with developers during the early stage of the development process prior to lodging an application with Council. Pre-application meetings can be arranged with staff where the developer can discuss a proposal with key staff members."	\$214.00 per hour
<u>Actual and reasonable costs</u>	
Actual and reasonable costs will relate to any matters for which a charge is payable under section 36(1) of the Resource Management Act 1991, and will include costs incurred by Council in respect of staff time spent including; travel time, on-costing to cover overheads, internal processing and assessment costs, information management and record keeping, external assessment/audit or consultant costs, and any direct costs or disbursements.	
<u>Application of charges</u>	
A charge applies to each document required in the case of certificates and legal documents. A charge applies to each identifiable application of consent being applied for.	
<u>Monitoring charges</u>	

For all land use consents that require monitoring they will be charged a monitoring fee; this shall exclude all Controlled Inner City, Controlled and Restricted Discretionary applications. The monitoring fee is set at \$214.00 per hour, plus Actual Costs. A higher monitoring charge may be applied as a condition of consent to implement a specific monitoring programme, or to review particular complex consent conditions. The higher monitoring charge may be incorporated by way of condition of consent as either a fixed charge or as an annual charge where on-going monitoring is required.

Where no monitoring is required by the consent, or where resource consent has been declined, the monitoring charge will be refunded to the applicant.

Discount

Where land use and subdivision consents are not processed within statutory timeframes, the Section 36AA discount policy may apply. Discount will be calculated in accordance with the Council's policy on Discounting Administrative Charges Regulations 2010 and the regulation whichever is the most generous.

For further information about applicable fees please contact the Duty Planner on 07 348 4199

POLICY

Designations

Notice of requirement	*\$4,410.00
Alteration of designation	*\$4,410.00
Removal of designation	*\$1,103.00
Statutory hearing fee	Actual costs
Commissioning reports, peer review, photocopying and other costs related to designations process	Actual costs

Plan changes

Private plan change	*\$11,235.00
Statutory hearing fee	\$197.00
Commissioning reports, peer review, photocopying and other costs related to designations process	Actual costs

Policy Documents

District Plan text (hard copy)	\$190.00
District Plan maps (hard copy)	\$238.00
Lakes A zone text and maps	\$309.00
Copies of plan changes , variations and publication	Actual costs

TRADEWASTE

Category	2022/23 Fee inc GST from 1 July 2022
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Tradewaste Conditional Consents:

Consent Application/Renewal upon expiry (duration generally 5-years):	
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Low risk discharges including Geothermal and Temporary (includes inspection fee if required)	\$228
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Medium and High risk discharges including Tankered Discharges (Plus hourly rate after 4-hours plus inspection and consultation fees if required)	\$456
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Consent Variation:

Renew with variation as requested or required (Plus hourly rate after 1-hour plus inspection fees if required)	\$114
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Hourly Rate

	\$114
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Annual Charge

Low Risk	\$57
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Lincenced Tankered Waste Dischargers (plus any independent monitoring costs)	\$798
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Medium Risk (plus any independent monitoring costs)	\$1,026
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High Risk (plus any independent monitoring costs)	\$1,710
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Site Inspection Fees (per visit)

Low Risk	\$171
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Meidum and High Risk or Temporary discharges or non-compliance	\$245
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Treatment Charges

Volume charge (per m3)	\$3.14 per m3
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Tankered Waste & Septage (per m3)	\$78.50 per m3
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Nitrogen charge where applicable	\$58.31 per kg
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BOD charge where applicable	16.76 per kg
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Tradewaste Consents are used to specify pre-treatment and monitoring to reduce the risk to the sewage network and wastewater treatment plant. Fees and charges recover the costs associated with managing and treating tradewaste. Where consultants or independant monitoring is required the actual costs will be charged and recovered.

Tradewaste Officers assess the risk level based on the volume, constituents, pre-treatment and controls. Examples of possible risk levels are provided.

Low Risk - premises such as restaurants, marae, cafetaria where food is cooked/prepared with appropriate grease traps and maintenance; hotels where waste is predominantly sewage, covered garages and mechanic workshops with appropriate spill cleanup procedures.

Medium risk - forecourts with first flush to sewer; car and truck washing; swimming pool and spa facilities;

High Risk - septage; timber treatment; waste management/processing; dry cleaning; animal processing; electroplating; more than 5m³/day regardless of activity.

TRANSPORT

Category	2022/23 Fee inc GST from 1 July 2022
Road Corridor Request: Global 12 month	\$1,236
Vehicle Crossings: Application (Urban and Rural) Re-inspection	\$242 \$203
Utility work small: Varies <20m2	\$131
Utility work large: Physical works Re-inspections and Reinstatement Complaints	\$242 \$203
Overweight Permit: Process permits	\$131
TMP: TMP's processed TMP's not complied with	\$189
Road Stopping: Processing fee	Actual costs charged

WATER, WASTE WATER & STORMWATER

Category	2022/23 Fee inc GST from 1 July 2022
Application Fee for a connection to Water supply, Wastewater, Stormwater networks	\$114
Stormwater Licencing	
Application for new stormwater license (Plus hourly rate after 1 hour. Plus inspection fees if required)	\$228
Hourly Rate	\$114
Renewal Fee (Plus hourly rate after 1 hour. Plus inspection fees if required)	\$114
Hourly Rate	\$114
Annual Fee	\$57
Site Inspection Fee (per visit)	\$171
Special Meter Readings and Inspections	\$114
Installation of backflow preventors (as part of project):	
- 20mm medium risk	\$527
- 25mm medium risk	\$594
- 40mm medium risk	\$966
- 50mm medium risk	\$1,067
- 20mm high risk	\$1,296
- 25mm high risk	\$1,382
- 50mm high risk	\$1,967
Test for firefighting flow	\$337
Additional Services at hourly rate	\$114