

01-15-229
RDC-1254646

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING FOR THE OPERATIONS & MONITORING COMMITTEE

Date: Thursday 5 May 2022

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair

Cr Tapsell

Deputy Chair

Cr Yates

Members

Mayor Chadwick

Cr Donaldson

Cr Kai Fong

Cr Kumar

Cr Maxwell

Cr Raukawa-Tait

Cr Wang

Miss Rothwell (Lakes Community Board member)

Mr Heard (Rural Community Board member)

Ms Bray (Te Tatau o Te Arawa Board member)

Mr Waru (Te Tatau o Te Arawa Board member)

Quorum

7

OPERATIONS AND MONITORING COMMITTEE DELEGATIONS

Type of Committee	Committee
Subordinate to	Council
Subordinate Committees	n/a
Legislative Basis	Schedule 7 S30 (1) (a), Local Government Act 2002.
Purpose	The purpose of the Operations and Monitoring Committee is to assist the Council to ensure consolidated and complete reporting and monitoring of all financial and non-financial information and performance measures against the Annual Plan, Long-term Plan and strategic goals/priorities.
Reference	01-15-229
Membership	Councillor Tapsell (Chair) Councillor Yates (Deputy Chair) Mayor Chadwick and Councillors' Donaldson, Kai Fong, Kumar, Maxwell, Raukawa-Tait and Wang Te Tatau o Te Arawa members – Ms Bray and Mr Waru Lakes Community Board member – Miss Rothwell Rural Community Board member – Mr Heard Full voting rights for all members
Quorum	6
Meeting frequency	Monthly
Delegations	The Committee's role is recommendatory only. ¹ It is authorised to take the actions precedent to the exercise by the Council of its statutory responsibilities, duties and powers, by: <ul style="list-style-type: none"> • Monitoring and reporting on the performance of the Council in terms of the organisational targets set in the Long Term Plan and Annual Plan – both financial and non-financial; • Monitoring and reporting on operational performance and benchmarking; • Undertaking quarterly reviews and reporting on Council's financial performance; • Monitoring, reviewing and reporting on the performance of council controlled organisations; • Monitoring, reviewing and reporting on Council's tender and procurement processes; • Monitoring, reviewing and reporting on the performance and management of Council contracts; • Monitoring, reviewing and reporting on the performance and management of major capital projects (including considering and making recommendations on issues that may arise);

¹ Council is authorised to delegate anything precedent to the exercise of Council's powers, duties and functions - Schedule 7, S32 of the Local Government Act 2002

	<ul style="list-style-type: none"> • Providing oversight and making recommendations in respect of proposals to exercise the powers and remedies of the General Conditions of Contract (by Council as “Principal”) – including taking possession of, determining, or carrying out urgent repairs to works covered by the contract; • Considering and making recommendations as to the settlement of uninsured claims for compensation or damages where the amount exceeds the amounts delegated to council officers; • Considering and making recommendations on requests for Council to guarantee third party loans; • Considering and making recommendations on proposals and requests for the grant of easements or rights of way over Council property; • Considering and making recommendations in respect of proposals to which will or are likely to significantly vary the levels and/or terms of insurance for Council assets; <p>Such other functions as the Council may direct from time to time.²</p>
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	<p>The Committee does not have the delegated authority to make decisions for and on behalf of the Council. All matters requiring a decision of Council must be referred, by way of recommendation, to the Council for final consideration and determination.</p> <p>In the event that the Council resolves not to approve or adopt a Committee recommendation, the item shall be returned to the Committee via the Chief Executive for review and subsequent referral to the Council for further consideration and determination.</p>

² A committee is subject in all things to the control of the local authority, and must carry out all general and special directions of the Council given in relation to the committee - see Schedule 7, S30 (3) of the Local Government Act 2002.

Order of Business

1	Opening Karakia - Karakia Whakapuaki.....	5
2	Apologies - Ngā Whakapāha	5
3	Declarations of interest - Whakapuakitanga Whaipānga	5
4	Urgent Items not on the Agenda - Ngā Take Whawhati tata kāore i te Rārangi Take .	5
5	Presentations – Ngā Tāpaetanga.....	6
5.1	Waka Kotahi – National Land Transport Programme update- Jess Andrews and David Spiers Waka Kotahi	6
6	Confirmation of Minutes – Te Whakaū i ngā Meneti	7
6.1	Operations & Monitoring Committee Meeting Minutes (draft) 7 April 2022	7
7	Staff Reports – Pūrongo Kaimahi.....	11
7.1	Financial Performance for the nine months ended 31 March 2022	11
7.2	Operational Report for March 2022	15
7.3	Commencement of process to revoke the reserve classification of the land under The Thermal Holiday Park	53
8	Resolution to go into Public Excluded - Ka Matatapu te Whakataunga i te Tūmatanga (to consider and adopt confidential items).....	61

1 Opening Karakia - Karakia Whakapuaki

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse and
enrich all present
Enriched, unified and blessed

2 Apologies - Ngā Whakapāha

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 Declarations of interest - Whakapuakitanga Whaipānga

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Urgent Items not on the Agenda - Ngā Take Whawhati tata kāore i te Rārangi Take

Items of business not on the agenda which cannot be delayed

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chairperson shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA.

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion s.46A (7), LGOIMA.

5 Presentations – Ngā Tāpaetanga

5.1 Waka Kotahi – National Land Transport Programme update- Jess Andrews and David Spiers Waka Kotahi

6 Confirmation of Minutes – Te Whakaū i ngā Meneti

6.1 Operations & Monitoring Committee Meeting Minutes (draft) 7 April 2022

01-15-229
RDC-1247923

Minutes (draft)

Operations & Monitoring Committee meeting
held Thursday 7 April 2022 at 9:30am
Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT:	Cr Tapsell, (Chair) Cr Yates (Deputy Chair), Mayor Chadwick, Cr Bentley, Cr Donaldson, Cr Kai Fong, Cr Kumar, Cr Maxwell, Cr Wang, Ms Bray (Te Tatau o Te Arawa), and Mr Heard (Rural Community Board)
ATTENDANCE BY AUDIO-VISUAL:	Cr Raukawa-Tait and Miss Rothwell (Lakes Community Board)
APOLOGIES:	Mr Waru
STAFF PRESENT:	G Williams, Chief Executive; T Collé, Deputy Chief Executive, Organisational Enablement; J-P Gaston, Deputy Chief Executive, District Development; O Hopkins, Deputy Chief Executive, District Leadership & Democracy; S Michael, Deputy Chief Executive, Infrastructure & Environmental Solutions; A Pewhairangi, Deputy Chief Executive, Community Wellbeing; G Rangi, Deputy Chief Executive, Te Arawa Partnership; C Tiriana, Deputy Chief Executive, Chief Executive's Group; J Akari, Director People & Capability; R Viskovic, Director Thriving Communities; G Kieck Manager, Corporate Strategy & Planning; K Williams Manager, Community & Regulatory Services; I Tiriana, Manager Council Communications; K Tawhai, Partnership Advisor; R Dunn, Governance Lead; I Brell, Governance Support Advisor

The meeting opened at 9.30am.

The Chair welcomed elected members, media, staff, public and those viewing by livestreaming.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Kai Fong opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

RESOLVED

That the apologies from Mr Waru for lateness be noted.

Moved: Ms Bray
Seconded: Cr Wang

CARRIED

**3 WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

None

**4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE
URGENT ITEMS NOT ON THE AGENDA**

The Chair informed the Committee that the Chief Executive had advised of an urgent item for discussion in the confidential section of the meeting. This information only became available after the agenda was distributed and will be a verbal update relating to the Rotorua Te Arawa Lakes Programme Sewerage Scheme funding.

**5 TE WHAKAŪ I NGĀ MENETI
CONFIRMATION OF MINUTES****5.1 OPERATIONS AND MONITORING COMMITTEE MEETING 7 APRIL 2022****Resolved**

“That the minutes of the Operations and Monitoring Committee meeting held 3 March be confirmed as a true and correct record”.

Moved: Mr Heard
Seconded: Cr Yates

CARRIED

**6 PŪRONGO KAIMAHI
STAFF REPORTS****RECOMMENDATION****6.1 FINANCIAL PERFORMANCE FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2022**

RDC-1243201

Resolved

That the report ‘Financial performance for the eight months ended 28 February 2022’ be received.

Moved: Cr Donaldson
Seconded: Cr Maxwell

CARRIED

Thomas Collé spoke to a presentation titled 'RLC Financial Performance update 8 months to 28 February 2022.' (Attachment 1)

RECOMMENDATION

6.2 OPERATIONAL REPORT FOR FEBRUARY 2022

RDC-1238602

Resolved

That the report 'Operational performance for February 2022' be received.

Moved: Ms Bray

Seconded: Cr Maxwell

CARRIED

The following Deputy Chief Executives spoke to their section of the Operational Report:

- Kāhui Tū Pakari – Organisational Enablement group Thomas Collé
- Kāhui Te Arawa Hourua – Te Arawa Partnership group Gina Rangi
- Kāhui Tupu Whakaritorito – District Development group Jean-Paul Gaston spoke to a presentation titled 'Engagements to Date' (Attachment 2)
- Kāhui Hapori Oranga – Community Wellbeing group Anaru Pewhairangi and Kurt Williams spoke to a presentation titled 'Community Safety Update April 2022' (Attachment 3)

The meeting adjourned at 11.34am and resumed at 11.54am

- Kāhui Tūānuku Tūārangi – Infrastructure and Environment Solutions group Stavros Michael
- Kāhui Whaitua Tūtahi – District Leadership and Democracy group Oonagh Hopkins provided an update on the progress of the Rotorua District Council Representation Arrangements Local Bill and the livestream of the first reading of the Bill at Parliament (available at the link below).

<https://vimeo.com/696383620>

7 RESOLUTION TO EXCLUDE THE PUBLIC

Resolved

That the Committee move into Public Excluded session.

Moved: Ms Bray

Seconded: Cr Yates

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

[Back to index](#)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES of previous meeting held 3 March 2022	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

OPEN SESSION

Meeting closed at 2.15pm

To be confirmed at the next Operations & Monitoring Committee meeting 5 May 2022

.....
Chair

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website: [click here](#)

7 Staff Reports – Pūrongo Kaimahi

01-65-052\02
RDC-1254413

ROTORUA LAKES COUNCIL

Mayor
Chairperson and Members
OPERATIONS & MONITORING COMMITTEE

7.1 Financial Performance for the nine months ended 31 March 2022

Report prepared by: Michelle Overbeek, Business Performance Lead

Report reviewed by: Thomas Collé, Deputy Chief Executive, Organisational Enablement

Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to provide information on Council's financial performance for the nine months ended 31 March 2022.

2. HE TŪTOHUNGA RECOMMENDATION

That the report "Financial performance for the nine months ended 31 March 2022" be received.

3. TE MATAPAKI DISCUSSION

Operating Statement For the month ending 31 March 2022

\$000's	Actual	Year to date Budget	Variance	FY Annual Plan
Revenue				
Rates	84,771	84,322	448	112,272
Fees and Charges	11,124	12,599	(1,475)	17,622
Subsidies & Grants	4,414	3,709	705	5,290
Investment Income	497	473	25	630
Total Revenue	100,806	101,103	(297)	135,814
Less Expenditure				
Operating Expenses	49,522	46,564	(2,959)	65,389
Staff Expenses	21,943	22,439	496	31,518
Utilities Expenses	2,063	2,238	175	3,106
Administration Expenses	2,419	2,603	184	3,928
Finance Expenses	6,173	6,319	146	8,506
Depreciation	25,281	25,325	44	33,767
Total expenditure	107,401	105,487	(1,914)	146,214
Operating Surplus / (Deficit) *	(6,595)	(4,384)	(2,211)	(10,400)

*Year to date Capital Revenues of \$14.8m to provide an overall surplus of \$8.2m

Year to date Performance Summary

Council's operating performance is tracking unfavourably in comparison to budget, materially driven by ongoing impact of Covid-19, which has been frequently reported on in previous months. We have included further considerations around financial risk at the end of this report.

Revenue

Total revenue is unfavourable compared to budget, which is largely driven by reduced Fees and Charges.

The impact of Covid-19 has led to significantly reduced Fees and Charges, more specifically revenue streams such as parking revenue, lease rental income and venue hire due to the cancellation of major events and weekly markets. We anticipate further impact on fees and charges as we navigate these unprecedented times.

Rates revenue tracking ahead of budget, largely driven by seasonal water meter billing and less than anticipated rates remissions.

Subsidies and grants are favourable, mainly due to funding received from the DIA towards professional services relating to Three Water Reform (to be offset with consultancy spend). In addition, funding received for delivery of the Aronui Indigenous Arts Festival and Covid-19 Isolation support funding received from MSD.

Expenditure

Total expenditure is tracking unfavourably overall, in comparison to budget, explanation of key variances is detailed below for reference:

- i) Operational expenses are unfavourable by \$2.959k, mainly driven by the following:
 - Grant towards the QE redevelopment project
 - Consultancy fees - Expert advice required for ongoing housing strategy as well as resource support across planning and building consent team.
 - Contractor spend is higher than expected which has been driven by CPI adjustments due to extremely high inflation.
 - Legal fees and repatriation costs in relation to Landfill court case.
 - Grants and Contributions – Community Resilience Fund
 - Professional fees - Three Water Reform initiative (offset with funding noted above)
 - Increased security initiatives to support community safety
 - Consumables purchased in relation to Covid-19 Isolation support initiative (offset with funding).

With Council's continued focus on delivering against strategic priorities, we anticipate increased pressure on our operational expenditure. These additional demands will be aligned to Council's priorities and may result in further pressure on our budgets.

- ii) Staff vacancies across the organisation resulted in savings of \$496k.
- iii) Utilities expenses are favourable by \$175k due to lower than anticipated spend on electricity across the organisation at large, materially roading and water supply.
- iv) Administration expense favourable variance of \$184k is materially driven by reduced sponsorships to various events, which have been cancelled due to gathering restrictions.

Capital Expenditure for the 9 months ending 31 March 2022

The capital programme delivery for this year has been set at \$146m, which can be broken down into:

Capital growth projects \$13m – such as Pukehangi West stormwater.

Capital improving level of service \$89m – such as SHMPAC, Lakefront, Whakarewarewa Forest and other CIP funded projects for roading and stormwater.

Capital renewals \$44m – such as Aquatic Centre, renewal programmes for transport, three waters, buildings and park reserves. Provision for economic recovery projects included within the above is approximately \$23m.

Year to date spend across capital projects is \$54.4m, key projects have been detailed below:

- i) SHMPAC \$11.6m, foyer structure complete with roof and glazing installation underway, interior finishing will get underway once glazing is complete. Theatre services procurement ongoing.
- ii) Lakefront \$8.8m, construction in progress across stage 2 Toddler playground; stage 5 boardwalk and stage 6 Lake Road Carpark. Cultural artworks are in final stages with unveiling of ngā tumu me te toka māpuna scheduled for April.
- iii) Aquatic Centre \$1m, Building consent approvals have been obtained and tender period underway from April to Jun 22. Post tender evaluation, expected construction could start Aug 22 with a 15-18 month duration.
- iv) Stormwater improvements \$6.4m, underway at Pukehangi West design now complete for improvements required to support PC2; work commenced on Linton Park detention dam improvement and multiple stormwater renewals underway at various locations.
- v) Transport improvements \$7.5m, program of works underway across the district those led by NZTA are largely along SH30 and SH33. Road rehab along Hamurana progressing well, with plan to start Yankee and Ashpit. Annual re-seals cover priority areas with expected 65-70kms planned this year. Minor improvements focus on Paradise Valley stream stabilisation, Devon Street and Dansey Street improved safety requirements.
- vi) IT Solutions \$3.8m, ERP upgrade with phase 2 forecast to go live mid-year, included in this cost is the renewal of various hardware and software assets.
- vii) Water supplies \$2.6m, reticulation renewals underway across various locations, Waipa pipework and Malfroy road (Pukehangi); new pump station underway at Taniwha Springs.
- viii) Sewerage \$7.4m works under way such as installation of on-site systems at Rotoiti; Rotoehu sewerage reticulation construction and detailed design for Tarawera Sewerage.

As at the 31th of March 2022 - Debt \$287m and Cash on hand \$28m.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

5. HE WHAIWHAKAARO CONSIDERATIONS

There are a number of risks facing communities currently, and Council is no different. By identifying those risks along with mitigation plans where possible, gives Council the ability to manage risks as they occur.

Financial Risks:

- i) **Public sector reforms:** the unknown outcomes of Local Government reforms such as “The Future for Local Government”; “Three Waters Reform” and “Resource Management” and the resulting transition period will have an enduring effect on budgets and resource.
- ii) **COVID-19 Impact:** the ongoing impact of COVID-19 continues to drive inflation and logistical challenges continues to impact on fees and charges as well as unforeseen delays in capital projects.
- iii) **Inflation:** the steep increase in inflation from 1.5% (Mar 21) to 5.9% (Dec 21) will continue to have significant cost implications on the procurement and delivery of both services and projects underway and those planned for delivery. This swift increase in inflation was not expected in the annual budgeting process.
- iv) **Staff retention:** the ability to attract and retain staff in an already pressured labour market is indicative of large number of vacancies across Council. The cost of recruitment and meeting market related rates will place financial pressure on Council to ensure sufficient resource available to delivery on services. It is anticipated this will continue into the near future.
- v) **User pay charges:** activities that drive user fees across the organisation have been uplifted to meet the funding policy as set in the Long-term Plan 2021-2031. The impact of COVID-19 on the fees & charges specifically Parking and Event revenue has led to high losses in these areas; the current economic conditions are unfavourable and may cause a lag into the next financial year which will impact on budgets.
- vi) **Supplier and materials delays:** as noted above, the impact of inflation and global economic conditions has seen a sharp increase in the demand and price of materials. This has led to delays in delivery and increased cost of delivery. Procurement of fixed price contracts is becoming increasingly difficult to negotiate; this will increase financial risk on meeting budgets and project scope.

01-65-052\02
RDC-1249265ROTORUA LAKES COUNCIL

Mayor
Chair and Members
OPERATIONS & MONITORING COMMITTEE

7.2 Operational Report for March 2022

Report prepared by: Geoff Williams, Chief Executive

**1. TE PŪTAKE
PURPOSE**

The agreed purpose of the report is to provide:

- briefings on matters under consideration prior to any decision being needed by Council;
- an opportunity to discuss the purpose and nature of developments at an early stage;
- progress updates on key initiatives; and,
- briefing on issues and matters arising from decisions made.

**2. HE TŪTOHUNGA
RECOMMENDATION**

That the report “Operational Report for March 2022” be received.

**3. TE TĀHUUHU
BACKGROUND**

The report has six sections with reports and updates from:

- Kāhui Tū Pakari – Organisational Enablement group
- Kāhui Tupu Whakaritorito – District Development group
- Kāhui Hapori Oranga – Community Wellbeing group
- Kāhui Tūānuku Tūārangi – Infrastructure and Environment Solutions group
- Kāhui Whaitua Tūtahi – District Leadership and Democracy group
- Kāhui Te Arawa Hourua – Te Arawa Partnership group

It is envisaged some matters will need to be considered in public excluded. The intention however is to maintain as much as possible in open meeting.

KĀHUI TŪ PAKARI

Organisational Enablement Group

GROUP MISSION STATEMENT:

Resources and innovative approaches are provided to ensure Council services drive position outcomes for our community.

Reporting to the DCE Organisational Enablement Group, we are:



OHU: PŪTEA ME PAKIHI – FINANCE



Finance

To enable strategic planning, decision-making and outcomes through effective management and transformational change of the financial, treasury, business performance and revenue operations of Council.

Nothing significant to report.

OHU: PĀKIHI HUAWAERE – BUSINESS ENABLEMENT



Business Enablement

To enable and influence strategic outcome delivery and transformational change through effective planning, implementation and monitoring.

Nothing significant to report.

OHU: WHAKAWHANAKE TĀNGATA, WHAKAWHANAKE TŌPŪTANGA – PEOPLE AND ORGANISATIONAL DEVELOPMENT



To lead and align the people processes, practices and People Strategy, to build a strong culture to deliver the organisation's strategies and commitments.

Covid

Council has observed a reducing number of confirmed Covid cases and household contacts. The number of active confirmed cases has been less than 6 (2% of staff) for the 10 days prior to this report, with a similar number of household contacts. Absence due to Covid has been manageable and delivery of services continues to be maintained. During this time our Employment Assistance Programme has been well accessed by staff seeking confidential and professional support.

Leadership Development Framework

A draft leadership development framework has been prepared based on a range of feedback from workshops and focus groups. The model is being refined with final feedback before we will start the process of socialising the model. The next major phase will be designing programmes to respond to the framework before delivery starts.

OHU: HANGARAU – INFORMATION OFFICE



To enhance the customer experience of our citizens, visitors, businesses, and our people through enabling digital transformation, supporting a positive customer interface and providing seamless use of our systems.

Information and Customer Solutions

The Information Office now incorporates Information Solutions and Customer Solutions. This change has been managed with minimal disruption as both teams are heavily involved in and focused on OneCouncil. This is especially so at this time as we continue User Acceptance Testing with Customer Services testing with the many business areas they connect with on a daily basis.

OneCouncil

Milestones Achieved

The implementation of an upgrade to the OneCouncil software went well with current Finance users now using the latest version of the software. The programme is looking at the potential to upgrade again prior to go-live, which will reduce the overall business impact in the next 12 months, meaning only 1 upgrade is required in that timeframe not 2, and reducing overall costs of that upgrade process. Similarly, alongside a trial rates run, our preparation for User Acceptance Testing OneCouncil with the business was completed to plan, enabling us to start User Acceptance Testing on schedule.

User Acceptance Testing

User Acceptance Testing comprises three cycles. The first cycle started 21 March with the business undertaking tests prescribed by the test team to test functionality against their business needs.



While Group 2 are still undertaking the last of their tests in Cycle One, overall the testing has progressed well, achieving in excess of 70% coverage with a pass rate of almost 60%. We have scheduled time to enable tests not able to be executed in Cycle One to be completed in Cycle Two which is running during May. Cycle Three is scheduled for June.

The complexities of Building Services and Resource Consenting has been reflected during testing with these areas requiring more time to gain a greater understanding of the detail design and feel confident in completing the tests.

Feedback from the business about OneCouncil from the business subject matter experts doing the testing has been positive with a readiness to adopt more automated and on-line business processes. As expected, there have been Change Requests arising from the testing which we have taken back to the Business Leads to ratify and prioritise. This work is progressing well.

Trial Rates Run

Our testers undertook a trial rates run. Currently this takes Finance most of a day. Using OneCouncil, the trial took less than 1 hour.

Data Migration

Each business group has viewed and discussed the data migration plan for their area, providing feedback which, where feasible, has been incorporated into the final data migration plan.

Training

Work has started on preparing the training collateral for end users and determining investment of time needed to train each business group. This varies from 6 hours to 3 days for heavy users. This will continue in parallel with User Acceptance Testing incorporating any updates to business process automation within OneCouncil. Draft training plans and estimates of time will be ratified and signed off during May so scheduling of training sessions can commence.

OHU: RAWA – PROPERTY MANAGEMENT



Property Management

To provide responsible stewardship of Council's property and strategic assets through effective management and optimisation of resources.

Nothing significant to report.

KĀHUI TUPU WHAKARITORITO

District Development Group

GROUP MISSION STATEMENT:

Creating community wealth and support building a sustainable economy.

As a group, we deliver this through supporting and enabling our community to plan and develop for a future Rotorua (**Planning & Development**), work closely with the business community to shape a positive business environment, encourage investment in to our local economy and play an active role in the management of Rotorua as a visitor destination (**CCOs, Growth & Development**).



Outcomes		
MARCH 2022	36% higher than this time last year Issued building consents	189% higher than this time last year granted lots (subdivision consents)
	125 Consented lots Subdivision consents (residential/lifestyle)	15 Additional Houses Land Use Consents
Approximately 100 potential lots Subdivision consents were being processed at the time of reporting (includes subdivisions for social housing, infill, lifestyle lots and green field residential)		8 Code of Compliance Certificates issued

HANGAIA TĀ TĀTAU ARA WHAKAMUA - BUILD OUR WAY FORWARD

Subdivision Consents (1 March to 31 March 2022)

- The number of consented lots (residential / lifestyle) issued for this period is **125** lots.
- Subdivision consents for a total of approximately **100** potential lots were being processed at time of reporting (includes subdivisions for social housing, infill, lifestyle lots and greenfield residential).

Land Use Consents (1 March to 31 March 2022)

- The number of "additional houses" (e.g. second house on one title, conversion of garage or dwelling breaching yard requirements) consented during February was **15**.

Building consents (1 March to 31 March 2022)

- **30** new dwelling were issued in March 2022.
- Approximately **11** dwellings are currently being processed.
- Code of Compliance Certificate (CCC's) issued in this period for new dwellings was **8**

Yearly Consent Comparison

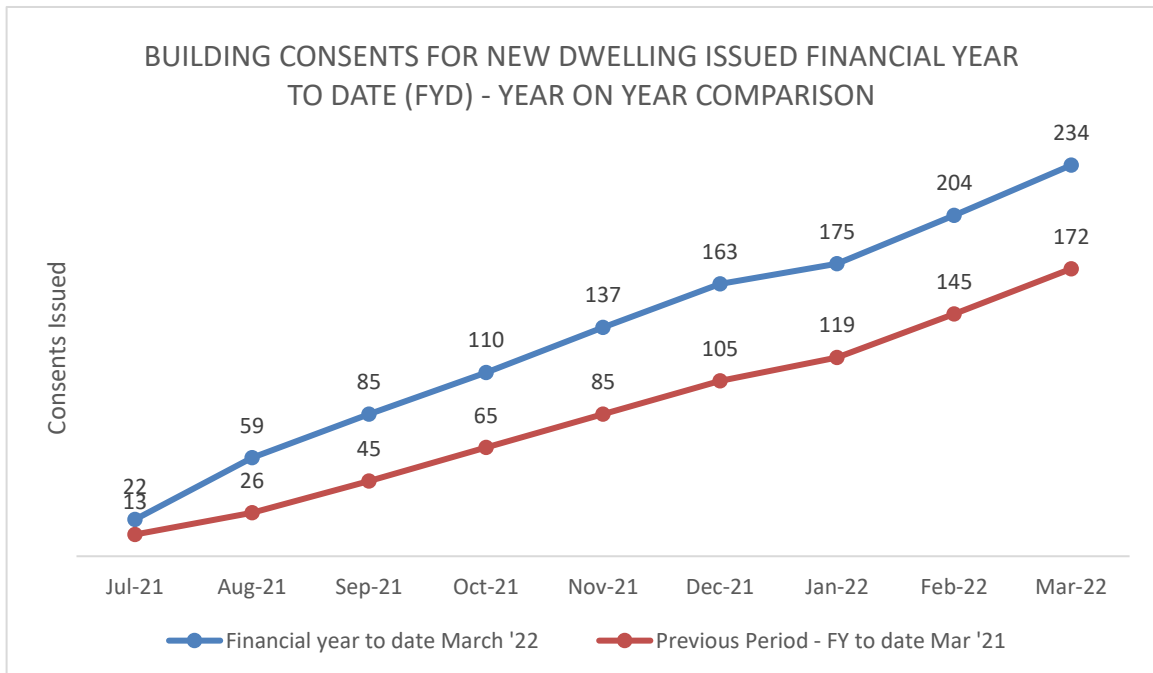
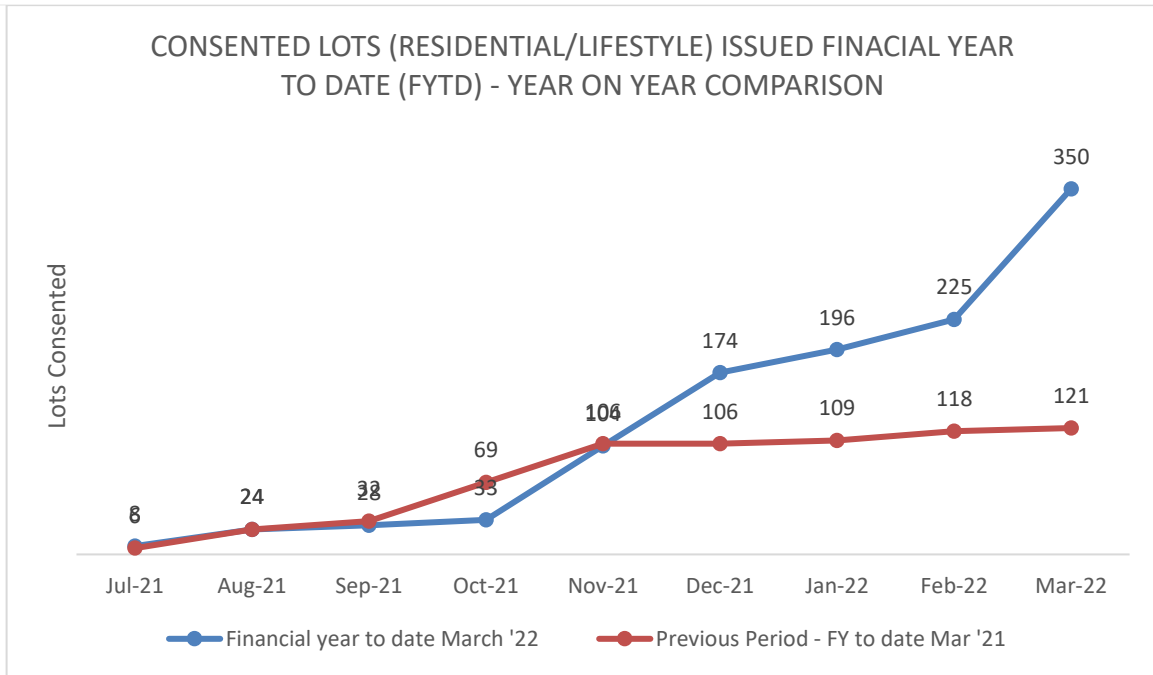
- The number of subdivision consented (residential/lifestyle) lots issued for the financial year to date is **350** lots.
- The number of new dwellings consented for the financial year to date is **234**.
- The value of building consents issued for the financial year to date is **\$218,110,513**.
- The total new dwellings CCC's for financial year is **135**.

Consents	2021 / 2022 Year to March 2022*	2020 / 2021 to March 2021**	2020 / 2021*** Full Year
Number of Building Consents Issued	868	856	1223
Value of Building Consents YTD	\$218,110,513	\$158,212,490	\$212,743,101
New Dwellings Consented	234	172	280
Number of Resource Consents (all decisions) Issued	438	382	530
Subdivision Consented Lots Issued	350	121	157

* Financial year to date (July 2021 – March 2022)

** Financial year (July 2020 – March 2021)

*** 2020 / 2021 financial year (July 2020 – June 2021)



Development Support

March was another busy month. We again saw an increase in the number of active developments and are currently working on 6 additional residential developments, including 1 papakāinga development. Since last month's update we have been approached by another large (out of town) developer looking for opportunities in Rotorua. We are working closely with this developer to ensure they are connected with opportunities. In addition, a number of land owners are also starting to show interest in developing their land which is very encouraging.

Partnership Developments

Fordlands Community Association

Council is participating in a wider working group led by Veros on behalf of the Fordlands Community Association to support housing development within the Fordlands area. The initial workshop was held in early April.

WHAKAMAHERETIA TĀ TĀTAU ARA WHAKAMUA - PLAN OUR WAY FORWARD

Future Development Strategy (FDS), Intensification Plan Change and Design Guide

In relation to the FDS we have undertaken preliminary mapping and conducted the initial opportunities and constraints analysis from existing information sources. There is still outstanding information around flooding and cultural values required to complete this assessment.

After getting agreement on the scope we are progressing with proposed Plan Change 9: The Rotorua Housing Plan Change which is a single Plan Change for Residential, City Centre and Commercial zones, focused on enabling greater housing supply and choice across the District. We officially joined Tier 1 major urban centres covered by the medium density residential standards (MDRS) in March, which means medium density zoning will be applied more broadly to our Residential 1 and 2 zones. We will also be looking at developing a high density zone and enabling more residential development in our City Centre and key commercial zones. We are developing a design guide that will support higher density development and initial design testing and development is underway in this regard.

As part of this work we will also be addressing papakāinga. We held a targeted workshop late March with iwi groups where agreement was reached to address: key initial barriers to papakāinga through the Housing Plan Change; longer term aspirations concerning papakāinga through the FDS and a future Plan Change/s; and additional support was given for other tools such as a papakāinga toolkit.

We are considering how we manage flood risk as we enable more intensified housing development. We are considering further clarifying and strengthening flooding provisions in the District Plan through the Housing Plan Change. We are proposing that we then undertake a more comprehensive Flood Risk Plan Change, once we have progressed flood hazard mapping of our river corridors and overland flow paths. We are currently in discussion with Bay of Plenty Regional Council (BOPRC) about this approach.

In March we had workshops with council staff, elected members, developers, consultants, mana whenua and community interest groups. We also engaged with Waka Kotahi, BOPRC, Rotorua Airport, First Gas, and several key developers.

Rotorua for Tomorrow Communications

Rotorua for Tomorrow – Housing and Growth in Rotorua Information Series

During May to early July, Council is hosting a Rotorua for Tomorrow - Housing and Growth information series at the Library. These will be recorded, public sessions to support key stakeholders and the community to develop a common understanding of the current state, challenges and opportunities in the housing space. We hope to build confidence with our community in the delivery of a 'Rotorua for Tomorrow' and speakers will include key partners, speaking on their areas of expertise. The sessions will be promoted through Council's channels and recordings will be available for people to watch and refer to at a later date. The recorded series will also be promoted through Council's channels.

WHAKAWHANAKETANGA ŌHANGA – ECONOMIC DEVELOPMENT

Council Controlled Organisations (CCO) Statements of Intent (SOIs)

This year we extended the deadline to receive CCO Statement of Intent (SOIs) from 1 March to 1 April. The SOIs will be presented to the Strategy Policy & Finance Committee in May to allow Council to make any formal comments in response.

KĀHUI HAPORI ORANGA

Community Wellbeing Group



Stats, Facts and FAQs		
<h1>MARCH</h1> <h1>2022</h1>	<p>Animal impounds 55 Down from 83</p>	<p>750 Library craft and story activity packs taken home</p>
	<p>Average Vehicle Count in CBD 4416 Down from 4911</p>	<p>1,166 community members participated in Library activities</p>
<p>Animal Control complaints attended = 513 Up from 504</p>		<p>Library Resource Issues = 35,896</p>

VISION TO ACTION UPDATES

Sir Howard Morrison Centre

Work is progressing across multiple areas however at a slower rate than planned due to Covid related impacts on resourcing. There have been several weeks where more than half the subcontractors have been isolating due to COVID in their homes. The programme impact is currently forecast to be one month delay with the facility still opening in the last quarter of 2022. Key site work highlights this period include: the scaffolding and wrap removal from the front of the south wing re-exposing the repaired heritage façade; theatre services cabling with ~20km installed so far; glazing installation starting in the foyer; concrete floor poured in the South Wing dressing rooms; and interior finishing work underway with tiling of the ablution blocks.

The final components of the cultural design detailing is nearing completion with some stunning artwork in the main foyer and the well thought naming of spaces throughout the facility. A collective review of the centre name has also concluded.



Te Whare Taonga o Te Arawa Museum Project

The structural concept design and additional geotechnical testing results have now been completed with peer review processes now closed out. Discussions with funders to accept the structural and geotechnical recommended solutions are underway. Construction is still expected to begin by the end of 2022.

Aquatic Centre

Building consents for the main pool hall and front of house refurbishment have been obtained. Final designs are completed and the release of the Request For Tender took place late April, with tenders due back approximately six weeks later. After tender review, clarification, evaluation and negotiation it is hoped to come back to Council in early July for a decision to begin the refurbishment work. A procurement process for a quantity surveyor for construction phase also concluded in April.

Whakarewarewa Forest Developments

The shelter at Te Pūtaka o Tawa is taking shape and this shared covered area is expected to be usable by the end of May. Three concessionaires will be based here with the ability for more to be incorporated later. A Whakarewarewa Forest Loop App is expected to be released soon and carving of the taonga for Titokorangi is close to completion and is expected to be unveiled along Titokorangi Drive by Ngā Hapu e Toru o Ngāti Whakaue during Matariki.

Lakefront Development

Work on the Stage 5 boardwalk is progressing with cement stabilisation and micro-piles complete for the foundations and the supporting piers installed. The sheet pile coffer dam around the boardwalk is being removed and the pre-cast boardwalk tops are being installed. Production of the pre-cast tops was delayed due to Covid affecting staffing and this has pushed the expected completion date out into August. The old commercial operator fuel tanks have been removed and general landscaping around the lake edge area is continuing.

The toddler play area within Stage 2 has just opened and Stage 6 car park construction is continuing with the base course now laid and pre-loading needed to settle the site before sealing can occur. While this settlement is happening Campbell's will be working on the surrounding footpaths and landscaping.

HUNGA: TIAKI HAPORI – COMMUNITY SAFETY

Safe City Guardians/Patrols

- Foot Patrols- maintained active visibility including the outer ring of inner city, Fenton street, Amohau to Sala, Devon through Ranolf and Glenholme area, Lake road, Ohinemutu , Hospital hill.
- Continuing to build relationships with other organisations such as Unison in regards to collectively combatting graffiti.
- Vehicle patrols - Ngongotaha shopping area, Western Heights, Pleasant Heights, Redwoods, mountain bike hub.
- Actively continuing to support Covid response through food parcel deliveries via Civil Defence team and supporting RAT distribution from stadium.
- Actively supporting police while continuously looking for opportunities to collectively work with other organisations e.g. Maori wardens, Neighbourhood support, Community patrol, Rotorua Economic Development.
- Calling in to CBD businesses to foster healthy working relationships and a sense of connection alongside relevant information sharing.
- The number of rough sleepers we are aware of across the District is about six, sometimes fluctuating. The Guardians continue to guide and support people towards support services.
- Preparation of information packs for CBD businesses has continued with the intent of hand delivering these with the Police during May. These contain vital information about who to contact in certain circumstances and other safety related information (eg suspicious behaviour, security of premises, how to take a good description to pass to Police). The packs include an important reminder to report concerns alongside proactive crime prevention through environmental design (CPTED) advice.
- CCTV – we have had some good results during this reporting period in regard to thefts from cars and have supported Police in responding to identified vehicle thefts.
- Following a recent drone flight over Sanitorium Reserve to attend to potential health and safety risks for rough sleepers, further work has been carried out to determine what other benefits this type of technology can potentially offer. An example is heat mapping geothermal areas to build a better picture of our natural geothermal environment and any changes that may occur over time, as well as for health and safety purposes.

Animal Control

- The number of dogs impounded during March has decreased with 55 impounds compared with 83 in February.
- Roaming dogs picked up during March totalled 24 compared with 48 in February.
- We are well on track to achieving our target of 100% of all known dogs being registered. In March, registration rates were sitting at 98.76% as the team continues to chase up dog owners.
- Another three dogs were rehomed to new owners from the pound.

Parking

- The number of vehicles using time limited and paid parking in the CBD dropped in March, reducing transactions, revenue and infringements.
- March saw an average of 964 transactions per day with an average value of \$2.45
- This is consistent with the observed increase in availability of all day, free parking as many of those spaces are normally occupied by CBD workers who appear to have not returned to the CBD in the same numbers (potentially still working from home). This allows patrons who previously used paid parking to use free parking spaces instead.
- With the move to Orange traffic light settings in April, we expect to see an increase in average transaction volumes as some restrictions ease.
- Compliance (people paying/using correctly) continues to trend up sharply. In March there were 29.3 parking transactions per infringement issued. Our previous all- time high was 34.8 in August 2020.
- The feasibility of introducing further digital payment options e.g. permits to support regular users such as CBD workers is being explored with i-Park. The potential benefits could include more flexibility in areas to park and increased ease of use with no need to complete daily parking transactions.
- March saw a reduction of approximately 1000 vehicles per day in the CBD on the previous month, the pandemic continues to have a profound effect on parking behaviour and outcomes.

Average Transactions Per Working Day



Average Parking Revenue Per Working Day



Figures 1 and 2

Figures 1 and 2 illustrate a reduced level of Average daily transactions in March. Revenue also dipped sharply to \$2.4k per day, giving a total parking revenue (excluding infringements) of \$59k. Continued changes in CBD patronage are considered to relate directly to Covid with each introduction of restrictions and associated business recommendations having a tangible effect.

Unique Plates Per Day

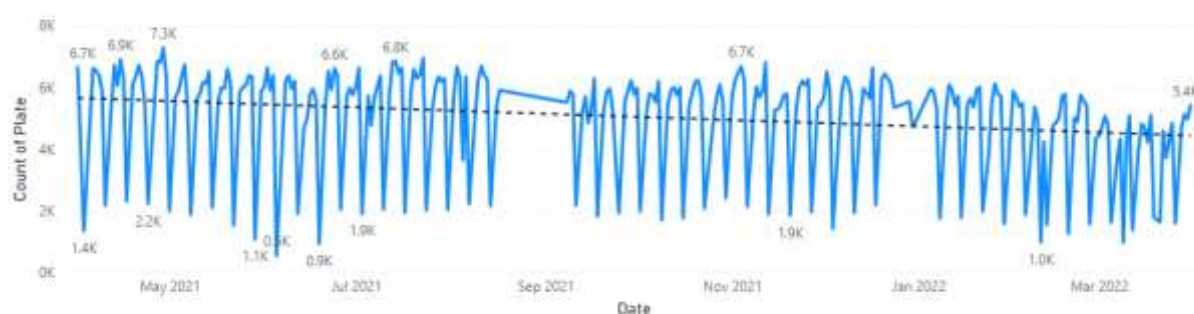


Figure 3

Prior to the August 2021 Lockdown, the average vehicle count in the CBD (as sighted by the Scan Car) was 5352 per day. In February 2022 this was 4416 and in March 3911. This highlights a significantly reduced volume of vehicles during March in monitored parking areas.

The above graph covers the last 12 complete months. The general trend was increasing through to (and including) July 2021 but has continued to decrease since then. This clearly shows the impact of the Covid restrictions on parking behaviour. No parking payment was required or enforcement undertaken during Level 4/3.

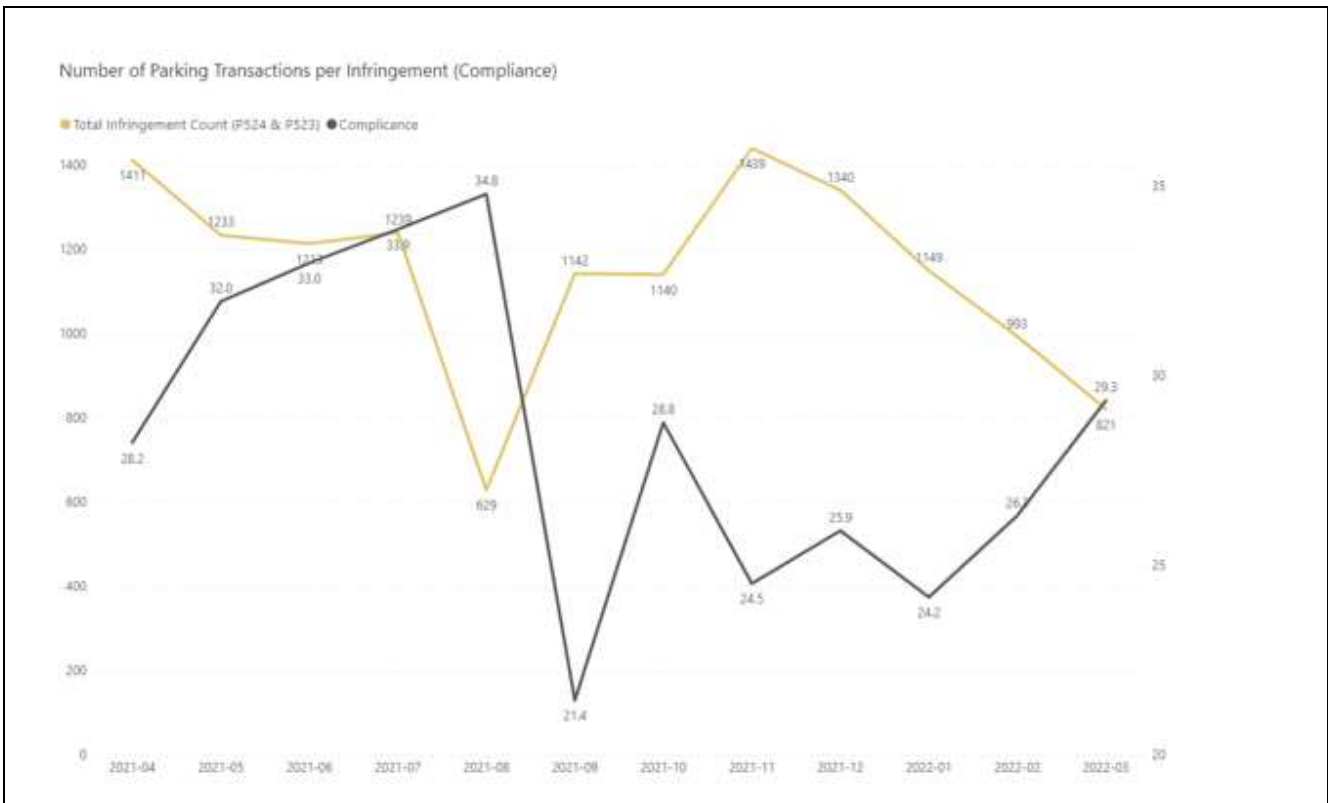


Figure 4

The above graph shows that in terms of enforcement, the volume of total infringements issued in the CDB has been sharply dropping for the past 24 months as compliance increased. This is reflected in the data that compares the number of payment-related infringements (yellow) with the number of parking transactions (black) taken via all channels. Please note that not all infringements are payment related (e.g. overstaying a P60 space in Tutanekai St is treated in the same way). March shows a continued upwards trend for compliance which is pleasing to see and illustrates successful utilisation of the system.

OHU: TE AHUREA ME NGA MAHI TOI – CULTURE, HERITAGE AND MAHI TOI

Performing Arts

PANNZ has partnered with Council / Aronui to bring their national tour of Indigenous theatre to Rotorua in October 2022. Rotorua is one of four regional venues chosen alongside Te Tairāwhiti Arts Festival, Maorilands Film Festival and Kia Mau Wellington. Rutene Spooner brings two shows ‘Pipipaopao’ and ‘Thoroughly Modern Maui’ to Rotorua - the award winning Whangara-mai-tawhiti kapa haka performer performed in Rotorua in 2019 with his hit musical ‘Super hugh man’.

Recruitment of key roles is underway as we gear up towards the re-opening of the performing arts centre. Sir Owen Glenn is scheduled to visit the site 10 May to view progress and we are working with his representatives for media opportunities.

Public Art

Chalk Art – Three local artists are again delivering temporary chalk art in the CBD, themed to acknowledge ANZAC Day.

Te Ahi Tupua – Following a paint system failure identified during annual wash-down and maintenance checks, Kilwell has started work to sand and repaint the sculpture. This will involve encasing the sculpture with scaffolding and screen wrap. Work began mid-April and may take a couple of months to complete. This is at no cost to Council.

Western Heights Community Artwork – Council is working in partnership with Sport BOP, Western Heights and Aorangi Primary Schools to develop public artwork for various sites in the local surroundings (alleyways, shopping centres, fences and sidewalks etc). This will add much-needed vibrancy, pride and ownership to the wider Western Heights area.

Recycling Trucks – Six chosen community designs now installed on the recycling truck fleet. Printed mural versions have been delivered to winning schools and have been extremely well-received.

Sculptures – The Redwoods walking figures have been uplifted for maintenance and will be relocated once this is complete. Tui Nui replacement for the corner of Tutanekai and Eruera streets is almost completed. Anchor sculpture for Komuhumu reserve, Rotoiti, is completed and awaiting installation.

Rotorua Museum Te Whare Taonga o Te Arawa

Collections:

- During March there were 19 research enquiries, 344 catalogue records were updated and 10 visitors to Offsite including kindergarten teachers and Te Wānanga o Aotearoa weavers.
- Loans included:
 - A taonga for the exhibition *Hinemihī: Te Hokinga – The Return* includes which is on at Te Pataka Toi Adam Art Gallery in Wellington until 26 June 2022
 - A Robin White artwork to Auckland Art Gallery/Te Papa for *Robin White: Something is Happening Here*, opening in June 2022
- Completed a photograph digitisation project with Waikite Club, as part of their 120 year anniversary celebrations.
- The team is working with MIQ Regional Operations Central (MIQ) as part of the Covid-19 Collecting Project.
- A project to scan 70 glass plate negatives as part of acquisition/digitisation was completed.

Education:

- A new Education Lead will join the team on 9 May.
- Covid interruptions have meant lower than usual students numbers during Term 1. Impacts have included High Schools being closed or having difficulty with the need for vaccination requests, bookings cancelled due to vaccine mandates, lower than normal class numbers due to students being away, and Covid impacts on our Education team.
- Term 2 bookings are looking very positive with 52 class bookings and the Museum bus fully booked.

Exhibitions, Events & Engagement

- A new Events & Engagement Coordinateo will join the Museum team on 9 May and will lead community engagement for the exhibition redevelopment project.
- Planning continues for the next round of iwi/hapū engagement scheduled to start in April.
- The Museum engagement exhibition *He Kākaano* is on at Te Aka Mauri until 1 May. Ideas on post-it notes are proving a very popular way to engage.
- The team is supporting Te Amorangi Trust Museum to improve their exhibition displays, and connecting them with other museum professionals around the country.



EEC, Sportsdrome, Te Runanga Teahouse, Markets Business Events, and Events

Energy Events Centre

The Covid Protection Framework continued to have an impact on the Energy Events Centre bookings with events limited to 100pax until the country moved to Orange traffic light on 14 April. The venue was able to host a number of small meetings during March and has spent this time preparing the venue for when we are able to reopen.

Sportsdrome

The Sportsdrome continues to be used by its regular users Rotorua Basketball, Futsal, Artistic Roller-skating, Sulphur Derby training and a Futsal Tournament.

Te Runanga Teahouse

Due to the Covid Protection Framework the Teahouse was only able to go ahead with a small number of bookings at the venue.

Business Events

The Energy Events Centre Business Events Sales Manager, alongside RotoruaNZ Business Events Development Manager, attended the annual AIME (Australasian, Incentives, Meetings and Exhibitions) being tradeshow in Melbourne virtually and we were able to secure an ex colleague to represent our region and be present at the show. A number of virtual appointments were held over three days at the Energy Events Centre with some promising leads and enquiries from associations and corporates for late 2023 and 2024.



Markets

The Night Market and Farmers Market continued to be closed in March and due to a change in the Traffic Light system we were able to reopen the Night Market on 7 April in Tutanekai Street.

Events

The Thermal Explorer Regional Event Fund - expressions of interests application round closed in early March. The fund is provided to the regions by MBIE and has a focus on driving visitation to the regions through events. The panel is made up of representations from each region and includes one Council (Joelene Elliott) and one RTO representative (Graham Brownrigg).

A total number of 47 applications were received with 15 new events and 32 existing.
Of the total number of applications 23 or 48.94% of the applications were for Rotorua events.

The shortlisted events will be presenting to the panel in early April.

TE AKA MAURI – ROTORUA LIBRARY

Resources and Services

Resources issued – 35,896. Issues are slightly up on last March 0.5%.

- Library to You made the largest improvements, moving from 1,421 items delivered in March 2021 to 1,842 this month. Pre School Te Puna Manawa o Whakauae joined the school service this month, along with 6 new Library to You customers. *“The Rotorua Library is marvellous yes, it’s so neat. There is not any way that it can be beat” Poem feedback received from a grateful Library to You user in a care facility.*
- Door counts still sitting around 500, however expect to see a marked improvement going forward with removal of vaccine passes and resumption of preschool activities in the coming months.

Programmes and Activities

Community Participation

1,166 Community participated in programmes and activities, either in-house or online. An additional 750 craft and story activity packs were taken home to enjoy. Highlights included:

- 219 views of our online story time. *“The children are absolutely loving the activities. I did Mrs Bibis Elephant with our juniors this morning, it’s a great tool for the children to watch you reading the story... you are famous in our Kura” Aorangi Primary School. Tēnā koe Whaea Hannah! Thank you so much for our special Pukapuka all about some of our favourite things” Tutū Homebased Childcare*
- Emerge Aotearoa Community Connector Jay, passed on how grateful he was for the preschool busy bags we had supplied to families he supports in emergency housing.

Career Kete

- The next stage in our employment literacy programme Whakapūawai was launched in March. The programme offered a curated set of takeaway employment and education resources in a bag, delivered in a safe, socially distanced way at a very low cost. The programme aimed not only to increase knowledge of employers, courses and study, but also for the library to be viewed as a safe helpful source of employment help. Participants we also given free limited printing. Within ten days 36 bags had been given out. Books on employment skills were also frequently taken from the display. Donors included Service Skills Centre, Dress for success, CAB, DIAA, Toi Ohomia and Connected NZ. The next stage will be the launch of a series of online tutorials available through Niche Academy. *“Thank you for reaching out to us with this wonderful initiative to support our rangatahi.” (Toi Ohomai)*

Heart Health Checks

- Free Heart Health Checks were available to the community in March and April, our second year of collaboration.

Kupu Māori Writers Festival Support

- Te Aka Mauri is proud to support the inaugural Māori writer's festival in June as a venue and with event support. "The festival will highlight, celebrate and honour Māori writers." Rangitihī Pene, Festival Director.

WERA Collaboration

- The Youth and Early Learning Lead has been collaborating with WERA's General Manager through the Child Equity Programme to create an activity kete for families living in emergency housing. The purpose is to provide families coming to live in difficult circumstances with a warm welcome and a sense of belonging and community. Each box will contain something that meets one of these categories: something to share, that is just mine, something I need, something to express myself with, a place to hold my precious items, something that encourages movement and something to make me say 'wow!'. The Te Aka Mauri team has co-ordinated the project and will be contributing the 'wow' items. These will be Lego for the younger children and Edison robots for older children. All designed to develop an interest in STEM learning. It is also hoped that the packs will help break down barriers to library usage and build trust and confidence in non-traditional users. WERA has now secured funding and pack collation is underway.



Career Kete



Heart Checks



Aorangi Primary - craft and story time

Education

483 children took part in education programmes. Highlights included:

Hour of code

- 96 Malfroy and 82 Sunset Primary students took part in our hour of code programme, including two Rumaki classes. Students enjoyed building on skills from last year and teachers were excited about what their students got out of it. Students are in year 2 and working on Scratch Jnr which allows students to animate via coding characters without the need for in depth literacy skills.
- 36 of our TAM afterschool code club students entered the annual Bebras Computational Thinking Competition. The competition promotes problem-solving skills and techniques that software engineers use to write programs and apps.

Aquabots Nationals

- Rotorua stepped in to host a satellite event for the Aquabots Nationals. Originally teams were due to compete in Nelson, but due to Covid travel difficulties the Technology Educator and our Youth and Early Learning Team hosted a satellite North Island final. Without us holding this event most of the teams in attendance would not have been able to compete. There were 11 teams taking part. Rotorua Primary team H20 qualified to compete in the USA at the International Seaperch Competition, an incredible opportunity.

Evolocity Launch

- Evolocity is in its second year in the Bay of Plenty with the host site in Rotorua. We had 6 teams and 5 mentors from industry join us in the Makerspace to begin planning their electric vehicles. A mentor who has been involved in Evolocity commented on how much more advanced the teams are this year compared to three years ago. Students are year 7 –11. The organiser was pleased to see greater female participation this year with 50% of the students.



*Evolocity Launch**Sunset Primary Coding**Aquabots Nationals*

Heritage and Research

Reference enquires

- 125 included a member of staff at Waikite Valley Hot Pools researching history of the pools for a 50th-anniversary celebration.

Donations

- We received a donation from the grandson of [Edward Grace Guy](#). The collection comprises: An album of photographs of the early days of Rotorua Hospital when it was called "King George V". The images seem to have been taken by a member of staff between 1915 and the 1920s. These will be available to the community as part of our Community Archive, non-lending collection.
- Raewyn Blake donated two rare books via the Mayor's office, Illustrations to Adventure in New Zealand 1845 & Portraits of the New Zealand Māori 1844. Available in the Don Stafford Room for non-lending study.

Whakapapa Drop in Services

- New service offered, the service aims to assist those who are interested in beginning their journey to researching their Whakapapa. Mātauranga Māori Lead and Māori Heritage & Resource specialist are looking forward to hosting the sessions and guiding the community in finding information on their whakapapa "whakapapa is the direct link to your iwi, to your culture"

Toi Ohomai

- Heritage staff met with their learning facilitator, with a view to seeing how our collections might support learners.



Rotorua Hospital photo donations



New Whakapapa service



Raewyn Blake donations

OHU: HE HAPORI KAIKAHA – ACTIVE AND ENGAGED COMMUNITIES

Updates

The Waikawau/Hannah's Bay Reserve Committee held their inaugural meeting in March. The committee is made up of three iwi/hapu representatives from Ngati Uenukukopako and Te Roro o Te Rangi, two community representatives and one Mayor appointed elected representative. The first major agenda item is progressing community engagement on a concept development plan for the reserve that meets the objectives of the Reserve Management Plan.

There was a significant fire in Sanatorium Reserve on 15 March. Initial assessments suggest it started from a small camp site, triggering a vegetation and ground fire on the sulphur flats area. Fire Emergency New Zealand (FENZ) controlled the site with the Department of Conservation and Bay of Plenty Regional Council also assisting. A debrief has been held with all parties to improve processes involving inter-agency communication and sharing knowledge of fire fighting in a geothermal environment.

A small community care group session was held at Tihi Road reserve and included the Friends of Tihi group. The focus was on releasing newly planted native trees (hand pulling surrounding weeds). More tree removals and pruning of larger trees are programmed mid-year to further reduce some shading on properties on the Tihi Road side of the reserve.

Council has been working closely with the Tokorangi and Whakarewarewa Forest Recreation Management Group, made up of CNI Iwi Land Management Ltd, Ngati Whakaue, Tuhourangi, Timberlands Ltd and Council to assess large scale event requests during the Red Traffic Light COVID Management Framework. Decision-making uses a collective approach and includes advice from the Lakes DHB and Toi te Ora on the local situational response.

The Aquatic Centre continued to operate under COVID-19 Protection Framework RED traffic light system with vaccine passes required for entry until 4 April after which vaccine passes were no longer be required. As per February reporting on admissions, summer pool user numbers and school use continue to track lower than last year which is a national trend across all CLM facilities. In addition CLM had to reduce swim school services by approximately 10% for a 10 day period due to numerous staff testing positive to COVID. At the end of March the Swim Magic classes had 997 participants in their after school learn-to-swim programme which is only 3% down on pre-covid term numbers.

COVID-19 red traffic light restrictions continued to have a significant impact on sport and recreation events across the district with all March and April events cancelled or postponed to later this year. These included large participation events like NZ Secondary Schools Waka Ama Championships, Legend of the Lake, Xterra Multi-Sport Festival and the Aramax Kiwi Walk & Run Series. Some of these events have rescheduled for the 2022 spring while others will be coming back in early 2023.

Senior winter club sports started in March. Most of the other code and club games are scheduled to start in mid- April.

At Rotorua Stadium staff have been assisting Lakes DHB (Rotorua, Taupo and Turangi) and MSD as part of a regional COVID-19 response through storage and distribution of RAT tests to the public, testing stations, DHBs and pharmacies as well as assisting with distribution of RATs at Puketāwhero Park. All of this work is being reimbursed from the DHB and MSD and as the local COVID-19 response decreases the efforts required for this service will also reduce.

Small Project Updates – Open Space & Recreation

All renewal and refurbishment projects are being affected by COVID-19 impacts, either related to contractor staff availability, material supply delays or a combination of both. Renewal programmes are being closely monitored and information circulated to keep communities informed of modified timelines.

The Aorangi playground safety surface renewal has been finished and the area reopened to the public, with a refresh of the space including new seating. Tikitapu playground renewal was on track to be open in April and contracts to renew Chaucer Place and Ngongotaha Domain playgrounds have been awarded with works scheduled between June and September. Targeted engagement has taken place on removal of the poor condition playground in Pururu South reserve on Tarewa Road. Early engagement identified low use and with two significant playgrounds at Kuirau Park and the Lakefront the target of having a playground within 500 meters walking distance from homes is still met for local residents. Notification of the intended removal of this playground in April was circulated and no concerns have been raised.



Tikitapu Playground renewal nearing completion

A meeting was initiated with Ngati Tahu-Ngati Whoa Runanga Trust to understand historical and current cultural connections with Butchers Pool at Reporoa. Further engagement is planned with wider hapu and the community to inform renewals and consider options for better community 'ownership' of the space. Technical advice is also being sought on management of the pool water levels and flows to ensure functionality and compliance with bathing water requirements.

The Tarawera Landing refurbishment project continues on track for completion in May despite significant impacts from heavy rainfall and strong winds experienced in March. Storm waves damaged some lake edge sediment control structures and the unfinished edge of the car park so some repair and re-work was required.

The Number One Hockey turf replacement progressed to completion in time for the winter season. There were some delays to Number One Stadium field replacement due to the consenting process and sediment mitigation requirements.



Number One Hockey turf replaced and undergoing final preparation for the 2022 season



Stadium Number 1 field resurfacing

Neighbourhood Matching Fund

There were two applications to the large Neighbourhood Matching Fund round assessed by community committee 12 April and three small fund applications were successful in March – Lake Okareka community history book; Nga Ara Tapora weaving workshops; and Curtain Bank Rotorua supplies.

Eastside Wellness Plan

Proposals have been sought for contractors to work with the community and stakeholders to develop work leading to a business plan for an Eastside Community Centre. This is expected to commence by May.

Welcoming Communities

An expression of interest is being prepared for Rotorua to join the Welcoming Communities Programme in 2022/23 year with Immigration NZ/ MBIE. If successful, this would provide three years' funding to support coordination of the range of activities of community groups, Te Arawa and Council that welcome and assist migrants, refugees and international students to successfully make Rotorua home.

COVID Care in the Community

Council staff continue to work with Lakes DHB and MSD to support Rotorua communities. RATs storage and distribution is now streamlined with much less demand than initially. Kai Coordination service continues to receive referrals daily, however the numbers are slowly reducing from peak demand of over 20 per day. Work with MSD towards establishing a longer term Kai Hub that can sustainably support multiple community food services is underway.

Emergency Housing Taskforce

Te Pokapū Housing Hub was opened on 24 March with a visit from Minister Woods. This was a good opportunity to show the work that has gone into the locally developed co-designed service that involves collaboration with Ngati Whakaue, WERA, Visions of a Helping Hand, Emerge Aotearoa, and Lifewise. Te Pokapū services will further enable people experiencing homelessness to receive strong support and connection to safe emergency accommodation.

KĀHUI TŪĀNUKU TŪĀRANGI

Infrastructure and Environment Solutions Group

GROUP MISSION STATEMENT:

We plan and implement Infrastructure solutions that promote growth, service resilience and enhance the health of our environment. We create strong and positive partnerships with sister agencies, authorities and communities to build capacity for sustainable growth. We engineer Infrastructure resilience and ensure readiness for and effective responsiveness to address emergencies.



Stats, Facts and FAQs

MARCH

2022

742 tonnes

Biosolids taken away from Rotorua, Rotomā and East Rotoiti for beneficial re-use

25 Water
0 Stormwater
7 Wastewater

New connections approved for March




Moana Terrace shared path (almost complete)



Vaughan Road shared path crossing



Yearly resealing (near completion (70%))

<h1>45,065</h1> <p>The average daily amount of water in cubic metres supplied to all networks</p>	 <p>Yearly resealing (near completion (70%))</p>	<h1>598ml</h1> <p>Total wastewater treated for Rotorua/East Rotoiti and Rotomā</p>
---	---	--

OHU: WAKA – NETWORK PERFORMANCE – TRANSPORT

Waka Kotahi Updates

Updates on current NZTA-state highway owned and led projects:

Council works with Waka Kotahi (NZTA) to provide input into state highway projects on behalf of the local community and to enable the Council's strategic outcomes. Waka Kotahi is a key funding stakeholder in terms of roading investment programmes on local roads.

- **State Highway 30, Basley Road to Coulter Road:** Service location for SH30 Eastern Corridor Stage Two is underway.
- **SH5 Tarukenga to Ngongotahā:** Barrier installation is underway between Dalbeth Road to just north of the golf course. These works are expected to be complete in April 2022.
- **SH33 Te Ngae Junction to Paengaroa:** Safety improvement upgrade work continues on the section north of Pareteiro - Sun Valley Curve passing lane. This includes widening the shoulders, installing a wide centreline and installing roadside safety barriers.
- **State Highway 33, Ōkere Falls connectivity improvements:** Work is underway on the shared path and four pedestrian refuge islands along SH33. This shared path is now being extended to the Mourea Bridge.

Transport Capital Projects

PROGRAMME	BACKGROUND	PROJECT	PROGRESS
(1) Transport Road Rehabilitation (road foundation rebuilds)	Road rehabilitation is required when the underlying pavement structural layers are failing and the resultant maintenance costs are increasing. On average approximately 0.2% of our network requires foundation strengthening per year.	The projects for 2021-22 include: <ul style="list-style-type: none"> • Yankee Road • Waikite Valley Road • Whirinaki Valley Rd • Ash Pit Road • Hamurana Road 	Hamurana, Yankee and Ashpit Roads are underway. Whirinaki Valley Road has been tendered and may be deferred until the following year. Waikite Valley Road is currently being evaluated and expected to commence shortly.
(2) Annual Road Re-Seals Programme Council reseals about 8% of all sealed roads in the district per annum.	Re-surfacing of roads is a very important component of Asset Management that ensures road surfaces provide a suitable running surface and foundation waterproofing for underlying structural layers that protect them from failure, due to water penetration.	Road network re-seals	The annual resealing is near completion for the year.
(3) Roading Minor	These are small scale upgrades which do not	Projects on the year's programme are:	A detailed engineering report has been received

<p>Improvements Programme</p>	<p>require a detailed business case application to NZTA and they generally target improved safety objectives but also they can include works to improve corridor resilience, traffic efficiency or assist to promote better mode share outcomes.</p>	<ul style="list-style-type: none"> • Paradise Valley Stream stabilisation and improved resilience for climate change driven storms. • Otonga Road, Edmond Road and Devon Street West traffic management. • Dansey Road is high priority on Waka Kotahi's Road to Zero programme and is included in Council's 2021/24 LTP • Bridge capacity assessments have previously identified a number of bridges with load limitations. These have gradually been upgraded to ensure maximum resilience of the transport network. 	<p>and now a programme of works is being developed for implementation over the next two years subject to consent conditions.</p> <p>Traffic management options have been consulted on with strong local support for Edmond Road but not so for Otonga Road. After considering all feedback, and assessing the current data on traffic, Council will only proceed with a pedestrian crossing on Otonga Road near the Devon Street West roundabout and will further consider installation of interactive signage and better parking management for the section of road between Devon Street West and Springfield Road. This work will commence over the next reporting period.</p> <p>Council has completed the design for safety improvements on an accident prone corner. We are now proceeding through the land purchase process.</p> <p>The design work is in progress. We are in consultation with the land owner about the land required on two crash prone corners. Works are planned in the 2022/23 year.</p> <p>Detailed structural assessments of key restricted bridges is being undertaken to determine extent and cost of capacity upgrades. Actual improvements will likely continue into the 2024/27 LTP.</p>
<p>(4) Rural Road Seal Extensions</p>	<p>The programme involves sealing of currently unsealed roads in rural areas. Projects include consideration for safety improvements and general drainage renewals where appropriate as well as other ancillary work.</p>	<ul style="list-style-type: none"> • Maleme Road is the next scheduled road for sealing extension and it is based on the evaluation criteria. 	<p>This project is ready to tender however, there have been contractor resource delays due to COVID including survey and geotechnical resources and to avoid working in unsuitable winter conditions</p>

			is being carried forward to the next financial year.
(1) Drainage Renewals	The programme is based on the Asset Management objectives of reducing storm impacts and it is targeting renewals for critical drainage assets on road corridors principally of culverts, cesspits and kerb and channels.	<ul style="list-style-type: none"> A significant culvert on Parsons Road is planned for replacement in the current year. 	Tender documents for this project are being finalised. This project has also been affected by COVID impact resource issues and plan to be undertaken in the following year. In its place we are doing a number of smaller culverts on the asset renewal programme.

Transport operations (speed limits review, etc)

School Speed Review

- Appropriate and safe speeds for roads round all schools are being assessed, in line with the requirements of the amended Speed Rule. The expectation in the Rule is that speeds round the majority of urban schools will reduce to 30km/hr and round rural schools to a maximum of 60km/hr.

Speed management plan

- Work is underway to produce a 10-year Speed Management Plan which brings together infrastructure investment decisions and speed management decisions (another requirement of the amended Speed Rule). These district speed management plans will be collated by the Regional Transport Committee (RTC) to create a regional speed management plan. The RTC will then undertake regional consultation that aligns with the Rotorua Long-term Plan consultation process. All speed limits will be held in a national register which will give legal effect to the speed limits.

OHU: WAI – NETWORK PERFORMANCE – WATERS

Water Capital Projects

PROGRAMME	BACKGROUND	PROJECT	PROGRESS
(2) Wastewater Upgrades	<p>The East Rotoiti and Rotomā Sewerage Scheme involves the provision of sewerage services to the Rotomā and East Rotoiti Communities. The project is part of the Te Arawa Lakes strategy that aims to ensure water quality in the lakes meets the agreed target standards.</p> <p>The project involves the construction of a wastewater treatment plant, providing on-site pre-treatment on all properties and the reticulation of effluent from on-site facilities to a new treatment plant.</p>	Rotoiti/Rotomā Sewerage Scheme	<p>Installation of on-site systems at Rotoiti is progressing to schedule.</p> <p>Funding balance is being discussed within the Te Arawa Lakes water quality partnership.</p>
(3) Wastewater Networks Renewals	An asset management driven programme of renewal of critical assets that have reached the end of their useful life.	<ul style="list-style-type: none"> Victoria Street trunk main refurbishment 	Design for replacement of a critical section of wastewater main is progressing. The project is being designed to

			accommodate future demand from all proposed development on the western side of the city. Negotiations for two critical easements for a duplicate pipe are continuing. The work cannot commence until easements are secured. Negotiations with landowners continue.
(4) Water Networks Renewals	Water Renewals involve replacement of reticulation networks that have reached the end of their useful life. A prudent Asset Management driven programme considers pipe age, condition, capacity, new materials and levels of maintenance costs to arrive at an optimum programme of renewal works.	Asset renewal driven projects for the year include: <ul style="list-style-type: none"> • Malfroy Road (Pukehangi – Old Taupo Road) • Peace Street • Galbraith Street • Island View Road • Miller Street • Hilda Street • La Trobe Place • Old Quarry to Fairy Springs Trunk Main. This project is required to meet increasing demand. This is a key project securing water supply from this source for the future. 	This programme of work is now well underway. Stage 1 complete stage 2 underway (Pukehangi – Westbrook) Complete Complete Complete Construction progressing Construction progressing The tender for the project is being evaluated and expected to be awarded and construction to commence shortly.
(5) Taniwha Springs Water Supply	This project involves a new pump station at Taniwha Springs in line with recently issued consent.	This project involves replacement of the supply pump station at Taniwha Springs in accordance with the new consent conditions.	Out for Request for Expressions of Interest. Aiming to start construction September/October 2022.
(6) Stormwater upgrades and Renewals	Council has the responsibility to implement stormwater and drainage protection to the agreed design and levels of service standards currently set out in the Building Code. Most projects have a component of upgrades (to meet new design standards due to climate change) and renewals.	Main projects included in the current year are: <ul style="list-style-type: none"> • King Street area improvements. Key projects for the 2021-22 year include: <ul style="list-style-type: none"> • Hinemoa Point Stormwater upgrade. • Vaughan Road extension 	The King Street stormwater project is now complete. Draft Design is now complete for improvements to stormwater. That will support proposed development and address existing flooding problems. Consenting and public consultation requirements are being worked through. Piping of an existing open drain within an urban area is planned for the current year. Design is underway.

		<ul style="list-style-type: none"> Smaller renewal projects are planned to commence in the near future <ul style="list-style-type: none"> Diana Street drain stability improvements Tarewa Drain stability Carlton Street area relining CBD sediment trap cover replacement 	<p>Diana Place requires a resource consent which is currently with PDP.</p> <p>Tarewa Road has been awarded and expected to commence shortly. Carlton Street relining has been completed. These projects will occur over the next few months as resources permit. The sediment trap cover near the Sudima has been awarded and expected to commence shortly.</p>
(7) DIA Funded projects	<p>Through the Water Reform Package, Council has been allocated money by the Department of Internal Affairs to advance projects. These include projects to support development proposals on the western side of Rotorua City and advance the Rotoehu sewerage reticulation.</p>	<p>The projects are:</p> <ul style="list-style-type: none"> Pukehangi Road Stormwater upgrade Linton Park stormwater detention system upgrade which will support development proposals on the western side of Rotorua City. Rotoehu sewerage reticulation has received some advanced seed funding from the DIA grant that will enable completion of detailed design and installation of most of the main reticulation. Further work will depend on funding availability. 	<p>Design is now complete for improvements in stormwater capacity to support the Pukehangi Plan Change (PC2). The work will commence when funding is available in 2022/23.</p> <p>The Linton Park stormwater dam is progressing under very tight timeframes. The dam foundations are currently being prepared and a stream diversion constructed. The foundation construction including anti-seepage and drainage systems is in progress. A number of issues including effects on a Transpower pylon are being worked through but the project is expected to be substantially completed by the end of the FY.</p> <p>The trunk main construction is underway and will be complete by the end of the financial year.</p>
(8) CIP Funded projects	<p>Crown Infrastructure Partners funding provides for alternative transport modes from demand brought about by projected increased housing.</p>	<ul style="list-style-type: none"> Transport shared path projects. 	<p>Shared path Stage Two work on Vaughan Road is almost complete. Undergrounding of services along the final stage of the Vaughan Road shared path</p>

	<p>Funding was also provided for enabling housing and in order to mitigate the effects of stormwater runoff from future land developments.</p>	<ul style="list-style-type: none"> The stormwater component involves construction of infrastructure to support the Ngāti Whakāue land Development in the Eastern Suburbs. Principally this will involve construction of storm water detention systems and upgraded conveyance. 	<p>is underway. Design is being consulted on.</p> <p>Warwick Drive shared path is complete. Warwick to Forest, including Tarawera Road is almost complete.</p> <p>Preliminary design of the proposed detention dams and water quality treatment are complete. The preliminary design will provide supporting information to the resource consent applications that will authorise the construction of the proposed detention dams. Consent applications should be submitted shortly.</p> <p>Engagement with potentially affected parties that could be affected by the proposed detention dams is currently underway. Result of the engagement will be included in the above resource consent applications.</p> <p>Concept design of the proposal upgrade of the existing downstream conveyance system has been completed. Engagement with affected properties will follow.</p>
--	--	---	---

Water Planning Projects

PROGRAMME	BACKGROUND	PROJECT	PROGRESS
<p>(1) Rotorua Wastewater Treatment Plant upgrade and Alternative Disposal Site</p>	<p>The resource consent for the existing Wastewater Treatment Plant and disposal system expired in July 2021.</p> <p>Council put forward an application to upgrade the existing plant and dispose the treated effluent to a Land Contact Bed then into a geothermal channel which ends up in Lake Rotorua. This proposal was the subject of opposition through the Environment Court.</p> <p>Council decided to withdraw the Environment Court application and decided to:</p>	<ul style="list-style-type: none"> Bridging Consent application Earthworks and Dewatering Resource Consent application related to the upgrade of the wastewater treatment plant. Sustainable Forest approach site assessment. 	<ul style="list-style-type: none"> Application submitted in January 2021 including all additional information required. Awaiting BoPRC approval of resource consent application Application submitted on 3 August 2021. Request for further information was received from BoPRC on 21 March 2022. Response to the further information request is being worked through. Technical assessment of potential alternative site/options has been completed. Cultural

	<ul style="list-style-type: none"> Apply for a bridging consent to enable the continued use of existing system over a period of 5 years. Upgrade the existing wastewater treatment plant. Identify, consent and implement an alternative disposal site system (i.e. Sustainable Forest Approach). 	<ul style="list-style-type: none"> Rotorua Wastewater Treatment Plant upgrade (construction.) 	<p>assessments of the sites will follow.</p> <ul style="list-style-type: none"> Detailed design is underway. Trility will be requested to update their original proposal which will become the basis of a DBO contract to be submitted to Council in July 2022.
<p>(2) Rotorua Urban Area – Comprehensive Stormwater Consent</p>	<p>A resource consent application has been submitted to BoPRC. The application covers the discharge of stormwater and associated works for the whole Rotorua urban area.</p> <p>The approved consent will integrate the authorisation and management of all discharge into one catchment wide consent.</p> <p>Currently there are several individual consents for different stormwater discharges within the whole urban area. Their administration and management is complex.</p>	<p>Rotorua Urban Area – Comprehensive Stormwater Resource Consent application</p>	<ul style="list-style-type: none"> Resource consent application was originally submitted on 30 June 2015 but was updated in December 2018. The development of Cultural Impact Assessment is currently being organised. Technical review of the application is being undertaken by BoPRC and request for further information is expected in May 2022.
<p>(3) Reconsenting for water supply sources</p>	<p>The National Policy Statement for Freshwater Management prioritise the health of the water body (including Te Mana o Te Wai) above the need for municipal supply. BoPRC will need to align their Regional Plan to the NPSFM. To achieve this, BoPRC will put forward a Plan Change for their Regional Plan within the next 2 years.</p> <p>Four water takes will expire within the next 2-4 years as follows:</p> <ul style="list-style-type: none"> Waipa – 31 Jan. 2024 Hemo – 31 Dec. 2024 Karamu Takina – 1 Oct. 2024 Rewarewa – 1 Oct. 2024 <p>The intention is to submit one resource consent application for all four water takes by July 2023 or six months before the earliest</p>	<ul style="list-style-type: none"> Resource consent renewal application for four water supply consent. 	<ul style="list-style-type: none"> Consenting strategy has been agreed with BoPRC. Baseline information to support the applications is being collated. Initial ecological survey of streams and springs have been undertaken during the summer period. Iwi consultation is underway.

	<p>expiry date of one of the four consents.</p> <p>This approach will ensure that all renewal applications are submitted before the BoPRC Plan Change process and enable Rotorua Lakes Council to continue with the current consent until a new consent is approved.</p>		
--	--	--	--

Water Operations

Stormwater

- A short duration but high intensity rainstorm occurred on 23 March which caused surface flooding and also some water ingress to garages and some dwellings. Staff have investigated a number of these situations and in some there may be some minor works that could assist in prevention of reoccurrences, but in others, a longer-term and much more expensive remedy would need to be planned and implemented.
- General maintenance is ongoing, with a continued focus on the Reporoa drainage system clearing.
- Under the manhole inspection programme, 411 manholes were inspected during March.

Water Supplies

- The last of the Deep Creek pumps has been fully serviced and reinstalled. All three pumps have now been fully serviced over the last two years.
- Hamurana Springs and water treatment/pump station sites now have permanent generators onsite, ensuring that these sites have power and are fully operational during storms and other power outage incidents.
- A total of 371 job requests from the public were received during March (24 high priority, 337 medium priority and 65 Low priority). This compares with 362 job requests during February (25 high priority, 268 medium priority and 69 Low priority).

Wastewater

- On 28 March, RLC/TRILITY were alerted to discolouration of the Waipa Stream. This is common during rainfall events but given the weather was fine prompted an urgent inspection which indicated a probable leak in a treated wastewater distribution line in Spray Block 14 near Fern Drive in Whakarewarewa Forest. The Block was immediately shut down and further searching located a break in a buried 170mm diameter PVC (plastic) pipeline. Treated wastewater had flowed from this break 2 metres deep to the ground surface, carrying silt and clay across the forest floor where some was deposited, but washing finer clays into a watercourse that flows into the Waipa and Puarenga streams, causing discolouration for several days. The site was made safe and the appropriate regulatory authorities and stakeholders notified, and warning signage was installed near the streams, including at Whakarewarewa Village. Bay of Plenty Regional Council initiated an investigation and has been provided with information and reports on request. Monitoring of the stream water quality on the day of discovery and for the following 3 days indicated E.coli levels were higher than the normal background levels over this period, but exceeded bathing water guidelines only on the day following. The damaged section of pipe was excavated and removed to reveal a 1.5 metre split along its length. There is no indication of poor installation practices, the pipe is only 32 years into its 80 year expected life and its working pressure was well within its design capacity, therefore there is no indication as to what caused the pipe to split. Arrangements are being made to send the split section to a specialist lab which may be able to identify the cause of this early failure and plans are being made to replace the damaged section and return it to service after testing. Treated wastewater spraying has continued as normal without the use of this block.

OHU: TAIAO – ENVIRONMENTAL PERFORMANCE

Safe & Sustainable Journeys

- Bike Ready schools cycle skills programme is fully booked for 2022.
- Our BOPRC transport partners have undertaken a bus network review and are undertaking public consultation on this in Rotorua in May. Funding opportunities for associated bus infrastructure changes are being discussed with Waka Kotahi. Initial feedback from the trial of free fares for young people aged 5-18 shows a good level of take-up.
- The Travel Demand Management scoping study is complete, including behaviour change initiatives and recommendations for supporting infrastructure projects.

Waste Management

Landfill

- Waste and recyclables received at the landfill transfer station is shown in the table below. Municipal waste to landfill in March was relatively higher but consistent with the summer rubbish trends observed in previous years.

	Waste tonnage	
	March 2022	YTD (2021/22)
Total incoming waste	2,190	20,963
Municipal waste	1,466	13,031
Green waste	512	4,322
Concrete	145	1,120

- Government is set to increase landfill levy by \$10 to \$30 per tonne of waste from 1 July 2022. This will result in a higher landfill gate rate.

Refuse Collection

- Covid continues to impact Smart Environmental with changing conditions. Four staff tested positive at the Rotorua office. Smart is trying to implement Business Continuity Plan with replacement drivers. Covid is also creating logistical challenges for transportation of recyclables and some Councils have been affected. Smart is keeping an eye on the situation and keeping us updated.
- The transfer stations have had their regular audits and new speed signage, emergency plans and Covid protocols updated. All sites are now on a regular mowing schedule to maintain the surrounding.
- A total of 616 RFS's were received for different waste collection issues (as shown below). Most were resolved during the set timeframes.
- Illegal dumping continues to be a major problem in the district. A total of 88 instances of illegal dumping were reported to Council and cleaned-up by Smart Environmental.

Row Labels	Count of Column1
Additional Bin	2
Animal Dumping	10
Assisted Deliveries	6
Change Bin Size	2
Complaint - General	14
Complaint - Incident	2
Illegal Dumping - Less than 2m	61
Illegal Dumping - Over 2m	2
Internal Job	6
Litter Bins	24
Missed Service	120
Missed Street	13
New Service	43
Remove Bin	6
Repair	63
Replace Bin	227
Smart Initiated Fly Tipping - less than 2m	8
Smart Initiated Fly Tipping - more than 2 m	6
Type	1
Grand Total	616

Recycling

- High levels of recycling contamination continued to be reported from our recycling collections. Generally, recycling contamination is above 22-23% level. Some users often ignore the instructions provided by Council or Smart Environmental. Auditing of bins is ongoing, and it has resulted in some improvements.
- Theft is still an issue at the recycling centre. Smart Environmental is planning a new fence for the perimeter, in addition to new cameras and lighting.
- Smart Environmental is building a mobile facility for onsite servicing for the truck fleet at the recycling centre. This will be located away from public areas.
- Government has announced public consultation on “Transforming Recycling”. The proposal aims for a complete overhaul of recycling and waste diversion processes/systems in New Zealand. This includes elements below. Our current and proposed actions in Waste Strategy will be in full compliance with these Government objectives.
 - Recycling standardisation across the country with national guidelines on what can and cannot be recycled
 - Mandatory provisions for food scrap collection by Councils
 - Container deposit scheme
 - Mandatory organic waste segregation by business

Water Quality

Establish and restore Terrestrial Wetlands at Hannahs Bay - to deliver community aspirations, improve stormwater quality, buffer flows during storm events, deliver airport extension wetland offset requirement

- This is a joint open space and infrastructure project to restore wetlands and establish an additional wetland area at Hannah’s Bay, with the support of tāngata whenua and the local community. We have a consent requirement to establish and restore wetlands associated with the airport extension and funding discussions are underway.
- Permitted activity preliminary works including weed control (willows) in the main wetland restoration and creation areas are complete.
- A resource consent was submitted and we are working on the request for further information.
- No tenders were received for the civil structure and earthwork requirements and this will be re-tendered in July 2022.

Managing WWTP nitrogen allocation – to provide for growth in the Rotorua without exceeding the 435t sustainable load of nitrogen to the lake

- For rural developments, the MoU (BoPRC, TALT, RLC) outlining the nitrogen accounting approach has been updated and is being implemented.
- BoPRC is transferring small amounts of Nitrogen Discharge Allocation (NDA) from rural land as it is developed and reticulated to the WWTP allocation, which will be available for a future WWTP discharge consent.
- There is no existing NDA available to cover increases in N in the WWTP discharge that will result from urban infill, tourism and commercial growth. A line item will be included in the next LTP to acquire the additional NDA requirement associated with urban growth.

Managing Tradewaste discharges– to reduce the risk to our WWTP

- Council partnered with CoLab (WLASS) to deliver trade waste consenting and regulatory services.
- The arrangement is working well with better control and more appropriate fees and charges being implemented.
- Re-consenting is progressing and the team has been working closely with TRILITY initially focussing on the key dischargers with significant improvements the pre-treatment and control at our highest risk industrial site. WWTP biomass has not suffered any serious impacts in recent months.
- TRILITY manage the septage facility at the head of the WWTP and we are working together on a plan to improve control and reduce risk associated with discharges at this site.

Geothermal Discharges

- There has been pressure from BoPRC to accept geothermal dischargers to sewer and we have also been asked by residents at Ohinemutu who would prefer their bathing water to go to sewer rather than to stormwater. We are working with relevant staff to collect a suite of different geothermal waters for inhibition testing to better understand the potential to impact the WWTP biomass. This information will inform future discussions with BoPRC on best practice for these discharges.
- Testing is underway and early results indicate some geothermal water might inhibit WWTP process at high concentrations.

Stream water quality

- The work carried out by the Environmental Team complements the 3-waters operational team’s 24-7 response service, and TRILITY’s sewer overflow response to protect our waterways

- We are working collaboratively with BoPRC, who are responsible for consenting discharges to surface waters from high risk sites or activities that might exceed the permitted contaminant levels in the Regional Plan, to identify discharges that might require a BoPRC consent and exclusion from the RCL comprehensive Stormwater Consent.
- RLC has oversight of local activities and risks to stormwater and our water services bylaw allows us to operate a stormwater licencing approach. We are currently reviewing the approach to ensure there is sufficient protection to reduce the risk to stormwater quality and sufficient monitoring to identify trends and potential issues for investigation and mitigation.
- RLC collaborates with BoPRC and Toi Te Ora on bathing water quality. BoPRC monitor, Te Te Ora provide advice, RCL communicates warnings. RLC is also responsible for investigating unexplained elevated pathogen levels and ensuring action is taken to mitigate. We are currently investigating an increase in elevated levels of E coli in Hamurana Stream where it enters the lake. In progress and early microbial source tracking results indicate that birds might be the sole source of E coli.
- Puarenga Stream tributaries are been monitored and together with consent monitoring (landfill and LTS) to inform the Puarenga Reference Group. Monitoring will help identify potential mitigation action to improve water quality in the upper Puarenga and this will compliment community work below Hemo gorge.

Laboratory Services – supporting public and environmental health, RLC’s delivery of 3-waters services, and the wider community

- The RLC laboratory is accredited to test drinking water and notify non-compliance with the DW standard. This includes Council’s large reticulated water supplies as well as the small and private supplies for those whose drinking water is not supplied by Council.
- Recent changes in legislation saw tighter obligations with more testing and controls on drinking water suppliers. The Lab has seen a significant increase in the number of water supply issues being identified and Taumata Arowai have been responding very rapidly to resolve them. In the past 6 months:
 - Tests on Council supplies: 380
 - Non-compliance: 1 (forest crossroads)
 - Tests on other supplies: 405
 - Non-compliance: 15

EMERGENCY MANAGEMENT

Iwi Engagement

- Good progress is being made by our consultant Hemi Waera on progressing work in respect of improving resiliency of local Marae (in a CDEM context). Hemi has successfully engaged with 12 of 26 marae so far who have shown interest in the development of marae development plans which will include emergency management as a priority action.

EOC Capacity and Capability

- We currently have 80 staff in the EOC. We have lost over 20 EOC staff over the past 12 months as a result of people leaving RLC.
- 75% of EOC staff are training to Intermediate standard.
- We have recruited 8 new people for the EOC in the last month and are working toward getting them on the next Intermediate Course in June 2022.

Support for Government Response to COVID 19

- Welfare support for the ‘whole of government’ response to the COVID19 is ongoing. Council is being reimbursed by Central Government for costs associated with that work, including salaries. Close to 700 households have been delivered emergency kai a-packages. The operational base for this work has transferred from the stadium to St Johns facility on Pererika Street.

**Business Continuity Planning**

- Crisis Management Team continue to monitor the situation in terms of impact due to Covid-19 on staffing and service provision.

KĀHUI WHAITUA TŪTAHI

District Leadership and Democracy Group

GROUP MISSION STATEMENT:

We strive to position our Council as a trusted leader, partner and advocate for the communities of Rotorua. As a group, we are a link between the Councillors (**Governance**), the Council (**Corporate Planning and Strategy**) and the Community (**Engagement**). We are the voice of Council to our community (**Communications**).



Stats, Facts and FAQs		
<h1>MARCH</h1> <h1>2022</h1>	<p>18,380 Facebook Reactions</p>	
	<p>Our Rotorua E-Panui 8.8% Average click rate of articles</p>	
<p>19,701 Website Views</p>	<p>Our Rotorua E-Panui 37% Ave Open Rate</p>	<p>The inaugural elections for mayor of Rotorua were held in February 1923 and Cecil Clinkard was successful</p>

<p>43,097 Individuals reached through Facebook</p>	<p>578 Lets Talk Visits</p>	<p>84 Facebook page likes</p>
---	--	--

OHU: TAUNAKI - CORPORATE STRATEGY AND PLANNING



We coordinate Strategy and Policy through an integrated corporate planning cycle that is accurate, transparent and timely. We collate corporate documents in preparation for community conversations and decision-making and are the link between governance and operations.

Community performance measures

Council measures its achievements towards the objectives set in the Long-term Plan 2021-31 by monitoring a set of agreed performance measures. The LTP arranges Council’s services into 10 activities, setting 62 KPIs. The final reporting of the performance measures is a requirement of the Annual Report published as the end of each financial year (adopted by Council no later than 30 October). Ongoing monitoring of the activities progress is undertaken by the Corporate Strategy and Planning section and is provided here as results are obtained.

LTP Activity	Level of service	Measure	Q1	Q2	2021/22 Result	Target	Comment
District Development	Support and enable growth by unlocking development opportunities	Provide sufficient development capacity for residential housing as per the requirements of the NPS-UD.	Not achieved	Not achieved	Not achieved	Achieved	The HBA 2021 assessment has shown that there is not sufficient development capacity for residential housing as per the requirements of the NPS-UD.
Community Wellbeing	Creation of vibrant, energised experiences with loads of activity	Percentage of customers very/fairly satisfied with Arts and Culture Offerings	89%	Not measured	89%	85%	No library reading for Q2 due to pandemic
Community Wellbeing	Creation of vibrant, energised experiences with loads of activity	Percentage of customers very/fairly satisfied with quality of Markets, Events and Festivals	86%	79%	83%	85%	Events and markets disrupted in Q2 due to pandemic
Roads and Footpaths	Utilisation	Number of Cyways users (Average Daily use)	258	277	268	279	Amohau average: 75 per day (-0.8% over 2020/21) Fenton average: 57 per day (-21% over 2020/21). Kuirau Park average: 38 per day (-11% over 20/21). Ngongotaha average: 97 per day (+29% over 20/21).

Not measured
Not likely to be met
Needs attention
On track

Long-term Plan Year 2 Delivery

Engagement opened on Long-term Plan Year 2 Delivery on 11 April and closes on 11 May. The engagement campaign is across many platforms, including an opportunity for the community to attend public talks to be held on 27 April and 3 May.

GOVERNANCE



Governance

We provide councillors with knowledge that keeps them informed and up to date in order to make good decisions. We work alongside elected members to ensure you are supported to lead, advocate and partner with communities, regional and national entities to ensure good local outcomes for Rotorua

Representation Review

We received the determination from the Local Government Commission which resolved electoral representation of 3 Māori ward seats, 6 General ward seats and 1 Rural seat with the retention of a Lakes Community Board and the Rural Community Board. This is Council's determined representation for this election cycle (2022-2025) if the below Bill is not passed by June 2022.

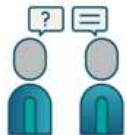
Rotorua District Council Representation Arrangements Bill

The Bill had its first reading in Parliament and was then passed on to the Māori Affairs Select Committee with submissions open until 20 April 2022. The Select Committee called for hearings following the closure of the submission period. The process is that following hearings the Committee makes recommendations to the House regarding the second reading of the Bill, where it will be debated in the whole House by Members of Parliament. Amendments are recommended back to the Select Committee to form the final iteration of the Bill. This will then be read as the third and final reading in the House.

On 28 April Council sought a pause of the process to enable further policy work to be undertaken before the process resumes.

If ultimately passed, the Bill will supersede the representation review determination.

OHU: WHAKAPĀ - MARKETING AND COMMUNICATIONS



Marketing and Communications

We present the face of council through our engagements and communications with our community. We seek to tell Council's stories in an authentic way by focusing the conversations on our people, our culture and our place. We seek to build Council's brand and ensure our story is being told for the betterment of our Community.

March update

During March, 37 new articles were published with a large number relating to housing (Medium Density Residential Standards, emergency housing, consenting and a housing supply announcement) and COVID-19 remaining a hot news item throughout March.

The communications team continue to support the numerous projects across council.

Top Stories

The top 3 stories viewed on the Council website through March:

1. Government Announcement – Border Announcement
2. RLC to pursue Representation Amendments Bill
3. New Rotorua Playground now open

KĀHUI TE ARAWA HOURUA

Te Arawa Partnership Group

Te Arawa Partnership Group



Partnering with Te Arawa

A number of meetings were held this month to whakatinana (embody, implement) the Te Arawa partnership including:

- Meeting with Sir 'Bom' Robert Gillies to seek guidance on the B Company 28th Māori Battallion exhibition (1 March) and with Te Arawa Returned Services League (5 March) and Graeme Vercoe from the B Company Trust (25 March).
- Rotoiti/Rotomā wastewater iwi liaison group (3 March).
- Te Pae Arataki (which provides support for the cultural design process) met to consider design concepts and naming strategy (17 March).
- Puarenga Reference Group reviewed considered what criteria should be used to determine the best solution (18 March).
- Ngāti Rangiteaorere protocol meeting (30 March).

Alongside those formal hui, a number of other mana whenua kaupapa arose during the month including:

- We provided an initial response to a draft Te Reo Māori strategy being developed by Te Tatau.
- Supporting Te Whare Taonga o Te Arawa to provide advice on preservation of a whare.
- Assisting particular marae and the rating team to review the effects of covid on marae activity and potential hardship.
- Supporting Māori landowners to access historic information regarding rates charges against their land.
- Supported RED and Te Tatau to develop a TIF application for Matariki.
- Provided a letter of support from her worship the mayor for a TIF application from Te Takinga Marae.
- Cultural support at pōhiri for Minister of Housing visit to Te Pokapū.

Working within

Te Amorangi ('TAU') provided professional development this month including Te Pūmaomao noho marae at Te Puia on 16 and 17 March, weekly te reo Māori classes, weekly waiata classes.

TAU also assisted the people and organisation capability team in recruitment for partnership advisor to support infrastructure projects, contributing to the developing a leadership framework, and supporting induction of TUIA representative Te Ohongaake Swanson-Hall.

In respect of housing, TAU sit on the technical advisory group supporting development of the plan change. In this month we:

- **Residential 3:** Supported engagement with the three traditional villages within the Rotorua urban area (zoned Residential 3 in the District Plan) who have an option to be covered by the Medium Density Residential Standards or to seek exclusion. We met with the Ōhinemutu
- **MfE:** Assisted in providing advice to Ministry for the Environment on iwi engagement for the (MDRS) plan change.

- **Papakāinga rules:** Supported technical review of the existing papakāinga rules and engagement with Māori land owners to discuss issues and options. A Māori landowner reference group met on 31 March to review and provide feedback on this analysis.
- **Technical advice:** Technical advice on Māori Land Court and mana whenua engagement across a number of Council and private projects.

In respect of the sports, recreation and environment team, we provided historic land ownership advice on a geothermal site, supported Ngāti Whakāue representatives to develop the cultural narrative record for the lakefront, and supported organisation of blessing for the Lakefront Tumu and art works.

TAU continue to support Te Whare Taonga o Te Arawa work to develop new exhibitions. An audit of taonga held by Te Wjare Taonga relevant to each iwi and hapu is 95% complete.

TAU is assisting infrastructure across a range of work programmes, including early work to engage with mana whenua groups in respect of renewal of water take resource consents. Initial contact has been made with:

- Karamu Takina puna (Ngāti Kearoa / Ngāti Tuara, Te Kōmiro o te Utuhina)
- Rewarewa puna (Ngāti Rangiwewehi)
- Waipā me Hemo puna (Tūhourangi, Ngā Hapū e Toru – Ngāti Hurungaterangi, Ngāti Taeotu me Ngāti Te Kahu o Ngāti Whakāue)

TAU meets weekly with the Community Resilience project manager to assist where possible with marae engagement on civil defence.

Translation work for the month included job titles, report headings, Kupu/Whakatauki o te Wiki, social media content review, bilingual project names, bilingual signage for Gisborne Point. We assisted to source external translation support for the Waste Management and Minimisation Plan.

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
OPERATIONS AND MONITORING COMMITTEE

7.3 Commencement of process to revoke the reserve classification of the land under The Thermal Holiday Park

Report prepared by: Ange Paget, Recreation Planner

Report reviewed by: Anaru Pewhairangi, Deputy Chief Executive, Community Wellbeing

Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of the report is to seek the Committee's recommendation to Council to commence the process to revoke the reserve classification of the land under the Thermal Holiday Park lease area (Lot 1 DPS 61460) pursuant to Section 24 of the Reserves Act 1977.

2. HE TŪTOHUNGA RECOMMENDATION

- 1. That the report 'Commencement of the process to revoke the reserve classification of the land under the Thermal Holiday Park' be received.**
- 2. That the Committee recommends Council note, that all fair and reasonable steps have been taken to meet the conditions agreed as part of Council resolution in August 2017 to return part of the reserve to Ngāti Whakaue.**
- 3. That the Committee recommends to Council that it resolves to start the process to revoke the reserve status of the recreation reserve under the Thermal Holiday Park, pursuant to Section 24 of the Reserves Act 1977.**
- 4. That the Committee recommends Council note, given the land in question is recreation reserve, that the effect of its resolution (3. above) will involve a statutory process of revocation of reserve status under the Reserves Act and a decision by the Minister of Conservation.**

4. TE TĀHUHU BACKGROUND

Land Status

The land comprising the Thermal Holiday Park is legally described as Lot 1 Deposited Plan South Auckland 61460 and is contained in computer freehold register SA54A/985. The Thermal Holiday Park land is a parcel located on Old Taupo Road and situated adjacent to the Waiariki Campus of Toi-Ohomai Institute of Technology (shown as "A" on Attachment 1).

This Thermal Holiday Park land was originally gifted to the Crown by the people of Ngāti Whakaue for public recreation purposes and was designated as a recreation reserve. The land was later vested in Council by the

Crown as recreation reserve under the provisions of the Reserves Act 1977. As such the underlying ownership of the land lies with the Crown.

In 1993 the Crown entered into a partial settlement with Ngāti Whakaue (Pukeroa Oruawhata Trust). Pursuant to that agreement, the Crown committed to investigating the return of gifted reserves to Ngāti Whakaue if the land becomes surplus or if there is a change of use. Upon the removal of the recreation reserve designation, the land will revert to Crown ownership and thereby extinguish Council's role as the administering body of the reserve.

Land History

Since the mid 1920's a camping ground has been operating on the land comprising the Thermal Holiday Park.

Following the Crown agreement in 1996, Council entered into a Protocol with Pukeroa Oruawhata Trust (POT) as representative of Ngāti Whakaue. The Protocol very broadly outlines the terms of use of any reserves gifted by the people of Ngāti Whakaue to the people of Rotorua. More specifically it states that gifted reserves should only be used for the purpose for which they were originally gifted (which aligned with the Crown commitment in the 1993 agreement). It was agreed that any land which was not being used for its original purpose would be returned to POT on behalf of Ngāti Whakaue.

In 2012 Waiariki Institute of Technology purchased the Thermal Holiday Park business with the intention of using the site for student accommodation. It was at this time, that arguably, the reserve ceased to be used for the purpose for which it was gifted. The issue was raised by POT and a breach of the Protocol was accepted in principle by the Council. In October 2017 the breach was formally recognised by Council by way of a resolution to return part of the reserve to Ngāti Whakaue. The return was subject to several conditions being met. The Council resolution was set out as follows³:

1. *That the land shown as "B" is surveyed and amalgamated by Council with the adjacent land known as "Centennial Park" (Attachment 3).*
2. *That, subsequent to the amalgamation outlined in Point 1 above, Council completes an agreement between Council, Crown, Toi-Ohomai (as owner of the leasehold interest) and Pukeroa Oruawhata Trust, outlining intention that the land comprising the Thermal Holiday Park and shown as "A" is returned to Ngāti Whakaue by way of the vehicle of Pukeroa Oruawhata Trust (Attachment 3).*
3. *That Council, upon execution of the agreement referred to above, notifies the Minister of Conservation that the recreation reserve status of the Thermal Holiday Park land should be revoked in accordance with the provisions of the Reserves Act 1977 and on the basis that it is no longer used in accordance with the intent of the original gift.*

The map of the land referred to in the council resolution is attached to this report as Attachment 2.

Thermal Holiday Park – Toi-Ohomai Lease

The land comprising the Thermal Holiday Park is leased by Council to Toi-Ohomai under Lease Instrument B252126 and a leasehold title has been issued for the leased land under Record of Title 584811. The lease is for a term of 33 years with right of renewal for a further 33 years actionable on the 1st July 2027.

Currently, there is a Caveat registered by POT over the land comprising the Thermal Holiday Park which prevents Council dealing with the land in any way. POT has been fully involved in discussions to return the land so this Caveat will not inhibit progressing the transfer.

¹ Meeting Minutes 26 August 2017 p.3

<https://www.rotorualakescouncil.nz/repository/libraries/id:2e3idno3317q9sihrv36/hierarchy/Meetings/Strategy%2C%20Policy%20%26%20Finance%20Committee/2017-10-12/Public%20Minutes%20Strategy%2C%20Policy%20and%20Finance%20Committee%20meeting%2012%20October%202017.pdf>

Since it acquired the lease over the Thermal Holiday Park, Toi-Ohomai has been in contact with POT who has expressly agreed to honour the terms of the lease. Both POT and Toi-Ohomai have demonstrated a desire to renegotiate the lease on commercial terms upon the return of the land and on no less favourable terms than are currently in place. It has been expressed by both Toi-Ohomai and POT that this is the most desirable outcome for both parties. On these grounds, Toi-Ohomai is supportive of the return of the land to POT.

Revocation of Recreation Reserve classification

The revocation of a reserve classification is governed by the Reserves Act 1977. This Act requires that Council follows a specific process that involves a resolution by Council to effect the revocation of reserve classification of any particular reserve administered under the Act. This triggers a Crown-led process which includes a public consultation process in which the public may submit its opinion regarding the revocation of that reserve classification.

Return of the land comprising the Thermal Holiday Park has been long discussed between Council and POT in the forum of the Ngāti Whakaue Gifted Reserves Protocol. As such, it has been the intention of Council to begin the process of revocation of the reserve status of the land for some time. There have also been discussions with Crown as underlying landowner who, if the recreation reserve designation is lifted, understand the intention to return the land to POT as the appropriate vehicle to receive the land on behalf of Ngāti Whakaue in accordance with the Gifted Reserves Protocol.

5. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Conditions met as per Council resolution (October 2017)

1. An Agreement pertaining to the four parties Crown, POT, Toi Ohomai and Council was drafted which outlined the intention to return the land comprising the Thermal Holiday Park to Ngāti Whakaue. However the Department of Conservation as the delegated authority of the Crown, resolved that the Agreement assumed a pre-determined outcome and decided against signing the Agreement.
2. Earlier this year the process to amalgamate the land in Attachment 1 shown as “B” (noted as “B” in the Council resolution Attachment 2) into “Centennial Park” was initiated. Area “B” was surveyed and an LT Plan (559749) was lodged and approved by LINZ. The LT Plan provides the mechanism to uplift the portion of lease shown as “B” from the original lease area and is a pre-requisite to lodging the survey plan. This has been undertaken concurrently with a Deed of Partial Surrender adjusting the lease instrument to pertain to area “A” only in Attachment 1. The registration of the survey is in progress and there is nothing preventing the registration process.
3. Council has informed the Department of Conservation of its intention to seek a resolution to revoke the reserve classification.

The return of the land comprising the Thermal Holiday Park has been long discussed by Council and the commitment has been expressed for a number of years through the Gifted Reserves Protocol Committee meetings. However, the mechanism to return the land is complicated by the fact that Council is merely the administering body of the land comprising the Thermal Holiday Park under the Reserves Act 1977. This means that once the reserve status is revoked, the underlying land will revert to Crown ownership. The Crown must then complete the required process to return the land to POT.

Option 1: Status Quo

Retaining the Status Quo would mean that Council would renege on its past assertions that it would return the land to POT on the basis of a breach of the Ngāti Whakaue Gifted Reserves Protocol. The annual lease

paid by Toi-Ohomai is \$106,695 per annum to be increased to \$210,800 per annum (on the execution of the Deed of Variation relating to area changes and revaluation) and would continue to be received by Council.

Option 2: Revocation of recreation reserve classification

Option 2 is the preferred option as the land is deemed surplus to the requirements of Council's open space network. And having regard to the general provisions of section 17 of the Reserves Act 1977, the land use does not facilitate the purposes of the classification of the reserve.

The Open Space Level of Service policy adopted on the 24th April 2021 outlines the Council's approach to the provision and development of the open space network. The Policy determines the Council's open space requirements for new development and suitability of the open space existing network.

The land is part of the greater Centennial Park also known as Tihi-o-tonga Domain which is a large area of over 2.5 hectares. Centennial Park is classified as a regionally significant reserve and provides quality open space provisions for both the local community and regional visitors in the form of public walking trails, picnicking areas, informal play space, panoramic views of the city and specimen tree plantings and ornamental gardens. Centennial Park is located within an established open space network in the south-western quadrant of the urban reserves network. The community in the south-western quadrant are serviced by several reserves which meet the Level of Service Standards for quality, quantity, accessibility and function for this location. These reserves collaboratively provide good access to open space for our community and a variety of open space experiences including regional open space amenities, and individually have a clear purpose and function and sense of place. However comparatively the land comprising the Thermal Holiday Park which is covered by accommodation infrastructure including buildings and roads, does not have the ability to meet the communities' social and recreational needs and does not have a clear purpose and function in terms of the open space network requirements. For these reasons the land is considered surplus to the open space network provision.

In terms of section 17 of the Reserves Act, 'every recreation reserve shall be for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, ... with emphasis on the retention of open spaces and on outdoor recreational activities ...'. The land comprising the Thermal Holiday Park is not viewed as being consistent with this provision, as the lease over the land does not facilitate these purposes.

Council, POT and Toi-Ohomai seek the successful execution of the transfer of the land. This agreement cannot however, supersede the legal processes that need to be followed under the Reserves Act and so there will always be a degree of uncertainty about the outcome. But, given there are also established processes established under the Gifted Reserves Protocol (and the Treaty settlement with Ngāti Whakāue in 1993), there should be a reasonably high degree of confidence that the right outcome will be achieved.

The process of transferring the parcel of land comprising the Thermal Holiday Park will require the following steps:

1. Seek Council approval to initiate process.
2. Consult with Minister of Conservation seeking approval in principle.
3. Preliminary Investigation
 - a. Land Status Report
 - b. Assessment of compliance with Council's Property Disposal Policy
4. Preparation of documents for public consultation.
5. Submissions, incl. public hearings
 - a. Preparation
 - b. Appointment of Hearings Commissioner
 - c. Hearings

6. Council decision re. lifting reserve designation

At this point, assuming that (5.) above supports lifting the reserve status, then subsequent steps needed to complete the process would include:

7. Department of Conservation (DOC) process
 - a. Lodge information with Department of Conservation (including all submissions)
 - b. Minister of Conservation decides whether to approve the lifting of the reserve status
 - c. DOC processes information, including advertisement of gazette notice
8. Council Process
 - a. Records revocation in Council records
 - b. Arrange registration of the notice
9. DOC process
 - a. Arranges disposal process

6. **TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council Significance and Engagement Policy.

7. **NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY**

Public consultation in accordance with the provisions of the Reserves Act 1977 will be required for the revocation of recreation reserve classification of the land comprising the Thermal Holiday Park.

Ngāti Whakaue is mana whenua of the land. Significant consultation has been undertaken through POT. No further iwi consultation is proposed.

8. **HE WHAIWHAKAARO CONSIDERATIONS**

8.1 **Mahere Pūtea Financial/budget considerations**

At present there is an income being received from the lease over the Thermal Holiday Park. The loss of this income has, however, been anticipated since 2015 when this process started. There is no operational cost associated with the land, with all improvements purchased by the Lessee on execution of the lease.

8.2 **Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications**

There is a strategic alignment of the recommendations made in this report with the Council's agreed obligations under the Ngāti Whakaue Gifted Reserves Protocol. The intent of Council to return this land to POT has been accepted in principle by Council and has been discussed for some years in the Ngāti Whakaue Gifted Reserve Protocol Meetings.

As the land comprising the Thermal Holiday Park is not of strategic importance to Council, the return of this land is not considered to be inconsistent with the wider policies and goals of Council.

8.3 Tūraru Risks

There are no major risks associated with the decisions or matters covered in this report.

8.4 Te Whaimana Authority

Authority for Council to determine any recommendation made in this report stems from the provisions of the Local Government Act 2002 and the Reserves Act 1977.

10. NGĀ ĀPITI HANGA ATTACHMENTS

Attachment 1: Map of land parcel subject to revocation process

Attachment 2: Map of land to be subdivided referenced in the Council resolution

Attachment 1 Map of land parcel subject to revocation process

Area "A" shown as a blue shaded polygon depicts the Thermal Holiday Park lease area

Area "B" shown as a yellow shaded polygon depicts the land removed from the lease to become part of Centennial Park.



Attachment 2 Map of land to be subdivided referenced in the Council resolution

6/1
Doc No: RDC-771830

30
ATTACHMENT 3

Strategy, Policy & Finance Committee meeting
12 October 2017

Figure 1 – Thermal Holiday Park Land



8 Resolution to go into Public Excluded - Ka Matatapu te Whakataunga i te Tūmatanga (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES of previous meeting held 7 April 2022	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

