

Minutes

AUDIT & RISK COMMITTEE

meeting Thursday 3 December 2020 at 10am
Committee Room 1 Rotorua Lakes Council

MEMBERS PRESENT:	Mr Bain (Chair) Ms Stanway (Deputy Chair), Mayor Chadwick, Cr Raukawa-Tait, Mr Rolleston (Te Tatau o Te Arawa) -via audio visual
APOLOGIES:	Cr Tapsell
COUNCIL BUSINESS	Cr Donaldson
STAFF PRESENT:	G Williams, Chief Executive, O Hopkins, Manager Corporate Planning & Governance; T Collé, Chief Financial Officer: J Wilmoth, Finance Manager; C Pirika, Risk & Reporting Lead; I Brell; Governance Support Advisor.

The meeting opened at 10.03am.
Mayor Chadwick welcomed members and staff.

**1. KARAKIA WHAKPUAKI
OPENING KARAKIA**

Clark Pirika opened the meeting with a Karakia.

2 APPOINTMENT OF CHAIR

Mayor Chadwick welcomed Mr Bain and confirmed his appointment as Chair, Audit & Risk Committee.

Resolved

That the Committee approve the appointment of Mr Wallace Bain as the Chair of the Audit & Risk Committee

Moved: Mayor Chadwick
Seconded: Cr Raukawa-Tait

CARRIED

Mr Bain requested agenda item 9.1 be heard next.

9.1 AUDIT & RISK COMMITTEE MEMBERS INTRODUCTION

Committee members and the staff present introduced themselves. Chair, Mr Bain introduced himself.

3 NGĀ WHAKAPAAHA APOLOGIES

RESOLVED

That the apologies from Cr Tapsell be accepted and Cr Donaldson absence on council business be noted.

Moved: Mayor Chadwick
Seconded: Cr Raukawa-Tait

CARRIED

4 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Mayor Chadwick asked the following correction be made:
Cr Donaldson's advice of a new interest – Governance Board member of the 2020 Australasian Police & Emergency Services Games – was not included in this agenda's Table of Interest.

5. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Mr Bain asked if there were any urgent items not on the agenda that needed to be discussed. The members raised the following:

QE Trust

Judith Stanway advised she had been receiving emails from Graham Vaughn Jones concerning QE Trust and Council and could this matter be responded to by Rotorua Lakes Council staff.

Councillor Interest

Mayor Chadwick requested Cr Donaldson's interest regarding Mountain Bike Events Ltd Crankworx be changed to Administrative Chair from Director.

Media Coverage

Cr Raukawa –Tait asked if the media coverage Council receives could be discussed in terms of risk.

Whakaari/White Island

Mr Bain advised he would raise the Worksafe report regarding Whakaari/White Island.

6. TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF AUDIT & RISK COMMITTEE MINUTES

6.1 Audit & Risk Committee meeting 14 September 2020

Resolved

That the minutes of the Audit & Risk Committee meeting held 14 September 2020 be confirmed as true and correct with the following amendments:

Cr Donaldson was in attendance at the meeting 14 September 2020.

Cr Tapsell was absent and also shown as present.

Moved: Mayor Chadwick
Seconded: Ms Stanway

CARRIED

**7. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO EXCLUDE THE PUBLIC**

RESOLVED

That the Committee move into Public Excluded session.

Moved: Mayor Chadwick
Seconded: Ms Stanway

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES of previous meeting held 14 September 2020	Protect information where making available would be likely otherwise to damage the public interest	Section 48(1)(a) Section 7(2)(c)(ii)
Audit & Risk Committee introductions Risk Management Overview	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)
Annual Report Overview Audit & Risk Work Programme (2021)	Protect the disclosure or use of official information for improper gain or improper advantage.	Section 48(1)(a) Section 7(2)(c)(ii)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

RESOLUTION TO MOVE OUT OF PUBLIC EXCLUDED

Resolved

That the Audit & Risk Committee move out of public excluded session.

Moved: Mayor Chadwick
Seconded: Cr Raukawa-Tait

CARRIED

The meeting closed at 1pm

To be confirmed at next Audit & Risk committee meeting 7 April 2021

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