



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

AGENDA

NOTICE OF A MEETING

OF THE

**ROTORUA LAKES COMMUNITY BOARD
RĀNGAI KŌROTO MOANA**

Date: Monday, 15 April 2024

Time: 1.00 pm

Venue : Committee Room 1

MEMBERSHIP

Chairperson Mr. P Thomass

Deputy Chairperson Mr. N Chater

Members Mr. Peter MacMillan
Ms. Jennifer Rothwell
Cr Gregg Brown

Quorum 3

ROTORUA LAKES COMMUNITY BOARD DELEGATIONS

Type of Committee	Independent board
Subordinate Committees	N/A
Legislative Basis	Schedule 7 S30, Local Government Act 2002
Purpose	<p>The purpose of the Community Board is to:</p> <ul style="list-style-type: none"> • Represent and act as an advocate for the interest of its community • Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board • Maintain an overview of services provided by the territorial authority within the community • Prepare an annual submission to the territorial authority for expenditure within the community • Communicate with community organisations and special interest groups within the community • Undertake any other responsibilities that are delegated to it by the territorial authority.
Reference	01-14-472
Membership	4 elected representatives 1 Council representative
Quorum	3
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Make submissions (as a Community Board) to any organisation relating to matters of interest to the Board in respect of the Board's area (a copy of any such submission is to be given to the Council's Chief Executive); • Represent the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers being of particular interest to the residents within its community; • Consider matters referred to it by officers of the council, or Council, including reports relating to the provision of Council services within the Board's area, and make submissions or recommendations in response to those matters as appropriate. This will include:

	<ul style="list-style-type: none">a) monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided;b) providing input to the council's long-term plan and annual plan;c) providing input to proposed District Plan changes;d) providing input to strategies, policies and plans that impact on the Board's area; ande) providing input to bylaw changes that impact on the Board's area. <ul style="list-style-type: none">• Council shall consult with the Board on issues that impact on the Rotorua Lakes Community Board's area and allow sufficient time for the Board's comments to be considered before a decision is made.
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1. Karakia whakapuaki - Opening karakia

2. Ngā whakapāha - Apologies

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Lakes Community Board; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Te Papa Kōrero mō ngā Rotomoana Hapori - Lakes Community Forum

1. The purpose of the Lakes Community Forum is for Lakes Community Board constituents to address the Board, on matters relating to the Lakes Community.
2. Constituents wishing to speak in the public forum need to contact the Board's administrator, at least 24 hours before the Lakes Community Board meeting.
3. No more than 30 minutes is set aside for the public forum and each speaker has up to 5 minutes to speak.
4. Those wishing to speak will be at the discretion of the Chair.

5. Te whakaū i ngā meneti - Confirmation of Minutes

5.1 Rotorua Lakes Community Board Meeting (Draft) Minutes 19 February 2024

Doc. ID: 20204875



Minutes

**Rotorua Lakes Community Board Meeting
held Monday, 19 February 2024 at 1.00 pm
Committee Room 1, Rotorua Lakes Council**

MEMBERS PRESENT:	Mr Phill Thomass, Chair Mr Nick Chater, Deputy Chair Mr Peter MacMillan Cr Gregg Brown
APOLOGIES:	Ms Jennifer Rothwell
IN ATTENDANCE:	Roly Bagshaw, Harbour Master, Senior Maritime Officer Andrea Davies, Lake Rotoiti Community Association. Julie Riggir, Lake Rotomā Community Association. Marion Dixon, Lake Rotoiti Community Association. Jim Stanton, Lake Rotoiti. Jo Seddon, Chorus. Cr Barker. Cr O'Brien.
STAFF PRESENT	Deb Cossar, Governance & Democracy Manager Rob Pitkethley, Manager Active & Engaged Communities Rick Dunn, Senior Governance & Democracy Advisor Kihi Tawhai, Engagement & Relationships Specialist

The meeting opened at 1.00pm.

The Chair welcomed board members, attendees and staff.

**1 KARAKIA WHAKAPUAKI
OPENING KARAKIA**

Mr Chater opened the meeting with a Karakia.

**2 NGĀ WHAKAPĀHA
APOLOGIES**

That the apologies from Ms Rothwell be accepted.

Moved: Mr Chater

Seconded: Mr MacMillan

CARRIED

**3 WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

Nil

The Chair asked that Verbal Report item 6.1 “Chorus Announcement” be discussed next.

Mr Thomass welcomed Jo Seddon, Chorus who joined via audio visual link. Ms Seddon spoke to her presentation “Rotorua fibre extensions 2024” (Attachment 1)

Mr Chater thanked Ms Seddon for the work she had put into extending the fibre network to the lakes district.

**4 TE PAPA KŌRERO MŌ NGĀ ROTOMOANA HAPORI
LAKES COMMUNITY FORUM**

Andrea Davies, Lake Rotoiti Community Association (LRCA) commented on the following points:

- Road and lakeside maintenance improvements.
- SH30 Hinehopu verges need mowing.
- Request LCB to approach RLC requesting that these issues be addressed.

Mr Pitkethley commented that he had been discussing these issues with Waka Kotahi for some time to look at improving the roadside maintenance issues.

Action Point:

Mr Pitkethley to confirm what the conditions of the Resource Consent for roadside mowing include.

5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES

5.1 Rotorua Lakes Community Board meeting on 11 December 2023

Resolved

“That the minutes of the Rotorua Lakes Community Board meeting held on 11 December 2023 be confirmed as a true and correct record”.

Moved: Mr Chater

Seconded: Mr MacMillan

CARRIED

6. NGĀ PŪRONGO Ā-WAHA VERBAL REPORTS

6.2 BOPRC Harbour Master update

Roly Bagshaw, Harbour Master, Senior Maritime Officer spoke to his presentation 2023/24 BOPRC Harbourmaster update” (Attachment 2)

Cr Brown referred to the Gold Clam issue and commented that a social responsibility approach should be taken and a TALT member could be on the patrol boat to help educate boat users.

Mr Pitkethley commented that he has noticed more users are compliant. Bad weather on the coast can lead to higher lake usage.

6.3 Te Arawa Lakes Trust (TALT) Summer Biosecurity update

Phill Thomass, Chair Lakes Community Board explained that he would circulate the report when it arrives.

Mr Thomass commented that there was a portable boat wash operating at Gisborne Point. TALT members have been visual at Otaramarae educating lake users around the Gold Clam issue.

6.4 Community Association Annual General (AGM’s) Meetings

Lake Rotoiti Community Association – Nick Chater

Mr Chater commented on the following points:

- The meeting was well attended.
- The diversion wall needs repair work undertaken.
- There was discussion around the final cost of the sewerage scheme.

Mr Thomas commented on the following points:

- The LTP would go out for consultation after Easter.
- BOPRC were looking at options on how to repair the diversion wall.

Lake Tarawera Community Association – Phill Thomass

Mr Thomass commented on the following points:

- The main topic was the sewerage scheme which is underway.
- A working group has been created to engage with council around costings.
- Stage 2 has been approved.
- The extension of the down to Stoney Point has progressed.

Lake Rotomā Community Association – Phill Thomass

Mr Thomass explained that no community board member was available to attend this AGM.

6.5 Lakes Infrastructure update

Rob Pitkethley, Manager Active and Engaged Communities gave a verbal update around Concept Plans for the Upgrade of Otaramarae Boat ramp, parking and playground areas.

Mr Pitkethley commented on the following points:

- Access
- Parking availability.
- 20 to 22 parking units would be made available.
- A new 4 unit unisex toilet block will be installed.
- The playground will be scaled down.
- A move to get the jetty positioned closer to the boat ramp.
- The concept will be taken out to the locals and iwi.

Mr Chater commented that he liked the concept and explained that the community had discussed a boat ramp charge being introduced.

Mr Pitkethley commented on different charging models are more successful if access can be controlled. Some Councils have had to employ compliance staff to help manage their model.

Mr Thomass commented that the board could look into the idea to get an idea on costs.

Mr Stanton commented that a comprehensive reports was prepared around 2007-2010.

Action Point:

That the Rotorua Lakes Community Board request:

- a) A review on charging for the usage of boat ramps and**
- b) A feasibility study be made on pay as you go usage of boat ramps.**

Moved: Mr MacMillan

Seconded: Cr Brown

CARRIED

Cr Brown commented that there should be a combined approach with TALT.

Mr Pitkethley commented that he would report back to the next meeting with a way forward.

**7 NGĀ PŪRONGO Ā-WAHA NŌ KŌMITI KĒ ATU
VERBAL REPORTS FROM OTHER COMMITTEES****7.1 Sewerage Schemes**

Phill Thomass commented that the Rotomā/Eastern and Tarawera Sewerage Schemes had been covered in earlier items.

7.2 Te Maru o Kaituna

Nick Chater commented that their first meeting will be held on Friday 1 March 2024.

7.3 Rotorua Te Arawa Lakes Strategy Group

Gregg Brown commented that a Climate Change Action Group has been established.

7.5 Dama Wallaby Eradication Group

Phill Thomass explained the next meeting had been moved to March 2024.

Mr MacMillan asked if the name of the new variety of wallaby had been included in the pest eradication plan and that the Gold Clam needed to be added as well.

Action Point:

Mr Thomass to follow up with BOPRC to check that the new wallaby breed and Gold Clam are included in the Pest Eradication Plan.

7.6 Tarawera Awa Restoration Strategy Group

Gregg Brown commented that group is progressing well. Key appointments have been made, aspirations have been released and project group has been set up.

**8. VERBAL REPORTS FROM LOCATIONAL REPRESENTATIVES –
NGĀ PŪRONGO Ā-WAHA NŌ NGĀ ROHE****8.1 Tarawera - Phill Thomass**

Mr Thomass explained this item had been covered in the AGM feedback items.

8.2 Ōkāreka – Nick Chater

Mr Chater commented on the following points:

- Pest management
- Boyes Beach “no parking” yellow lines are faded and need re-doing.

8.3 East Rotoiti/Rotoehu – Phill Thomass & Nick Chater

Nil

8.4 Rotomā – Phill Thomass & Nick Chater

Nil

8.5 West Rotoiti – Phill Thomass & Nick Chater

Nil

8.6 Hamurana – Jennifer Rothwell & Peter MacMillan

Mr MacMillan commented on the following points:

- Dumping of rubbish at the “gravel pit”
- The need for an additional waterway to remove excess water along Hamurana Road.
- The Hamurana Reserve walking track is being use a lot.

Mr Pitkethley commented that he would talk to the roading team around corrugations along Hamurana road.

9 NGĀ MAHI E HAERE TONU ANA CONTINUING ACTIONS

9.1 Schedule of Continuing Actions

a) Items raised at Lakes Community Board meetings:

	Subject	For action by	Updates	Status
1	Iwi Engagement Strategy Te Arawa Lakes Trust (TALT) engagements	Phill Thomass Nick Chater	Working on developing an engagement strategy and will engage with TALT. TALT are in discussions with BOPRC & RLC to establish a working group to look at the Rotoiti & Rotoehu lake level issues. Dr Daryn Bean, Chief Executive, TALT, is happy to have regular catch ups with RLCB. Phill working with William around the Gold Clams issues.	Report back June
2	Responsible Camping Strategy	Phill Thomass	The cost for an electric barbeque is around \$18k, leave this item for new board to decide. Look at the possibility of holding a workshop around a bylaw review. Legislative bill have changed some rules e.g. portable toilets are no longer suitable. MBEI funding for summer responsible camping survey.	Report back April.
3	Catfish Control	BOPRC and/or Te Arawa Lakes Trust (TALT)	William Anaru provided an update. (see item in minutes) William is unavailable to attend but will provide a paper to be tabled ref. Golden Clams, portable boat wash facilities, and boat ramps.	Phill to circulate Williams report once received.

4	Facilitating Civil Defense Plans.	Nick Chater Andrea Linda	The first meeting with Linda went well. Peter suggested a “WhatsApp” be set up for local board areas. Phill ask members for a suitable date to get together and discuss further.	Report back April.
5	Issues at Matahi Spit – Manawahe Rd	Phill Thomass	4 wheel drive/off road vehicles illegally camping at Manawahe Bay, lighting camp fires & leaving rubbish. The current high lake levels has stopped 4 wheel drive vehicles accessing Matahi Spit. Most of the Matahi Spit Rd is out of the water, the beach is still under water. Work is underway to re-open the toilet block.	Ongoing.
6	Lakes Health Warning Working Group	Phill Thomass	Phill to convene a working group to ensure there is consistent information communicated to the public regarding Lakes Water Health Warnings issued during public holidays. The first meeting was held to be held on 19 September with MoH, RLC, TALT & BOPRC. Progressing well. Health warnings to be released on a Wednesday (not Friday). Large warning signs to be erected. Signs to be pre-made for each individual lake. Lewis Denham, Licensing Officer is driving this through all organisations. The new process is working better ref. warning over Christmas. Good response with RLC, BOPRC & MOH. It is more	Ongoing

			responsive.	
7	Lake Tikitapu Footpath/walkway	Rob Pitkethley	Cleaning/maintenance is part of the Annual Plan process to be considered. Mid-level track needs some maintenance. The mid-track work will be completed before the summer period. Rob is to look at changing the signage. BBQ's to be reconnected when water levels recede. There will be no work before Christmas.	Report back April.
8	Harbour Master updates	Phill Thomass	Roly Bagshaw, Harbour Master, Senior Maritime Officer to report back on education initiatives. Navigation Bylaw review update from Cr Winters BOPRC. Roly Bagshaw provided an update (Attached 2)	Ongoing.
9	Rotomā/Rotoehu Lake Levels	Phill Thomass	A Civil Defence Response Team has been established with members from: RLC (Linda Johnston & Bruce Horne) BOPRC (Andy Bruere & Helen Creagh) Waka Kotahi, Unison and TALT. Lake levels have dropped dramatically. An under slip on Rotoehu Rd is being worked on	Report back April
12	Rotorua Lakes "Golden Clam" Group	Phill Thomass Nick Chater	Organise a group made up of members from RLC, TALT & BOPRC to create a plan to educate the community around the potential issues around Golden Clam's introduction to the Rotorua Lakes.	William is unavailable to attend but will provide a paper to be table's ref. Golden Clams, portable boat wash facilities, and boat ramps.

			<p>Lake Ōkātina control area to be extended by 2 weeks.</p> <p>Wash down station to be built by 14 November & lake re-opened. These will be manned.</p> <p>Check mobile wash down stations.</p> <p>Karapiro wash down station currently working.</p> <p>A portable boat wash is being used. Funding required for electronic billboards at the entrances to Rotorua. Phill to ask the C.E. to forward Waikato based ratepayers the process ref. entering the Rotorua Lakes.</p>	
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The meeting closed at 3.55pm.

6. Ngā Pūrongo ā-Waha - Verbal Reports

6.1 Hamurana Drop in Session update

Phill Thomass, Chair Lakes Community Board

6.2 Long-term Plan 2024-34 update

Oonagh Hopkins, Executive Manager Corporate Planning & Governance

6.3 Biosecurity Issues Update – Including Gold Clams

Rob Pitkethley, Manager Active & Engaged Communities

William Anaru, Biosecurity Manager, Te Arawa Lakes Trust (TALT)

6.4 Community Board Conference update

Phill Thomass, Chair Lakes Community Board

6.5 Community Funding Policy Review update

Jill Campbell, Principle Community Wellbeing Advisor

6.6 Devolved Funding update

Rob Pitkethley, Manager Active & Engaged Communities

7 Ngā Pūrongo ā-waha nō Kōmiti kē atu - Verbal Reports from Other Committees

7.1 Sewerage Schemes – Phill Thomass

7.2 Te Maru o Kaituna – Nick Chater

7.3 Rotorua Te Arawa Lakes Strategy Group – Greg Brown / Phill Thomass

7.4 Dama Wallaby Eradication Group – Phill Thomass

7.5 Tarawera Awa Restoration Strategy Group – Greg Brown / Phill Thomass

8 Ngā Pūrongo ā-Waha nō ngā Rohe -Verbal Reports from Locational Representatives

8.1 Tarawera – Phill Thomass & Jennifer Rothwell

8.2 Ōkarēka – Nick Chater

8.3 East Rotoiti/Rotoehu – Phill Thomass & Nick Chater

8.4 Rotomā – Phill Thomass & Nick Chater

8.5 West Rotoiti – Phill Thomass & Nick Chater

8.6 Hamurana – Peter MacMillan & Jennifer Rothwell

9 Ngā Mahi E Haere Tonu Ana - Continuing Actions

9.1 Schedule of Continuing Actions

a) Items raised at Lakes Community Board meetings:

No	Subject	For action by	Last update	New update
1	Iwi Engagement Strategy / Te Arawa Lakes Trust (TALT) engagements.	Phill Thomass Nick Chater	Work continuing on developing an engagement strategy with TALT. TALT, BOPRC, RLC & Waka Kotahi have set up a response group to look at issue at Rotoehu & Rotomā. (RRRG) Dr Daryn Bean, CEO, TALT, agreed to have regular catch ups with RLCB to discuss Gold Clams issues.	William Anaru, Biosecurity Manager TALT to provide a verbal update.
2	Responsible Camping Strategy.	Phill Thomass	MBEI funding available for summer responsible camping survey. Rob Pitkethley to overview a report showing feedback from the survey. Legislative bill have changed some rules e.g. portable toilets are no longer suitable.	Rob Pitkethley to provide a verbal update.
3	Catfish Control Programme.	BOPRC and/or Te Arawa Lakes Trust (TALT)	William Anaru to update.	Ongoing
4	Facilitating Civil Defence Plans.	Nick Chater	Nick to provide verbal update following meeting with Linda Johnston. A workshop will be held in 2024.	Nick Chater to provide a verbal update.

5	Issues at Matahi Spit - Manawahe Rd.	Phill Thomass	4 wheel drive/off road vehicles illegally camping at Manawahe Bay, lighting camp fires & leaving rubbish. Phill to work with TALT, RLC & community group. The current high lake levels has stopped 4 wheel drive vehicles accessing Matahi Spit.	Ongoing
6	Lakes Health Warning Working Group.	Phill Thomass	A working group has been established with members from RLC, RRLCB, MoH, TALT & BOPRC to ensure there is consistent information communicated to the public regarding Lakes Water Health Warnings issued during public holidays. Health warnings will be released on a Wednesday (not Friday). Large warning signs have been erected at all lakes.	Ongoing
7	Lake Tikitapu footpath/walkway.	Rob Pitkethley	Cleaning & maintenance is part of the Annual Plan process to be considered. Mid-level track needs some maintenance. The mid-track work will be completed before the summer period. Rob is to look at changing the signage. BBQ's to be reconnected when water levels recede. There will be no work before Christmas.	Rob Pitkethley to provide a verbal update.
8	Harbour Master update.	Phill Thomass	Roly Bagshaw, Harbour Master, Senior Maritime Officer provided an update.	Ongoing.

9	<p>Rotomā/Rotoehu Lake Levels.</p> <p>Rotomā Rotoehu Response Group.</p>	Phill Thomass	<p>Fulton Hogan check & maintain gravel roads after every heavy rain event.</p> <p>Following a workshop a Civil Defence Response Team was established (RRRG) with members from: RLC (Linda Johnston & Bruce Horne) BOPRC (Andy Bruere & Helen Creagh) Waka Kotahi, Unison and TALT.</p> <p>Lake levels have dropped. An under slip on Rotoehu is being worked on.</p>	Phill Thomass to provide a verbal update.
10	<p>Rotorua Lakes "Golden Clam" Group</p>	<p>Phill Thomass Nick Chater</p>	<p>Members from RLC, TALT & BOPRC have met to create a plan to educate the community around the potential issues around Golden Clam's introduction to the Rotorua Lakes.</p> <p>Check mobile washing down stations.</p> <p>Karapiro wash down station is currently working.</p> <p>A portable boat wash is being used.</p> <p>Funding required for electronic billboards at the entrances to Rotorua.</p>	William Anaru to provide a verbal update.

10. Te Karakia Whakamutunga - Closing Karakia

The meeting closed at.....