



## Expression of Interest for Stallholder

|                 |                  |                   |                    |
|-----------------|------------------|-------------------|--------------------|
| Applicant Name  |                  |                   |                    |
| Business Name   |                  |                   |                    |
| Address         |                  |                   |                    |
|                 |                  |                   |                    |
| Email           |                  |                   |                    |
| Online presence | Website address: | Facebook address: | Instagram address: |
| Telephone       | H:               | W:                | M:                 |

## Fee Schedule & Payment Terms

Valid from 1 July 2026

|                                  | Weekly cost | Total cost |
|----------------------------------|-------------|------------|
| Tent 3m x 3m Arts                | \$59        | \$         |
| Tent 6m x 3m Arts                | \$93        | \$         |
| Tent 3m x 3m Food                | \$182       | \$         |
| Tent 3m x 3m Food (powered)      | \$217       | \$         |
| Tent 6m x 3m Food                | \$270       | \$         |
| Tent 6m x 3m Food (powered)      | \$305       | \$         |
| Mobile (No Power)                | \$109       | \$         |
| Mobile (powered)                 | \$128       | \$         |
| Tent Pantry Food 3m x 3m         | \$59        | \$         |
| Tent Pantry Food 6m x 3m         | \$93        | \$         |
| Entertainer                      | \$0         | \$         |
| NB: All prices are GST inclusive |             |            |
| Total                            |             | \$         |



## Mobile Unit Specification

### Details:

|                                                                                                       |        |         |             |
|-------------------------------------------------------------------------------------------------------|--------|---------|-------------|
| Length (including trailer):<br>(Circle which apply)                                                   | Width: | Height: | Extensions: |
| Tow Bars / Axils / Gas Bottle Extension                                                               |        |         |             |
| Opens to left or right side for service? <input type="checkbox"/> Left <input type="checkbox"/> Right |        |         |             |
| Power required? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what unit AMP:       |        |         |             |

## Product Specification & Pictures

|                                                                                         |                      |
|-----------------------------------------------------------------------------------------|----------------------|
| <b>Product</b>                                                                          |                      |
| <b>Description/s</b>                                                                    |                      |
| (attach extra pages as required)                                                        |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
|                                                                                         |                      |
| Numbers of Products submitted                                                           | <input type="text"/> |
| Photos of the product included <input type="checkbox"/> Yes <input type="checkbox"/> No |                      |

## Power Appliance:

Please specify the cooking equipment being used:

Appliances: \_\_\_\_\_ Wattage: \_\_\_\_\_  
\_\_\_\_\_ Wattage: \_\_\_\_\_  
\_\_\_\_\_ Wattage: \_\_\_\_\_

|                                |                          |                                                                |                          |
|--------------------------------|--------------------------|----------------------------------------------------------------|--------------------------|
| Maximum of 3 appliances        | <input type="checkbox"/> | Lead/s not excessive in length as to coil & create a fire risk | <input type="checkbox"/> |
| All leads tagged and certified | <input type="checkbox"/> | Multi boxes (suitable for outdoor use)                         | <input type="checkbox"/> |
| Safety check completed         | <input type="checkbox"/> | Date of check: _____                                           |                          |

## Public Liability Insurance (PLI)

Confirmation of  
Individual PLI

**OR:**

Commitment to  
join Collective PLI:

Policy  
Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Final Check:

### Have you completed and attached or enclosed the following:

Rotorua Lakes Council Market Stall Licence (copy of) – in progress or already received

☐

Evidence of own Public Liability Insurance or signed commitment to join AON Collective Insurance

☐

Product Specification Information including images of product

☐

Fee Structure and Payment Options

☐

Power Appliance Requirements

☐

Mobile Unit Specification Information

☐

### Applicant signature:

(denotes acceptance of Market rules outlined in the Rotorua Night Market Rules & Information booklet)

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please complete all necessary documentation and return by post or email, or hand in to the Council:

**Postal**

Rotorua Night Market Manager

**Address:**

Rotorua Lakes Council

Private Bag 3029, Rotorua Mail Centre

Rotorua, 3046

**T:**

(07) 351 8089

**E:**

markets@rotorualc.nz

Office use only:

### Approved / Declined

#### Recommendation:

Signed by Market  
Manager:

Date:



**ROTORUA  
LAKES COUNCIL**  
Te Kaunihera o ngā Roto o Rotorua