

# Minutes

## AUDIT & RISK COMMITTEE

meeting Monday 14 September 2020 at 10am  
Committee Room 1 Rotorua Lakes Council

MEMBERS PRESENT: Ms Brosnahan (Chair)  
Ms Stanway (Deputy Chair), Mayor Chadwick, Cr Donaldson  
Cr Raukawa-Tait, ~~Cr Tapsell~~, Mr Rolleston (Te Tatau o Te  
Arawa)

APOLOGIES: Cr Tapsell and Mr Williams

STAFF PRESENT: O Hopkins, Manager Corporate Planning & Governance;  
T Collé, Chief Financial Officer; C Tiriana, Manager CE Office;  
C Pirika, Risk & Reporting Lead; R Bird, People & Capability  
Manager; A Thomas, Health & Safety Lead; I Brell;  
Governance Support Advisor.

The meeting opened at 10.03am.  
The Chair welcomed members and staff.

**1. KARAKIA WHAKPUAKI  
OPENING KARAKIA**

Mr Rolleston opened the meeting with a Karakia.

**2. NGĀ WHAKAPAAHA  
APOLOGIES**

**RESOLVED**

That the apologies from Cr Tapsell and Mr Williams be accepted.

Cr Donaldson/Mr Rolleston  
CARRIED

**3. WHAKAPUAKITANGA WHAIPĀNGA  
DECLARATIONS OF INTEREST**

The Committee noted as interests; Cr Donaldson's appointment to the Governance Board of the Australian Police and Emergency Services Games and Ms Brosnahan as Chair of the Taitokerau Education Trust. Ms Brosnahan and Cr Donaldson both said there was no conflict of interest to the meeting.

**4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE  
URGENT ITEMS NOT ON THE AGENDA**

Ms Brosnahan advised she was stepping down from the Committee and would provide a review of her time here, at the end of the meeting.

**5. TE WHAKAŪ I NGĀ MENETI  
CONFIRMATION OF COUNCIL MINUTES**

5.1 Audit & Risk Committee meeting 15 June 2020

**Resolved**

**That the minutes of the Audit & Risk Committee meeting held 15 June 2020 be confirmed as true and correct.**

Mr Rolleston/Ms Stanway  
CARRIED

**6. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI  
RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLVED**

**That the Committee move into Public Excluded session.**

Mayor Chadwick/Ms Brosnahan  
CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
<p>CONFIDENTIAL MINUTES of previous meeting held 15 June 2020</p> <p>Goods and Services tax (GST) review</p>	<p>Protect information where making available would be likely otherwise to damage the public interest</p> <p>Protect the disclosure or use of official information for improper gain or improper advantage.</p>	<p>Section 48(1)(a) Section 7(2)(c)(ii) Section 7(2) (j)</p>
<p>Interim Audit Management Report Year End 30 June 2020</p> <p>Risk Deep Dive – Security of Staff &amp; public – Animal control, Dog Pound, Markets, Te Aka Mauri, Energy Events Centre</p> <p>Health, Safety and Wellbeing Annual Report 20119-2020</p>	<p>Protect the privacy of natural persons, including that of deceased natural persons.</p>	<p>Section 48(1)(a) Section 7(2)(a)</p>
<p>Risk Review</p> <p>Continuing Actions</p>	<p>Protect the disclosure or use of official information for improper gain or improper advantage.</p>	<p>Section 48(1)(a)</p>

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

9. RESOLUTION TO MOVE OUT OF PUBLIC EXCLUDED

**Resolved**

**That the Audit & Risk Committee move out of public excluded session.**

Ms Stanway/Cr Donaldson  
CARRIED

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The meeting closed at 12.35pm.

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To be confirmed at next Audit & Risk committee meeting

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