



## NOTICE OF AN ORDINARY MEETING OF

**COUNCIL**

to be held on Thursday, 27 July 2017 at 9:30am  
in the Council Chamber, Rotorua Lakes Council

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Chairperson: Mayor Chadwick

Members: Cr Donaldson (Deputy) Cr Bentley Cr Gould  
Cr Hunt Cr Kent Cr Kumar  
Cr Maxwell Cr Raukawa-Tait Cr Sturt  
Cr Tapsell

Quorum: 6

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# A G E N D A

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1. **OPENING KARAKIA**
2. **APOLOGIES (INCLUDES LEAVE OF ABSENCE NOTIFICATION)**
3. **DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Governance & Partnerships Manager (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**4. URGENT ITEMS NOT ON THE AGENDA**

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
  - (a) the local authority by resolution so decides, and
  - (b) the presiding member explains at the meeting at a time when it is open to the public, -
    - (i) the reason why the item is not on the agenda; and
    - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
  
- (7A) Where an item is not on the agenda for a meeting, -
  - (a) that item may be discussed at the meeting if –
    - (i) that item is a minor matter relating to the general business of the local authority; and
    - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
  - (b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

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**8. RESOLUTION TO GO INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for passing of this resolution</u>
COUNCIL MEETING 29 June 2017 (Minutes) Rotorua Economic Development Ltd board appointments	Protect the privacy of natural persons, including that of deceased natural persons.  Maintain effective conduct of public affairs through free and frank expression of opinions by or between or to members or officers or employees of any local authority in the course of their duty.	Section 48(1)a) Section 7(2)(a)  Section 48(1)(a) Section 7(2)(f)(i)

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for passing of this resolution</u>
RECOMMENDATIONS FROM OTHER COMMITTEES Polynesian Spa admission charge increase	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)
RECOMMENDATION 4 Tender approval for Rotorua district resealing 2017 – 2020	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) Section 7(2)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

## 9. CONFIDENTIAL ITEMS

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## COUNCIL DELEGATIONS

<b>Type of Committee</b>	Council Committee
<b>Subordinate to</b>	
<b>Subordinate Committees</b>	<ul style="list-style-type: none"> <li>• Strategy, Policy and Finance committee</li> <li>• Operations and Monitoring committee</li> <li>• District Licencing committee</li> <li>• CEO performance committee</li> <li>• RMA Policy Committee</li> <li>• Audit and Risk Committee</li> <li>• Working /Strategy Groups (People, Sustainable living, Creative communities, District Revitalisation, Sustainable Economic Development Strategy, Sports and Recreation)</li> </ul>
<b>Legislative Basis</b>	Schedule 7 S30 (1) (A), Local Government Act 2002 Committee delegated powers by the Council as per Schedule 7, S32, Local Government Act 2002
<b>Purpose</b>	The purpose of the Council is to make decisions on all matters that cannot be delegated, that it has not delegated or that it has had referred to it by staff or a committee.
<b>Reference</b>	01-15-010
<b>Membership</b>	Mayor (Chair) Deputy Mayor (Deputy Chair) All councillors
<b>Quorum</b>	6
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	<ul style="list-style-type: none"> <li>• the power to make a rate</li> <li>• the power to make a bylaw</li> <li>• the power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-term Plan</li> <li>• the power to adopt a long-term plan, annual plan, or annual report</li> <li>• the power to appoint a chief executive</li> <li>• the power to adopt policies required to be adopted and consulted on under the LGA 2002 in association with the long-term plan, or developed for the purpose of the local governance statement; and</li> <li>• the power to adopt a remuneration and employment policy</li> <li>• the power to set and support strategies in measures related to emergency matters.</li> </ul>

	<ul style="list-style-type: none"><li>• all the powers, duties and discretions under the Civil Defence Act for the proper operation and administration of the approved Civil Defence Plan; such delegation to be executed solely within the defined policy guidelines as determined from time to time by the Council and subject to the Financial limits imposed by the approved Council estimates.</li></ul>
<b>Relevant Statutes</b>	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
<b>Limits to Delegations</b>	Powers that cannot be delegated to committees a per the Local Government Act 2002 Schedule 7 S32

**ROTORUA**  
**LAKES COUNCIL**  
Te kaunihera o ngā roto o Rotorua

# **MINUTES OF COUNCIL MEETING**

File No.: 01-15-010\25

ROTORUA LAKES COUNCIL

# Minutes

**Council meeting held Thursday, 29 June 2017 at 9.30am  
in the Council Chamber, Rotorua Lakes Council**

- MEMBERS PRESENT:** Mayor Chadwick (Chairperson)  
Cr Bentley, Cr Donaldson (Deputy Mayor), Cr Gould, Cr Hunt, Cr Kent,  
Cr Kumar, Cr Maxwell, Cr Raukawa-Tait, Cr Sturt, Cr Tapsell
- APOLOGIES:** None.
- ALSO PRESENT:** S Trumper and B Martin, Rural Community Board  
I McLean, Chair Rotoiti/ Rotoma Sewerage Scheme Committee
- STAFF PRESENT:** G Williams, Chief Executive; T Collé, Chief Financial Officer; H Weston,  
Acting Chief Operating Officer; C Tiriana, Manager CE's Office; O Hopkins,  
Corporate Planning and Governance Manager; I Tiriana, Public Relations  
Manager; R Dunn, Governance Lead; C Peden, Governance Support  
Advisor.

Mayor Chadwick welcomed councillors, members of the public, media and staff to the Council meeting.

**1. OPENING KARAKIA**

Cr Donaldson opened the meeting with a karakia.

**2. APOLOGIES**

None.

**3. DECLARATIONS OF INTEREST**

None.

**4. URGENT ITEMS NOT ON THE AGENDA**

Respects were passed to the family of Rangi Briggs, who passed away recently.

**5. CONFIRMATION OF COUNCIL MINUTES**

5.1 Council meeting - 25 May 2017

**Resolved**

**That the minutes of the Council meeting held 25 May 2017 be confirmed as true and correct.**

Cr Bentley/Cr Gould  
C17/06/099  
CARRIED

5.2 Council meeting – Annual Plan deliberations – 6-7 June 2017

**Resolved**

**That the minutes of the Council meeting (Annual Plan deliberations) held 6-7 June 2017 be confirmed as true and correct.**

Cr Sturt/Cr Tapsell  
CARRIED

**6. RECOMMENDATIONS FROM OTHER COMMITTEES**

01-15-010\25

**Resolved**

- 1. That the report “Recommendations from other committees” be received.**

Cr Donaldson/Cr Gould  
CARRIED

- 2. That the following recommendations of the Strategy Policy & Finance Committee meeting held 8 June 2017 be adopted:**

**Recommendation 1**

APPOINTMENT OF MEMBERS TO THE DISTRICT LICENSING COMMITTEE AND RE-APPOINTMENT OF ALASTAIR GIBSON

- 1. That the following people be appointed as members of the District Licensing Committee and for the periods outlined:**

**Jane Eynon-Richards   Appointed for five years**  
**Trevor Owens           Appointed for four years**

- 2. That the persons noted above are appointed for a period as specified pursuant to Section 192 (3) of the Sale and Supply of Alcohol Act 2012 (the Act) and that period commences on the 29 June 2017.**



**3. That the re-appointment of Alastair Gibson for a period of three years commencing 18 December 2017 be approved.**

Cr Bentley/Cr Maxwell  
C17/06/100a  
CARRIED

**Recommendation 2**

EXCHANGE OF RESERVE FOR OTHER LAND – TAUJI STREET

**That part 32A Tauji Street Rotorua (Local Purpose (Road) Reserve) be exchanged with part 32 Tauji Street Rotorua under the provision of the Reserves Act 1977.**

Cr Hunt/Cr Gould  
C17/06/100b  
CARRIED

**Recommendation 3**

WATER SERVICES AND TRADE WASTE BYLAW 2010 REVIEW DELIBERATIONS AND ADOPTION

**That the Water Services and Trade Waste Bylaw 2017 be adopted.**

Cr Bentley/Cr Donaldson  
C17/06/100c  
CARRIED

**7. STAFF REPORTS**

7.1 RECOMMENDATION 1: ADOPT THE ANNUAL PLAN 2017/18

01-64-007

**Resolved**

**1. That the report 'Adopt the Annual Plan 2017/18' be received.**

Cr Tapsell/Cr Bentley  
CARRIED

**2. That the Council adopts the Annual Plan 2017/18.**

Mayor Chadwick/Cr Donaldson  
C17/06/101  
CARRIED

Cr Kent requested that his vote against this decision be recorded.

Resolved:

**That Mr Ian McLean be thanked for his involvement with the East Rotoiti/Rotoma sewerage scheme.**

Cr Sturt/Cr Gould  
CARRIED

**7.2 RECOMMENDATION 2: SETTING COUNCIL RATES FOR THE YEAR 1 JULY 2017 TO 30 JUNE 201801-64-007**

A replacement page 64 was tabled, showing a corrected figure of \$13,651,000 (Attachment 1a).

**Resolved**

**1. That the report 'Setting Council rates for the year 1 July 2017 to 30 June 2018' be received.**

Cr Gould/Cr Maxwell  
CARRIED

**2. That Council**

- **in accordance with section 23 of the Local Government (Rating) Act 2002, set the rates (as per Attachment 1b);**
- **in accordance with section 24 of the Local Government (Rating) Act 2002, set the dates by which rates must be paid (as per Attachment 1b);**
- **in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002, set the penalties that may be added to unpaid rates (as per Attachment 1b);**
- **set the discount for early payment at 2.0%.**

Cr Sturt/Cr Donaldson  
C17/06/102  
CARRIED

Cr Kent requested that his vote against the decision be recorded.

**8. RESOLUTION TO GO INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)**

**Resolved**

**That Council move into public excluded session.**

Cr Hunt/Cr Donaldson  
CARRIED

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<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
RECOMMENDATION 3: Rotorua Economic Development Ltd board appointments	Protect the privacy of natural persons, including that of deceased natural persons.  Maintain effective conduct of public affairs through free and frank expression of opinions by or between or to members or officers or employees of any local authority in the course of their duty.	Section 48(1)(a) Section 7(2)(a)  Section 48(1)(a) Section 7(2)(f)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

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OPEN SESSION

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The meeting closed at 11am

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To be confirmed at a Council meeting on 27 July 2017

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Serviceable rating unit: is one to which water is not provided, but the whole, or some part of the rating unit is within 100 metres of a council water supply service and is within a water supply area and could be effectively connected to that water supply service.

For the Reporoa water supply:

Domestic/non-farming rating unit: means a rating unit where the water supply is not subject to water allocation and a corresponding restriction on a flow or time basis. This applies to rating units primarily for domestic, commercial or industrial use excluding the Reporoa Dairy Factory.

Farming/dairy factory rating unit: means a rating unit primarily for farming of livestock and also includes the Reporoa Dairy Factory. Such rating units are subject to a daily water allocation restricted on a flow or time basis.

Notes: Targeted rates for metered supply are invoiced quarterly by separate invoice.

Leakage: In respect of all metered water supply, where leakage is detected, the amount of water supplied will be determined in accordance with Council's procedure relating to account reassessments.

### Targeted rates for sewage disposal

Council sets targeted rates for sewage collection and disposal to properties within the service areas shown on Map I, J, K, L, M, N, O, P, Q, R, S, T, and U on a differential basis, based on the provision or availability to the land of sewage disposal services, as follows:

Sewerage Disposal	Relative differentials (%)	Factor of liability	2017/18 Rate \$
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The amount to be collected is **\$13,651,000**

#### 1 Rating unit connected:

Category 1 - means the rating units with 1 to 4 toilets (water closets or urinals)	100	Per WC/urinal	396.09
Category 2 - means the rating units with 5 to 10 toilets (water closets or urinals)	85	Per WC/urinal	336.67
Category 3 - means the rating units with 11 or more toilets (water closets or urinals)	80	Per WC/urinal	316.87

#### 2 Serviceable

- means the rating units which are serviceable rating units	50	Per rating unit	198.04
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Definition of differential categories and other definitions for the sewage disposal rates

Connected rating unit: means a rating unit from which sewage is collected either directly or by private drain to a public sewerage system.

Serviceable rating unit: means a rating unit from which sewage is not collected but the rating unit (or part) is within 30 metres of Council's sewerage system and could be effectively connected to the sewerage scheme.

## Rates funding impact statement

### Rates for 2017/18

All figures stated do not include GST.

Amounts to be collected are stated prior to remissions.

To be read in conjunction with the Revenue and Financing policy.

### General rates

#### General rate on capital value

Council sets a general rate on capital value on a differential basis, assessed on all rateable land in the district. The general rate funds that part of the general revenues of Council that is not funded by the uniform annual general charge.

The relationship between the differential categories for the general rate and the indicative rate per dollar of capital value is:

Differential categories	Relative differentials	Rate per \$ of capital value
		<b>2017/18</b>
1. General Rate – Base	1.0	0.002802
2. General Rate – Rural Residential	0.955	0.002676
3. General Rate – Business	1.72	0.004819

The amount to be collected for 2017/18 is \$38,093,000

#### Definition of differential categories for the general rate on capital value

**Base:** Every property not otherwise categorised.

**Rural Residential:** Every property in the rural sector which is not more than five hectares in area and used for residential purposes.

**Business:** Every property which is:

used for any business or industrial purpose.

vacant land which is not zoned residential or rural.

This category includes utilities but does not include Rotorua Lakes Council utilities or residential investment properties, regardless of the number of units, provided they are let for long term tenancies.

## **Uniform annual general charge**

Council sets a uniform annual general charge as a fixed amount of \$570.00 per rateable rating unit.

The UAGC is for the purposes of, but not necessarily limited to, funding the following types of activities:

Governance & Strategic Direction

District Library

Aquatic Centre

Rotorua Museum (part)

Events & Venues (part)

Cemeteries and crematorium

Animal Control

Emergency Management/Rural Fire

The UAGC is set at a level that is determined by Council each year, subject to the maximum allowed under Section 21 of the Local Government (Rating) Act 2002.

The amount to be collected for 2017/18 is \$16,040,000.

## **Targeted rate for lakes enhancement**

Council sets a targeted rate for lakes enhancement as a fixed amount of \$17.58 per rating unit, on all rateable land in the district excluding rating units within the Environment Waikato region.

The rate is to contribute to lakes enhancement by way of improving water quality.

The amount to be collected for 2017/18 is \$470,000.

## **Targeted rates for business and economic development**

Council sets 2 targeted rates to fund business and economic development on all rating units in the specified categories including vacant land that is in one of the three differential categories below because the underlying district plan zoning or district valuation roll category for the land indicates the differential categories apply (except Kaingaroa Village rating unit 07010 514 01A and Rotorua Lakes Council utilities), contributing to the cost of:

Economic Projects

Destination Rotorua Marketing

Tourism Rotorua Travel and Information Centre

The relationship between the three differential categories for the purposes of setting these targeted rates in terms of the total revenue to be gathered has been set as follows:

Revenue gathering split for the Business and Economic Development targeted rates		
1.	Business	80%
2.	Industrial	10%
3.	Farming	10%
Total revenue to be generated		100%

The amount to be collected for 2017/18 is \$5,798,000.

- a. Council will set a targeted rate as a fixed amount per rateable rating unit, on a differential basis as set out in the table below:

Differential categories	Relative differentials	Rate per rating unit
Business Urban and Rural	100	189.39
Industrial	100	189.39
Farming	25	47.35

Where part of a rating unit is secondary to the principal use and is for the business of providing short-term accommodation the rate will be charged on the basis of 100% of the targeted rate where 1 or more bedrooms are used for providing short-term accommodation.

- b. In addition, Council will set a targeted rate in the dollar on capital value set on a differential basis for the following categories of properties, as follows:

Differential categories	Revenue to be collected \$	Rate per \$ of capital value
Business Urban and Rural	4,408,000	0.003169
Industrial	460,000	0.000915
Farming	499,000	0.000175

The differentiated targeted rate in the dollar on capital value will be set on every rating unit where either:

- a. the principal use of that rating unit falls into one of the three categories described below, or
- b. part of the rating unit has a significant secondary use that falls into one of the categories described except where that use is the business of providing short-term accommodation.

This rate will apply only to the part of the rating unit allocated to the appropriate category.

### **Definition of differential categories for the business and economic development targeted rates**

**Business, Urban and Rural:** Every property in the urban or rural sector and is used for any business purpose except industrial. This category includes utilities and their networks.

**Industrial:** Every property that has been categorised in the District Valuation Roll as being used for industrial purposes in accordance with the Rating Valuation Rules 2008.

**Farming:** Every property which is used for farming purposes

Notes: "Providing short-term accommodation" for the purposes of this rate includes the provision of accommodation such as a B&B, lodge, retreat, farm stay or homestay or the provision of other similar short-term accommodation."

### **Targeted rate for refuse collection and waste management services**

Council sets a targeted rate for refuse collection and waste management services on rating units in the district (excluding council reserves) shown on maps Z, AA & AB on a differential basis, based on the location of the rating unit, the use to which the rating unit is put, and the provision or availability of the service to the rating unit. The rate is set as an amount per separately used or inhabited part (SUIP) of a rating unit, where service is provided, and is set as an amount per rating unit for rating units that are "Serviceable".

The targeted rate funds refuse collection service which includes recycling. The targeted rate also funds waste management services, which include litter bin provision and the management of as well as the removal of illegal littering and waste dumping on council controlled land, conducting of waste minimisation information and education programmes as well as other associated costs to Council in providing the service.

### **Serviced (CBD business SUIP) rating units**

For commercial rating units in the CBD area identified in the map, the Council will provide [a 240L MGB for refuse and 240L MRB for recycling collection and 40L crates for glass collection]. The Council will collect refuse weekly and recycling fortnightly from the kerbside.



The relationship between the differential categories for the waste collection rates and the amount of the rate for the 2017/18 year is as follows:

Waste Collection	Relative differentials (%)	2017/18 indicative \$
The total amount to be collected in 2017/18 is \$4,253,000		
Serviced	100	146.90 per SUIP
Serviced (CBD business SUIP)	200	293.80 per SUIP
Serviced (Non-rateable land)*	50	73.45 per SUIP
Serviceable (urban	50	73.45 per rating unit

\*The differential of 50% reflects targeted rates paid by rating units in this differential category only fund kerbside refuse collection service and not other aspects of waste management services.

### Description of differential categories for the refuse collection and waste management services rates

**Serviced:** All rating units shown in maps AA & AB, except those that fall under the "Serviced (CBD business SUIP)" category or the "Serviceable" category. This includes rating units used for residential purposes within the CBD area identified in the map Z.

**Serviced (CBD business SUIP):** All rating units used for commercial purposes within the CBD area identified in the map Z.

**Serviceable (urban):** All rating units shown in map V where the service is available to a rating unit, but is not used. This includes any rating units that are vacant (including bare land).

**Serviced (non-rateable land):** All rating units that are non-rateable land under section 8 of the Local Government (Rating) Act 2002 where the kerbside refuse collection service (including recycling) is provided in relation to the land.

Notes: Council reserve tenants will have the option of entering a private contract with Council's contractor if they wish to use the collection service.

### Targeted rates for water supply

Council sets targeted rates for water supply to properties within the service areas shown on the rating maps in this funding impact statement based on the location of the rating unit and the provision or availability to the land of a water supply.

The targeted rates for water supply are as follows:

<b>Water supply (except Kaharoa and Reporoa)</b> (Service areas shown on Map A, Map B, Map C, Map D, Map E, Map F)	<b>Relative differentials (%)</b>	<b>Factor of liability</b>	<b>2017/18 Rate \$</b>
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The amount to be collected is \$8,598,000 (Metered water \$3,412,000; General water rate \$4,368,000)

**A differential targeted rate of:**

A fixed amount on each separately used or inhabited part of a rating unit connected (and not metered)	100	Per SUIP	217.98
A fixed amount on each serviceable rating unit capable of connection.	50	Per rating unit	108.99
A fixed amount on each connection to a rating unit (and metered)	100	Per connection	217.98
A targeted rate on each metered connection to a rating unit of a fixed amount per cubic metre supplied in excess of 56 cubic metres per quarter.		Per cubic metre	0.9671
<b>Kaharoa</b> (Service areas shown on Map G)			

The amount to be collected is \$238,000

A targeted rate of a fixed amount per connection to a rating unit.		Per connection	264.86
A targeted rate on each metered connection to a rating unit of a fixed amount per cubic metre supplied to the rating unit.		Per cubic metre	0.3413
<b>Reporoa</b> (Service areas shown on Map H)	<b>Relative differentials (%)</b>	<b>Factor of liability</b>	<b>2017/18 Rate \$</b>

The amount to be collected is \$580,000

**A differential targeted rate:**

A fixed amount per connection on each Domestic/Non-Farming rating unit connected	64	Per connection	155.24
A fixed amount per connection on each Farming/Dairy-	100	Per	242.57

Factory rating unit connected.		connection	
<b>A differential targeted rate:</b>			
A fixed amount on each metered connection to a Domestic/Non-Farming rating unit per cubic metre supplied in excess of the 82 cubic metres per quarter.	100	Per cubic metre	0.4665
A fixed amount on each metered connection to a Farming/Dairy-Factory rating unit per cubic metre supplied in excess of 207 cubic metres per quarter.	64	Per cubic metre	0.2986

### Definition of differential categories for the water supply rates

**Connected rating unit:** is one to which water is supplied from a council water supply service.

**Serviceable rating unit:** is one to which water is not provided, but the whole, or some part of the rating unit is within 100 metres of a council water supply service and is within a water supply area and could be effectively connected to that water supply service.

#### For the Reporoa water supply:

**Domestic/non-farming rating unit:** means a rating unit where the water supply is not subject to water allocation and a corresponding restriction on a flow or time basis. This applies to rating units primarily for domestic, commercial or industrial use excluding the Reporoa Dairy Factory.

**Farming/dairy factory rating unit:** means a rating unit primarily for farming of livestock and also includes the Reporoa Dairy Factory. Such rating units are subject to a daily water allocation restricted on a flow or time basis.

Notes: Targeted rates for metered supply are invoiced quarterly by separate invoice.

Leakage: In respect of all metered water supply, where leakage is detected, the amount of water supplied will be determined in accordance with Council's procedure relating to account reassessments.

## Targeted rates for sewage disposal

Council sets targeted rates for sewage collection and disposal to properties within the service areas shown on Map I, J, K, L, M, N, O, P, Q, R, S, T, and U on a differential basis, based on the provision or availability to the land of sewage disposal services, as follows:

Sewerage Disposal	Relative differentials (%)	Factor of liability	2017/18 Rate \$
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The amount to be collected is \$13,651,000

### 1. Rating unit connected:

Category 1 - means the rating units with 1 to 4 toilets (water closets or urinals)	100	Per WC/urinal	396.09
Category 2 - means the rating units with 5 to 10 toilets (water closets or urinals)	85	Per WC/urinal	336.67
Category 3 - means the rating units with 11 or more toilets (water closets or urinals)	80	Per WC/urinal	316.87

### 2. Serviceable

- means the rating units which are serviceable rating units.	50	Per rating unit	198.04
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## Definition of differential categories and other definitions for the sewage disposal rates

**Connected rating unit:** means a rating unit from which sewage is collected either directly or by private drain to a public sewerage system.

**Serviceable rating unit:** means a rating unit from which sewage is not collected but the rating unit (or part) is within 30 metres of Council's sewerage system and could be effectively connected to the sewerage scheme.

**WC/urinal:** means: a) a water closet; or b) each 1.5 metres or part thereof of urinal; or c) from 1 to 4 wall mounted urinettes.

**Category 1:** means the rating units with 1 to 4 toilets.

**Category 2:** means the rating units with 5 to 10 toilets.

**Category 3:** means the rating units with 11 or more toilets.

Note: a rating unit used primarily as a residence for 1 household will be treated as having only 1 water closet or urinal

### Targeted Rates for Urban Sewerage Development

Council sets targeted rate for urban sewerage development rate on all rateable land in the area shown on Map Y as a fixed amount of \$2.89 per rating unit.

The rate funds the cost of sewerage capital work in the Ngongotaha, Fairy Springs and Hinemoa Point areas.

The amount to be collected in 2017/18 is \$63,000.

### Targeted Rates for Capital Cost of Sewerage Schemes

Council sets separate targeted rates for the capital costs of the following sewerage schemes:

- Okawa Bay
- Mourea
- Marama Point
- Amora Lake Resort
- Hinemoa Point
- Brunswick
- Brunswick stages 4 and 6
- Rotokawa
- Lake Okareka/Blue lake
- Okere Falls/Otaramarae/Whangamarino
- Paradise Valley
- Hamurana/Awahou
- Waikuta Marae

The rating units liable for this rate are those in the service areas as identified below.

	Factor of liability	2017/18 Rate \$
<b>Amora Lake Resort</b> (Rating unit 06961 052 00)		
The amount to be collected is \$12,250 A fixed amount per rating unit	Per rating unit	12,250.34
<b>Brunswick Stages 4 and 6</b> (Service areas shown on Map M)		
The amount to be collected is \$9,659 A fixed amount on each household unit equivalent (HUE)	Per HUE	292.74

**Brunswick** (Service areas shown on Map N)

The amount to be collected is \$54,254 A fixed amount on each household unit equivalent (HUE)	Per HUE	609.49
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**Hamurana/Awahou** (Service areas shown on Map O)

The amount to be collected is \$125,566 A fixed amount on each household unit equivalent (HUE)	Per HUE	426.08
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**Hinemoa Point** (Service areas shown on Map K)

The amount to be collected is \$24,515 A fixed amount on each household unit equivalent (HUE)	Per HUE	495.25
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**Lake Okareka/Blue Lake** (Service areas shown on Map P)

The amount to be collected is \$166,857 A fixed amount on each household unit equivalent (HUE)	Per HUE	897.09
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**Marama Point** (Service areas shown on Map Q)

The amount to be collected is \$14,691 A fixed amount on each household unit equivalent (HUE)	Per HUE	233.20
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**Mourea** (Service areas shown on Map J)

The amount to be collected is \$27,562 A fixed amount on each household unit equivalent (HUE)	Per HUE	291.67
--	---------	--------

**Okawa Bay** (Service areas shown on Map L)

The amount to be collected is \$8,634 A fixed amount on each household unit equivalent (HUE)	Per HUE	454.46
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**Okere Falls / Otaramarae / Whangamarino** (Service areas shown on Map R)

The amount to be collected is \$98,812 A fixed amount on each household unit equivalent (HUE)	Per HUE	404.47
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<b>Continued...</b>	<b>Factor of liability</b>	<b>2017/18 Rate \$</b>
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**Paradise Valley** (Service areas shown on Map S)

The amount to be collected is \$4,886 A fixed amount on each household unit equivalent (HUE)	Per HUE	375.85
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**Rotokawa** (Service areas shown on Map T)

The amount to be collected is \$34,209 A fixed amount on each household unit equivalent (HUE)	Per HUE	187.96
--	---------	--------

**Waikuta Marae** (Service areas shown on Map U)

The amount to be collected is \$2,136 A fixed amount on each household unit equivalent (HUE)	Per HUE	356.14
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These rates fund the capital cost of establishing the schemes over 25 years.

The targeted rates for the respective sewerage schemes are applied only to those properties that have not taken the opportunity to pay their contribution towards the capital costs as an informal single lump sum payment (where available). Those ratepayers who have made or make an informal single lump sum payment will not be liable for the sewerage scheme capital cost targeted rate. Payments of informal single lump sum payments must be received by 15 June prior to 1 July of the first financial year that Council charges a targeted rate for capital costs for the respective sewerage scheme. The option for ratepayers to settle the residual amount of their share of the capital cost of their particular scheme will be available throughout the remaining term of the targeted rate i.e. anytime during the 25 years. This ability exists for all schemes and is provided through a specific remission policy included elsewhere in this plan.

For future developments or connections Council reserves the right to select the funding mechanism(s) that will be used. This may include either of the options referred to above i.e. assessing a targeted rate over a 25 year term or inviting a capital payment before the service connection is completed.

**Definitions for the sewerage rates**

**Nominated rating units:** means properties which existed as rating units at the date of commissioning each scheme.

**Household unit equivalent (HUE):** means a household equivalent to enable industrial, commercial and multiple dwelling developments to be included in the calculations. It is used to convert industrial, commercial and multiple dwelling developments to a household equivalent equating to a single dwelling. Where used as the factor to determine a rating unit's liability for a rate, HUE corresponds to the extent of provision of the service to the rating unit as objectively measured by the floor area calculation noted below.

A minimum of one HUE will apply to all nominated rating units including those where no building exists i.e are vacant. Where multiple dwellings exists, each household unit additional to the primary dwelling will be assessed on the following basis:

Floor Area of Additional Household Unit	% Charge/HUE
Less than 40m <sup>2</sup>	No charge*
40m <sup>2</sup> to less than 60m <sup>2</sup>	50% HUE
60m <sup>2</sup> to less than 70m <sup>2</sup>	60% HUE
70m <sup>2</sup> to less than 80m <sup>2</sup>	70% HUE
80m <sup>2</sup> to less than 90m <sup>2</sup>	80% HUE
90m <sup>2</sup> to less than 100m <sup>2</sup>	90% HUE
100m <sup>2</sup> or greater	100% HUE or 1 HUE

The first additional household unit of less than 40m<sup>2</sup> will not attract a separate sewerage capital targeted rate or voluntary contribution charge. Any further household units of less than 40m<sup>2</sup> will be assessed a sewerage capital targeted rate or voluntary contribution charge of 50% HUE. All subsequent dwellings constructed after the completion of a sewerage scheme will be charged a capital contribution targeted rate or voluntary contribution towards the sewerage scheme calculated on the same basis.

### **Definition of separately used or inhabited part of a rating unit**

**Separately used or inhabited part (SUIP):** means any separately used or inhabited part of a rating unit including any part of a rating unit that is or is able to be used or inhabited by the ratepayer or by any other person or body having a right to use or inhabit that part by virtue of tenancy, lease, licence or other agreement.

### **Voluntary Lump Sum Capital Contributions**

Council had set amounts for ratepayers who elected to pay one-off voluntary lump sum capital contributions for the capital cost of sewerage schemes.

Lump sum options for all current schemes have expired, however ratepayers may still choose to settle their outstanding contribution at any time. Council offers a specific remission policy for this purpose.

Except as stated above, the Council will not accept lump sum contributions in respect of any targeted rate.



## Rates Postponement

To cover costs, the following fees and charges are set for the 2016/17 rating year. All fees and charges for this will be added as either a one-off or annual charge as the case may be, to the approved applicants rate account.

<b>Initial Charges</b> - One-Off (plus GST at the prevailing rate)	<b>Charging Unit</b>	<b>2017/18</b>
Application Fee	One-Off	\$88.89
Contribution to Counselling	One-Off	\$250.00
<b>Half Year Interest Charges</b>		
Interest calculated on councils marginal borrowing rate 6 monthly on all amounts outstanding		
<b>Annual Charges</b> (plus GST at the prevailing rate)	<b>Charging Unit</b>	<b>2017/18</b>
Annual Account Fee	Annual	\$44.44
Administration Fee	Annual	1.0%
Reserve Fund Fee	Annual	0.25%
Property Insurance *	Annual	TBA
* Property Insurance: A ratepayer must submit a current insurance certificate annually. If the ratepayer cannot afford separate cover council will arrange cover, and the cost will be added to the balance of postponed rates.		

## Due dates for payment of rates

All rates excluding targeted rates for metered water supply will be payable in four instalments by the due dates, as follows:

<b>Instalment</b>	<b>Due Date</b>	<b>Penalty Date</b>
Instalment Number 1	20 August 2017	21 August 2017
Instalment Number 2	20 November 2017	21 November 2017
Instalment Number 3	20 February 2018	21 February 2018
Instalment Number 4	20 May 2018	21 May 2018

Targeted rates for metered water supply charged quarterly (separately) will be payable within 30 days of invoice.

## Discount for Prompt Payment

A discount, at a rate set annually, is allowed to any ratepayer who pays the total rates, charges, and levies as specified on the rates assessment (excluding targeted rates for metered water

supply charged quarterly), by the due date for the first instalment. The discount for 2017/18 is 2.0 %.

### Penalties on unpaid rates

#### Current overdue rates instalments:

- A penalty will be added to any part of an instalment that remains unpaid after the due date for payment of the instalment on the penalty dates above. The penalty will be 10% of the unpaid instalment.

#### Arrears of rates (including past instalments):

- A further penalty of 10% will be added on 6 July 2017 to rates assessed in any previous financial year and which remain unpaid on 30 June 2017.
- A further penalty of 10% will be added on 9 January 2018 to rates assessed in any previous financial year, plus any previous further penalty, and which remain unpaid on 8 January 2018.

Note: Penalties will not be applied to rating units approved by the Chief Financial Officer in cases where:

- applying penalties would serve to be detrimental to the collection of all or part of the balance of the outstanding rates; or
- applying penalties would only add to what is deemed to be an uncollectable debt; or
- there is a Direct Debit authority to pay the full amount of rates owing by regular payments within the current rating year, and any default is promptly rectified.
- Land is designated 'Maori Freehold land title'; and
  - Is under multiple ownership; and
  - Is unoccupied

### Due dates for payment of targeted rates for metered water supply

Targeted rates for metered water supply will be read and invoiced quarterly. The due date for payment for each of the quarters is as follows:

Billing cycle	Billing month	Due date	Penalty Date
May – August	August	25 September 2017	26 September 2017
August – November	November	24 December 2017	29 December 2017
November – February	February	25 March 2018	27 March 2018
February – May	May	25 June 2018	26 June 2018

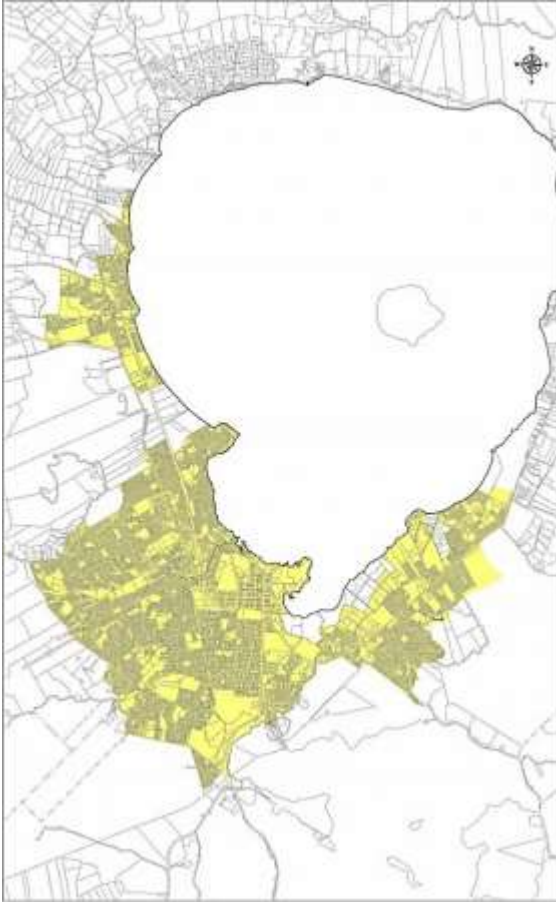
### Penalties on unpaid water invoices

A penalty will be added to any part of a current invoice that remains unpaid after its due date. The penalty will be 10% of any unpaid part of the invoice.

## Rating maps

### Map A

#### Urban Water Supply



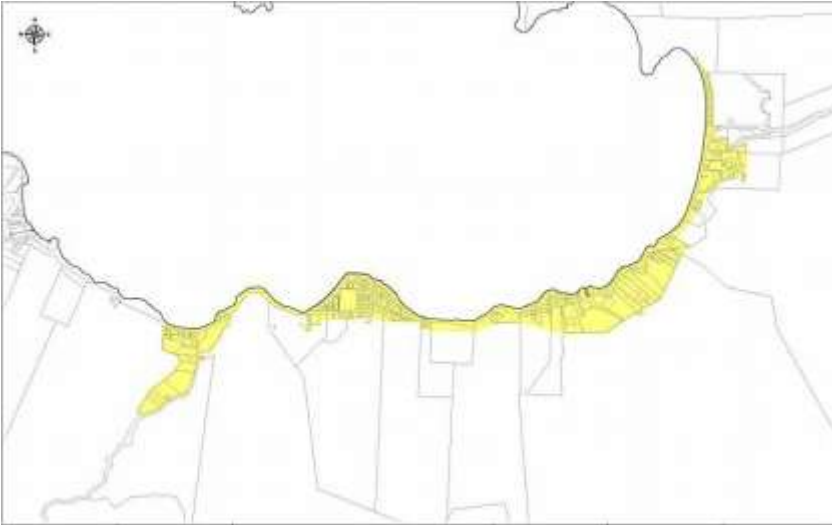
### Map B

#### Mamaku Water Supply



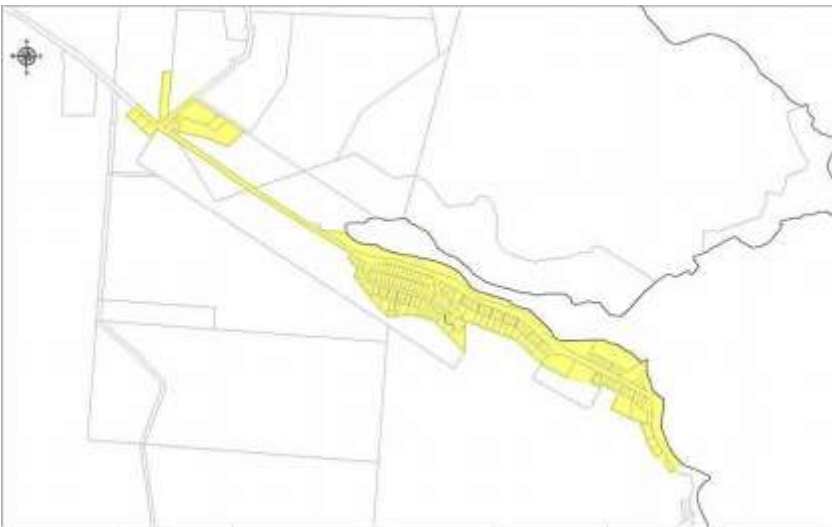
### Map C

#### Rotoiti Water Supply



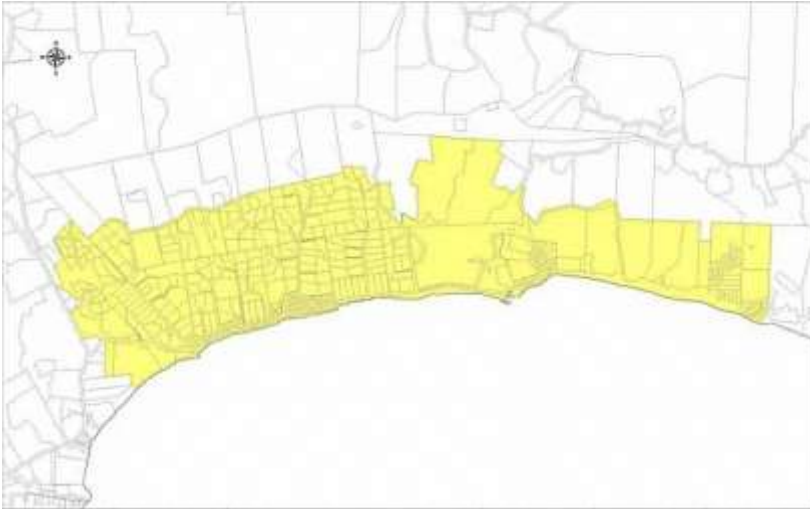
### Map D

#### Rotoma Water Supply



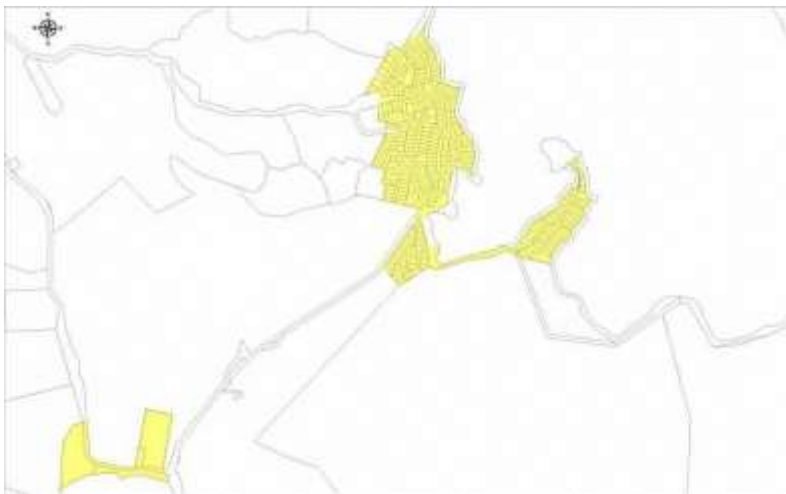
### Map E

#### Hamurana Water Supply



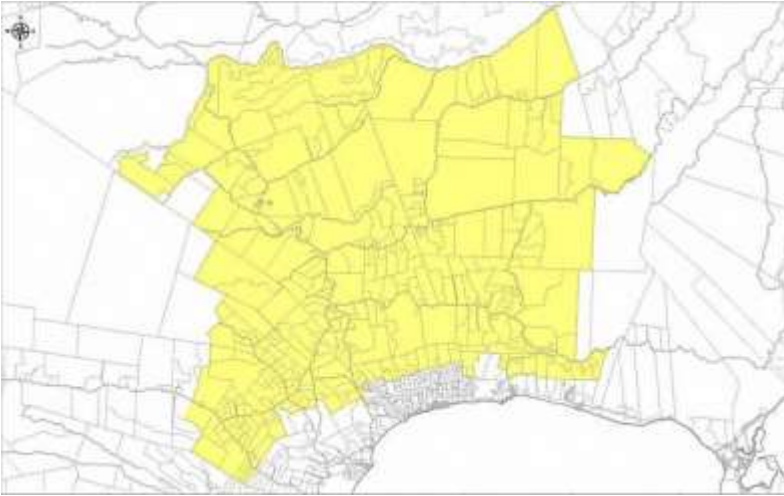
### Map F

#### Okareka Water Supply



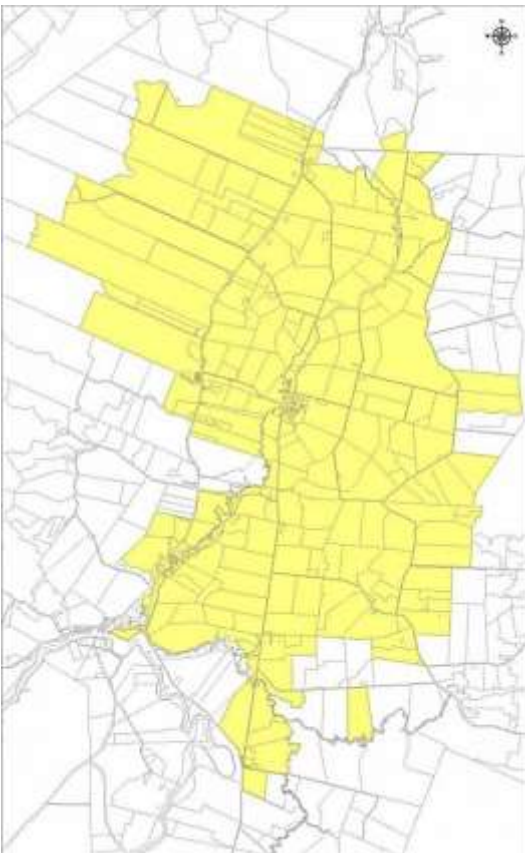
### Map G

#### Kaharoa Water Supply



### Map H

#### Reporoa Water Supply



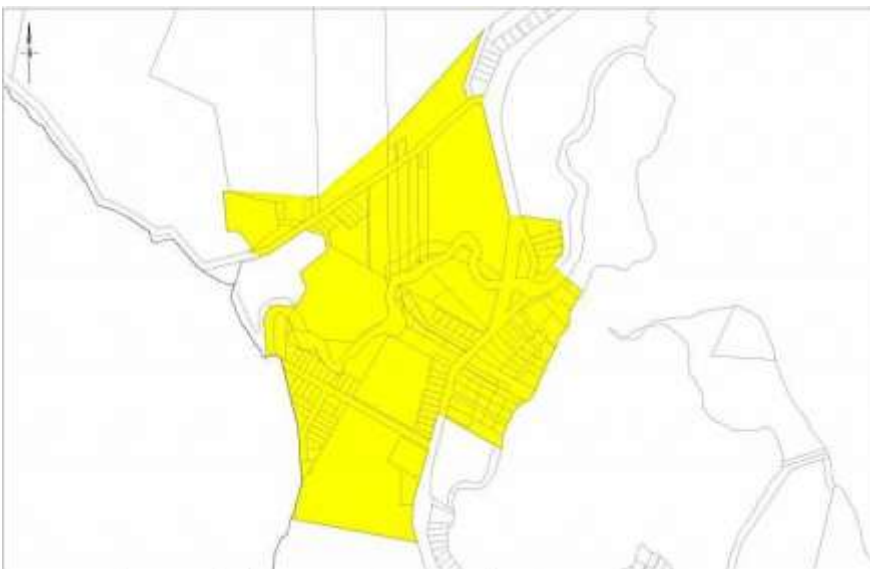
**Map I**

**Urban Sewerage**



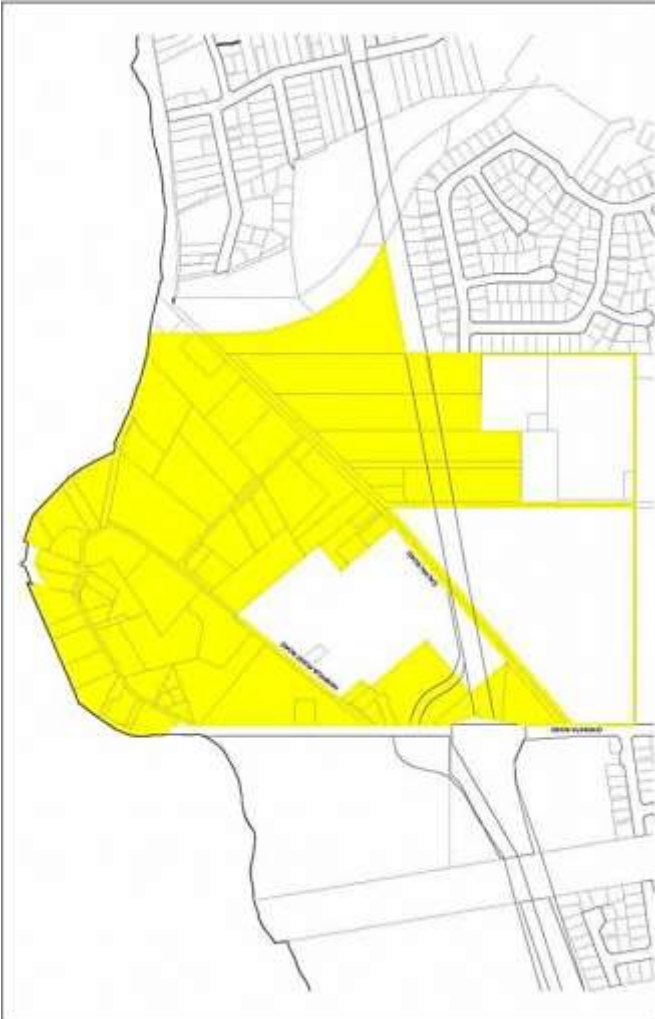
**Map J**

**Mourea Sewerage Scheme**



## Map K

### Hinemoa Point Sewerage Scheme



## Map L

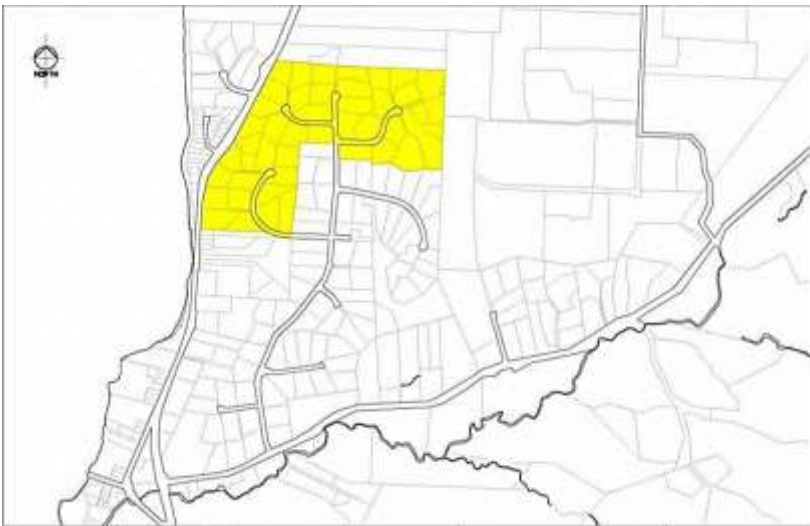
### Okawa Bay, Amora Lake Resort Sewerage Scheme





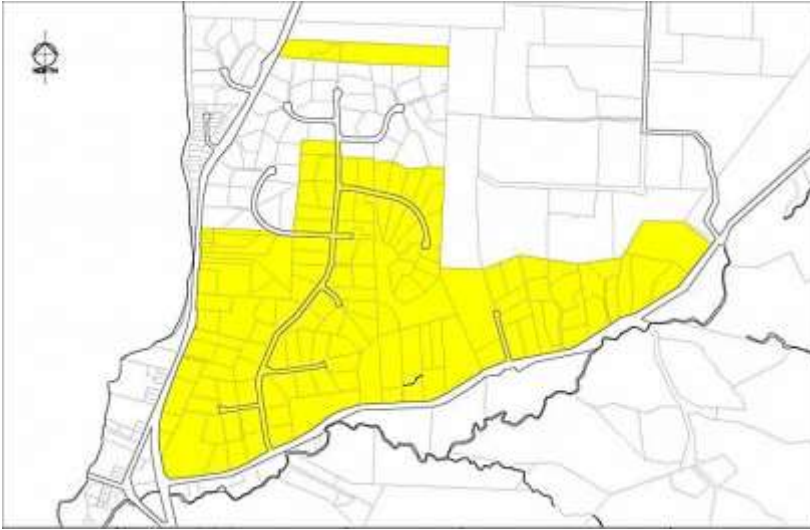
**Map M**

**Brunswick Stages 4 & 6 Sewerage Scheme**



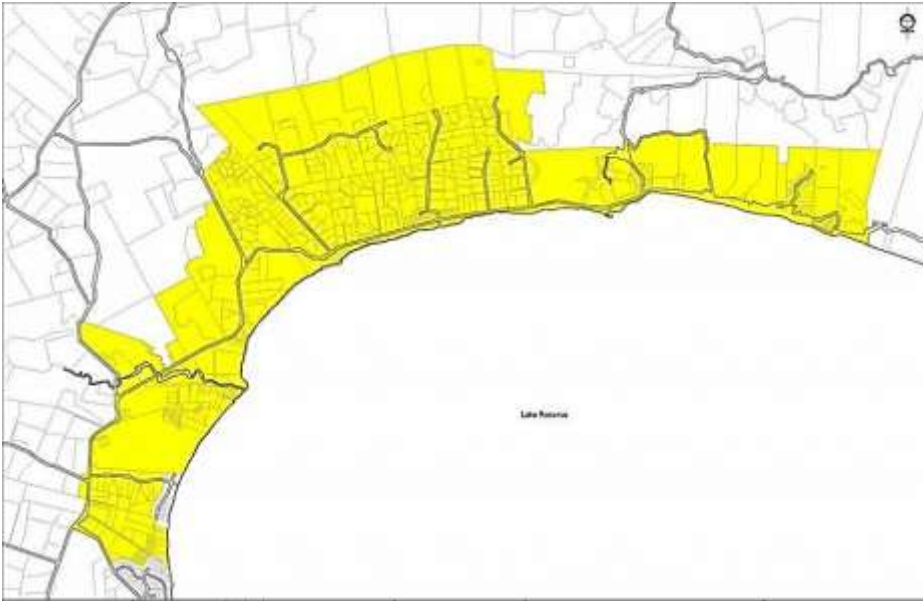
**Map N**

**Brunswick Sewerage Scheme**



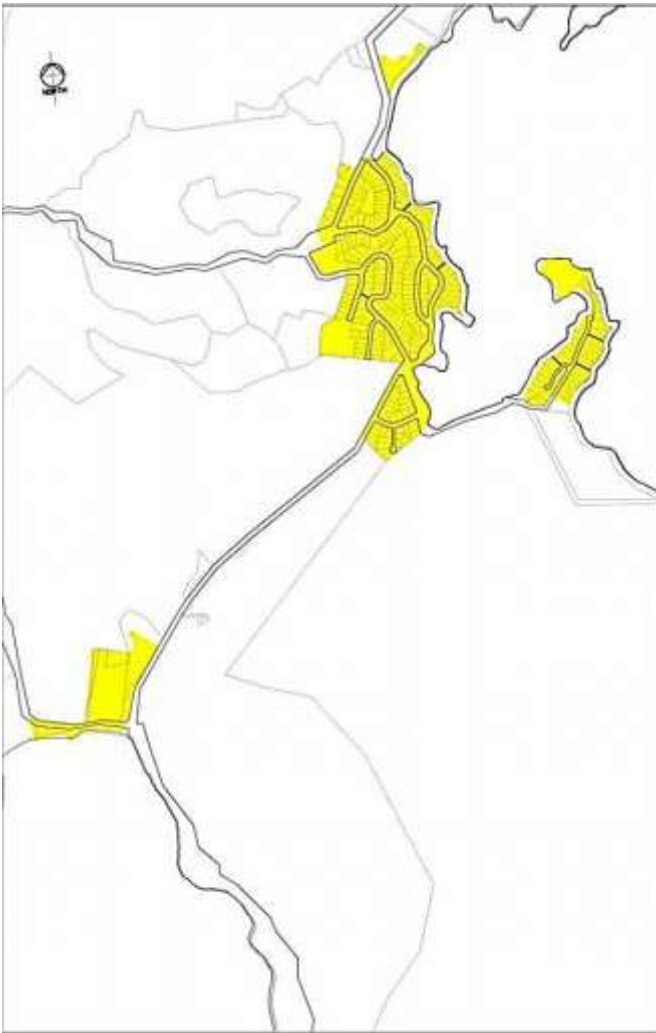
## Map O

### Hamurana/Awahou Sewerage Scheme



## Map P

### Lake Okareka, Blue Lake Sewerage Scheme



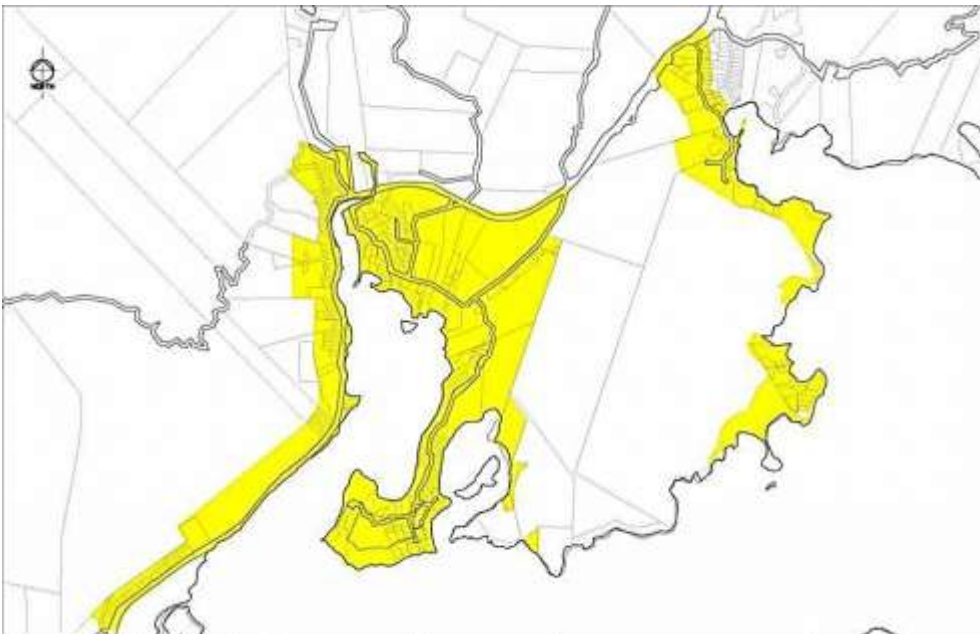
**Map Q**

**Marama Point Sewerage Scheme**



**Map R**

**Okere Falls, Otaramarae, Whangamarino Sewerage Scheme**



## Map S

### Paradise Valley Sewerage Scheme



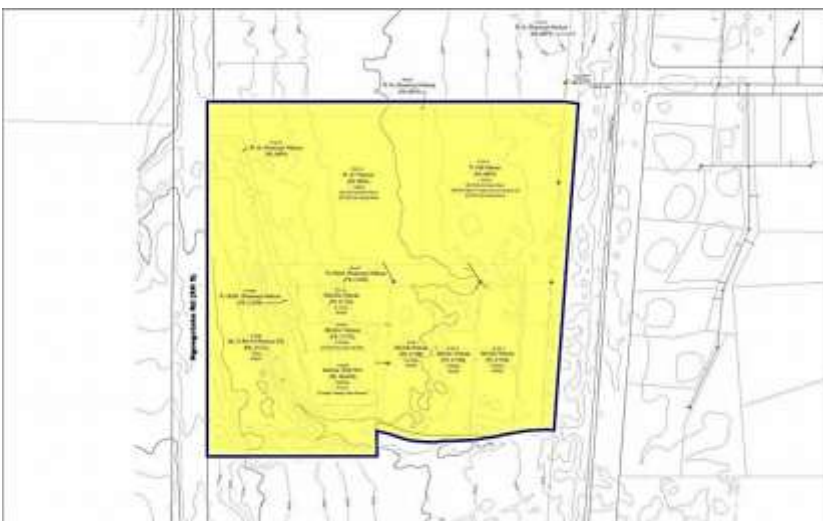
## Map T

### Rotokawa Sewerage Scheme



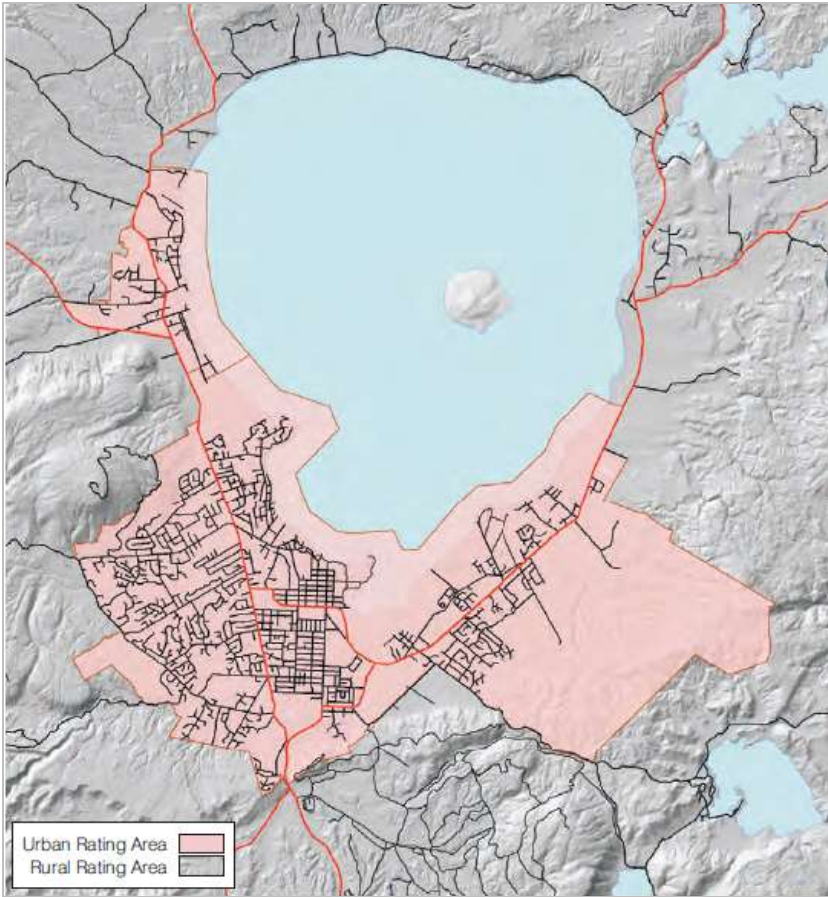
**Map U**

**Waikuta Marae Sewerage Scheme**



**Map V**

## Rotorua Urban Rating Boundary



### Map Z

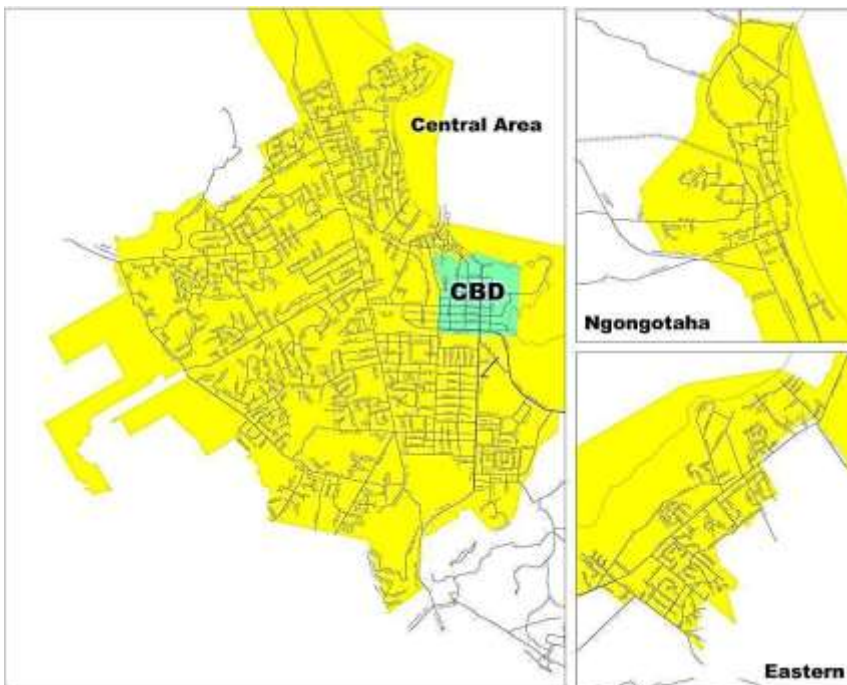
CBD waste collection area





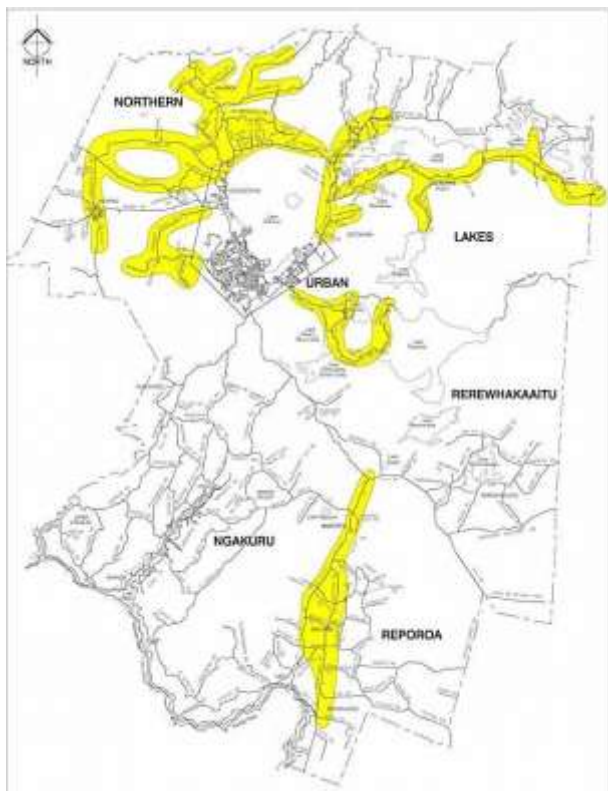
**Map AA**

**Waste collection - serviced**



**Map AB**

**Waste collection - serviced**



## Definitions

The term:

**“Business purpose”** means any purpose of commerce, trade, or industry; but does not include any farming purpose.

**“Farming purpose”** means used for agricultural, horticultural or pastoral or forestry purposes or the keeping of bees or poultry or other livestock.

**“Property”** means, either the part or the whole of any rating unit (as the case may be) used for a particular purpose. (Explanatory note: The intention is that where different parts of a property that constitute a rating unit are being used for different purposes, they may be rated differently).

**“Residential purposes”** means occupied or intended to be occupied for the residence of any household being a residential unit including holiday homes that may be let for short-term periods not exceeding 100 days per annum. Kaingaroa Village on rating unit 07010 514 01A will be treated as entirely “residential” for all rates within this funding impact statement even though it comprises elements of other categories.

**“Rural Sector”** means the part of the Rotorua District which is not the Urban Sector.

**“Urban Sector”** means the area as shown on the map titled Rotorua Urban Rating Boundary and contained in the rating maps section of this funding impact statement (a larger copy is available at the Council Civic Centre). The boundary has been set to recognise the urban growth trends and where properties have similar access to services (but not necessarily the same). This boundary will be reviewed from time to time as necessary to accommodate changes to the above and follows rating unit boundaries rather than dissecting properties.

**"Utilities"** being all rating units situated within the Rotorua District that have been identified by the Valuer General as infrastructure utility networks.

**"Vacant Land"** means land which is in an undeveloped state and is not being used or occupied for any purpose.

**"Zoned"** means zoned in accordance with the operative Rotorua District Plan.

### Examples of rating impact

Category	Capital Value 2014	Total Rates 2016/17	Total Rates 2017/18	Increase/ (decrease)	% Increase/ (decrease)
<b>Business</b>					
Lower CV	\$ 265,000	\$ 3,329	\$ 3,440	\$ 111	3.3%
Medium CV	\$ 442,000	\$ 4,713	\$ 4,854	\$ 141	3.0%
Upper CV	\$ 2,020,000	\$ 17,051	\$ 17,461	\$ 409	2.4%
<b>Farming General</b>					
Lower CV	\$ 413,000	\$ 1,919	\$ 2,011	\$ 93	4.8%
Medium CV	\$ 742,000	\$ 2,871	\$ 2,991	\$ 120	4.2%
Upper CV	\$ 2,880,000	\$ 9,056	\$ 9,357	\$ 301	3.3%
<b>Residential Rural General</b>					
Lower CV	\$ 204,000	\$ 1,229	\$ 1,280	\$ 52	4.2%
Medium CV	\$ 445,000	\$ 1,855	\$ 1,925	\$ 70	3.8%
Upper CV	\$ 1,590,000	\$ 4,830	\$ 4,989	\$ 160	3.3%
<b>Residential Urban General</b>					
Lower CV	\$ 178,000	\$ 1,769	\$ 1,850	\$ 81	4.6%

Medium CV	\$ 211,000	\$ 1,859	\$ 1,943	\$ 83	4.5%
Upper CV	\$ 308,000	\$ 2,123	\$ 2,214	\$ 91	4.3%
Upper CV	\$ 500,000	\$ 2,645	\$ 2,752	\$ 107	4.1%



**RECOMMENDATIONS  
FROM  
OTHER COMMITTEES**

ROTORUA LAKES COUNCIL

The Mayor  
Members  
COUNCIL

**RECOMMENDATIONS FROM OTHER COMMITTEES**

**Report prepared by:** Carol Peden, Governance Support Advisor

**Report reviewed by:** Rick Dunn, Governance Advisor

**Report approved by:** Geoff Williams, Chief Executive

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1. **PURPOSE**

The purpose of this report is to provide an opportunity for members consider recommendations received from other committees.

2. **RECOMMENDATIONS**

1. **That the report "Recommendations from other committees" be received.**
2. **That the following recommendations of the Strategy Policy & Finance Committee meeting held 13 July 2017 be adopted:**

<b>Recommendation 1</b>
<b>SPATIAL PLAN DISCUSSION DOCUMENT</b>  <b>That Council supports entering into a Housing Accord with Government under the Housing Accords and Special Housing Areas Act 2013.</b>
<b>Recommendation 2</b>
<b>CLASS IV GAMBLING AND BOARD VENUE POLICY DELIBERATIONS</b>  <ol style="list-style-type: none"><li>1. <b>That Council adopt the Class IV Gambling and Board Venue Policy, as shown in Attachment 2.</b></li><li>2. <b>That the committee recommend that Council reviews the Class IV Gambling and Board Venue Policy after 3 years.</b></li></ol>

### 3. **BACKGROUND**

Reports relating to the above recommendations were included in the agenda for the Strategy, Policy & Finance Committee meeting held 13 July 2017. This agenda is available for viewing on Council's website under the following link:

<http://www.rdc.govt.nz/our-council/agendas-and-minutes>

### 4. **ATTACHMENTS**

Attachment 1 – Class IV Gambling and Board Venue Policy - tracked changes version

Attachment 2 – Class IV Gambling and Board Venue Policy - final version



## 5.2 CLASS IV GAMBLING AND BOARD VENUE POLICY

Date Adopted	Next Review	Officer Responsible
1 July 2017	1 August 2020	<a href="#">Senior Lead Advisor, Strategic Development Manager, Sustainability &amp; Social Development</a>

### Policy Purpose:

To control the growth of gambling, prevent and minimise the harm of gambling, facilitate responsible gambling and community involvement in decisions about gambling.

Class 4 gambling: Gambling that utilises or involves electronic gambling machines, otherwise known as “pokie machines” as required by the Gambling Act 2003.

The Rotorua racecourse is used for certain major events but the District Plan does not allow any retailing at the racecourse.

### Policy:

#### A. Definitions:

**Central Business District:** as defined by City Centre Zones 1-3 in the District Plan (see attached Map).

**Class 4 gambling:** Gambling that utilises or involves electronic gambling machines, otherwise known as “pokie machines”.

**Class 4 gambling venue:** Any venue that conducts Class 4 gambling activities outside a casino.

**Community facility:** Land or buildings which are used in whole or in part for the assembly of persons for such purposes as deliberation or social entertainment or similar purposes and including buildings used for clubrooms, arts, museum and cultural community premises, cinemas, theatres, conference rooms, church halls, marae and meeting rooms, but not including a chartered club or building designed specifically for indoor recreation.

**Problem gambler:** A person whose gambling causes harm or may cause harm.

**Board Venue:** TAB Venue controlled by the New Zealand Racing Board.



B. **Objectives of the policy**

- (i) Control the growth of gambling.
- (ii) Prevent and minimise the harm from gambling.
- (iii) Facilitate responsible gambling.
- (iv) Facilitate community involvement in decisions about gambling.

C. **Location of new Class 4 gambling venues and board venues**

Class 4 gambling venues and Board venues may be established within the Central Business District subject to:

- (i) The number of gambling machines proposed for the venue being able to be met within the overall District cap (maximum) of ~~380~~382 machines as determined by Council and specified in Section E hereof;
- (ii) Being able to satisfy Council that the location of the proposed venue is not incompatible with other predominant uses of the proposed premises or adjacent premises;
- (iii) Not being a venue at which the primary activity is associated with family dining, family activities (e.g. cinemas) or children's activities;
- (iv) Not being a brothel, as defined in Section 4 of the Prostitution Reform Act 2003;
- (v) Being no closer than 100 metres, as measured from boundary to boundary, of an existing Class 4 gambling venue;
- (vi) Being no closer than 100 metres, as measured from boundary to boundary, of any school, early childhood centre, kindergarten, other educational facility, place of worship or other community facility as defined in the District Plan;
- (vii) Meeting application and fee requirements.

The Council will not grant consent for the establishment of any new Class 4 Gambling venue or any new Board venue outside the Central Business District. This also means that the Council will not grant consent for the relocation of an existing venue from a location outside the Central Business District to another location outside the Central Business District.

[A relocating venue will not be required to reduce the existing number of gaming machines to meet the overall District cap \(maximum\) of 380 machines.](#)

D. **Numbers of gambling machines allowed per venue**

- (i) This policy does not affect any Class 4 gambling venue established on or before 17 October 2001.
- (ii) Class 4 gambling venues established between 18 October 2001 and 18 March 2004 shall be allowed a maximum of nine (9) gambling machines.

- (iii) Class 4 gambling venues established after 18th March 2004 shall be allowed a maximum of nine (9) gambling machines subject to the number of gambling machines proposed for the venue being able to be met within the overall District cap (maximum) of ~~380382~~ machines as determined by Council and specified in Section E hereof.

**E. Overall cap on the number of gambling machines in the District**

- (i) The number of gambling machines operated within the District shall not exceed ~~380382~~ machines.
- (ii) Where a society surrenders or otherwise ceases to hold its Class 4 gambling venue licence in relation to a particular venue, Council consent may be granted to that society or to another society in relation to a different licensed venue subject to:
  - a. The new licensed venue being within the Central Business District;
  - b. The number of gambling machines proposed for the venue complying with Section D hereof;
  - c. The number of gambling machines proposed for the venue being able to be met within the overall District cap (maximum) of ~~380382~~ machines as determined by Council.

**F. Combination of Class 4 gambling and board venues**

- (i) New Class 4 gambling venues may be combined with existing or proposed Board venues subject to the number of gambling machines proposed for any venue being able to be met with the overall District cap (maximum) of ~~380382~~ machines and the venue being within the Central Business District as determined by Council and specified in Section D hereof;
- (ii) New Board venues may not be combined with existing or proposed Class 4 gambling venues.

**G. Applications**

- (i) Applications for Council consent for a new Class 4 gambling venue or Board venue must provide:
  - a. Name and contact details for the applicant;
  - b. Street address of premises proposed for the Class 4 gambling venue consent or TAB venue consent;
  - c. The names of all owners and managers;
  - d. A site plan covering both Class 4 gambling activities and other activities proposed for the venue, including details of each floor of the venue;
  - e. Evidence of the distance to the nearest existing Class 4 gambling venue, school, early childhood centre, kindergarten, other educational facility, place of worship or other community facility as defined in the District Plan.
  - f. Applications for territorial authority consent may be lodged at anytime. Applications received by Rotorua District Council where no capacity within the machine cap is available will be declined. Before lodging an application an applicant should check with the Department of Internal Affairs as to how many machines are currently licensed for

Rotorua, to ascertain if there is any capacity currently available for allocation. Applications for Venue Consents received by Rotorua District Council will be considered in order of the working day in which they were originally received on lodgement, subject to the application being complete and being accompanied by the appropriate fees.

- (ii) If two or more qualifying and complete applications are received on the same working day, a ballot will be undertaken to prioritise applications for any allocation of additional capacity. In such a ballot, the application drawn first will be allocated machines to the lesser amount of either the number of new machines requested in the application or the capacity available for allocation. After initial allocation, any remaining capacity will be allocated to the other applicant or applicants by way of an additional ballot, and so forth until all capacity has been allocated, or no qualifying applications are held.
- (iii) If an applicant subsequently declines a Venue Consent offered for any allocation of a number of machines, that application will be treated as declined, and the said machine capacity will be reallocated as above.
- (iv) Council shall place public notification of the application(s) in a local daily newspaper within 7 days of the application being lodged, at the applicant's expense, detailing the class 4 venue proposal and clearly identifying the location of the venue(s). The applicant shall also display prominent notice(s) about the application within and clearly visible outside the proposed venue, in a form determined by Council. The notices must be displayed from the lodging of the application until such time as it is granted or declined.

H. **Application fees**

Application fees will be set by Council and reviewed on not less than a three-yearly basis, and shall include consideration of the cost of processing the application, including any consultation and hearings involved.

I. **Policy review period**

- (i) This policy will be reviewed on a three-yearly basis.
- (ii) This policy may be reviewed at any time where there is an urgent concern or request from the community.





## 5.2 CLASS IV GAMBLING AND BOARD VENUE POLICY

Date Adopted	Next Review	Officer Responsible
1 July 2017	1 August 2020	Strategic Development Manager, Sustainability & Social Development

### Policy Purpose:

To control the growth of gambling, prevent and minimise the harm of gambling, facilitate responsible gambling and community involvement in decisions about gambling.

Class 4 gambling: Gambling that utilises or involves electronic gambling machines, otherwise known as “pokie machines” as required by the Gambling Act 2003.

The Rotorua racecourse is used for certain major events but the District Plan does not allow any retailing at the racecourse.

### Policy:

#### A. Definitions:

**Central Business District:** as defined by City Centre Zones 1-3 in the District Plan (see attached Map).

**Class 4 gambling:** Gambling that utilises or involves electronic gambling machines, otherwise known as “pokie machines”.

**Class 4 gambling venue:** Any venue that conducts Class 4 gambling activities outside a casino.

**Community facility:** Land or buildings which are used in whole or in part for the assembly of persons for such purposes as deliberation or social entertainment or similar purposes and including buildings used for clubrooms, arts, museum and cultural community premises, cinemas, theatres, conference rooms, church halls, marae and meeting rooms, but not including a chartered club or building designed specifically for indoor recreation.

**Problem gambler:** A person whose gambling causes harm or may cause harm.

**Board Venue:** TAB Venue controlled by the New Zealand Racing Board.

B. **Objectives of the policy**

- (v) Control the growth of gambling.
- (vi) Prevent and minimise the harm from gambling.
- (vii) Facilitate responsible gambling.
- (viii) Facilitate community involvement in decisions about gambling.

C. **Location of new Class 4 gambling venues and board venues**

Class 4 gambling venues and Board venues may be established within the Central Business District subject to:

- (viii) The number of gambling machines proposed for the venue being able to be met within the overall District cap (maximum) of 380 machines as determined by Council and specified in Section E hereof;
- (ix) Being able to satisfy Council that the location of the proposed venue is not incompatible with other predominant uses of the proposed premises or adjacent premises;
- (x) Not being a venue at which the primary activity is associated with family dining, family activities (e.g. cinemas) or children's activities;
- (xi) Not being a brothel, as defined in Section 4 of the Prostitution Reform Act 2003;
- (xii) Being no closer than 100 metres, as measured from boundary to boundary, of an existing Class 4 gambling venue;
- (xiii) Being no closer than 100 metres, as measured from boundary to boundary, of any school, early childhood centre, kindergarten, other educational facility, place of worship or other community facility as defined in the District Plan;
- (xiv) Meeting application and fee requirements.

The Council will not grant consent for the establishment of any new Class 4 Gambling venue or any new Board venue outside the Central Business District. This also means that the Council will not grant consent for the relocation of an existing venue from a location outside the Central Business District to another location outside the Central Business District.

A relocating venue will not be required to reduce the existing number of gaming machines to meet the overall District cap (maximum) of 380 machines.

D. **Numbers of gambling machines allowed per venue**

- (iv) This policy does not affect any Class 4 gambling venue established on or before 17 October 2001.

- (v) Class 4 gambling venues established between 18 October 2001 and 18 March 2004 shall be allowed a maximum of nine (9) gambling machines.
- (vi) Class 4 gambling venues established after 18th March 2004 shall be allowed a maximum of nine (9) gambling machines subject to the number of gambling machines proposed for the venue being able to be met within the overall District cap (maximum) of 380 machines as determined by Council and specified in Section E hereof.

E. **Overall cap on the number of gambling machines in the District**

- (iii) The number of gambling machines operated within the District shall not exceed 380 machines.
- (iv) Where a society surrenders or otherwise ceases to hold its Class 4 gambling venue licence in relation to a particular venue, Council consent may be granted to that society or to another society in relation to a different licensed venue subject to:
  - d. The new licensed venue being within the Central Business District;
  - e. The number of gambling machines proposed for the venue complying with Section D hereof;
  - f. The number of gambling machines proposed for the venue being able to be met within the overall District cap (maximum) of 380 machines as determined by Council.

F. **Combination of Class 4 gambling and board venues**

- (iii) New Class 4 gambling venues may be combined with existing or proposed Board venues subject to the number of gambling machines proposed for any venue being able to be met with the overall District cap (maximum) of 380 machines and the venue being within the Central Business District as determined by Council and specified in Section D hereof;
- (iv) New Board venues may not be combined with existing or proposed Class 4 gambling venues.

G. **Applications**

- (v) Applications for Council consent for a new Class 4 gambling venue or Board venue must provide:
  - g. Name and contact details for the applicant;
  - h. Street address of premises proposed for the Class 4 gambling venue consent or TAB venue consent;
  - i. The names of all owners and managers;
  - j. A site plan covering both Class 4 gambling activities and other activities proposed for the venue, including details of each floor of the venue;

- k. Evidence of the distance to the nearest existing Class 4 gambling venue, school, early childhood centre, kindergarten, other educational facility, place of worship or other community facility as defined in the District Plan.
- l. Applications for territorial authority consent may be lodged at anytime. Applications received by Rotorua District Council where no capacity within the machine cap is available will be declined. Before lodging an application an applicant should check with the Department of Internal Affairs as to how many machines are currently licensed for Rotorua, to ascertain if there is any capacity currently available for allocation. Applications for Venue Consents received by Rotorua District Council will be considered in order of the working day in which they were originally received on lodgement, subject to the application being complete and being accompanied by the appropriate fees.
  - (vi) If two or more qualifying and complete applications are received on the same working day, a ballot will be undertaken to prioritise applications for any allocation of additional capacity. In such a ballot, the application drawn first will be allocated machines to the lesser amount of either the number of new machines requested in the application or the capacity available for allocation. After initial allocation, any remaining capacity will be allocated to the other applicant or applicants by way of an additional ballot, and so forth until all capacity has been allocated, or no qualifying applications are held.
  - (vii) If an applicant subsequently declines a Venue Consent offered for any allocation of a number of machines, that application will be treated as declined, and the said machine capacity will be reallocated as above.
  - (viii) Council shall place public notification of the application(s) in a local daily newspaper within 7 days of the application being lodged, at the applicant's expense, detailing the class 4 venue proposal and clearly identifying the location of the venue(s). The applicant shall also display prominent notice(s) about the application within and clearly visible outside the proposed venue, in a form determined by Council. The notices must be displayed from the lodging of the application until such time as it is granted or declined.

H. **Application fees**

Application fees will be set by Council and reviewed on not less than a three-yearly basis, and shall include consideration of the cost of processing the application, including any consultation and hearings involved.

I. **Policy review period**

- (iii) This policy will be reviewed on a three-yearly basis.
- (iv) This policy may be reviewed at any time where there is an urgent concern or request from the community.







# STAFF REPORTS

ROTORUA LAKES COUNCIL

Her Worship the Mayor  
Members  
COUNCIL

**ELECTORAL SYSTEMS AND 2017 ROTORUA RURAL COMMUNITY BOARD BY-ELECTION**

**Report prepared by:** Jean-Paul Gaston, Group Manager Strategy

**Report reviewed by:** Warwick Lampp, RLC Electoral Officer, electionz.com

**Report approved by:** Geoff Williams, Chief Executive

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**1. PURPOSE**

With the recent resignation of Mr Euan McLachlan from the Rotorua Rural Community Board, the purpose of this report is to decide on the method and listing of candidates for a by-election and the electoral system to be used for 2019 and 2022 local elections.

**2. RECOMMENDATION 1:**

- 1. That the report 'Electoral Systems and 2017 Rotorua Rural Community Board By-Election' be received.**
- 2. That Council confirm the timetable for the Rotorua Rural Community Board by-election.**
- 3. That Council adopt:**
  - **First Past the Post; OR**
  - **Single Transferable Vote****for the next two local elections (2019 and 2022).**  
**(Choose one option)**
- 4. That Council adopt:**
  - **The alphabetical option for candidate names on voting documents; OR**
  - **The random option for candidate names on voting documents; OR**
  - **The pseudo-random option for candidate names on voting documents****for the upcoming by-election and the following two local elections (2019 and 2022).**  
**(Choose one option)**

**3. BACKGROUND**

The recent resignation of Mr Euan McLachlan from the Rotorua Rural Community Board means that a by-election must be held under the Local Electoral Act 2001. Resignations which occur during the triennium are treated as extraordinary vacancies, and are dealt with under sections 117-120 of the Local Electoral Act 2001. A by-election timetable has been prepared by the Electoral Officer in accordance with the Act (Attachment 1). Nominations open on Thursday 3 August and election day is Friday 27 October 2017.

Council can also determine whether the electoral system to apply for the 2019 and 2022 triennial elections should change.

Discussions are currently being had with Local Government New Zealand (LGNZ) and central Government on future methods of voting.

#### 4. DISCUSSION AND OPTIONS

##### **First Past the Post or Single Transferable Vote**

Council considered a report on 12 September 2011, where it resolved to continue with first past the post (FPP) electoral system, for the 2013 and 2016 local authority elections, and any subsequent by-elections, e.g. the current Rotorua Rural Community Board by-election.

Section 27 of the Local Electoral Act (LEA) allows a council to make a decision on the electoral system two years out from the next local election and that the decision covers the next two local government elections (e.g. a decision in 2017 covers the 2019 and 2022 local elections) and any associated elections (by-elections). This decision holds until a further council resolution is made to change the electoral system or that the council resolves to hold a binding poll on the matter. The decision to change the electoral system or to hold a poll must be made no later than 12 September 2017 (Attachment 2 – Local Electoral Act, Section 27).

The Local Electoral Act provides for local authorities and communities to choose between the first past the post (FPP) and the single transferable vote (STV) electoral system for local elections. The electoral system applying for a territorial authority election also applies in respect of the election of members of any constituent community boards or local boards.

A change of electoral system can be achieved either by way of a local authority resolution or as the outcome of a poll of electors. Such a poll may either be demanded by electors or be the result of a local authority resolution. The statutory provisions for changing the electoral system are set out in section 27 to 34 of the Local Electoral Act.

The Local Electoral Act provide that by a specified date a local authority may, but is not required to, make a resolution on the electoral system to apply for the next triennial local authority election. Whether or not it makes such a resolution, the local authority must give public notice of the right for 5% of electors to demand a poll on the electoral system. This notice must include a statement that a poll will be required to countermand any resolution that a local authority may have made. Determination of the electoral system by way of a poll will apply for a minimum of two triennial local authority elections.

The dates in the process surrounding a decision and notification of the selected electoral system are:

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By 12 September 2017	Council MAY resolve to change the electoral system (from FPP) for the next two triennial elections.
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By 19 September 2017	Council MUST give public notice of the right of 5% of the electors to demand a poll on the future electoral system for the next two triennial elections. If a resolution has been made by Council to change to STV, then this must be included in the notice.
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By 28 February 2018	Council MAY resolve to undertake a poll of electors on a proposal that a specified electoral system be used for the next two triennial elections.
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By 21 May 2018	A demand for a poll may be made at any time by the specified number (5%) of electors on the electoral system used. If a valid demand is received by 28 February 2018 or Council resolves, then Council must undertake a poll by 21 May 2018. The poll must be held not later than 82 days after the demand is received or Council has resolved to have a poll.
After 21 May 2018	If a demand for a poll is received after 28 February 2018, then the poll must be carried out after 21 May 2018 (but not later than 82 days after receiving the demand). The poll will then have effect for the following two triennial elections (2019 and 2022).

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There are two electoral systems that council can use in a local government election. These are first past the post (FPP) or single transferable vote (STV). STV is currently used by Dunedin City, Marlborough District, Wellington City, Porirua City, Kapiti Coast District, Palmerston North City, Greater Wellington Regional Council, and all District Health Boards.

The differences between the two systems are briefly outlined below.

- **FPP (First Past the Post)**

- Electors vote by indicating their preferred candidate(s)
- The candidate that receives the most votes is declared the winner, regardless of the proportion of votes that candidate obtained.
- FPP is more easily understood by electors.

- **STV (Single Transferable Vote)**

- Voters receive a single (transferable) vote irrespective of the number of vacancies.
- Voters rank the candidates in order of preference by writing a "1" next to their most preferred candidate then a "2" next to the name of the next preferred candidate and so on.
- Voters can rank as few or as many candidates as they wish.
- To be elected a candidate must reach a "quota" of votes which is based on the number of vacancies and the number of valid votes.
- STV is considered a more representative electoral system.

Council made the decision to use the first past the post option as the electoral system and made the decision covering the 2013 and 2016 options. Council has always used first past the post for the local elections.

Council has a number of options they could consider these include:

Option 1: Retain FPP (status quo) and publicly notify of right to demand poll (requiring 5% of electors to sign).

Option 2: Retain FPP publicly notify right to demand poll, and resolve to undertake poll before 28 February 2018.

Option 3: Resolve to change to STV (by 12 September 2017) passing a decision for the next two triennia (2019 and 2022). Along with this council must publicly notify the right to demand poll.

#### **Order of candidate names**

Council may decide on how candidates' names are to be arranged on the voting document.

For the 2013 and 2016 elections Council adopted the random option. Other options permitted by legislation are alphabetical and pseudo random.

A brief description of each option follows:

- a. **Alphabetical Order** – Voting documents are produced with the candidates' names arranged in alphabetical order or surname. This is how candidate's names have appeared for all elections to date.
- b. **Pseudo-random Order** – This is where the names of the candidates for each issue are essentially all placed in the hat and then listed on the voting document in the order that they are drawn out of the hat. This is then the order which candidate names appear on every voting document.
- c. **Random Order** – This is where the computer programme generates the order in which the candidates are listed for each issue which is altered on each and every document to as many different combinations as possible and voting documents issued in this random order to electors.

Random order is now the choice of many councils, regional councils and district health boards.

The random option is also considered to remove the perception that those candidates with surnames at the beginning of the alphabet have an advantage under the alphabetical option.

In terms of cost, there is no difference between any of the three methods.

If Council does not determine the order by resolution, the legislation determines the candidates' names will be arranged in alphabetical order of the surname on the voting paper.

## **5. ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

## **6. COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY**

Council must give public notice under Section 28 of the Local Electoral Act of the electors' rights to demand a poll on the electoral system.

## **7. CONSIDERATIONS**

### **7.1 Financial/budget considerations**

The cost of a by-election is approximately \$19,000.

### **7.2 Policy and planning implications**

There are no policy or planning implications.

### **7.3 Risks**

No major risks have been identified.

### **7.4 Authority**

Council has the authority to make these decisions.

## **8. ATTACHMENTS**

Attachment 1: Rotorua Lakes Council By-Election 2017 Timetable

Attachment 2: Electoral systems for elections

## Rotorua Lakes Council By-Election 2017 Timetable

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### Key Dates

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Thursday 3 August 2017	Public notice of election Nominations open Rolls open
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Thursday 31 August 2017	Nominations close at noon Rolls close at noon
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If only one candidate and election not required:

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Tuesday 5 September 2017	Public notice declaring result of election
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If more than one candidate and election required:

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Tuesday 5 September 2017	Public notice advising day of election, candidates' names etc.
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Thursday 5 October 2017	Delivery of voting papers starts
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Tuesday 10 October 2017	Last day for delivery of voting papers
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Friday 27 October 2017	Polling Day Voting closes at noon Announcement of preliminary results later in the day
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Monday 30 October 2017	Declaration/public notice of final results
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## Local Electoral Act 2002

### *Electoral systems for elections*

#### **27. Local authority may resolve to change electoral systems**

- (1) Any local authority may, not later than 12 September in the year that is 2 years before the year in which the next triennial general election is to be held, resolve that the next 2 triennial general elections of the local authority and its local boards or community boards (if any), and any associated election, will be held using a specified electoral system other than that used for the previous triennial general election.
- (2) A resolution under this section—
  - (a) takes effect, subject to paragraph (b), for the next 2 triennial general elections of the local authority and its local boards or community boards (if any), and any associated election; and
  - (b) continues in effect until either—
    - (i) a further resolution under this section takes effect; or
    - (ii) a poll of electors of the local authority held under [section 33](#) takes effect.
- (3) This section is subject to [section 32](#).
- (4) In this section, and in [sections 28 to 34](#), **associated election**, in relation to any 2 successive triennial general elections of a local authority (and its local boards or community boards (if any)), means—
  - (a) any election to fill an extraordinary vacancy in the membership of the body concerned that is held—
    - (i) between those elections; or
    - (ii) after the second of those elections but before the subsequent triennial general election;
  - (b) an election of the members of the body concerned called under section 258I or 258M of the Local Government Act 2002 that is held—
    - (i) between those elections; or
    - (ii) after the second of those elections but before the subsequent triennial general election.

ROTORUA LAKES COUNCIL

Mayor  
Councillors  
COUNCIL

**BILINGUAL ROTORUA**

**Report prepared by:** Jean-Paul Gaston, Group Manager Strategy

**Report approved by:** Geoff Williams, Chief Executive

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**1. PURPOSE**

This report is intended to seek Council support to Rotorua becoming a bilingual city.

On 8 May 2017 the Minister of Maori Development Te Ururoa Flavell expressed his desire that Rotorua be recognised as one of the country's first bilingual cities.

Te Tatau o Te Arawa signalled this as a key priority in their annual plan submission and have followed this up with a formal request seeking Council's support for this proposal.

This report has been prepared in association with Te Tatau o Te Arawa.

**2. RECOMMENDATION 1:**

- 1. That the report 'Bilingual Rotorua' be received.**
- 2. That Council support the proposal for Rotorua to become New Zealand's first bilingual city and that the Chief Executive be authorised to explore options for support with Te Tatau o Te Arawa and other key stakeholders;**
- 3. That Council note Te Tatau o Te Arawa's support for this proposal and their intention to lead this project, and that a subsequent report will detail a programme of work and associated costs and funding streams.**

**3. BACKGROUND**

On 8 May 2017 the Minister of Maori Development Te Ururoa Flavell expressed his desire that Rotorua be recognised as one of the country's first bilingual cities. Minister Flavell noted examples of the changes would be in street signs, posters and signage support through various business outlets. He believes this will give more chances for people to interact in Māori which will add significant value culturally, socially and economically to the Rotorua district.

*Vision 2030 – The Rotorua Way* states that Rotorua is 'Strong in culture', acknowledging that Māori culture and language is an integral facet of the Rotorua heritage and landscape. Rotorua also boasts

a unique intersect of the Māori language and culture with the tourism, private, education, and hospitality sectors.

International models of actively bilingual towns evidence that bilingualism can yield a prosperous social and economic return, yet takes some concerted planning and action to achieve. Rotorua already exhibits some of the key characteristics that constitute a bilingual city in international models, and the next step would include increasing language visibility. Te Tatau o Te Arawa intends celebrating these existing strengths and in partnership with Council and key stakeholders will embark on appropriate planning and implementation processes that will enhance bilingualism and the associated social, cultural and economic benefits.

At the Council's Strategy, Policy and Finance Committee on 11 May 2017, Te Tatau o Te Arawa representatives raised the notion of providing its leadership in helping Rotorua become a bilingual district with support of Council and key stakeholders. Council's staff also noted that consultation feedback would be brought back to Council on the Vision 2030 refresh. Strong culture was identified as one of four key strands within the Vision 2030 refresh which aligns well with Rotorua as a bilingual city.

#### 4. DISCUSSION

In a NZ public service context *Māori-English Bilingual Signage A guide for best practice* has been produced by Te Puni Kokiri (TPK). This document's introduction notes:

"Te Ture mō Te Reo Māori 2016 Act" affirms the status of te reo Māori as:

- the indigenous language of Aotearoa New Zealand
- a taonga of iwi and Māori
- a language valued by the nation
- an official language of Aotearoa New Zealand

The Crown currently has a Māori Language Strategy, that will be renewed over the next six months, to ensure survival of te reo Māori. Increasing te reo Māori visibility in public spaces is a key part of that strategy. It increases awareness of te reo Māori and encourages people to use it on a daily basis.

Though the guidelines have been developed for public sector agencies TPK believe it provides good practice guidelines which can be used by other organisations.

##### 4.1 Strategic alignment with Vision 2030

Work on the refresh on Vision 2030 has now been completed and a revised document is being presented to Council for approval at the 27 July meeting.

The review process was focused on updating or replacing the 2013-2016 priority areas. When Rotorua 2030 was established following the 2013 election the priorities chosen were intended to address the most pressing or immediate 'problems' or challenges to the district.

The 2017 refresh had a different focus. This refresh moves away from priorities based on problems but instead, sought to focus on what is special about the district, its strengths and corresponding opportunities. It is anticipated a focus on these areas will enable the district to move more quickly to achieving the district vision and provide greater longevity in the areas of focus.

Strengths have been identified across four key strands that create the unique view of the district.

Slight changes were also made to the Rotorua 2030 vision:

This is our home. We are its people.

We're **the heart of Te Arawa and a centre for Māori culture** and expression.

We're innovative and we share what we learn.

We're driving opportunity, enterprise and diversity.

We're **supporting a legacy of sustainability** for our environment.

**Rotorua is a place for everyone...**Tatau tatau - We together.

### People | Culture | Place

The four strands of the Rotorua Way being:

- Active environment
- Diverse opportunities
- Easy lifestyle
- Strong culture

In regard to the strands and the linked strengths and opportunities, the following aspects link to the proposal for a bilingual city approach.

#### Strong Culture

Strength	Opportunity
We are the heart of Te Arawa in NZ	Make our culture more visible and accessible through design and making our stories visible
We have a long history of sharing our unique place – manaakitanga	Establish the district as a centre of Māori story telling

#### Diverse opportunities

Strength	Opportunity
We are the birthplace of NZ Tourism.	Grow the value of tourism to Rotorua.

Based on Council's agreed Vision 2030 and the strengths and opportunities identified for development, there is strong alignment of the bilingual city proposal with this direction.

## 4.2 Tourism benefits

The potential value to the district identity and tourism position has been noted by Minister Flavell based on international examples, such as Wales and Ireland.

The potential to more effectively tell our cultural story was also a central theme identified by Professor Terry Stevens in his July 2016 report to Council, which noted:

"The three core STRENGTHS that have already been agreed as the foundations for future development are all relevant, namely:

- Contemporary Maori culture
- Mountain biking
- Geothermal wellbeing"

One of his 18 month recommendations was:

“Get the traditional and the contemporary Maori culture out of its ‘boxes’ and on the street, accessible and celebrated by all; at present it is accessed in museums, cultural centres and specific villages = make it part of the everyday experience with, for example, a show taking place in a key city location at a set time every day.”

Within five years:

“**IT IS RECOMMENDED** Rotorua builds upon its wonderful heritage of guiding, guide training and storytelling to create a global centre of excellence in heritage interpretation based upon these skills and traditions; this would be of immense appeal to national park authorities and those responsible for heritage and cultural attractions around the world.”

### 4.3 Current Council approach

The history of Rotorua is identified more prominently than many other New Zealand cities because of the Fenton Agreement and gifting of the city. Names of importance to Te Arawa were therefore recorded in many street names in the original city area. Increasingly Council is also adopting gifted names or is using Māori names for locations e.g. Manawa / heart of the city to replace the old City Focus name.

Council has increased its use of Māori in documents, buildings and reserves. Council documents currently have a level of limited te reo translation.

In Council’s partnership with the Lakes DHB signage proposed for the redeveloped Library and Children’s Health Hub will be fully bilingual e.g. all way-finding and directory signage. The same approach is planned for the gradual upgrading of the Civic Centre.

Reserve signage and interpretative panels are increasingly including Māori locational information/stories or partial translations.

Support for the proposal could therefore be achieved to a significant level within existing budgets and projects. Wider work would need to be considered with NZTA around tourism way-finding and some directional signs. At this stage Te Tatau o Te Arawa have been in positive discussions with Te Puni Kokiri regarding their ongoing financial support for this proposal.

Using the experience of Wales and Ireland it would be necessary to focus on building partnerships and support for a programme, particularly within the public sector, education and community groups. Council’s approach, following the lead of Ireland, could be to focus on:

- Public signage
- Interpretive panels and information on reserves
- Websites and document translations
- Tourism education resources
- Wider community and business promotion

## 5. ASSESSMENT OF SIGNIFICANCE

This proposal aligns with goals and opportunity areas identified in Rotorua 2030.

## **6. COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY**

No consultation is proposed at this stage. Extensive consultation was undertaken in regard to the Rotorua 2030 strengths and opportunity areas. Any costs outside of existing budgets could be the subject of community feedback in either the Annual Plan or LTP processes.

Subject to Council supporting the recommendations made in the report, detailed plans will be completed for a launch date in August to coincide with the 30 year celebrations of the launch of Te Taura Whiri i te Reo Maori (Maori Language Commission) which was launched in August 1987. It is expected there will be considerable media attention as the launch will likely attract Ministerial attendance and key players in the revival of Te Reo Maori. Both Te Tatau o Te Arawa and the Rotorua lakes Council will play a key part in any proposed launch.

## **7. CONSIDERATIONS**

### **7.1 Financial/budget considerations**

At this stage it is assumed any signage works would be undertaken using current project and operational budgets. A programme of works would need to be developed and, depending on its scope, may have budget implications for the LTP.

Translations of Council documents will incur additional costs. Consideration will need to be given to these additional costs in the overall cost of each document's preparation.

Te Tatau o Te Arawa is currently leading discussions with Te Puni Kokiri to determine an appropriate action plan and levels of funding supported by an appropriate business case. Outcomes of these discussions will be presented as an update to Council.

### **7.2 Policy and planning implications**

Council would need to establish a formal signage policy to support the delivery of any programme. The Maori - English Bilingual Signage guide produced by TPK provides a base or could be adopted to assist consistent delivery.

### **7.3 Risks**

No major risks have been identified. Council could face a reputational risk if it commits to a programme but does not adequately focus resources to ensure a credible delivery. This also signals strong support and active participation in the partnership with Te Tatau o Te Arawa.

Information from Ireland (Minister Flavell having referenced Galway) and the recommendations of Professor Terry Stevens provide support establishing the economic and tourism value.

### **7.4 Authority**

This is a Council decision. The request has been addressed to Council by Te Tatau o Te Arawa as a partnership project.

## **8. ATTACHMENTS**

- Attachment 1: Media item dated 9 November 2016 from Te Ururoa Flavell – Guide to make Māori language more visible
- Attachment 2: Media item dated 8 May 2017 from Te Ururoa Flavell – Māori Party proposal could see Rotorua become a bilingual city
- Attachment 3: Extract from the minutes of a Strategy Policy and Finance Committee meeting held 11 May 2017

## **Te Ururoa Flavell**

**9 NOVEMBER, 2016**

# **Guide to make Māori language more visible**

“We want to see bilingual signage in all government and local government offices throughout the country, so I’m encouraging leaders within that sector to embrace this guide and start their te reo Māori journey.

“Every day, the public visit their offices so they have the eyes and ears of many on them.”

Māori-English Bilingual Signage Guide <http://www.tpk.govt.nz/en/whakamahia/te-reo-maori/tohureorua/> was informed by the experiences of countries, including Ireland, where bilingual signage is also part of language revitalisation to encourage good practice.

Through the new Māori Language Act and the development of the Māihi Karauna, the government is committed to enhancing the support for te reo Māori revitalisation by all government agencies as a normal part of the way they do business.

“One way in which we will achieve this is to ensure te reo Māori is more visible to the communities we work in,” says Mr Flavell.

Mr Flavell leaves for Ireland and Wales tonight to see first-hand what groups there are doing to revitalise their indigenous languages.

Ministerial engagements in Ireland include visiting schools, businesses, the local city council in the City of Galway which has been driving efforts to revitalise the Gaelic language in corporate settings. In Wales, Mr Flavell will meet with the First Minister of Wales, Rt Hon Carwyn Jones.



# Maori Party proposal could see Rotorua become a bilingual city

8 May, 2017 7:00am

Thirty years on from te reo Maori being made an official language of New Zealand, Maori Party co-leader Te Ururoa Flavell wants Rotorua recognised as one of the country's first bilingual cities.

Mr Flavell said discussions had been held with Otaki and Rotorua about becoming bilingual, and Wairoa District Council had also expressed interest.

"Last year I took a delegation to Ireland, we visited Galway and saw the benefits to the promotion of the language by being a bilingual town," he said.

In the 2013 census 37.5 per cent of Rotorua's population identified as Maori, with 29 per cent of Maori speaking te reo.

Mr Flavell has begun discussions with Rotorua mayor Steve Chadwick about how the council can adapt to the change.

"It's a three-way partnership between the government, which is where I come in, the council and the people of Rotorua adapting to the change," he said.

"There's no compulsion, there's no te reo Maori police."

Mr Flavell said examples of the changes would be in street signs, posters and on restaurant menus.

"It's people having more chance for Maori interaction," he said.

"It's an exciting opportunity."

**Excerpt from minutes of Council's Strategy, Policy and Finance Committee meeting  
held 11 May 2017**

**Bilingual District**

Te Tatau o Te Arawa today floated the idea of providing its leadership in helping Rotorua become a bilingual district.

This week, Māori Party co-leader, Te Ururoa Flavell made the suggestion for Rotorua to be recognised as one of the country's first bilingual cities.

The conversation was raised as urgent business at the end of today's meeting by a member of Te Tatau o Te Arawa member, Ana Morrison, who asked where work was at to make the idea a reality.

Council's executive staff noted that consultation feedback would be brought back to council on the vision 2030 refresh. A strong culture was identified as an opportunity area. Options on signage could then raised for Council consideration.

ROTORUA LAKES COUNCIL

Mayor  
Chairperson and Members  
COUNCIL

**ADOPTION OF VISION 2030 REFRESH**

**Report prepared by:** Oonagh Hopkins, Corporate Planning and Governance Manager

**Report reviewed by:** Jean Paul Gaston, Group Manager, Strategy

**Report approved by:** Geoff Williams, Chief Executive

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**1. PURPOSE**

The purpose of this report is to adopt the Vision 2030 Refresh.

**3. RECOMMENDATION 3:**

- 1. That the report “adoption of Vision 2030 refresh” be received.**
- 2. That Council adopts the final Vision 2030 document amended following the public feedback process. It is important to note that:**
  - **The big moves identified in the 2017/18 Annual Plan align with the overall direction**
  - **The LTP and 2019/20 Annual Plan will be prepared to deliver on the Vision 2030**
  - **Vision 2030 will be reviewed after the 2019 elections**

**4. BACKGROUND**

The initial Vision 2030 was developed following the elections in 2013. Following the elections in 2016, council felt it timely to review the vision to test that it was still relevant and to ground the council's and the district's strategic direction towards a unified vision.

**5. DISCUSSION AND OPTIONS**

In the lead up to the elections, work commenced on the refresh working with stakeholders to look at vision in the context of the next chapter – the next three years.

Emerging from that initial stakeholder engagement was a need to ensure that the vision was unique to Rotorua not a vision that could be used to describe any community or district.

Work commenced driving a focus towards what is special about Rotorua and what are the opportunities presented to our district that we should focus on.

Following the elections the elected members undertook a similar process as the initial stakeholders and a draft Vision 2030 was released for wider community feedback.

The community feedback was undertaken using a variety of approaches, including public meetings, stakeholder workshops, on-line, advertisements in the newspaper and brochure mail drops to all letterboxes.

This resulted in:

- 400+ people engaged at community and stakeholder workshops
- 350+ school students that contributed to classroom workshops
- 1000+ residents made aware via community events
- 1500+ people involved in contributing towards the vision for Rotorua
- 4500+ people connected with via direct interaction

The community feedback was presented to council in May 2017. Following this, feedback was incorporated into the final document to ensure the story was being told correctly and that the strengths and opportunities were being well portrayed.

Some examples of feedback received are:

**Active environment.**

- Be a leader in environmental preservation and restoration.
- An emphasis on strands linking to each other e.g. tourism and lifestyle.
- Involve Te Arawa in environmental sustainability efforts.

**Strong culture.**

- Acknowledge the importance of Te Arawa Culture.
- Use Te Reo o Te Arawa to describe strand title.
- Reflect on the influence of multiculturalism.

**Easy lifestyle.**

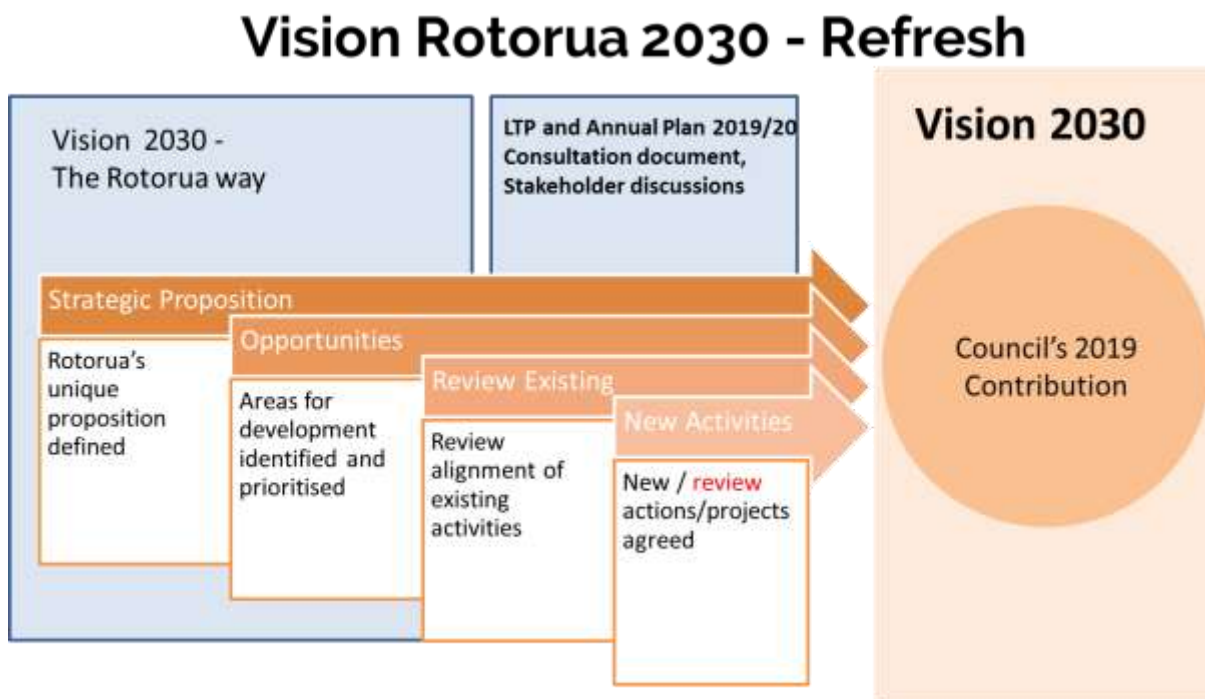
- Most widely supported.
- Become known as the most progressive/innovative provincial centre.
- Preserve the great elements of lifestyle we have.

**Diverse opportunities.**

- Reflect upon & better understand the role of Te Arawa economy in strengthening the Rotorua economy.
- Provide opportunities for youth/future generations to have employment opportunities/training choices.
- An active pursuit of economic development focussing on being a centre of NZ Tourism and a centre of sustainable resources e.g. wood, water and energy.

The final document shows the links of the vision statement to the seven goals, the portfolios (areas of work that support the goals) and the focus areas for 2017/18; the big moves and key projects. (Attachment 1).

The document now provides the key focus of Council’s strategic planning framework. This framework is shown in the diagram below:



## 6. ASSESSMENT OF SIGNIFICANCE

Adoption of the Rotorua Vision 2030 does not trigger the significance and engagement policy. It is though in itself a significant decision. This vision set the strategic direction of council for the next three years.

## 7. COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

The Vision 2030 refresh was supported by an intense community engagement programme. The feedback results were presented to Council on 23 May 2017.

## 8. CONSIDERATIONS

### 8.1 Financial/budget considerations

Big moves and key projects have been identified and funded within the Annual Plan 2017/18. This was adopted on 29 June 2017.

### 8.2 Policy and planning implications

Vision 2030 is currently consistent with the council’s direction and annual plan.

### 8.3 Risks

N/A

#### **8.4 Authority**

Council has the delegation to aid in the development of strategy and direction setting.

#### **9. ATTACHMENTS**

Attachment 1: Vision 2030 final document (circulated separately)