

Fees and charges

	Page
Animal control fees and charges	108
Building services fees and charges	110
Environmental health fees and charges	112
Resource Management Act fees and charges	116



Animal control fees and charges

Sources of Funding

Current sources of funding available for Animal Control, including relevant council funding policies as applicable are:

- Rates – 46% of this activity is funded from general rates.
- Dog Registration Fees – Fees set for the various categories of dogs as determined by council.
- Impounding Fees – Fees charged for the impounding and release of dogs and wandering stock.
- Infringement/Prosecution Fees – Fees collected from infringement offence notices issued under the Dog Control Act 1996 and from prosecutions lodged in the District Court for a variety of offences.

Current Level of Registration

As at 3 March 2014 a total of 11,040 dogs had been registered.

New Fee Structure

	2013/14	2014/15
Urban Domiciled Dogs	\$70.00	\$72.00
Rural Domiciled Dogs	\$43.00	\$44.50
Selected Dog Owner Status	\$43.00	\$44.50
Rebate for de-sexed dogs	\$10.00	\$10.00
Rebate for superannuitants	\$10.00	\$10.00
<i>Note – In terms of council policy only one of these rebates is able to be claimed.</i>		
Penalty for Late Payment		
- Urban Dog	\$35.00	\$36.00
- Rural Dog	\$22.00	\$22.20
Dog Impounding Fees:		
- First Impounding	\$50.00	\$55.00
- Second Impounding	\$150.00	\$154.50
- Third and Subsequent Impounding	\$170.00	\$175.00
Sustenance Fee (per day)	\$9.00	\$9.50
Microchip implant	\$20.00	\$20.00
Replacement Tag	\$7.00	\$7.20
Collars:		
- Toy Dog	\$6.00	\$6.30

	2013/14	2014/15
- Small	\$7.50	\$8.00
- Medium	\$9.00	\$9.50
- Large	\$11.00	\$11.50
- Extra Large	\$13.00	\$13.50
Leads:		
- Narrow	\$9.50	\$10.00
- Wide	\$10.00	\$10.50
Kennel Licensing:		
- Initial Licence	\$55.00	\$56.50
- Renewal of Licence	\$20.00	\$20.60

Re-homing Fees

Re-homing fees were first set in 1997 when council determined as a matter of policy all dogs to be re-homed from the pound would be either spayed or neutered before being released to their new owners.

Re-homing fees are fixed as follows:

	2013/14	2014/15
Female dog	\$145.00	\$149.00
Male dog	\$97.00	\$100.00
Already 'desexed' dog	\$68.00	\$70.00

Hire of Bark Collar

	2013/14	2014/15
Hire for seven (7) days	\$26.00	\$27.00
Purchase – Ag'tronics	\$192.00	\$198.00

Stock Impounding Fee

Stock impounding fees cover actual staff costs on a time involved basis.

- Callout Charges (minimum)

	2013/14 per two hours	2014/15 per two hours
7am to 6pm	\$106.00	\$109.00
6pm to 10pm	\$141.00	\$145.00
10pm to 7am	\$209.00	\$215.00
Weekends and Holidays	\$209.00	\$215.00

Where extra labour is used, this cost will be added to the above charges.



Animal control fees and charges

2. Transportation:

In addition, transport costs as charged by the service provider will be added.

3. Release Fee:

	2013/14	2014/15
Release Fee	\$32.00	\$33.00

This fee is charged to the owner of the stock when stock is released from the pound to cover time and vehicle expenses.

4. Poundage Fees:

	2013/14 per head	2014/15 per head
For every horse, donkey, cattle beast or deer	\$18.00	\$19.00
For every sheep, goat or pig	\$13.00	\$13.50

Note: Such costs for the above are to be increased if necessary to cover the actual labour and vehicle running costs and feeding of the stock. Any special food purchase e.g. pig pellets, hay etc, is to be charged directly against the animal which consumed it, as provided for by section 14(3) of the Impounding Act 1955.

(All fees include GST)



Building services fees and charges

Building Services has several key components including issuing building consents, inspecting and certifying building work and providing information or assistance to the public.

It is considered reasonable to charge the full cost of consents to those applying for them. However, those who receive consents should not pay for the cost of providing information to the general public. From analysis of services provided approximately 10% of staff time is involved in assisting public or the provision of public information. This means it is

reasonable to recover 90% of the total costs by way of user charges.

Fees are unchanged this financial year due to internal savings in overhead allocations. Minor consents will be charged on a fixed cost basis where applicable while for more complex projects additional processing and inspection fees will be assessed and calculated at the time of consent processing. The additional costs of gaining and maintaining accreditation will come from building consent and PIM (Property Information Memorandum) / TAR (Territorial Authority Review) fees.

Code	Category	Consent Fee 2013/14	PIM / TAR Fee 2013/14	Consent Fee 2014/15	PIM / TAR Fee 2014/15
FIXED COST BUILDING CONSENTS					
1	Proprietary garages, carports, playgrounds (2 inspections)	\$508.00	\$218.00	\$525.00	\$225.00
2	Proprietary garages with fire wall (3 inspections)	\$588.00	\$218.00	\$606.00	\$225.00
3	Proprietary farm buildings	\$677.00	\$218.00	\$700.00	\$225.00
4	Minor works (single inspection) – sewer connection, garden sheds	\$327.00	\$28.00	\$340.00	\$29.00
4a	Free standing solid fuel heater, gas or solar water heating, spa pool (Add half hour extra charge for in-built solid fuel heaters)	\$333.00	Nil	\$345.00	Nil
5	Minor works (2 inspections) – retaining walls, pergolas, , simple decks, conservatories,	\$508.00	\$218.00	\$525.00	\$225.00
5a	Plumbing and drainage alteration, accessible showers	\$588.00	Nil	\$606.00	Nil
6	Demolition – residential	\$340.00	\$43.00	\$350.00	\$44.00
7	Demolition – commercial	\$425.00	\$218.00	\$440.00	\$225.00
LODGEMENT DEPOSITS FOR BUILDING CONSENTS					
8	Custom designed garages, carports, farm buildings	\$463.00	\$218.00	\$477.00	\$225.00
9	Small projects (less than \$20,000) – shop fit outs, shop fronts, residential alteration altering footprint, complex decks,	\$545.00	\$218.00	\$562.00	\$225.00
9a	Internal residential alteration (less than \$20,000), alteration to a specified system (does not include change of use)	\$632.00	Nil	\$652.00	Nil
10	Subsidiary buildings (eg: sleepout)	\$545.00	\$218.00	\$562.00	\$225.00
11	Additions and alteration to residential buildings (over \$20,000)	\$796.00	\$218.00	\$820.00	\$225.00
12	New dwellings	\$1,042.00	\$578.00	\$1,074.00	\$596.00
13	Additions and alterations to commercial and industrial buildings (over \$20,000) (Add additional \$100.00 for each \$100,000 or part thereof in excess of \$300,000)	\$872.00	\$578.00	\$900.00	\$596.00
14	New commercial and industrial buildings (Add additional \$100.00 for each \$100,000 or part thereof in excess of \$300,000)	\$1,042.00	\$643.00	\$1,074.00	\$663.00



Building services fees and charges

Code	Category	Fees 2013/14	Fees 2014/15
OTHER SUNDRY CHARGES			
A	Certificate of title	\$15.00	\$15.00
B	Compliance schedule OR amendment to compliance schedule	\$117.00	\$121.00
C	Building Warrant of Fitness – annual charge	\$86.00	\$89.00
D	Building Warrant of Fitness – re check	\$85.00	\$88.00
E	Knock down swimming pool inspections per annum	\$71.00	\$74.00
F	Additional / re-inspections – 30 minutes	\$85.00	\$88.00
G	Inspection – 45 minutes	\$127.50	\$132.00
H	Inspection – 1 hour	\$170.00	\$176.00
I	Section 72 or 77 notice	\$117.00	\$121.00
J	Certificate of acceptance – lodgement fee	\$470.00	\$485.00
K	Certificate of acceptance – processing fee per half hour Normal PIM and consent fees apply	\$85.00	\$88.00
L	Notice to fix – issue and inspection	\$127.50	\$132.00
M	Certificate for public use	\$223.00	\$230.00
N	Certificate for public use in conjunction with building consent application	\$85.00	\$88.00
O	Amendment to issued building consent (lodgement only)	\$115.00	\$120.00
P	Re-site report for existing building	\$190.00	\$196.00
Q	Lodgement of independent reports on file/exemption application	\$115.00	\$120.00
R	Building services monthly statistics/yearly (one month) (yearly subscription)	\$24.00 \$256.00	\$25.00 \$265.00
S	Copy of compliance schedule	\$25.00	\$26.00
T	Application for an extension of time to complete consented work	\$85.00	\$88.00



Environmental health fees and charges

Food and Health Premises

Table 1 below sets out the different category of food premises that require registration/inspection, the existing fees, as well as the proposed fees for 2014/15.

Table 2 sets out the fees and charges for food premises falling into the Food Safety Programme category as well as those for Food Control Plans and Food Handler Guidance.

Table 3 sets out the fees and charges for non food health and bylaw licences and miscellaneous activities and duties.

Table 1

Food Premises

1. Food Premises

Pursuant to the Health (Registration of Premises) Regulations 1966, the following shall be the fees payable on application for Certificates of Registration and upon the issue, renewal and noting of certificates:

- i) **Category FP1A.** Premises required to be registered within the terms of the Food Hygiene Regulations. Some examples are restaurants, delicatessens and takeaway food premises.

Category FP1A	2013/14	2014/15
Application Fee	\$434.00	\$447.00
Transfer Notation	\$44.00	\$45.50

- ii) **Category FP1B.** Premises required to be registered within the terms of the Food Hygiene Regulations. Some examples are school canteens, fruit and vegetable shops, confectionery shops and health food shops.

Category FP1B	2013/14	2014/15
Application Fee	\$261.00	\$269.00
Transfer Notation	\$44.00	\$45.50

2. Other Food Premises

- i) **Category FP2A.** Premises used by the Crown and state owned enterprise; any partially exempt premises and some premises within the meaning of the Sale of Liquor Act. Some examples are sports clubs, service clubs, taverns, lodges and resorts.

Category FP2A	2013/14	2014/15
Application Fee	\$434.00	\$447.00
Transfer Notation	\$44.00	\$45.50

- ii) **Category FP2B.** Occasional food premises as defined by the Food Hygiene Regulations. Some examples are food kiosks and premises open on a seasonal basis.

Category FP2B	2013/14	2014/15
Application Fee	\$180.00	\$185.00
Transfer Notation	\$44.00	\$45.50

- iii) **Category FP2C.** Premises which are an off-licence within the meaning of the Sale of Liquor Act.

Category FP2C	2013/14	2014/15
Application Fee	\$261.00	\$269.00
Transfer Notation	\$44.00	\$45.50

- iv) **Category FP2D.** Any premises used as a warehouse, storeroom or similar for the storage of food, food packages and containers.

Category FP2D	2013/14	2014/15
Application Fee	\$113.00	\$116.00
Transfer Notation	\$44.00	\$45.50



Environmental health fees and charges

- v) **Category FP2E.** Premises which supply or sell food incidental to the rendering of a service and is not otherwise registered or licensed, e.g. a training facility.

Category FP2E	2013/14	2014/15
Application Fee	\$113.00	\$116.00
Transfer Notation	\$44.00	\$45.50

3. Miscellaneous fees

	2013/14	2014/15
New premises establishment fee	\$231.00	\$238.00
Inspection/re-inspection, redefinition inspection	\$231.00	\$238.00
Closed premises re-inspection	\$575.00	\$592.00
Transfer Notation (owner transfer) fee	\$44.00	\$45.50
Copy or re-issue of Certificate		
Registration of food vending machine	\$113.00	\$116.00
Keeper of mobile and travelling food shops	A) Fenton Street and Ngongotaha Road sites: i) \$1500.00 per year ¹ ii) \$150.00 per month, maximum of 3 consecutive months ¹ , plus one-tenth food premise registration per month B) Balance of Rotorua District \$213.00 per year ¹	A) Fenton Street and Ngongotaha Road sites: i) \$1545.00 per year ¹ ii) \$154.50 per month, maximum of 3 consecutive months ¹ , plus one-tenth food premise registration per month B) Balance of Rotorua District \$219.00 per year ¹
Food stall	As per Registration Risk Category	As per Registration Risk Category
Consultation and miscellaneous duties	Officer charge-out \$164.00 per hour plus disbursements	Officer charge-out \$169.00 per hour plus disbursements
Late payment fee	\$124.00	\$128.00

¹ Plus food premise registration fee



Environmental health fees and charges

Table 2

Food premises falling into the Food Safety Programme Category (e.g. 'off the peg' food control plans, food control plans and food handler guidance)

	2013/14	2014/15
Verification of Food Control Plan (Food Safety Programme)	Fixed fee of \$113.00 per application plus \$164.00 per hour thereafter	Fixed fee of \$116.00 per application plus \$169.00 per hour thereafter
Audit of Food Control Plan (Food Safety Programme)	Fixed fee of \$113.00 per application plus \$164.00 per hour thereafter	Fixed fee of \$116.00 per application plus \$169.00 per hour thereafter
New premises establishment fee	\$347.00	\$357.00
Inspection/re-inspection, investigation, redefinition inspection	\$231.00	\$238.00
Notation of transfer fee	\$44.00	\$45.50
Notation of minor food premise or activity	\$113.00	\$116.00
Consultation and miscellaneous duties	Officer charge-out \$164.00 per hour plus disbursements	Officer charge-out \$169.00 per hour plus disbursements
Notation of Food Control Plan Registration (handling fee)	\$113.00	\$116.00
Fee payable for cancellation and/or failed audit appointments to holder of FSP	-	\$116.00

Table 3

Health and bylaw licences and miscellaneous activities and duties

1. Funeral Directors and/or Mortuaries

Premises required to be registered within the terms of health (burial) regulations.

	2013/14	2014/15
Application Fee	\$170.00	\$175.00
Transfer Notation	\$44.00	\$45.50

2. Offensive Trades

Premises required to be registered within the terms of the Health Act.

	2013/14	2014/15
Application Fee	\$261.00	\$269.00
Transfer Notation	\$44.00	\$45.50

3. Hairdressers

Premises required to be registered within the terms of health (hairdressers) regulations.

	2013/14	2014/15
Application Fee	\$170.00	\$175.00
Transfer Notation	\$44.00	\$45.50

4. Camping Grounds

Premises required to be registered within the terms of camping ground regulations.

	2013/14	2014/15
Application Fee	\$251.00	\$259.00
Transfer Notation	\$44.00	\$45.50



Environmental health fees and charges

5. Miscellaneous Fees

	2013/14	2014/15
Keeper of mobile and travelling shops (non food)	A) Fenton Street and Ngongotaha Road sites: i) \$1500 per year ii) \$150 per month, maximum of 3 consecutive months B) Balance of Rotorua District \$213 per year	A) Fenton Street and Ngongotaha Road sites: i) \$1545.00 per year ii) \$154.50 per month, maximum of 3 consecutive months B) Balance of Rotorua District \$217 per year
Hawker (non food)	\$44.00	\$45.50
Itinerant trader (non food)	\$44.00	\$45.50
Stall (non food)	\$44.00	\$45.50
Bee keeping	\$44.00	\$45.50
Billiard room	\$113.00	\$116.00
Return of seized equipment	1 st \$179.00 2 nd \$337.00	\$185.00 \$347.00
New premise establishment fee	\$231.00	\$238.00
Transfer notation (owner transfer) fee Copy or re-issue of Certificate	\$44.00	\$45.50
Inspection/re-inspection, redefinition inspection	\$231.00	\$238.00
Consultation and miscellaneous duties	Officer charge-out of \$164.00 per hour plus disbursements	Officer charge-out of \$169.00 per hour plus disbursements
Late payment fee	\$124.00	\$128.00



Resource Management Act fees and charges

Matters relevant to all fees and charges

The following charges shall take effect from 1 July 2014. They have been set under section 36 of the Resource Management Act 1991. The charges relate to services provided by the Rotorua District Council. Charges are expressed as either a fixed fee or a deposit indicated by '*'. All charges are GST inclusive.

Deposits

Where a deposit applies Council will charge the actual and reasonable cost of the goods and services provided. Where costs exceed the deposit by \$87.50 (0.5 hour charge out rate), there shall be an additional charge. This charge shall be sourced from the Project Time Recording Sheet kept by the assessing planner.

Additional costs

Applicants shall be advised in advance of the methodology and estimate of the additional costs that may be levied. Applicants will also be advised at what stage in the process the additional costs are to be paid to the Council. The charge out rate for additional costs shall be \$175.00 per hour for professional staff time, and \$100.00 per hour for administrative time. This charge shall be sourced from the Time Recording Sheet maintained by the assessing planner.

Maximum costs

Any deposit may be increased up to a maximum cost of \$45,000 in the case of a land use, subdivision consent, or private plan change.

Refunds

Where the actual cost incurred for processing the consent is less than the deposit paid, a refund will be paid to the applicant where the difference is greater than \$87.50 or 0.5 hour charge out rate.

Actual and reasonable costs

Actual and reasonable costs will relate to any matters for which a charge is payable under Section 36(1) of the Resource Management Act 1991, and will include costs incurred by Council in respect of staff salaries and wages including; travel time and on-costed to cover overheads, internal processing and assessment costs, information management and record keeping, external assessment/audit or consultant costs, and any direct costs or disbursements.

Commissioning of reports or peer review

Where additional costs because of the commissioning of a report or peer reviews the actual and reasonable costs will be payable by the applicant subject to agreement under section 92 RMA. The reasons for the report or peer review will be discussed with the applicant and an estimate of the cost provided prior to engaging the work to be undertaken. The actual and reasonable costs passed on to an applicant will take into account matters stated in section 36(4)(b) and maybe reduced accordingly.

Application of charges

A charge applies to each document required in the case of certificates and legal documents. A charge applies to each identifiable application of consent being applied for.

Monitoring charges

For all land use consents that require monitoring they will be charged a monitoring fee, this shall exclude all CBD and Controlled Minor applications. The monitoring fee is set at \$175.00 per hour, plus Actual Costs. A higher monitoring charge may be applied as a condition of consent to implement a specific monitoring programme, or to review particularly complex consent conditions. The higher monitoring charge may be incorporated by way of condition of consent as either a fixed charge or as an annual charge where ongoing monitoring is required.

Where no monitoring is required by the consent, or where a resource consent has been declined, the monitoring charge will be refunded to the applicant.

Discount

Where land use and subdivision consents are not processed within statutory timeframes, the section 36AA discount policy may apply. Discount will be calculated in accordance with the Council's policy on Discounting Administrative Charges Regulations 2010 and the regulation whichever is most generous.



Resource Management Act fees and charges

Land Use Fees

Classification	2013/14	2014/15
NOTIFIED LAND USE		
Notified land use	*\$2,503.50+M	*\$2,500.00+M (includes public advertising costs)
Notified sign bond	\$67.00	\$69.00
Limited notified	*\$1,400.50+M	*\$2,000.00+M
Statutory hearing fee	\$170.00	\$175.00
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
NON-NOTIFIED LAND USE		
Application for consents related to conservation, restoration, and protection of heritage buildings and features listed in Appendix A (Operative) or Appendix 1 (Proposed) of the District Plan	No charge	No charge
Controlled CBD Design Guide	\$350.00	\$360.00
Controlled (minors)	\$350.00	\$360.00
Controlled	\$525.50	\$540.00+M
Restricted/Limited discretionary	*\$612.50+M	*\$811.00+M
Discretionary	*\$788.00+M	*\$811.00+M
Non-complying	*\$788.00+M	\$811.00+M
Contribution to valuation for heritage and reserve purposes	\$70.00	\$75.00
Certificate of title	\$15.00 per title	\$15.00 per title
Financial contributions for reserve and heritage purposes	As valued	As valued
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
Extension of time (s125)	\$170.00	\$175.00
Cancellation of approval (s126)	\$170.00	\$175.00
Change/Variation to conditions of consents (s127)	*\$509.50+M	*\$811.00+M
Review of consent conditions (s128)	*\$849.50+M	*\$811.00+M

Land Use Consent Monitoring

Classification	2013/14	2014/15
MONITORING FEE		
For all land use consents that require monitoring excluding controlled CBD and controlled (minors)	*\$170.00	*\$175.00

- M Monitoring charges @ \$175.00 per hour
 * Deposits when additional charges may apply



Resource Management Act fees and charges

Subdivision Fees

Classification	2013/14	2014/15
NOTIFIED SUBDIVISION		
Notified	*\$2,503.50+M	*\$2,500.00+M (includes public advertising costs)
Notified sign bond	\$67.00	\$69.00
Limited notified	*\$1,400.50+M	*\$2,000.00+M
Statutory hearing fee	\$170.00	\$175.00
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
NON-NOTIFIED SUBDIVISION		
Controlled, including cross lease to freehold	*\$907.50	*\$935.00
Controlled, cross lease amendment	*\$907.50	*\$935.00
Restricted/Limited discretionary	*\$907.50	*\$935.00
Discretionary	*\$1,072.50	*\$935.00
Non-complying	*\$1,072.50	*\$935.00
Additional lots	@\$58.00 per lots over 3	\$60.00 per lots over 3
Survey plan approval (s223)	\$330.00	\$340.00
Compliance certificate (s224c)	\$330.00	\$340.00
Combined 223/224 applications	Nil	\$510.00
Engineering inspection and plan approval	\$330 minimum plus \$170 per hour for each hour exceeding 2 hours	\$340 minimum plus \$175 per hour for each hour exceeding 2 hours
Contribution to valuation for reserves and heritage purposes	\$70.00	\$72.00
Financial contribution for reserves and heritage purposes	As valued	As valued
Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
Extension of time (s125)	\$170.00	\$175.00
Cancellation of approval (s126)	\$170.00	\$175.00
Change/Variation to conditions of consent (s127)	*\$495.00	*\$935.00
Review of consent conditions (s128)	*\$825.00	*\$935.00
Bond for outstanding conditions	125% of actual cost of work	125% of actual cost of work

M Monitoring charges @ \$175.00 per hour

* Deposits when additional charges may apply



Resource Management Act fees and charges

Other Fees

Classification	2013/14	2014/15
Right of way	*\$412.50	*\$541.00
Right of way certification (s348 LGA)	\$330.00	\$340.00
Variation or cancellation of consent notice (s221(3)) – where separate from subdivision application	*\$825.00	*\$935.00
Section 226	*\$825.00	*\$935.00
Preparation of bonds, consent notices, legal documents	*\$170.00	*\$175.00
Easement approval, cancellation of right-of-way, amalgamation, easement, building line restriction where separate from subdivision application	*\$170.00	*\$175.00
Compliance certificates (s139)	*\$525.50	*\$541.00
Existing use rights certificates (s139A)	*\$700.00	*\$541.00
Outline plan approval (s176A)	*\$436.50	*\$541.00
Planning sale of liquor certificate	\$170.00	\$175.00
Overseas investment, motor vehicle dealers, and other certificates	\$170.00	\$175.00
Applications for street naming	\$350.00	\$360.00

M Monitoring charges @ \$175.00 per hour

* Deposits when additional charges may apply



Resource Management Act fees and charges

Policy Fees

Classification	2013/14	2014/15
DESIGNATIONS		
Notice of requirement	*\$3,960.00	*\$3,960.00
Alteration of designation	*\$3,960.00	*\$3,960.00
Removal of designation	*\$990.00	*\$990.00
Statutory hearing fee	\$170.00	\$175.00
Commissioning reports, peer review, photocopying and other costs related to designations process	Actual costs	Actual costs
PLAN CHANGES		
Private plan changes	*\$9,990.00	*\$9,990.00
Statutory hearing fee	\$170.00	\$175.00
Commissioning reports, peer review, photocopying and other costs related to designations process	Actual costs	Actual costs
POLICY DOCUMENTS		
Operative District Plan text and maps on CD	\$45.00	\$46.00
Operative District Plan text (hard copy)	Actual costs	Actual costs
Operative District Plan maps (hard copy)	Actual costs	Actual costs
Proposed District Plan text and maps on CD	No charge	No charge
Proposed District Plan text (hard copy)	\$130.00	\$130.00
Proposed District Plan maps (hard copy)	\$105.00	\$105.00
Proposed District Plan text and maps (hard copy)	\$235.00	\$240.00
Operative Part 20 – Lakes A Zone text and maps on CD	\$35.00	\$36.00
Operative Part 20 – Lakes A Zone text and maps (hard copy)	\$275.00	\$280.00
Copies of plan changes, variations and publications	Actual costs	Actual costs

M Monitoring charges @ \$175.00 per hour

* Deposits when additional charges may apply

