

Fees and charges

Animal control fees and charges

Sources of Funding

Current sources of funding available for Animal Control, including relevant Council funding policies as applicable are:

- Rates – This activity is funded approximately 45% from general rates as per Council's Funding Policy.
- Prosecution Fees – Fees collected from prosecutions lodged for a variety of offences including infringement notices issued.
- Impounding Fees – Fees charged for the impounding and release of dogs and wandering stock.
- Dog Registration Fees – Fees set for the various categories of dogs as determined by Council.

Current Level of Registration

As at 13 February 2010 a total of 9,808 dogs had been registered.

Proposed New Fee Structure

	Existing Fees (excl GST)	New Fees (excl GST)
Urban Domiciled Dogs	\$60.00	\$52.44
Rural Domiciled Dogs	\$30.22	\$32.00
Selected Dog Owner Status	\$30.22	\$32.00
Rebate for de-sexed dogs	\$8.89	\$8.89
Rebate for superannuitants	\$8.89	\$8.89
<i>Note – In terms of Council policy only one of either of these rebates is able to be claimed.</i>		
Penalty for Late Payment		
- Urban Dog	\$25.78	\$26.67
- Rural Dog	\$15.11	\$16.00
Dog Impounding Fees:		
- First Impounding	\$44.44	\$44.44
- Second Impounding	\$110.22	\$113.78
- Third and Subsequent Impounding	\$128.89	\$133.33
Sustenance Fee (per day)	\$6.84	\$7.11
Microchip implant	\$17.78	\$17.78
Replacement Tag	\$5.69	\$5.78
Collars:		
- Toy Dog	\$4.53	\$4.89
- Small	\$5.87	\$6.22
- Medium	\$6.40	\$7.11
- Large	\$8.71	\$8.89
- Extra Large	\$10.58	\$10.67
- Nylon	\$8.44	\$8.89

	Existing Fees (excl GST)	New Fees (excl GST)
Leads:		
- Narrow	\$7.56	\$8.00
- Wide	\$8.00	\$8.44
Muzzles:		
- Nylon Mesh	\$15.20	\$15.56
- Wire	\$24.44	\$25.33
- Plastic – Size 2	\$14.04	\$14.67
3	\$15.11	\$15.56
4	\$16.36	\$16.89
5	\$16.53	\$16.89
6	\$17.78	\$18.67
7	\$20.27	\$20.89
8	\$20.98	\$21.33
9	\$21.33	\$22.67
10	\$22.40	\$23.11
Kennel Licensing:		
- Initial Licence	\$43.56	\$44.44
- Renewal of Licence	\$15.64	\$16.00

Re-Homing Fees

Re-homing fees were set in 1997 when Council determined that as a matter of policy all dogs to be re-homed from the pound would be either spayed or neutered before being released to their new owners.

It is proposed that re-homing fees remain as follows:

	Existing Fees (excl GST)	New Fees (excl GST)
Female dog	\$113.78	\$117.33
Male dog	\$75.56	\$78.22
Already 'desexed' dog	\$55.11	\$56.89

Hire of Bark Collar

	Existing Fees (excl GST)	New Fees (excl GST)
Hire for seven (7) days	\$20.62	\$21.33
Purchase – Ag'tronics	\$150.67	\$155.56

Animal control fees and charges [cont.](#)

Stock Impounding Fee

It is proposed that stock impounding fees be increased to cover actual staff costs on a time involved basis.

1. Callout Charges (minimum)

	Existing Fees per 2 hours (excl GST)	New Fees per 2 hours (excl GST)
7am to 6pm	\$87.55	\$90.22
6pm to 10pm	\$110.67	\$114.22
10pm to 7am	\$165.33	\$170.22
Weekends and Holidays	\$165.33	\$170.22

Where extra labour is used, this cost will be added to the above charges.

2. Transportation:

In addition, transport costs as charged by the service provider will be added.

3. Release Fee:

	Existing Fees (excl GST)	New Fees (excl GST)
Release Fee	\$25.33	\$26.22

This fee is charged to the owner of the stock when stock is released from the pound to cover time and vehicle expenses.

4. Poundage Fees:

	Existing Fees (excl GST)	New Fees (excl GST)
For every horse, donkey, cattle beast or deer	\$13.78	\$14.22
For every sheep, goat or pig	\$9.24	\$9.78

Note: Such costs for the above are to be increased if necessary to cover the actual labour and vehicle running costs and feeding of the stock. Any special food purchase e.g. pig pellets, hay etc, is to be charged directly against the animal which consumed it, as provided for by Section 14(3) of the Impounding Act 1955.

Building control fees and charges

The Building Control Service has two key components – consent processing and providing information to the public.

It is considered that it is reasonable to charge the full cost of consents to those applying for them; however, those who receive consents should not pay for the cost of providing information to the general public. From analysis of services provided, approximately 20% of staff time is involved in the provision of public information; this means it is reasonable to recover 80% of the total costs by way of user charges.

Fees have increased 3% on average to cover cost increases. This is consistent with the level of fee increase anticipated in the Ten Year Plan. In the majority of cases, inspection fees will be assessed and calculated at the time of consent processing. The additional costs of gaining accreditation will come from building consent and PIM (Property Information Memorandum) / TAR (Territorial Authority Review) fees.

Code	Category	Consent Fee 2009/10 (excl GST)	PIM Fee 2009/10 (excl GST)	Consent Fee 2010/11 (excl GST)	PIM / TAR Fee 2010/11 (excl GST)
FIXED COST BUILDING CONSENTS					
1	Proprietary garages, carports, playgrounds (2 inspections)	\$391.11	\$168.89	\$404.44	\$173.33
2	Proprietary garages with fire wall (3 inspections)	\$455.11	\$168.89	\$471.11	\$173.33
3	Proprietary farm buildings	\$520.88	\$168.89	\$537.78	\$173.33
4	Minor works (single inspection) – sewer connection, garden sheds	\$248.89	\$22.22	\$257.78	\$22.22
4a	Free standing solid fuel heater, gas or solar water heating, spa pool (Add half hour extra charge for in-built solid fuel heaters)	\$248.89	\$22.22	\$266.67	Nil
5	Minor works (2 inspections) – retaining walls, pergolas, simple decks, conservatories	\$391.11	\$168.89	\$404.44	\$173.33
5a	Plumbing and drainage alteration, accessible showers	\$391.11	\$168.89	\$471.11	Nil
6	Demolition – Residential	\$262.22	\$32.00	\$271.11	\$35.56
7	Demolition – Commercial	\$328.00	\$168.89	\$337.78	\$173.33
LODGEMENT DEPOSITS FOR BUILDING CONSENTS					
8	Custom designed garages, carports, farm buildings	\$360.00	\$168.89	\$368.89	\$173.33
9	Small projects (less than \$20,000) – shop fitouts, shop fronts, residential alteration altering footprint, complex decks	\$422.22	\$168.89	\$435.56	\$173.33
9a	Internal residential alteration, alteration to a specified system (does not include change of use)	\$422.22	\$168.89	\$502.22	Nil
10	Ancillary habitable buildings	\$422.22	\$168.89	\$435.55	\$173.33
11	Additions and alteration to residential buildings (over \$20,000)	\$617.77	\$168.89	\$635.56	\$173.33
12	New dwellings	\$808.89	\$444.44	\$831.11	\$457.78
13	Additions and alterations to commercial and industrial buildings (over \$20,000) (Add additional \$100.00 for each \$100,000 or part thereof in excess of \$300,000 for building consents only)	\$680.00	\$444.44	\$697.11	\$457.78
14	New commercial and industrial buildings (Add additional \$100.00 for each \$100,000 or part thereof in excess of \$300,000 for building consents only)	\$808.89	\$497.78	\$831.11	\$511.11

Environmental health fees

The following fees are proposed by Council for the 2009/2010 financial year.

Strategic Direction

The collection of fees is a partial cost recovery for a range of activities undertaken across the key result areas of the Strategic Plan.

Issues

Reasonable fees are required to be set by the Council to enable recovery of costs within Environmental Health's activities involving registration, licensing, inspection and other miscellaneous functions.

Food Premises

The table below (Table 1) sets out the different classifications of food premises that require registration/inspection, the 2009/10 fees, as well as the proposed fees for 2010/11.

In general, the increases range between 0% to 3.3%, a proportion of which is to supplement the cost of purchasing specialist equipment and necessary to enable the proper inspection of food premises.

TABLE 1

Food Premises requiring Registration/ Inspection

1. Food Premises

Pursuant to the Health (Registration of Premises) Regulations 1966, the following shall be the fees payable on application for Certificates of Registration and upon the issue, renewal and noting of certificates:

- i) **Category FP1A.** Premises required to be registered within terms the Food Hygiene Regulations. Some examples are: restaurants, delicatessens and takeaway food premises.

Category FP1A	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$333.33	\$343.11
Transfer Notation	\$34.67	\$35.56

- ii) **Category FP1B.** Premises required to be registered within the terms of the Food Hygiene Regulations. Some examples are: school canteens, fruit and vegetable shops, confectionery shops and health food shops.

Category FP1B	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$200.00	\$206.22
Transfer Notation	\$34.67	\$35.56

2. Other Food Premises

- i) **Category FP2A.** Premises used by the Crown and state owned enterprise; any partially exempt premise and some premises within the meaning of the Sale of Liquor Act. Some examples are: sports clubs, service clubs, taverns, lodges and resorts.

Category FP2A	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$333.33	\$343.11
Transfer Notation	\$34.67	\$35.56

- ii) **Category FP2B.** Occasional food premises as defined by the Food Hygiene Regulations. Some examples are: food kiosks and premises open on a seasonal basis.

Category FP2B	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$137.78	\$142.22
Transfer Fee	\$34.67	\$35.56

- iii) **Category FP2C.** Premises which are an off-licence within the meaning of the Sale of Liquor Act.

Category FP2C	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$200.00	\$206.22
Transfer Notation	\$34.67	\$35.56

- iv) **Category FP2D.** Any premises used as a warehouse, storeroom or similar for the storage of food, food packages and containers.

Category FP2D	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$86.22	\$88.89
Transfer Notation	\$34.67	\$35.56

- v) **Category FP2E.** Premises which supply or sell food incidental to the rendering of a service and is not otherwise registered or licensed, e.g. a training facility.

Category FP2E	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$86.22	\$88.89
Transfer Notation	\$34.67	\$35.56

Environmental health fees cont.

3. Miscellaneous fees

	Existing Fees (excl GST)	New Fees (excl GST)
New premises establishment fee	\$177.78	\$183.11
Inspection/re-inspection, redefinition inspection	\$177.78	\$183.11
Closed premises re-inspection	\$441.78	\$455.11
Transfer Notation (owner transfer)	\$34.67	\$35.56
Registration of food vending machine	\$86.22	\$88.89
Keeper of mobile and travelling food shops	\$86.22 ¹	\$88.89 ¹
Food stall	\$126.22 - \$192.89	High Risk - \$199.11 Low Risk - \$130.67
Consultation and miscellaneous duties	Officer charge out of \$97.78/hr plus disbursements	Officer charge out \$100.44/hr plus disbursements

¹ Plus food premise registration fee

TABLE 2

Food Premises Falling into the "Off the Peg" Food Control Plans, Food Control Plans and Food Handler Guidance

	Existing Fees (excl GST)	New Fees (excl GST)
Verification of Food Control Plan	Fixed fee of \$86.22 per application plus \$97.78/hour thereafter	Fixed fee of \$88.89 per application plus \$100.44/hour thereafter
Audit of Food Control Plan	Fixed fee of \$86.22 per application plus \$97.78/hour thereafter	Fixed fee of \$88.89 per application plus \$100.44/hour thereafter
New premises establishment fee	\$266.67	\$274.67
Inspection/re-inspection, investigation, redefinition inspection	\$177.78	\$183.11
Notation of transfer fee	\$34.67	\$35.56
Notation of minor food premise or activity	\$86.22	\$88.89
Consultation and miscellaneous duties	Officer charge out \$97.78/hour plus disbursements	Officer charge out \$100.44/hour plus disbursements

TABLE 3

Health and Bylaw Licences and Miscellaneous Activities and Duties

1. Funeral Directors and/or Mortuaries

Premises required to be registered within the terms of the Health (Burial) Regulations.

Category	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$130.67	\$135.11
Transfer Notation	\$34.67	\$35.56

2. Offensive Trades

Premises required to be registered within the terms of the Health Act.

Category	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$200.00	\$206.22
Transfer Notation	\$34.67	\$35.56

Environmental health fees **cont.**

3. Hairdressers

Premises required to be registered within the terms of the Health (Hairdressers) Regulations.

Category	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$130.67	\$135.11
Transfer Notation	\$34.67	\$35.56

4. Camping Grounds

Premises required to be registered within the terms of the Camping Ground Regulations.

Category	Existing Fees (excl GST)	New Fees (excl GST)
Application Fee	\$233.78	\$240.89
Transfer Fee	\$34.67	\$35.56

5. Miscellaneous Fees

	Existing Fees (excl GST)	New Fees (excl GST)
Keeper of mobile and travelling shops (non food)	\$86.22	\$88.89
Hawker (non food)	\$34.67	\$35.56
Itinerant trader (non food)	\$34.67	\$35.56
Stall (non food)	\$34.67	\$35.56
Bee keeping	\$34.67	\$35.56
Billiard room	\$86.22	\$88.89
Return of seized equipment	1st 2 nd	\$147.56 \$276.44
New premise establishment fee	\$177.78	\$183.11
Transfer notation (owner transfer) fee	\$34.67	\$35.56
Inspection/re-inspection, redefinition inspection	\$177.78	\$183.11
Consultation and miscellaneous duties	Officer charge out of \$97.78/hour plus disbursements	Officer charge out of \$100.44/hour plus disbursements

Resource management act charges

Matters relevant to all fees and charges

The following charges shall take effect from 1 July 2010. The following charges have been set under Section 36 of the Resource Management Act 1991. The charges relate to services provided by the Rotorua District Council. Charges are expressed as either a fixed fee or a deposit. All charges are GST exclusive.

Deposits

Where a deposit applies Council will charge the actual and reasonable cost of the goods and services provided. Where costs exceed the deposit by \$55.00, there shall be an additional charge. This charge shall be sourced from the Project Time Recording Sheet kept by the assessing planner.

Additional costs

Applicants shall be advised in advance of the estimate of the additional costs that are to be levied. Applicants will also be advised at what stage in the process the additional costs are to be paid to the Council. The charge out rate for additional costs shall be \$137.78 plus GST per hour. This charge shall be sourced from the Project Time Recording Sheet kept by the assessing planner.

Maximum costs

Any deposit may be increased up to a maximum cost of \$45,000 in the case of a land use or subdivision consent, or up to a maximum of cost \$40,000 in the case of a private plan change.

Refunds

Where costs are less than the deposit held, a refund will be due to the applicant where the difference is greater than \$55.00.

Actual and reasonable costs

Actual and reasonable costs will relate to any matters for which a charge is payable under Section 36(1) of the Resource Management Act 1991, and will include costs incurred by Council in respect of staff salaries and wages including; travel time, and on-costed to cover overheads, internal processing and assessment costs, information management and record keeping, external assessment/audit or consultant costs, and any direct costs or disbursements.

Application of charges

A charge applies to each document required in the case of certificates and legal documents. A charge applies to each identifiable application of consent being applied for.

Monitoring charges

For all land use consents that require monitoring they will be charged a monitoring fee, this shall exclude Controlled CBD and Controlled Minor applications. The monitoring fee is set at \$137.78 plus GST per hour, plus Actual Costs. A higher monitoring charge may be applied as a condition of consent to implement a specific monitoring programme, or to review particularly complex consent conditions. The higher monitoring charge may be incorporated by way of condition of consent as either a fixed charge or as an annual charge where ongoing monitoring is required.

Where no monitoring is required by the consent, or where a resource consent has been declined the monitoring charge will be refunded to the applicant

Resource management act charges **cont.**

Land Use Fees

	Classification	2009/10 (excl GST)	2010/11 (excl GST)
A.	Notified land use (235-50114-6722)		
1	Notified land use	*\$2,000.00+A+M	*\$2,222.22+A+M
2	Notified sign	\$48.89	\$53.33
3	Limited notified	*\$866.67+A+M	*\$1,066.67+A+M
4	Statutory Hearing fee	\$146.67	\$151.11
5	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
B.	Non-notified land use (235-50114-6734)		
6	Application for consents related to conservation, restoration, and protection of heritage buildings and features listed in Appendix A	No charge	No charge
7	Controlled CBD Design Guide	\$266.67	\$275.56
8	Controlled (Minors)	\$266.67	\$275.56
9	Controlled	\$400.00+M	\$413.33+M
10	Restricted/Limited discretionary	*\$466.67+M	*\$484.44+M
11	Discretionary	*\$600.00+M	*\$622.22+M
12	Non-complying	*\$600.00+M	*\$622.22+M
13	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
C.	Monitoring (235-50114-6819)		
14	For all land use consents excluding Controlled CBD and Controlled (Minors) that require monitoring. See Footnote 3	*\$133.33+A	*\$137.77+A
D.	Related land use (235-50114-6720)		
15	Extension of time (S125)	\$133.33	\$137.77
16	Cancellation of Approval (S126)	\$133.33	\$137.77
17	Change/Variation to conditions of consent (S127)	*\$400.00+A+M	*\$413.33+A+M
18	Review of consent conditions (S 128)	*\$666.67+A+M	*\$688.89+A+M
19	Compliance Certificates (S139)	*\$400.00+A	*\$413.33+A+M
20	Existing use rights Certificates (S139A)	*\$533.33+A	*\$551.11+A
21	Outline Plan approval(S176A)	*\$333.33+A	*\$346.67+A
22	Planning Certificate (Sale of Liquor)	\$133.33	\$137.78
23	Overseas Investment, Motor Vehicle Dealers, and other certificates	\$133.33	\$137.78
24	Applications for street naming	\$266.67	\$275.56
25	Contribution to valuation for heritage and reserve purposes	\$53.33	\$57.78
26	Certificate of title	\$13.33	\$13.33
65	Financial contribution for reserves purposes (410-30201-6356)	As valued	As valued

M Monitoring charges @ \$137.78 per hour

A Additional charges @ \$137.78 per hour

* The fees stated are deposits, where additional charges will be in accordance with 'A' above. Additional costs will be incurred for additional processing and partial costs for independent assessments commissioned in relation to applications

Resource management act charges **cont.**

Subdivision Fees

Classification		2009/10 (excl GST)	2010/11 (excl GST)
A.	Notified subdivision (235-50114-6735)		
27	Notified	*\$2,000.00+A+M	*\$2,222.22+A+M
28	Notified sign	\$48.89	\$53.33
29	Limited Notified	*\$866.67+A+M	*\$1,066.67+A+M
30	Statutory Hearing	\$146.67	\$151.11
31	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
B.	Non-notified subdivision (235-50114-6744)		
32	Controlled, including cross lease to freehold	*\$733.33+A	*\$755.56+A
33	Controlled, cross lease amendment	*\$733.33+A	*\$755.56+A
34	Restricted/Limited Discretionary	*\$733.33+A	*\$755.56+A
35	Discretionary	*\$866.67+A	*\$897.78+A
36	Non-complying	*\$866.67+A	*\$897.78+A
37	Additional lots	@\$44.44 per lots over 3	@\$48.89 per lots over 3
38	Survey Plan approval (S 223)	\$133.33	*\$271.25+A
39	Compliance Certificate (S 224c)	\$133.33	*\$271.25+A
40	Engineering inspection and plan approval	\$266.67 or min plus \$133.33 per hour (for each hour exceeding 2 hours)	\$266.67 or min plus \$133.33 per hour (for each hour exceeding 2 hours)
41	Contribution to valuation for heritage and reserve purposes	\$53.33	\$57.78
42	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
C.	Related subdivision (235-50114-6720)		
43	Right of way	*\$333.33+A	*\$346.67+A
44	Extension of time (S125)	\$400.00	\$413.33
45	Cancellation of approval (S126)	\$133.33	\$137.77
46	Change/Variation to conditions of consent (S127)	*\$400.00+A	*\$413.33+A
	Variation or change to Consent Notice	Nil	*\$688.89+A
47	Review of consent conditions (S 128)	*\$666.67+A	*\$688.89+A
48	Section 226	*\$666.67+A	*\$688.89+A
49	Preparation of Bonds, Consent Notices, legal documents	*\$133.33+A	*\$137.78+A
50	Where separate from subdivision application, easement approval, cancellation of right-of-way, amalgamation, consent notice, easement, building line restriction, or other process related to subdivisions	*\$133.33+A	*\$137.78+A
65	Financial contribution for reserves purposes (410-30201-6356)	As valued	As valued

M Monitoring charges @ \$137.78 per hour

A Additional charges @ \$137.78 per hour

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The fees stated are deposits, where additional charges will be in accordance with 'A' above. Additional costs will be incurred for additional processing and partial costs for independent assessments commissioned in relation to applications

Resource management act charges **cont.**

Policy Fees

Classification		2009/10 (excl GST)	2010/11 (excl GST)
A.	Designations (230-50113-6849)		
51	Notice of Requirement	*\$3,111.11+A	*\$3,244.44+A
52	Alteration of Designation	*\$800.00+A	*\$3,244.44+A
53	Removal of Designation	*\$800.00+A	*\$826.67+A
54	Statutory Hearing fee	\$146.67	\$151.11
55	Commissioning reports, peer review, photocopying and other costs related to designations process	Actual costs	Actual costs
B.	Plan Changes (230-50113-6847)		
56	Private Plan Changes	*\$5,511.11+A	*\$800.00+A
57	Statutory Hearing fee	\$146.67	\$151.11
58	Commissioning reports, peer review, photocopying and other costs related to designations process	Actual costs	Actual costs
C.	Policy documents (230-50113-6825)		
59	Copy of Operative District Plan on CD	\$31.11	\$31.11
60	District Plan text (Hard Copy)	Actual costs	Actual costs
61	District Plan maps (Hard Copy)	Actual costs	Actual costs
62	Lakes A Zone on CD	\$26.67	\$26.67
63	Lakes A Zone text and maps	\$231.11	\$231.11
64	Copies of Plan changes, Variations, and publications	Actual costs	Actual costs

M Monitoring charges @ \$137.78 per hour

A Additional charges @ \$137.78 per hour

* The fees stated are deposits, where additional charges will be in accordance with 'A' above. Additional costs will be incurred for additional processing and partial costs for independent assessments commissioned in relation to applications