

# Fees and Charges



# ANIMAL CONTROL FEES AND CHARGES

## Estimated Financial Position

The estimated expenditure of the Animal Control Unit for the 2007/2008 financial period is \$869,000.

## Sources of Funding

Current sources of funding available for Animal Control, including relevant Council funding policies as applicable are:

- Rates – This activity is funded 46% from general rates as per Council's Funding Policy.
- Prosecution Fees – Fees collected from prosecutions lodged for a variety of offences including infringement notices issued.
- Impounding Fees – Fees charged for the impounding and release of dogs and wandering stock.
- Dog Registration Fees – Fees set for the various categories of dogs as determined by Council.

## Current Level of Registration

As at 1 March 2007 a total of 10,086 dogs had been registered.

## Proposed New Fee Structure

	Existing Fees	New Fees
Urban Domiciled Dogs	\$55.00	\$56.50
Rural Domiciled Dogs	\$32.00	\$33.00
Selected Dog Owner Status	\$32.00	\$33.00

Rebate for sterilised dogs	\$10.00	\$10.00
Rebate for superannuitants	\$10.00	\$10.00

Note – In terms of Council policy only one of either of these rebates is able to be claimed.

Penalty for Late Payment	\$10.00	\$10.00
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	Existing Fees	New Fees
Dog Impounding Fees:		
First Impounding	\$93.20	\$50.00
Second Impounding	\$112.50	\$115.00
Third and Subsequent Impounding	\$132.40	\$135.00
Sustenance Fee (per day)	\$7.00	\$7.20
Microchip implant	\$30.00	\$31.00
Replacement Tag	\$5.80	\$6.00
Collars:		
Toy Dog	\$3.85	\$4.85
Small	\$5.40	\$6.40
Medium	\$6.20	\$7.20
Large	\$8.50	\$9.50

	Existing Fees	New Fees
Extra Large Nylon	\$10.50	\$11.50
Nylon	\$7.40	\$8.40
Leads:		
Narrow	\$7.20	\$8.20
Wide	\$7.70	\$8.70
Muzzles:		
Nylon Mesh	\$15.50	\$16.50
Wire	\$25.75	\$26.75
Plastic – Size		
2	\$14.30	\$15.30
3	\$15.40	\$16.40
4	\$16.75	\$17.75
5	\$17.00	\$18.00
6	\$19.00	\$20.00
7	\$21.00	\$22.00
8	\$21.75	\$22.75
9	\$22.95	\$23.95
10	\$23.40	\$24.40
Kennel Licensing:		
Initial Licence	\$44.70	\$46.00
Renewal of Licence	\$16.50	\$17.00

## Re-Homing Fees

Re-homing fees were set in 1997 when Council determined that as a matter of policy all dogs to be re-homed from the pound would be either spayed or neutered before being released to their new owners.

Animal Control staff arrange for the animal concerned to be delivered to the vet for the procedure to be carried out. The animal is then collected from the vet by the new owner following completion of registration documentation etc.

In addition to the actual fee charged by the veterinary surgeon, there is an additional comparatively small fee charged by the Animal Control Unit to cover the cost of feeding the dog from the time it was impounded until it is released to its new owner plus the cost of delivering the dog from the pound to the veterinary clinic to enable the procedure to be carried out.

The fees to be charged by Council's Veterinary services provider still offer a substantial advantage to the Animal Control Unit in its re-homing operation.

	Existing Fees	New Fees
i) For a female dog	\$123.60	\$123.60
ii) For a male dog	\$82.40	\$82.40
Hire of bark collar:		
Hire for seven (7) days	\$21.20	\$21.80
Purchase Ag'tronics	\$154.50	\$159.00
K.9 Anti-Bark	\$190.50	\$196.00
Dog Watch	\$223.50	\$230.00

## Stock Impounding Fee

### 1. Callout Charges (minimum)

	Existing Fees per 2 hours	New Fees per 2 hours
7.00am to 6.00pm	\$84.90	\$88.90
6.00pm to 10.00pm	\$106.00	\$109.00
10.00pm to 7.00am	\$158.50	\$163.00
Weekends and Holidays	\$158.50	\$163.00

Where extra labour is used, this cost will be added to the above charges.

### 2. Transportation:

In addition, transport costs on a distance basis or the actual charge of the carrier (if used) will be added.

### 3. Release Fee:

	Existing Fees	New Fees
Release Fee	\$26.00	\$26.50

This fee is charged to the owner of the stock when the stock is released from the pound to cover time and vehicle expenses.

### 4. Poundage Fees:

	Fee (no change)
For every horse, donkey, cattle beast or deer	\$15.00 per head per day
For every sheep, goat or pig	\$10.00 per head per day

Note: Such costs for the above are to be increased if necessary to cover the actual labour and vehicle running costs and feeding of the stock. Any special food purchase e.g. pig pellets, hay, etc is to be charged directly against the animal which consumed it, as provided for by Section 14(3) of the Impounding Act 1955.

(All fees include GST)

# BUILDING CONTROL FEES AND CHARGES

It is considered that it is reasonable to charge the full cost of consents to those applying for them; however, those who receive consents should not pay for the cost of providing information to the general public. From analysis of services provided, approximately 20% of staff time is involved in the provision of public information; this means it is reasonable to recover 80% of the total costs by way of user charges.

The cost of meeting Council's accreditation requirements have resulted in an average increase of 20% across the board. In

the majority of cases, inspection fees will be assessed and calculated at the time of consent processing. The additional costs of gaining accreditation will come from building consent and PIM fees.

Some fees related to territorial authority functions have increased only by the inflationary adjustment, with warrant of fitness audits and administration costs remaining the same.

Code	Category	Existing Building Consent Fees	New Building Consent Fees	Existing PIM Fees	New PIM Fee
Category 1 - Small Works value less than \$20,000					
CT1A	Basic Garage, Carport, Deck, Farm Buildings, Swimming Pools	\$295.00	\$360.00	\$145.00	\$180.00
CT1B	Sleepout without plumbing	\$350.00	\$360.00	\$145.00	\$180.00
CT1C	Sleepout with plumbing	\$395.00	\$400.00	\$145.00	\$180.00
CT1D	Additions and alterations	\$395.00	\$450.00	\$145.00	\$180.00
CT1E	Solid Fuel Heaters	\$115.00	\$140.00	\$30.00	\$35.00
CT1F	Minor work - signs, ramps, single inspection consents ie spa pools, drainage alterations	\$115.00	\$140.00	\$30.00	\$35.00
CT1G	Residential Demolition - plus disconnection fees where applicable	\$95.00	\$115.00	\$30.00	\$35.00
CT2	Category 2 - Minor structures, additions and alterations value \$20,000 to \$40,000. Plus commercial demolition.	\$500.00	\$600.00	\$180.00	\$220.00
CT3	Category 3 - Dwellings and Commercial buildings value less than \$100,000	\$600.00	\$720.00	\$180.00	\$220.00
CT4	Category 4 - Dwellings and Commercial buildings between \$100,000 & \$250,000	\$600.00	\$840.00	\$310.00	\$480.00
CT5	Category 5 - Dwellings and Commercial buildings between \$250,000 & \$500,00	\$700.00	\$840.00	\$400.00	\$480.00
CT6	Category 6 - Balance for each \$100,000 or part thereof in excess of \$500,000 and additional fee of \$500	\$700.00 plus surcharge	\$1,200.00	\$450.00	\$540.00
<b>Sundry Charges</b>					
				<b>Existing Fees</b>	<b>New Fees</b>
A	Certificate of Title			\$15.50	\$15.00
B	Code Compliance Certificate - Category 1			\$35.00	\$36.50
C	Code Compliance Certificate - Category 2+			\$75.00	\$77.50
C1	Compliance Schedule			\$85.00	\$100.00
D	Amendment to Compliance Schedule + new compliance schedule			\$50.00	\$60.00
D1	Building Warrant of Fitness - Admin Charge			\$45.00	\$45.00
E	Building Warrant of Fitness - Site Audit			\$150.00	\$150.00
F	IQP Application 3 Year term			\$100.00	\$105.00
G	Knock Down Swimming Pool inspections per annum			\$50.00	\$60.00

	Sundry Charges	Existing Fees	New Fees
H	Installation/Alteration of Fire Alarms + Compliance Schedule Amendment fee	\$90.00	\$110.00
I	Additional / Re-inspections – 30 minutes	\$65.00	\$80.00
J	Inspection – 45 minutes	N/A	\$120.00
K	Inspection – 1 hour	N/A	\$160.00
L	Section 77 Notice ( Over 2 boundaries)	\$55.00	\$65.00
M	Certificate of Acceptance - Lodgement fee	\$150.00	\$400.00
N	Certificate of Acceptance - Processing fee per 1/2 hr Normal PIM & Consent fees apply	\$65.00	\$80.00
O	Notice to Fix - Issue & Inspection	\$85.00	\$100.00
P	Amendments to Warrant of Fitness	\$75.00	\$90.00
Q	Certificate of Public Safety Section 363a	\$155.00	\$190.00
R	Amendment to Issued Building Consent	\$75.00	\$90.00
S	Re-site Report for Existing Dwellings	\$130.00	\$160.00

# ENVIRONMENTAL HEALTH FEES

The following fees have been approved by Council for the 2007/2008 financial year.

## Strategic Direction

The collection of fees is a partial cost recovery for a range of activities undertaken across the key result areas of the Strategic Plan.

## Issues

Reasonable fees are required to be set by the Council to enable recovery of costs within Environmental Health's activities involving registration, licensing, inspection and other miscellaneous functions.

The fees were last increased in 2004.

## Food Premises

The table below (Table 1) sets out the different classifications of food premises that require registration/inspection, the past RDC fees, as well as the new fees.

In general, the increase ranges between 2.2% to 3.1%, a proportion of which is to supplement the cost of purchasing specialist equipment and necessary to enable the proper inspection of food premises. The equipment may include digital thermometers and probes, thermal data loggers, hand-held non-contact thermometers and digital cameras.

**Table 1**

### 1. Food Premises

Pursuant to the Health (Registration of Premises) Regulations 1966, the following shall be the fees payable on application for Certificates of Registration and upon the issue, renewal and noting of certificates:

- i) **Category FP1A.** Premises required to be registered within terms of Regulation 4(1)(2) of Food Hygiene Regulations 1974.

Category FP1A	Existing Fees	New Fees
Application Fee	\$340.00	\$350.00
Transfer Fee	\$95.00	\$97.00

- ii) **Category FP1B.** Premises required to be registered pursuant to Regulation 4(1)(4)(2) of the Food Hygiene Regulations 1974 being school canteens not operated for private profit, confectionery shops, health food shops, fruit and vegetable shops and produce markets; and wholesale and retail premises on which no food is prepared, manufactured, handled or stored unless

the food is at all times enclosed in a wrapper or container, and which is not a delicatessen.

Category FP1B	Existing Fees	New Fees
Application Fee	\$205.00	\$210.00
Transfer Fee	\$70.00	\$72.00

- iii) Notwithstanding anything contained in Clauses (i) and (ii), where a person in any one registration year is a holder of, or applies to become the holder of, a Certificate of Registration in respect of any one premises for one or more of the purposes described in Regulation 4(1)(42) of the Food Hygiene Regulations 1974, only one application or one renewal fee shall be payable in respect to that premises, the fee being the higher applicable.

### 2. Other Food Premises

- i) **Category FP2A.** Premises used by the Crown and state owned enterprise or the Rotorua District Council (for their own use); any partially exempt premises, or any licensed premises within the meaning of the Sale of Liquor Act 1989, being an on-licence, off-licence, other than (iii) below, club licence, chartered club.

Category FP2A	Existing Fees	New Fees
Application Fee	\$340.00	\$350.00
Transfer Fee	\$95.00	\$97.00

- ii) **Category FP2B.** Any occasional food premises with the exception of those operated by a non-profit making organisation.

Category FP2B	Existing Fees	New Fees
Application Fee	\$140.00	\$144.00
Transfer Fee	\$70.00	\$72.00

- iii) **Category FP2C.** Premises which are an off-licence within the meaning of Sale of Liquor Act 1989 and not being part of a premises registered under the Food and Hygiene Regulations, or part of a premises licensed as an on-licence or club licence.

Category FP2C	Existing Fees	New Fees
Application Fee	\$205.00	\$210.00
Transfer Fee	\$70.00	\$72.00

- iv) **Category FP2D.** Any premises that, being a warehouse or storeroom are food premises by reason only of the fact that they are used for the storage and handling in the course of storage, of food packages and containers.

Category FP2D	Existing Fees	New Fees
Application Fee	\$135.00	\$138.00
Transfer Fee	\$47.00	\$49.00

- v) **Category FP2E.** Any premises in which food is supplied or sold:
- Together with accommodation; or
  - Incidental to the rendering of any service in consideration of exclusive charge for the food and service and not otherwise registered or licensed.

Category FP2E	Existing Fees	New Fees
Application Fee	\$135.00	\$138.00
Transfer Fee	\$47.00	\$49.00

**Table 2**

**General Health Activities and Miscellaneous Fees**

**1. Funeral Directors and/or Mortuaries**

In pursuance of Regulation 13 of the Health (Burial) Regulations 1946 as inserted by Regulation 3 of the Health (Burial) Regulations 1946 Amendment No. 2, the following fees shall be payable:

Category	Existing Fees	New Fees
Application Fee	\$135.00	\$138.00
Transfer Fee	\$47.00	\$49.00

**2. Offensive Trades**

That in pursuance of Regulation 7 of the Health (Registration of Premises) Regulations 1966, the following fees shall be payable:

Category	Existing Fees	New Fees
Application Fee	\$205.00	\$210.00
Transfer Fee	\$70.00	\$72.00

**3. Hairdressers**

In pursuance of Regulation 3 of the Health (Hairdressers) Regulation 1967 and Regulation 7 of the Health (Registration of Premises) Regulations 1966, the following fees shall be payable:

Category	Existing Fees	New Fees
Application Fee	\$135.00	\$138.00
Transfer Fee	\$47.00	\$49.00

**4. Hawkers and Mobile Shops, etc**

Category	Existing Fees	New Fees
i) Hawkers	\$25.00	\$26.00
ii) Itinerant traders	\$125.00	\$129.00
iii) Keepers of mobile and travelling shops	\$125.00	\$129.00

- \* Licences under (ii) and (iii) above have proportional fees for the periods of less than 12 months with a maximum of \$29.53 for the first 12 weeks plus \$2.50 per week thereafter.

**5. Camping Grounds**

These fees are set pursuant to the Health (Registration of Premises) Regulations 1966 and Council's bylaws for the licensing of residential institutions.

Category	Existing Fees	New Fees
Application Fee	\$240.00	\$247.00
Transfer Fee	\$95.00	\$97.00

**6. Bee Keeping**

Category	Existing Fees	New Fees
Licence fee in residential area (maximum of 4 hives then planning application)	\$90.00	\$90.00

**7. Billiard Room**

Category	Existing Fees	New Fees
Application Fee	\$90.00	\$90.00
Transfer Fee	\$45.00	\$45.00

**8. Miscellaneous**

Category	Existing Fees	New Fees
New Premise Establishment Fee	\$125.00	\$129.00
Additional Inspection Fee	\$125.00	\$129.00

**9. Noise**

Return of seized and impounded noise equipment pursuant to Section 323 and 328 of the Resource Management Act 1991.

Category	Existing Fees	New Fees
Cost for first seizure	\$160.00	\$160.00
Cost for subsequent seizures	\$300.00	\$300.00

# RESOURCE MANAGEMENT ACT CHARGES

## Matters relevant to all fees and charges

The following charges shall take effect from 1 July 2007. The following charges have been set under Section 36 of the Resource Management Act 1991. The charges relate to services provided by the Rotorua District Council. Charges are expressed as either a fixed fee or a deposit. All charges are GST inclusive.

## Deposits

Where a deposit applies Council will charge the actual and reasonable cost of the goods and services provided. Where costs exceed the deposit by \$50.00, there shall be an additional charge. This charge shall be sourced from the Project Time Recording Sheet kept by the assessing planner.

## Additional costs

Applicants shall be advised in advance of the estimate of the additional costs that are to be levied. Applicants will also be advised at what stage in the process the additional costs are to be paid to the Council. The charge out rate for additional costs shall be \$140.00 per hour. This charge shall be sourced from the Project Time Recording Sheet kept by the assessing planner.

## Maximum costs

Any deposit may be increased up to a maximum cost of \$25,000 in the case of a land use or subdivision consent, or up to a maximum cost of \$40,000 in the case of a private plan change.

## Refunds

Where costs are less than the deposit held, a refund will be due to the applicant where the difference is greater than \$50.00.

## Actual and reasonable costs

Actual and reasonable costs will relate to any matters for which a charge is payable under Section 36(1) of the Resource Management Act 1991, and will include costs incurred by Council in respect of staff salaries and wages including; travel time, and on-costed to cover overheads, internal processing and assessment costs, information management and record keeping, external assessment/audit or consultant costs, and any direct costs or disbursements.

## Application of charges

A charge applies to each document required in the case of certificates and legal documents. A charge applies to each identifiable application of consent being applied for.

## Monitoring charges

For all land use consents, excluding Controlled CBD and Controlled Minors, that require monitoring will be charged a monitoring fee. The monitoring fee is set at \$140.00 per hour, plus Actual Costs. A higher monitoring charge may be applied as a condition of consent to implement a specific monitoring programme, or to review particularly complex consent conditions. The higher monitoring charge may be incorporated by way of condition of consent as either a fixed charge or as an annual charge where ongoing monitoring is required.

Where no monitoring is required by the consent, or where a resource consent has been declined the monitoring charge will be refunded to the applicant.



## Land Use Fees

	CLASSIFICATION	PRESENT FEES	NEW FEES
<b>A. Notified land use (235-50114-6722)</b>			
1	Notified land use	1800	*2000+A+M
2	Notified sign bond	50	50
3	Limited notified	850	*910+A+M
4	Statutory Hearing fee	150	155
5	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
<b>B. Non-notified land use (235-50114-6734)</b>			
6	Application for consents related to conservation, restoration, and protection of heritage buildings and features listed in Appendix A	No charge	No charge
7	Controlled CBD Design Guide	130	280
8	Controlled (Minors)	130	280
9	Controlled	450+M	420+M
10	Restricted/Limited discretionary	450+M	*490+M
11	Discretionary	600+M	*630+M
12	Non-complying	600+M	*630+M
13	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
<b>C. Monitoring (235-50114-6819)</b>			
14	For all land use consents excluding Controlled CBD and Controlled (Minors) that require monitoring. See Footnote 3	125+A	*140+A
<b>D. Related land use (235-50114-6720)</b>			
15	Extension of time (S125)	130	140
16	Cancellation of approval (S126)	130	140
17	Change/Variation to conditions of consent (S127)	295+M	*420+A+M
18	Review of consent conditions (S 128)	600	*700+A
19	Compliance Certificates (S139)	350	*420+A
20	Existing use rights Certificates (S139A)	600	*560+A
21	Outline Plan approval(S176A)	350	*350+A
22	Planning Certificate (Sale of Liquor)	120	140
23	Overseas Investment, Motor Vehicle Dealers, and other certificates	120	140
24	Applications for street naming	250	280
25	Contribution to valuation for heritage and reserve purposes	50	55
26	Certificate of title	15	15
65	Financial contribution for reserves purposes (410-30201-6356)	As valued	As valued

M Monitoring charges @ \$140.00 per hour

A Additional charges @ \$140.00 per hour

\* The fees stated are deposits, where additional charges will be in accordance with 'A' above. Additional costs will be incurred for additional processing and partial costs for independent assessments commissioned in relation to applications

## Subdivision Fees

	CLASSIFICATION	PRESENT FEES	NEW FEES
<b>A. Notified subdivision (235-50114-6735)</b>			
27	Notified	1800	*2000+A
28	Notified sign bond	50	50
29	Limited Notified	850	*880+A
30	Statutory Hearing	150	155
31	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
<b>B. Non-notified subdivision (235-50114-6744)</b>			
32	Controlled, including cross lease to freehold	710	*770+A
33	Controlled, cross lease amendment	710	*770+A
34	Restricted/Limited Discretionary	710	*770+A
35	Discretionary	820	*910+A
36	Non-complying	880	*910+A
37	Additional lots	@\$40 per lots over 3	@\$40 per lots over 3
38	Survey Plan approval (S 223)	110	115
39	Compliance Certificate (S 224c)	160	165
40	Engineering inspection and plan approval	\$200 or min. 1% of work	\$280 or min. 1% of work
41	Contribution to valuation for heritage and reserve purposes	50	55
42	Additional consent fees, commissioning reports, peer review, photocopying and other costs related to consents	Actual costs	Actual costs
<b>D. Related subdivision (235-50114-6720)</b>			
43	Right of way	330	*350+A
44	Extension of time (S125)	130	140
45	Cancellation of approval (S126)	130	140
46	Change/Variation to conditions of consent (S127)	295+M	*420+A
47	Review of consent conditions (S 128)	600	*700+A
48	Section 226	710	*700+A
49	Preparation of Bonds, Consent Notices, legal documents	125	*140+A
50	Where separate from subdivision application, easement approval, cancellation of right-of-way, amalgamation, consent notice, easement, building line restriction, or other process related to subdivisions	110	*140+A
65	Financial contribution for reserves purposes (410-30201-6356)	As valued	As valued

M Monitoring charges @ \$140.00 per hour

A Additional charges @ \$140.00 per hour

\* The fees stated are deposits, where additional charges will be in accordance with 'A' above. Additional costs will be incurred for additional processing and partial costs for independent assessments commissioned in relation to applications