



## Sustainability Corner

### Paper doesn't grow on trees!

In the Civic Centre alone, we buy 200 reams of A4 paper (100,000 sheets) and 20 reams of A3 paper (10,000 sheets) per fortnight at a cost of \$1,120. That is \$29,000 and 3 million sheets of paper per year!

New Zealand is a paper pulp producer, but we do not make the high quality stuff used in our printers. Currently, that paper comes from South Africa, and its production requires hard-wood fibres that you might prefer to be left as trees.

Here are some steps you can take to reduce paper use:

Think before you print. You really don't need a file copy of that 2-sentence email.

Double-side when printing. Council policy is that double-siding should be the default setting for your printer/photocopier. If not, IT to the rescue.

For drafts, use the 'print-2-pages-to-1' option.

If you did accidentally print to one side only, use the other side for the next draft. Or....

Look for the special collection box beside photocopiers this week for A4 paper printed to one side only. This paper is transformed by Photocopying Administration Assistant, Linda Towers, into note/ scribble pads for staff and available now. Just give Linda a call on extn 8139.



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