



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

AGENDA

NOTICE OF A MEETING

OF THE

**ROTORUA LAKES COMMUNITY BOARD
RĀNGAI KŌROTO MOANA**

Date: Thursday, 9 March 2023

Time: 1.00 pm

Venue : Committee Room 1

MEMBERSHIP

Chairperson Mr P Thomass

Deputy Chairperson Mr N Chater

Members Miss S George

Mr. Peter MacMillan

Cr Greg Brown

Quorum 3

ROTORUA LAKES COMMUNITY BOARD DELEGATIONS

Type of Committee	Independent board
Subordinate Committees	N/A
Legislative Basis	Schedule 7 S30, Local Government Act 2002
Purpose	<p>The purpose of the Community Board is to:</p> <ul style="list-style-type: none"> • Represent and act as an advocate for the interest of its community • Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board • Maintain an overview of services provided by the territorial authority within the community • Prepare an annual submission to the territorial authority for expenditure within the community • Communicate with community organisations and special interest groups within the community • Undertake any other responsibilities that are delegated to it by the territorial authority.
Reference	01-14-472
Membership	4 elected representatives 1 Council representative
Quorum	3
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Make submissions (as a Community Board) to any organisation relating to matters of interest to the Board in respect of the Board's area (a copy of any such submission is to be given to the Council's Chief Executive); • Represent the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers being of particular interest to the residents within its community; • Consider matters referred to it by officers of the council, or Council, including reports relating to the provision of Council services within the Board's area, and make submissions or recommendations in response to those matters as appropriate. This will include:

	<ul style="list-style-type: none">a) monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided;b) providing input to the council's long-term plan and annual plan;c) providing input to proposed District Plan changes;d) providing input to strategies, policies and plans that impact on the Board's area; ande) providing input to bylaw changes that impact on the Board's area. <ul style="list-style-type: none">• Council shall consult with the Board on issues that impact on the Rotorua Lakes Community Board's area and allow sufficient time for the Board's comments to be considered before a decision is made.
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1 Opening karakia - Karakia whakapuaki

2 Apologies - Ngā whakapāha

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Lakes Community Board; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 Declarations of interest - Whakapuakitanga whaipānga

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Lakes Community Forum - Te Papa Kōrero mō ngā Rotomoana Hapori

1. The purpose of the Lakes Community Forum is for Lakes Community Board constituents to address the Board, on matters relating to the Lakes Community.
2. Constituents wishing to speak in the public forum need to contact the Board's administrator, at least 24 hours before the Lakes Community Board meeting.
3. No more than 30 minutes is set aside for the public forum and each speaker has up to 5 minutes to speak.
4. Those wishing to speak will be at the discretion of the Chair.

5 Confirmation of Minutes – Te whakaū i ngā meneti

5.1 Rotorua Lakes Community Board Meeting Minutes (draft) 13 February 2023

01-14-472
RDC-1363654

Minutes (draft)

Rotorua Lakes Community Board Meeting held Monday, 13 February 2023 at 1.00 pm
Committee Room 1, Rotorua Lakes Council

MEMBERS PRESENT: Mr Phill Thomass, Chair
Mr Nick Chater, Deputy Chair
Miss Stephanie George, Mr Peter MacMillan.

APOLOGIES: Cr Gregg Brown

IN ATTENDANCE: John Gifford, Chair, Lakes Water Quality Society Group.
Roy Duffy, Lakes Rotoiti Community Association.
Jim Stanton, Lake Rotoiti Community Association.
Cr Conan O'Brien.
Laura Smith, Local Democracy reporter.

STAFF PRESENT Debbie Cossar, Governance and Democracy Manager.
Rick Dunn, Governance and Democracy Advisor. (via Zoom)
Rob Pitkethley, Manager, Active and Engaged Communities.
Greg Kieck, Manager Corporate Planning & Strategy. (via Zoom)
Kihī Tawhai, Engagement & Relationships Specialist.
Meghan Cooper, Waste Minimisation Officer.
Saskia du Plessis, Recreation & Environment Advisor.

The meeting opened at 1.00 pm.

The Chair welcomed board members, attendees, media and staff.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Mr Chater opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

Resolved

That the apologies from Cr Brown be accepted.

Moved: Mr Thomass

Seconded: Miss George

CARRIED

3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Nil

4 TE PAPA KŌRERO MŌ NGĀ ROTOMOANA HAPORI LAKES COMMUNITY FORUM

Nil

5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES

5.1 Rotorua Lakes Community Board Meeting – 12 December 2022

Resolved

“That the minutes of the Rotorua Lakes Community Board meeting held on 12 December 2022 be confirmed as a true and correct record”.

Moved: Mr Chater

Seconded: Mr MacMillan

CARRIED

6. NGĀ PŪRONGO Ā-WAHA VERBAL REPORTS

6.1 Decisions on Devolved Funding allocations for Financial Year 2022/2023

Mr Thomass commented on the following projects:

1) East Rotoiti Sports ground/Emery Park – Funding for hard court

- Construction companies have been contacted to provide design & pricing.
- Working with Tammy Gardiner, Lake Rotoiti Sports and Community Association on design & location.
- The community is very excited to have this opportunity.
- \$50k from devolved funding should cover the cost of a half court. Other funding options would need be looked at to cover the cost of full court.

2) Rotomā defibrillator

- Rotomā is the only lake community without a defibrillator.
- A suitable location will be looked at.
- The board will discuss funding at their meeting on 16 February 2023.

3) Story boards/Talking boards

- The previous board identified these as a project.
- QR codes would be useful to pull up the history of each area with a story board.
- \$20k is available for the project.
- The Lakes Community Board, Council & Te Tatau o Te Arawa will work together on the project.

4) Stoney Point toilet block

Mr Pitkethley commented on the following project:

- The refurbishment is completed.
- The design was modified & now has three large unisex areas.
- The facility was well used over the Christmas break.

6.2 Annual Plan 2023/24

Greg Kieck, Manager Corporate Planning & Strategy spoke to his presentation (Attachment 1) and commented on the following points:

- What is an Annual Plan
- Annual Plan Cycle
- Annual Plan Milestone
- Elected member forums

Mr Thomas commented that input into annual and long-term plans are a core function of community boards and that Council has a fundamental obligation to listen to and take into account Community Board concerns and points of view before decisions on a draft annual plan are made.

Mr Kieck commented that at this stage only councillors were included.

Mr Chater commented that it was important the community boards attend these forums so they can engage with their communities on the annual plan.

Mr Kieck noted their concerns.

6.3 Water Quality – Health Warnings for Lakes Rotorua & Rotoiti

Mr Thomass commented on the following points:

- James Dare, Bay of Plenty Regional Council (BOPRC) was unable to join the meeting due weather issues following Cyclone Gabrielle.
- Mr Thomas spoke to Mr Dare's report (Attachment 2)
- There was confusion in the community around the closures.
- Different organisations displayed different information e.g. BOPRC, Toi Te Ora, Rotorua Lakes Council, Land, Air, Water, Aotearoa (LAWA) and Te Arawa Lakes Trust.
- Mr Pitkethley explained the process of erecting notification of warning signs at the lakes and answered questions from the board members.
- Te Arawa Lakes Trust information was the most accurate.

- Toi Te Ora are responsible to notify warnings, Rotorua Lakes Council (RLC) upload these warnings on their website.
- There were staffing issues during the holiday period.
- A warning for RLC to post to their website could take 24 to 36 hours.
- Need a more co-ordinated approach over a holiday period.
- Mr Dare will circulate a full report.

RECOMMENDATION

“That the Rotorua Lakes Community (RLCB) Board request that Phill Thomass, Chair, RLCB, convene a working group to ensure there is consistent information communicated to the public regarding Lakes Water Health Warnings issued during public holidays”

Moved: Mr Chater

Seconded: Miss George

CARRIED

John Gifford, Lakes Water Quality Society, commented on the following points:

- Monitoring of weekly data.
- The recent Holden’s Bay bloom.
- Concerns regarding long term Lake Water Quality.
- LWQS Vision (Attachment 3)
- LWQS’s work programme.
- Trophic Level Index’s (TLI)
- Boat self certification scheme.
- NPS Fresh Water.
- Annual General Meeting on 19 March 2023, Sudima Hotel Rotorua (Attachment 4)
Speakers: Ian McLean “What’s our task” and Johnathon West “The mirror of the land”

6.4 Waste Sustainability – Bintainers

Meghan Cooper, Waste Minimisation Officer commented on the following points:

- Five large fibreglass 40 litre bintainers have been order.
- The following sites are ready for the bins to be delivered: Tamatea Toilet Block (x2), Merge Boat Ramp (x2). The 5th bintainer will be located at the Rotoiti Sports and Community Association’s club rooms.
- The Lakes Community Board have funded three bintainers.
- The delivery dates has not been confirmed.

6.5 Feedback from AGM’s

Lake Tarawera Residents Association

Mr MacMillan commented on the following points:

- The meeting was well attended.
- The Mayor and council staff attended.
- Issues around: funding impacts of the sewerage scheme, road/dangerous tress.

- The current association members were retained.

Lake Rotoiti Community Association

Mr MacMillan commented on the following points:

- The meeting was well attended with over 60 people.
- It is a great venue.
- Attendees actively participated.
- Issues around: lake weed, boat ramps, TALT's proposal to reduce jetty leases from 30 years to 10 years.
- Lake levels. Mr Stanton gave guidelines around the process to manage lake levels.

Lake Rotoma/Rotoehu Community Association

Mr Thomass commented on the following points:

- Very enthusiastic meeting.
- 8 people nominated for committee.
- LCB keen to work with board issues.

7 NGĀ PŪRONGO Ā-WAHA NŌ KŌMITI KĒ ATU VERBAL REPORTS FROM OTHER COMMITTEES

7.1 Lakeside Sewerage Scheme

Nil

7.2 Te Maru o Kaituna

Mr Chater commented that the meeting was cancelled. The next meeting will be in April 2023.

7.3 Rotorua Te Arawa Lakes Strategy Group

Cr Brown & Phill Thomass have been appointed as council representatives and will provide feedback following the first meeting.

7.4 Water Programmes Steering Group

Phill Thomass & Cr Wang have been appointed as council representative. Mr Thomass will provide feedback follow their next meeting.

8. VERBAL REPORTS FROM LOCATIONAL REPRESENTATIVES – NGĀ PŪRONGO Ā-WAHA NŌ NGĀ ROHE

8.1 Tarawera

Mr Thomass commented on the following points:

- Waste water reticulation pipe started at Lake Tarawera.
- The city upgrade contract will be confirmed shortly.
- The disposal field needs to be approved.
- Upgrade will start soon.
- The upgrade will increase capacity.

8.2 Ōkarēka

Nil

8.3 Rotoiti

Nil

8.4 Rotomā

Nil

8.5 Hamurana

Mr MacMillan will confirm the next meeting date.

8.6 Rotoehu

Nil

9. NGĀ MAHI E HAERE TONU ANA CONTINUING ACTIONS

9.1 Schedule of Continuing Actions

a) Items raised at Lakes Community Board meetings:

	Subject	For action by	Updates	Status
1	Iwi Engagement Strategy	Phill Thomass Nick Chater Steph George	Report back to each meeting.	Report back March.
2	Responsible Camping Strategy	Phill Thomass	The cost for an electric barbeque is around \$18k, leave this item for new board to decide. Second BBQ for Hamurana by new toilet block.	Report back April.
3	Catfish Control	BOPRC and/or Te Arawa Lakes Trust (TALT)	Phill Thomass to invite William Anaru to provide an update at the March meeting.	Report back March.
4	Facilitating Civil Defence Plans	Nick Chater	Good response for Tarawera, Rotoma & Rotoehu. Board needs to write to all associations. Nick to liaise with Linda Johnstone, Civil Defence	Report back March.

			Co-ordinator to set the first meeting & set the agenda.	
5	Issues at Matahi Spit – Manawahe Rd	Phill Thomass	4 wheel drive/off road vehicles illegally camping at Manawahe Bay, lighting camp fires & leaving rubbish. Phill to work with TALT, RLC & community group. The current high lake levels has stopped 4 wheel drive vehicles from access to Matahi Spit.	Report back May.

b) Items raised at Residents & Ratepayers Associations AGM's:

	Subject	For action by	Updates	Status
1	Lake Tikitapu Footpath/walkway	Rob Pitkethley	Rob to provide a report for the committee to decide whether this item should remain an action point	Report back April.

c) **Items raised at Lakes Community Board workshops:**

	Subject	For action by	Updates	Status
1	Te Arawa Lakes Trust (TALT) engagements	Phill Thomass	Phill will continue to engage with Nicki, Te Arawa Lakes Trust & ask request that TALT attend these meetings.	Report back March

SUMMARY OF ACTION POINTS

	Meeting Date / to be actioned by	Heading	Updates
1	Phill Thomass	<p>Rural Residential Road Berms and Footpaths – Maintenance Policy;</p> <p>Establish a protocol to detail who is responsible for the upkeep of the areas and to have an acceptable plan and schedule for ongoing maintenance.</p> <p>Waka Kotahi models don't agree with RLC's, areas still being debated with Waka Kotahi.</p> <p>Rob to arrange a meeting with Transport Services & to invite Jim Stanton.</p> <p>Rob to distribute maps of areas.</p>	Rob to discuss with Waka Kotahi & report back in May.
2	Phill Thomass	Harbour Master updates	Invite harbourmaster for an update on the summer & Easter periods & report back in April.

10 CLOSING KARAKIA - TE KARAKIA WHAKAMUTUNGA

Mr Chater closed the meeting with a Karakia.

The meeting closed at 3.43 pm

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website: [click here](#)

6 Verbal Reports - Ngā Pūrongo ā-Waha

6.1 Devolved funding update

- AED defibrillator for Lake Rotomā

6.2 Bintainers

- Extra bintainer for East Rotoiti

6.3 Annual Plan forums

- Community Boards Annual forum: Tuesday 14 March 2023, 10.00am to 12.00pm.
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7 Verbal Reports from Other Committees - Ngā Pūrongo ā-waha nō Kōmiti kē atu

7.1 Rotomā/Eastern Rotoiti Sewerage Scheme – Phill Thomass

7.2 Lake Tarawera Sewerage Steering Committee – Phill Thomas

7.3 Te Maru o Kaituna – Nick Chater

7.4 BOP Public Transport Committee – Phill Thomass

8 Verbal Reports from Locational Representatives – Ngā Pūrongo ā-Waha nō ngā Rohe

- 8.1 Tarawera – Phill Thomass & Steph George**
- 8.2 Ōkarēka – Phill Thomass & Steph George**
- 8.3 East Rotoiti – Phill Thomass & Nick Chater**
- 8.4 Rotomā – Phill Thomass & Nick Chater**
- 8.5 Rotoehu – Phill Thomass & Nick Chater**
- 8.6 Hamurana – Nick Chater & Peter MacMillan**

9 Continuing Actions - Ngā Mahi E Haere Tonu Ana

9.1 Schedule of Continuing Actions

a) Items raised at Lakes Community Board meetings:

No	Subject	For action by	Last update	New update
1	Iwi Engagement Strategy	Phill Thomass Nick Chater Steph George	Report back March.	
2	Responsible Camping Strategy	Phill Thomass	Report back April.	
3	Catfish Control	BOPRC and/or Te Arawa Lakes Trust (TALT)	Report back March.	
4	Facilitating Civil Defence Plans	Nick Chater	Report back March.	
5	Issues at Matahi Spit - Manawahe Rd	Phill Thomass	Report back May.	

6	Lakes Health Warning Working Group	Phill Thomass	Phill Thomass to convene a working group to ensure there is consistent information communicated to the public regarding Lakes Water Health Warnings issued during public holidays.	Report back May
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b) Items raised at Residents & Ratepayers Associations AGM's:

No	Subject	For action by	Last Update	New update
1	Lake Tikitapu footpath/ walkway	Rob Pitkethley	Report back April.	

c) Items raised at Lakes Community Board workshops:

No	Subject	For action by	Last update	New update
1	Te Arawa Lakes Trust (TALT) engagement	Phill Thomass	Report back March.	

SUMMARY OF ACTION POINTS

Meeting Date and to be actioned by -	Heading	Update
Phill Thomass	<p>Rural Residential Road Berms and Footpaths - Maintenance Policy; Establish a protocol to detail who is responsible for the upkeep of the areas and to have an acceptable plan and schedule for ongoing maintenance. Waka Kotahi models don't agree with RLC's, areas still being debated with Waka Kotahi. Rob to arrange a meeting with Transport Services & invite Jim Stanton. Rob to distribute maps of areas.</p>	Rob to discuss with Waka Kotahi & report back in May.
Phill Thomass	Harbour Master updates	Invite Harbourmaster for an update on the summer & Easter periods & report back in April.

10 Closing Karakia - Te Karakia Whakamutunga