



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING
OF

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

Date: Wednesday 1st May 2024

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair	Cr Barker
Deputy Co-Chairs	Cr Wang
Members	Mayor Tapsell Cr Brown Cr Kai Fong Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Waru
Quorum	6

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA COUNCIL DELEGATIONS

Infrastructure and Environment

Type of Committee	Whole of Council Committee
Subordinate to	N/A
Subordinate Committees	N/A
Legislative Basis	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
Purpose	To develop, implement, monitor and review strategies, policies, plans and functions associated with Infrastructure and environment activities.
Reference	01-15-018
Membership	Mayor Deputy Mayor All councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Oversee the management of council's infrastructure assets, utility services and public facilities including: <ul style="list-style-type: none"> • Transportation • Three waters • Land drainage • Laboratory services • Waste collection, landfill, recycling • Sports, Reserves and Recreation • Cemetery • Civil Defence Emergency Management • Accountable for the development and implementation of the Infrastructure Strategy, Asset Management Plan and inputs on infrastructure related projects associated with Development Contributions Policy • Oversight of progress of design and build projects such as, but not limited to: <ul style="list-style-type: none"> ○ Waste water treatment plant ○ Sewerage schemes (Rotoiti/Rotoma/Rotoehu, Tarawera) ○ Development of major facilities for example Museum, Aquatic Centre, Libraries ○ Water storage and drainage for growth ○ Infrastructure provision for growth ○ Major transport projects, cycleways ○ Reticulation of water supplies • Undertake master planning of strategic facilities and spaces

	<ul style="list-style-type: none"> • Encourage engagement with organisations within the sector to consider environmental matters including: <ul style="list-style-type: none"> ○ Climate change response, both mitigation and adaptation ○ Biodiversity ○ Waste Minimisation ○ Environmentally sustainable practices ○ Environmental aspects of energy, transport and water ○ Monitoring and reporting against action within the Climate Action Plan ○ Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Infrastructure and Environment outcomes) ○ The provision and maintenance of facilities and space for the general use of the public for recreation of all kinds including sporting activities, passive enjoyment, open spaces, play areas, toilets and changing sheds, flower beds, trees and shrubs, and display areas ○ The production of Management Plans and the general management of reserves in compliance with the Reserves Act 1977 and the general administration of the Reserves Act 1977 with the exception of the Hearings of Objections to the Classification of Reserves and Management Plans ○ The leasing of recreational land for commercial recreational purposes ○ The beautification of public gardens and parks ○ Street trees • Council controlled organisations (CCO’s) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO’s • Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO’s).
<p>Relevant Statutes</p>	<p>All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.</p>

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1. Karakia Whakapuaki - Opening Karakia

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse
and enrich all present
Enriched, unified and blessed

2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5. Te Whakaū i ngā Meneti - Confirmation of Minutes

5.1 Infrastructure and Environment Committee Meeting Minutes (Draft) 3 April 2024

DOC ID: 20235878

Minutes (Draft)

Infrastructure and Environment Committee Meeting
Held Wednesday 3 April 2024 at 9.30am
Council Chamber, Rotorua Lakes Council

- MEMBERS PRESENT:** Cr Barker (Chair)
Cr Wang (via Zoom) (Deputy Chair), Mayor Tapsell (via Zoom),
Cr Brown, Cr Kereopa, Cr Lee, Cr O'Brien, Cr Waru.
- APOLOGIES:** Mayor Tapsell (Lateness and Early Departure), Cr Maxwell,
Cr Paterson, and Cr Kai Fong.
- STAFF PRESENT:** A Moraes, Chief Executive;
T Collé, Group Manager, Corporate Services;
G Rangī, Manahautū Te Arawa Hourua, Te Arawa Partnership;
O Hopkins, Executive Director, Corporate Planning & Governance;
S Michael, Group Manager, Infrastructure & Environment;
JP Gaston, Group Manager, Community and District Development;
D Cossar, Governance & Democracy Manager;
N Michael, Executive of Communications, Mayor's Office;
R George, Director, Infrastructure & Environment;
R Pitkethley, Manager, Active & Engaged Communities;
I Tiriana, Communications Manager;
R Griffith, Governance & Democracy Advisor.

The meeting opened at 9.36am.

The Chair welcomed elected members, staff and members of the public.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Kereopa opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

Resolved:

1. **That the apologies from Cr Kai Fong, Cr Maxwell, Cr Paterson, and Mayor Tapsell (Lateness, and Early Departure) be received.**

Moved: Cr O'Brien

Seconded: Cr Brown

CARRIED

3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

None.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

None.

5 HE PUKA INOI TŪMATAWHĀNUI PUBLIC PETITIONS

5.1 PETITION FROM ROTOKAKAHI BOARD OF CONTROL AGAINST THE TARAWERA SEWERAGE PIPELINE THROUGH ROTOKAKAHI LANDS AND CATCHMENT

20232469

Wally Lee, Peter Moki, and William Roach spoke to the petition.

The Chair acknowledged the petitioners and supporters.

Action Point:

- Manahautū Te Arawa Hourua, Te Arawa Partnership, to provide road's legal status to Cr Barker.

6 WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES

6.1 MINUTES OF INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD 6 MARCH 2024

20194945

Resolved:

1. **That the minutes of the Infrastructure and Environment Committee meeting held 6 March 2024 be confirmed as a true and correct record.**

Moved: Cr Kereopa

Seconded: Cr Waru

CARRIED

7. PŪRONGO KAIMAHI STAFF REPORTS

7.1 PROGRESS REPORT – INFRASTRUCTURE AND ENVIRONMENT (INFORMATION ONLY)

20188302

Resolved:

1. **That the report “Progress Report – Infrastructure and Environment” be received.**

Moved: Cr Kereopa

Seconded: Cr Brown

CARRIED

Stavros Michael, Gina Rangi and Rob Pitkethley overviewed the report.

Mayor Tapsell joined the meeting at 10.10am.

Mayor Tapsell left the meeting at 10.54am.

Meeting adjourned at 11.08am.

Meeting Reconvened at 11.29am.

7.2 NEW LEASE FOR PRODRIVE GOLF ROTORUA LIMITED FOR THE GOVERNMENT GARDENS RESERVE (DECISION REQUIRED)

20188551

Resolved:

1. **That the report “New Lease for Prodrive Golf Rotorua Limited for the Government Gardens Reserve” be received.**

Moved: Cr O’Brien

Seconded: Cr Lee

CARRIED

Stavros Michael and Rob Pitkethley overviewed the report.

Further Resolved:

2. **That the Committee approves the granting of a new lease to Prodrive Golf Rotorua Limited for the Government Gardens Reserve for a term of 15 years plus an additional term of 10 years, conditional on maintenance and improvement investments being completed.**
3. **That the Committee directs staff to include a condition in the new lease that requires the tenant to obtain, at no less than two yearly intervals during the term of the lease, an independent building assessor’s condition report for the facility and a plan for the implementation of any necessary maintenance work.**

Moved: Cr Brown

Seconded: Cr Wang

CARRIED**For:** Cr Barker, Cr Wang, Cr Brown, Cr O’Brien, Cr Kereopa, Cr Waru.**Against:** Cr Lee.

**8. HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀITI
RESOLUTION TO MOVE INTO PUBLIC EXCLUDED**

The Chair advised that the only matter in the public excluded session is to adopt the confidential minutes of the previous meeting and if there are no corrections or discussion required there is no requirement to move into Public Excluded.

**9. TE WHAKAŪ I NGĀ MENETI (NGĀ TAKE MATATAPU)
CONFIRMATION OF MINUTES (CONFIDENTIAL ITEMS)**

**9.1 CONFIDENTIAL MINUTES OF INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD 6
MARCH 2024**

20194988

Resolved:

- 1. That the confidential minutes of the Infrastructure and Environment Committee meeting held 6 March 2024 be confirmed as a true and correct record.**

Moved: Cr Waru

Seconded: Cr O'Brien

CARRIED

**9. TE KARAKIA WHAKAMUTUNGA
CLOSING KARAKIA**

Cr Kereopa closed the meeting with a Karakia.

The meeting closed at 12.06pm.

To be confirmed at the Infrastructure and Environment Committee meeting on 1 May 2024.

.....
Chair

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website: [click here](#)

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6. Pūrongo Kaimahi - Staff Reports

6.1 CCO Quarterly Report – InfraCore (Information Only)



INFRACORE LIMITED CCO QUARTERLY REPORT

January – March 2024

Report writer: Regan Fraser – Interim Chief Executive

WHAT WE'RE WORKING TOWARDS

Purpose Statement

InfraCore will provide a cost efficient and reliably effective service delivery model for Rotorua Lakes Council (RLC), ultimately to the benefit of the community of Rotorua. Both parties agree and will work in good faith to review the services and price paid to ensure InfraCore is enabled and for RLC to receive the right level of service and service quality for the available funding. This adjustment will require a robust review of the current service level agreements and expectations arising within those to ensure that the allocated funding by the Council is appropriate for the work carried out and utilised effectively based on risk/consequence across the Group.

Strategic Objectives

- Our underlying principle as an organisation will always be fair and respectful; in nature, workmanship and pricing methodologies.
 - To our people
 - To our sole customer, Rotorua Lakes Council
 - To mana whenua
 - To our whenua
- Health, Safety, Environment, Sustainability and Well-being
 - To lead and create a positive Health, Safety, Environment, Sustainability and Well-being culture where human, flora and fauna, wellbeing and the wider environment is understood, valued and protected.
- To drive for Innovation
 - To partner with RLC and to deliver on our commitments, obligations and promises
 - To be courageous and to actively seek new ways and methodologies to reduce costs
 - To present the lowest price to RLC, given the fiscal constraints
- People, Capability and Team Engagement
 - To lead a competent team
- Financial and Commercial
 - To deliver on the Budgetary commitments, to be monitored by means of key metrics
- Continual Improvement and Process Simplification
 - To maintain a quality service
 - To maximise the use of technology across the group
 - To review all processes with an intent to eliminate waste and to drive efficiency

PROGRESS AGAINST STATEMENT OF INTENT

Summary of progress against performance measures versus Statement of Intent

How we are tracking

The first table below summarises the overall status of the measures set for the year as featured in the FY23 Statement of Intent. The second table sets out the performance for each specific measure.

6	0	3	0
On Track	Measures in place to bring back On Track	Off Track	Not Measured

	Performance measure	Target for FY23	Status & Commentary
1	To work with RLC to create a sustainable green space management and maintenance contract, including revised service levels and cost recovery.	Complete the business case and present it to the shareholder for approval before FY24/25	An external consultant has been engaged to compile both the Utilities and Open Spaces contract within the target timeframe.
2	To achieve financial budget, focusing on providing the lowest cost service to Rotorua Lakes Council for services rendered whilst ensuring the financial health of InfraCore.	To achieve financial budget.	Currently tracking behind budget by \$468,000 Assumptions made in the budget and articulated in the SOI are not materialising as phased. Total deficit at the end of March is \$1,071,000
3	Work with RLC on the Water Reform changes and how these changes will impact on InfraCore	Currently working on long term contracts	On track While the three waters reforms have been repealed, the creation of the contract will protect Council's investment should the client of services provided by InfraCore transition to a different entity.
4	Provide cost saving recommendations to Rotorua Lakes Council from operations.	As developed and implemented	Due to current resourcing, this is not being tracked.
5	Consolidated KPI scoring Parks and Open Spaces	Shareholder to determine based upon revised service level agreements.	InfraCore currently exceeds the Level of Service indicated in the SOI.
6	Consolidated KPI Utilities	Shareholder to determine based upon revised service level agreements.	InfraCore currently exceeds the Level of Service indicated in the SOI.
7	Targeting full employee engagement with health and safety.	80%	Q3 end of quarter achievement 84%. Measured via staff attendance to toolbox talks and Health and Safety meetings.

	Performance measure	Target for FY23	Status & Commentary
8	Develop business case for depot redevelopment to ensure a fit for purpose depot is provided.	Develop business case for the redevelopment of InfraCore's existing yard to finance the building of "fit for purpose" offices, workshops, and storage facilities.	Due to current resourcing, this has not been started.
9	Review and identify recapitalisation options for InfraCore to ensure company funding is in line with business operations requirements.	Develop business case	Working with RLC.

KEY STRATEGIC ACTIONS MEASURES

Project	Comments
Reviewing the way forward	<ul style="list-style-type: none"> Benchmarking of InfraCore's contracts against the market has been completed by two independent consultants, with reports submitted to RLC. These reports have identified a substantial multi-million-dollar gap between the revenue InfraCore receives and the likely costs if these services were procured elsewhere. This gap underscores a critical underfunding issue that directly impacts InfraCore's operational viability. An independent consultant has been appointed to draft a new service level agreement between InfraCore and Rotorua Lakes Council. The creation of the new service level agreements is progressing well. By the end of April, we aim to have achieved an 80% completion milestone. This level of detail will enable us to work together on investment logic mapping to support decision making going forward.

FINANCIAL MANAGEMENT

For the period 1 July 2023 – 31 March 2024

	Actual \$'000	Budget \$'000	\$ Variance \$'000
Core operations including revenue from Rotorua Lakes Council	9,948	9,582	366
Nursery Revenue	364	378	(14)
Project Revenue	1	500	(499)
Other Revenue	413	428	(15)
Total Revenue	10,726	10,888	(162)
Operating Expenditure	8,586	8,778	192
Administration Expenditure	3,211	2,713	(498)
Total Expenditure	11,797	11,491	(306)
YTD Net Surplus/(Deficit)	(1,071)	(603)	(468)

Financial Commentary

Revenue

For the period 1 October – 31 March 2024 revenue is \$10.726m compared to a budgeted position of \$10.888m revenue showing a \$162k deficit. Contributing to this, are the following:

- RLC Revenue is up against budget with Unit Rates and Recoverable Works revenue higher than expected.
- Project Revenue is not achieved due to an inability to attract resource.

Expenditure

Total expenditure is \$11,798k compared to budgeted expenditure of \$11,491k. Fleet costs makes up the biggest portion of the total negative variance of \$306k. Fleet Costs are negative to budget by \$230k.

YTD

The YTD Deficit reflects \$1,071k compared to the budgeted deficit of \$603k. A significant portion of the negative variance is made up Fleet Costs.

Financial Position as at 31 March 2024

	June 2023 (Unaudited Position) \$'000	March 2024 (Unaudited Position) \$'000
Current Assets		
Cash and Cash Equivalents	396	602
Other Current Assets	2,979	2,390
Non-Current Assets	1,891	1,783
Total Assets	5,266	4,775
Current Liabilities	1,720	2,300
Long term RLC Borrowings & other non-current liabilities	910	910
Total Liabilities	2,630	3,210
Share Capital	2,366	2,366
Retained Earnings	270	(801)
Total Equity	2,636	1,565

NON-FINANCIAL PERFORMANCE MANAGEMENT

Utilities Storm Water Results YTD

All annual inspection and maintenance contracts are progressing well for the third quarter of the fiscal year. All Storm Water maintenance lines are projected to be fully complete in line with the half yearly or annual timelines outlined within the contract.

Programming Schedule Planning: Annual Planned Work		Assets	
Annual maintenance and inspection Piped drainage network	94%	5170 / 5518	On track. 5170 assets inspected. 94% complete YTD. 426 network repairs ongoing.
6 monthly maintenance and inspection Open drain network - Unlined open drains (Inc Vegetation Control)	52%	922 / 1591	922 assets inspected. 52% complete for the 2nd half of FY 23/24 January - June. On Track.
6 monthly maintenance and inspection Open drain network - Lined open drains (inc Vegetation Control)	100%	277 / 277	100% complete for Q1 & Q2 Periods. On track for Q3
6 monthly maintenance and inspection Open drain network - Berm cesspits	100%	327 / 327	100% complete for Q1 & Q2 Periods. On track for Q3
Monthly maintenance and inspection Open drain network - Grated inlet structures	100%	102 / 102	100% complete for Q1 & Q2 Periods. On track for Q3
Annual maintenance and inspection Open drain network - Silt retention Chambers	100%	4 / 4	100% complete for Q1 & Q2 Periods. On track for Q3
Six monthly maintenance and inspection Retention and Detention Dams / Ponds	100%	4 / 4	100% complete for Q1 & Q2 Periods. On track for Q3

High and Low priority jobs meet both the onsite response and repair complete KPI timings for reactive work requests, from members of the public and RLC throughout Q2.

Reactive Faults Q3		Q3 Monthly Achievement FY 2023 / 2024					
		Jan-24		Feb-24		Mar-24	
		Response	Repair	Response	Repair	Response	Repair
Adherence to response, restoration High Priority	High Priority	100%	100%	100%	100%	100%	100%
Adherence to response, restoration Low Priority	Low Priority	90%	90%	91%	91%	94%	92%

Utilities Drinking Water Results YTD

The twelve service lines below form a significant part of InfraCore's Utilities Water Contract. This involves the inspection, maintenance, repair and reading of thousands of assets either Quarterly, Annually or two yearly.

Part of this contract also includes the management of RLC's Thirty-Nine water treatment plants, pump stations and water reservoirs around the district on a 24/7 basis.

InfraCore's 24/7 management of these drinking water assets, has ensured that water treated and distributed to the community, met the national drinking water standards 100% of the time throughout Q2 of FY23/24.

The two-yearly Valve and Hydrant programme is well ahead of plan with 4422 of 67457 assets inspected up to the end of Q3. InfraCore has 24 months to fully complete all inspections and the associated maintenance work that is identified during the inspection and testing program.

Quarterly water meter reading was completed again in February 2024. 5400 meters were read, and the data produced handed to RLC for invoicing. Less than five requests were received to check the data InfraCore had provided. This is an error rate of less than 0.0009 of a percent.

Programming Schedule Planning: Annual Planned Work		# Assets	
24 Hour SCADA/DATRAM Monitoring & Maintenance	100%		All alarms responded to 24/7 in line with contractual obligations.
Treatment Plant inspection and Maintenance - PUMP RUN	100%	39	24/7 Management of all water treatment plants, reservoirs and pump stations to ensure continuity and security of all water supplies to the Rotorua District.
Annual electrical Inspection and Maintenance	96%	44 / 46	Annual electrical inspections and maintenance for FY 23/24 is 96% complete and on track to be completed well before the end of the financial year.
Grounds Maintenance (treatment plant, pump stations, reservoirs)	100%	39	All sites continue to be maintained to specification
Chemical Supply	100%	9	Chlorine management continues to ensure continuity of supply to all 9 water treatment plants.
2 Yearly Hydrant/Valve Maintenance Programme	100%	4422/7457	Ahead of schedule YTD. Program 59% complete for FY23-25
Quarterly Meter Reading	100%	5400	5400 meters read and reported on in February. 5 queries received. Error rate of less than 0.0009 of a percent. Next reading May
Annual portable generator testing	On Track		Planned for completion in May 2024
Annual Chlorine Equipment Inspection and Servicing	100%		100% complete for Q1 & Q2. Q3 planned for March 23
Annual air valve inspection programme	39%	70 / 118	70 / 118 Assets inspected and maintained. On Track for completion within Q3.
Annual water main and scour valve Flushing programme	100%	138 / 138	Complete for FY 23/24
Critical mains inspections / maintenance	On Track		Planned for March start. Inspections completed. Ongoing maintenance March/April

Medium priority reactive fault work performance had been improving month on month. March saw this improvement in performance drop off due to InfraCore's staff taking industrial action. The impact of this industrial action will also impact April's performance in Q4.

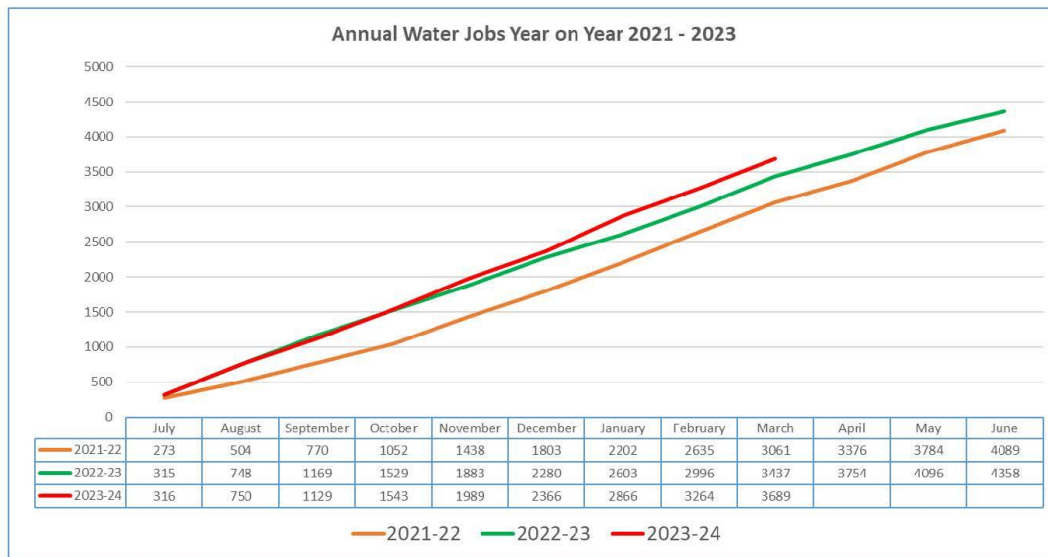
To achieve our medium KPI InfraCore is required to arrive at the location of the reported fault within 1 calendar day, irrespective of the fault's severity, and have the fault fully repaired within two calendar days, seven days a week. Medium priority work forms the majority of the incoming workload. Results continue to be impacted upon by: Our inability to provide the correct amount of resources due to funding limitations.

The below KPI scores represent our attendance and completion of incoming work requests within the set contract times. The percentages below for medium priority jobs for instance do not suggest that we only repaired 56% of the work we received. InfraCore received a total of 423 water faults in March and completed 425 repairs in total.

InfraCore responded to medium priority work requests and had a tech on site assessing 74% of jobs within 24 hours. 56% of all medium priority work was fully complete within two days.

Reactive Faults	Q3 Monthly Achievement FY 2023 / 2024					
	Jan-24		Feb-24		Mar-24	
	Response	Repair	Response	Repair	Response	Repair
Adherence to response, restoration High Priority	94%	94%	88%	92%	96%	96%
Adherence to response, restoration Medium Priority	55%	60%	79%	66%	74%	56%
Adherence to response, restoration Low Priority	77%	83%	83%	77%	92%	92%
Adherence to reinstatement requirements Restoration - Hot mix & Concrete		98%		98%		98%

The graph below is a cumulative count of InfraCore's monthly reactive faults year on year back to FY 2021-22. FY 2023/24 continues to see monthly increased levels of reactive work requests over the previous years.



Parks and Open Spaces

Quarter three has seen the regions workload increase due to the high growth period leading into autumn. This period has been warm and wet which has promoted growth of plants, weeds, and grass. It is also a period of high visitor numbers who utilise facilities like playgrounds and toilets.

The quality of work delivered remains high with RLC audits in each of the three months of the quarter achieving an average of 83%.

All areas are experiencing Increased levels of vandalism. Fences around parks, reserves and sports fields continue to have rails broken so people can gain access to these areas in vehicles.

The regions mowing team have kept on top of growth through Q3. We have received a number of compliments from the community.

Parks Maintenance Audits January - March 23

Quarter Two

83%

Jan-24	
Acacia Bay Reserve	89%
Aorangi Park-(Susan-street)	73%
Blue Lake Boat Ramp	100%
Boat Shed Bay Boat Ramp	33%
Boyes Beach	85%
Brookdale Drive Reserve	95%
Corlett Street Reserve	93%
Gisborne Point East Boat Ramp	83%
Gisborne Point West Boat Ramp	100%
Grandvue Park	95%
Hannah's Bay Boat Ramp	33%
Haumoana Lakefront Reserve	84%
Hodgkins Street Reserve	94%
Kauae Cemetery	90%
Linton Park (Alison-Street)	65%
Otaramarae Boat Ramp	97%
Pohutukawa Drive Reserve	67%
Rotorua Crematorium	65%
Stony Point Boat Ramp	100%
Tarawera Landing Boat Ramp	67%
The Landing Boat Ramp	97%
Waipuna Delta Boat Ramp	67%
Werrina Crescent Reserve	85%
Average	81%

Feb-24	
Beaumont Road Boat Ramp	67%
Bronte Place Reserve	79%
Cedar Place Reserve	69%
Chapman Place Playground	85%
Chaucer Place Reserve	73%
Chestnut Place	75%
Glenholme Reserve	89%
Hamurana East Boat Ramp	67%
Hamurana West Boat Ramp	83%
High Street Reserve	78%
Jessie Martin Park	80%
Koauau Scott Avenue Reserve	91%
Lake Tarawera Community Hall	82%
Linton Park East	76%
McIntyre Reserve	92%
Motutara Point Boat Ramp	99%
Ngongotaha Domain	87%
Ohinemutu Boat Ramp	100%
Otaramarae Park	72%
Puarenga Park	67%
Puketawhero Park	86%
Raniera Place Reserve	97%
Rowi Street Reserve	86%
Selwyn Road Reserve	93%
Smallbone Park	85%
Stanley Drive Reserve	83%
St Michaels Marist Park	100%
Tarawera Landing Boat Ramp	50%
Te-Araki Reserve	86%
Tumene Drive Reserve	93%
Turner Drive Reserve	69%
Average	82%

Mar-24	
Aspen Place Reserve	72%
Boielle Reserve	78%
Bronte Place Reserve	87%
Caroll Place Reserve	88%
Chaucer Place	84%
Coulter Road Reserve	87%
Guy Roe Reserve	99%
Stoney Point Playground	91%
Average	86%

9 - 10	Exceeds specification. Meets full experience expectation
8 - 9	Meets Specification
6 - 8	Minor defects
3 - 6	Significant defects
1 - 3	Performance failure

6.2 Progress Report – Infrastructure and Environment (Information Only)



DOC ID: 20250655

To:	Mayor, Chair and Members – Infrastructure and Environment Committee
Meeting Date:	1 May 2024
Group:	Infrastructure and Environment Committee
Group Manager:	Stavros Michael
Report approved by:	Andrew Moraes, Chief Executive
Components:	Network performance – Transport; Network performance – Waters; Environmental Performance; Emergency Management; Active and Engaged Communities

Stats and Facts

MARCH
2024

Connection applications in March 2024:

	No. of applications	No. of new dwellings connected
Water	14	22
Stormwater	3	8
Wastewater	10	22
Totals	27	52



Completed: Pongakawa Valley Road emergency works

The latest Whakarewarewa Forest Loop survey shows the regional economic contribution per rider staying overnight in the last quarter was \$890

Wastewater schemes progress

East Rotoiti: >80% Biolytix units installed

Tarawera: 80% of Stage 1 mains and 249 of 444 boundary connections installed



CDEM training for marae

Ohu: Waka | Network Performance - Transport

Transport Capital Projects

Programme	Projects	Progress
Subsidised renewals	Resurfacing (critical for maintaining integrity of road foundations)	2023/24 reseal programme 85% complete. Approx 7% of total network will be resealed this year. Average lifespan of seals is 15 years.
Subsidised renewals	Pavement rehabilitation (about 0.3% of network targeted per year)	<ul style="list-style-type: none"> Yankee Rd, Whirinaki Valley Rd completed King St nearing completion.
Subsidised renewals	Footpaths (approx 600km of footpaths in total in Rotorua)	2024 programme underway with 1.8km finished to date. On average 1.5% of footpaths are renewed annually. Average lifespan is 75 years.
Subsidised Minor Improvements (LOS)	About 60km of cycleways constructed since 2018	Aim is to encourage more active transport to reduce emissions and road demand and contribute to overall community health. No further networks planned as awaiting NZTA advice on funding certainty and RLC LTP outcomes for future years.
Subsidised Minor Improvements (LOS)	Local road improvements and Road to Zero projects	<ul style="list-style-type: none"> Programmed 2024 priorities based on NZTA benefit cost criteria. Traffic calming for Jervis and Huia streets is in design stage. Speed management plan consultation complete but it is currently on hold pending new Government Policy direction. Dansey Rd - minor safety improvements underway, completion expected by May 2024. Oturoa Rd - minor safety improvements underway, completion expected by May 2024.
Subsidised Emergency Works	Emergency storm damage repairs to restore level of service (LOS).	Galatos Rd, Valley Rd and Pongakawa Valley Rd sites finished, Paradise Valley and Te Waerenga starting in April followed by Puaiti Rd.
Unsubsidised Renewals	Parks road renewals to maintain integrity of road condition	Sites programmed for 2024 resealing programme and embedded into contractual schedules and will be completed by the end of the FY.
Unsubsidised Street Improvements (LOS)	Improvements to enhance LOS to rural and urban areas	<ul style="list-style-type: none"> Umuroa St (Mamaku) and King St (urban) improvements under construction. Kokako St carpark design now complete.
Unsubsidised Rural Seal Extension (LOS)	Sharp Rd	<ul style="list-style-type: none"> Sharp Rd seal extension complete Investigation and design underway for Tawhero St West.
Unsubsidised Growth (LOS)	Upgrades to support growth	Wharenui Rd upgrade complete and Geddes Rd and Airport/Eastgate intersection in design, to be tendered once final detailed design and final estimates are complete. East Gate intersection improvements awaiting NZTA planning approval.
CIP-funded	Eastside cycleways and pedestrian crossing facilities (Central Govt Economic stimulus package)	<ul style="list-style-type: none"> Morey St finished and Vaughan Rd (RFH to Te Ngae Rd) under construction (due for completion this financial year). Porikapa Rd design completed. Aim to complete in 2024/25 year subject to funding decisions.

Programme	Projects	Progress
CERF-funded Transport Choices	Shared paths and zebra crossing upgrades (various)	Detailed designs etc submitted to NZTA for approval. Awaiting decision on implementation funding (\$1.93m).
	BOPRC Enhancing Public Transport in Rotorua	Proposed new bus stops/shelters Amohau St to accommodate new bus routes. Government funding for these works is subject to the Draft National Land Transport Programme 2024-2027.

Transport Operations

- Programmed seal maintenance proactive/cyclical and reactive works are ongoing and no material defects of service disruptions have occurred.
- Restricting unsealed road metalling programme to the level allowed by available budget but ready to respond to weather impacts if any occur.
- Storm damage works: General reactive clean-up and reinstatement from weather events ongoing.
- Environmental maintenance: seasonal mowing is nearing completion.
- Traffic services maintenance: annual re-marking underway and streetlight maintenance ongoing.
- Network and Asset Management: annual condition surveys started October 2023, to be completed and validated April 2024.

NZTA/Waka Kotahi State Highways

RLC provided feedback on the proposed Regional Land Transport Plan (RLTP), as summarised below:

We are very aware of the critical importance of a balanced and effective land transport network to serve the needs of all communities across the Bay of Plenty. RLC supports the stated objectives to address the region's transportation needs. Our transport system results from the need to contribute to community wellbeing.

Rotorua's current population and anticipated household and economic growth require a transport system that serves diverse community needs, provides realistic travel choices, minimises environmental impacts and supports current and new economic activity. Rotorua is a significant part of the region, both in terms of population, land coverage and economic activity.

RLC has concerns about the proposed draft allocation of funds in the Plan that creates, in our view, non-equitable outcomes in project funding allocation between key centres of the Bay of Plenty region. We would like to see a more equitable distribution. While we acknowledge the significant growth and development in Tauranga, we strongly urge a balanced approach that allocates resources equitably across the region. The RLTP should reflect the diverse needs of all communities, including Rotorua and surrounding areas, to ensure balanced development, sustainability, resilience and connectivity of population centres.

Due to its geographic location, Rotorua relies heavily on state highways performing in line with their designation. Our housing goals, visitor economy, commercial and industrial outputs are reliant on this.

We reminded the Committee that RLC agreed in 2016 to lift the Rotorua Eastern Arterial designation that was established in the 1960s but remained dormant, only on the basis that the "Connect Rotorua" programme of works that had been agreed with our partners would be given effect. That agreed programme anticipated staged improvements to the key State Highway corridors of our district.

We were disappointed to note in the draft Plan that those improvements remain marginalised and uncertain. We wish to express the Council’s strong view that the Plan should include the following projects:



1. Certainty of funding the SH30A revocation as has already been agreed with NZTA to support our inner-city revitalisation.
2. Give effect to the improvement options identified on the intersection of SH5 and SH30 and in the vicinity of Waipa interface.
3. Identify and map required improvements from the Hemo roundabout to Te-Ngae Road.
4. Progress Stage 3 of the Te-Ngae/SH30 corridor with priority being the safety improvements required by our Airport and the East Gate industrial development.
5. Progress the SH5 four-laning from Fairy Springs to the Ngongotahā roundabout.

Ohu: Wai | Network Performance - Water
Main Water Capital Projects

Water Main Renewals/ Upgrades

Background	Progress
<p>Renewal and upgrade of water mains is essential to ensure asset sustainability, resilience of the water supply network and to reduce water loss from ageing pipelines.</p> <p>On average, approx 1.5% of the 800km network is renewed per year. Average life expectancy is 75 years.</p>	<ul style="list-style-type: none"> • Diamond St and Matipo Ave complete. • Old Quarry to Clayton Rd water main complete • Handcock to Reporoa Rd along SH5 complete. • Te Ngae Rd (managed by NZTA as part of road upgrades) is complete. • Aquarius Dr complete. • Kawaha Point Rd complete. • Old Taupo Rd (Devon to Malfroy) underway.

Morey Street Stormwater Detention Dams

Background	Progress
<p>Two detention dams under construction on Morey St to reduce potential occurrence/impacts of flooding in lower catchment and provide for the upstream growth in Ngāti Whakae Tribal Lands (NWTs) 1100 houses. A \$15M funding agreement with Crown Infrastructure Partners (CIP) was agreed to assist with the funding of the dams.</p>	<p>The I&E Committee has approved expanding the project scope and contract value as required to meet the Regulatory Authority’s Building Consent Conditions. Contract adjustments now progressing to complete these works by June 2024 so certifications can be obtained, and the CIP’s held funds released (\$13M).</p>
	

Linton Park Dam

Background	Progress
<p>The existing detention dam was below current safety standards and at risk of failure. This project will enhance capacity in line with the western stormwater management plan and mitigate against flooding in Mangakakahi/Utuhina catchments.</p> <p>Funding contribution of \$6.8m was received from Department of Internal Affairs. Balance from RLC and IAF funds.</p>	<p>Construction of earth portion of dam is now complete. Construction of lunit wall on top of dam is underway. Planning actions in progress to secure consents for enhanced spillway that will offset the need to construct another dam at Linton Park West.</p> <p>Applications are being structured to the IAF programme to transfer those funds to this project to cover the additional works required. IAF on 28 February signalled its support for such reallocation.</p>


Victoria Street to Wastewater Treatment Plant (WWTP) Sewer Main Upgrade

Background	Progress
<p>Trunk sewer main between Victoria St and the wastewater treatment plant (WWTP) conveys sewage from western areas. Capacity is under-sized for increasing demand, sometimes resulting in overflows during rain events. A duplicate main will increase capacity and allow rehabilitation of the existing main.</p>	<p>The project is now in the detail design phase with a contract expected to be recommended later in the calendar year. Geotechnical and site investigations have identified the need for dewatering and contaminated land resource consents. Preparation and consultation required for these applications are currently underway.</p>



Peka Block Development Enabling - Water and Wastewater

Background	Progress
<p>RLC has committed and agreed to providing enabling infrastructure for water supply and wastewater services which is required to service the Peka Block land development. The delivery has been planned in two stages:</p> <p>Stage 1 - Installation of a new water main from Hemo Reservoir to the boundary of Peka Block along SH5 and installation of a new pressure wastewater main along SH5 from just north of the intersection of SH30 to Peka Block.</p> <p>Stage 2 - Construction of wastewater pump station.</p>	<p>Stage 1 – A contract has been awarded for installation of the water and wastewater pipelines. Construction is due to start in May.</p> <p>Stage 2 – Design of the wastewater pump station is underway. Procurement for supply and installation of the pump station will start once the Peka Block development has sufficiently progressed to the point where it can be installed.</p>

East Rotoiti/Rotomā Sewerage Scheme

Background	Progress
<p>The scheme aims to remove adverse environmental effects of property septic tanks and improving the health of the lakes and communities. Biolytix pre-treatment units being installed on properties, connecting to underground network leading to Rotoiti Wastewater Treatment Plant.</p> <p>Capital funding plan to be considered as part of 2024-34 Long-term Plan.</p> 	<ul style="list-style-type: none"> • 100% of Rotomā and more than 80% of East Rotoiti units are installed and now operating. • Wastewater treatment plant operating in compliance with resource consent conditions. • Significant cost impacts from high lake levels. • Mana whenua and marae installations slow to progress as trustee consensus and Māori Land Court decisions are required. • Progressing design for marae installations to ensure appropriate optimum capacity for current and future demand at reasonable cost and in compliance with the consent. • Lagging whenua Māori properties will be addressed as legal matters are concluded. • About 60-70 whenua Māori residual properties will be completed under Maintenance Contract and the timing is currently uncertain.

Wastewater Treatment Plant (WWTP) Upgrade

Background	Progress
<p>Upgrade will greatly enhance treatment capacity and quality to meet new consent requirements and projected future growth demand.</p> <p>Upgrade comprises membrane bioreactor (MBR) technology with full UV disinfection. Completion in 3-4 years will reduce need for current forest irrigation of treated wastewater.</p> <p><i>Photo: Foundation construction for MBR (Membrane Bioreactor)</i></p> 	<p>Foundation construction for new MBR and UV plant underway, area declared asbestos-free. Excavation of contaminated ground for adjacent Inlet Works in progress. Removal and safe storage of contaminated soils to be complete late May 2024. Membranes for new MBR were delivered mid-March and being prepared. Plans for cut-over and commissioning of new Bardenpho blower piping under review. Work planned for mid-May</p> <p>Works have been affected by asbestos contamination and asbestos management requirements as specified by relevant consent conditions and other hazardous materials guidelines. A report on the impacts of these works will be presented to the Committee once details of accepted costs effects and potential mitigation actions are considered and confirmed.</p>  <p>Photo: Ongoing construction of containment cell for long term storage of excavated contaminated soils</p>

Water Planning Projects

Resource consent renewal of four water supply takes

Background	Progress
<p>Resource consents for the major urban supplies expire by 2026: Karamū Tākina (Central), Waipā and Hemo (Eastern), Rewarewa (Hamurana).</p> <p>Technical assessments and iwi/hapu engagement are required to support new resource consent applications and enable cultural impact assessments.</p>	<p>Technical assessments to support the applications have been completed and scoping of consent applications is underway. Application for Waipā/Hemo water take consents renewal accepted by BoPRC and existing use rights granted until a new consent is approved.</p> <p>Cultural Values and Impacts Assessments for Karamū/Tākina and Rewarewa (Hamurana) consent applications are underway.</p> <p>Council is working with mana whenua of the Karamū/Tākina water source (some 40% of our central supplies) to progress a joint consent application and to further develop the relationship with Council. An MoU detailing responsibilities is being developed</p> <p>Draft requirements have been provided to officers and these signal considerable investment by Council. These proposals will be further discussed between officers and mana whenua before any recommendations are made to elected members.</p>

Rotorua Urban Area – Comprehensive Stormwater Resource Consents

Background	Progress
<p>BoPRC requires RLC to consolidate its 39 stormwater discharge resource consents for urban Rotorua and apply for a single comprehensive consent to cover the whole urban catchment. This will be managed through a comprehensive catchment management plan for streamlined, consistent management of stormwater discharge and associated works.</p> <p>Iwi/hapu engagement is necessary for the cultural impact assessment.</p>	<p>This resource consent has numerous complexities that are currently being considered and being worked through. RLC will require the appropriate time to assess and respond to the submissions and to develop a collaborative framework for managing the stormwater which incorporates the required support of all stakeholders. RLC believe that establishing an MoU with BoPRC for the management of the stormwater is the best way to proceed. RLC also want to allow more time to obtain meaningful input from iwi as their submissions will influence the decisions of the regulatory authority. RLC will be seeking an extension of time from BoPRC on the application to allow for these considerations to be appropriately addressed.</p>

Climate Change and High Lakes Levels

Background	Progress
High lake levels have severely impacted infrastructure and properties. A joint RLC/BoPRC working group was formed to consider current effects and identify long-term viable options to mitigate and adapt to impacts of high lake levels and improving community resilience. Terms of Reference were approved September 2023 and the group's first meeting was held mid-October.	<p>All technical information related to cause and effect of high lake levels collated for consideration at the Working Group meeting of February/March 2024. The next meeting is scheduled for late April 2024 and mid-May.</p> <p>The objective is for the Group to make recommendations for RTALSG around August 2024.</p>

Tarawera Sewerage Scheme

Background	Progress
<p>Approved implementation: Stage 1 - street mains, trunk mains, pump station, including connection to Ōkāreka scheme. Stage 1 is programmed to align with \$6.5M MfE Deed of Funding commitments.</p> <p>Stage 2 will be construction of 430 individual LPGP units to connect properties to the reticulation system.</p>  <p><i>Photo: Delivery of Cliff Road pumping station tanks</i></p>	<p>Setting-out/excavation for the first pump station at Cliff Road has started.</p> <p>The Lake Rotokakahi Board of Control presented a petition to the I&E Committee on 7 April. The Chair of the Committee has responded to that petition.</p> <p>In view of the BOC's stated objective to disrupt works on the road near the lake, officers are taking precautionary legal measures to protect on-site workers and exercise the Council's legal rights as Road Controlling Authority.</p> <p>The Committee will be kept updated.</p> <p>Progress: 16km of pressure mains installed, pressure testing completed, 249 of 444 boundary assemblies installed.</p> <p>DDL Contracting awarded Stage 2 and arrangements made to obtain Locality Plans and Building Consents before the physical start of the scheme in October 2024.</p>

Water Operations

Three Waters Reforms

The Government has signalled a new legislative framework for three water services is in progress.

Key points:

1. **Asset/Networks Information.** We are to assess our Asset Management Plans and data that covers these requirements. We will need to look into better definition of what we assign as "**Critical Assets**" and predictive consequences of critical assets failures. We have already started this process.
2. **Water services Delivery Plans.** These need to be prepared within 12 months of legislation being enacted. This is a question of whether networks/assets are in a fit condition to deliver reliable, safe services and enable projected growth and doing all within known and anticipated new regulations.

3. **Economic Regulation.** Councils have to convince the Regulator through Delivery Plans that they understand their services, asset conditions, legacy funding gaps, future demand and that they are assigning appropriate funding resources to meet these.
4. We will need to consider our **Delivery Model** options. There is no clarity yet about the CCOs having different debt leverages.

These are significant decisions being mapped that will need to be fully explored and a Council position formed, based on data and legal clarity over the next few months.

Stormwater:

- Following on from a site meeting with landowners in Reporoa, RLC Contractors cleared the outlet of a major drain into the Waitapu Stream on Settlers Road. This was a very root-bound section that had been significantly impeding drainage. Feedback following the work is very positive, with water levels in the upstream network dropping significantly.



Photo: During the clearing



Photo: After the clearing

Water Supplies:

- The 1-megawatt generator installation at the Karamū Tākina (Central Urban) Water Treatment Plant is nearing completion. This can power the entire plant continuously for up to 30 hours without the need for refuelling. This significant upgrade will provide resilience throughout any power-related issues, ensuring uninterrupted potable water treatment operations 24/7.
- A substantial water leak was discovered on private property in the Mountain Road area. The repair of this leak resulted in a significant reduction in flow of 2.5 litres per second, which is substantial for just one repair. Additionally, we plan to address further small leaks within this zone over the next couple of weeks to ensure efficient water management and conservation within this zone.
- A new RPZ unit (backflow preventer) has been installed at the Aquatic Centre. This measure is implemented to guarantee that operations from the centre cannot contaminate the reticulation network, thereby ensuring the safety of the entire network.
- Strike action taken by InfraCore union members required contingency planning to ensure critical services and response capabilities were maintained. An excellent support response by local contractors, our own staff and some Infracore staff and management enabled urgent work to be completed during the short period of the strike that eventuated. This planning and the experience gained will be a valuable addition to our general resilience planning toolkit for the three waters area.

Wastewater:

- An order has been placed by TRILITY for two large (500kVa) transformers at the Rotorua Wastewater Treatment Plant, replacing existing units which were past the end of their serviceable lives. The replacement has been delayed pending confirmation of the optimum size to fit in with the plant upgrade. Delivery is expected to take 26 weeks.
- TRILITY has also taken delivery of a new crane truck for use for pump station repairs and maintenance.
- The first major maintenance overhaul on sludge de-watering belt presses installed four years ago was completed, requiring careful planning and implementing to ensure units remain operational at all times.

Ohu: Taio | Environmental Performance

The draft Environment Strategy has been approved for inclusion with supporting documentation for consultation on the 2024-2034 Long-term Plan.

Safe and Sustainable Journeys

- The Bike Parking and Bike Library at Tūrutu Crescent, funded by the Transport Choices Package and delivered by Kāinga Ora and Waka Kotahi, has had its first full month of operation. Lots of learning, but an overall success with all bikes being used regularly by residents, both adults and children. We have been supporting this project with Bike Ready for the tamariki of Tūrutu Crescent.
- Programme delivery for Road Safety Education continues with Police and other partners. In March we held the annual 3-day Youth Road Safety Expo. Year 11 high school students attended for a half-day session, participating in education activities that help relay road safety messages and information about making good driving decisions, the effects of driving impaired, speeding, what happens if you cause a fatal accident, safe driving around cyclists, distracted driving and fatigue. Eight local high schools with a total of 878 students attended the expo this year, with a parent night that had 22 people attend.
- Ara kē atu – Movin March had Otonga School running Wheels Week, with a 'Pimp my Paihikara' day involving 300 plus children when Ruru visited.
- Bike Ready has been running bike safety skills at Ōwhata School.
- The Summer Cycling programme finished with a Community ride from Ngongotahā to town on a Saturday and a Go by Bike Day pitstop on Morey Street after school.
- We completed our annual March cycle count survey which happens three mornings every March. Preliminary results shows the number of cyclists has stayed high in areas that are usually busy.
- BoPRC bus network refresh project is on hold. Funding for supporting infrastructure is being sought via RLTF (Regional Land Transport Fund.)
- Bus shelters: Five new shelters are on order and will be installed by the end of the financial year. There have been issues with maintenance due to ongoing graffiti and vandalism.

Waste Management**Landfill**

Scheduled inspections, monitoring and routine maintenance are ongoing. Maintenance and repair of surface water infrastructure and regular water quality monitoring at the landfill site continue.

Refuse Collections

The kerbside refuse collection service is functioning well with no significant adverse issues to report.

Recycling Collections

Promotion of the national standardised collections appears to have had a positive impact on the quality of material being collected. Contamination is being closely monitored and we expect improved results during the next few months. Kerbside recycling service is functioning well with no significant issues to report.

Waste Minimisation Education

Two free home composting workshops continue to be provided each month along with a subsidy offer on a small range of composting equipment.

Five class sessions were delivered at Rotorua Intermediate to promote correct use of kerbside recycling services. Recycling signage is being organised for update at all of the rural transfer stations.

Events facilitated in support of Envirohub's Sustainable Backyards month: a fabric waste and repurposing workshop (run with Sewing For Success), two waste topic seminars and three community litter clean ups.

Repair Café

A third Repair Café is being scheduled. A community-based committee is currently being established to take over the initiative after this event, to take on and continue to strengthen a culture of repair in Rotorua.

Organic waste collection services

A tender outcome report is included in this meeting of the Committee as a separate item.

Water Quality

A draft Rotorua urban water quality monitoring programme is progressing through detailed mapping to support the Comprehensive Urban Stormwater Consent (CSC) previously mentioned. Monitoring informs freshwater quality, management, identifies stream contaminants and informs possible mitigation actions.

Licences for stormwater discharges from high-risk industrial sites are being re-issued. This informs water quality investigations. Council's stormwater bylaw does not allow contaminants exceeding BoPRC-permitted levels to be discharged. RLC and BoPRC staff will meet to clarify areas of responsibility and how we can work effectively to manage contaminants from industrial sites. We will then respond to CSC Submissions.

Revised trade waste consent and audits during the past two years have worked well to help protect the wastewater network and we now see a reduction in fats and oils in the wastewater treatment plant influent, which has lowered the risk of sewer overflows from fat blockages.

Climate Change

Climate change effects cause significant cumulative impacts on infrastructure and core services. While undertaking various mitigation actions like enabling and encouraging active modes of transport and waste reduction to reduce emissions and lower energy consumption, the focus of current efforts is on climate adaptation in predicting impacts and designing improvements to networks that would, as far as possible, help reduce risk to properties and our receiving environment.

Emergency Management

Updates

Emergency Response

- No new emergency events to report.
- The EOC team formed in June 2023 to oversee a CDEM response to the impact of raised lake levels at Rotoehu and Rotomā has been stood down. Levels at both lakes are now about 1m lower than in July 2023 (peak height) and all access roads are open. The RLC CDEM Welfare Manager is maintaining contact with affected residents and working with the wider communities to develop Community Response Plans.

Readiness

- EOC is fully staffed and equipped to activate. All critical roles in the CIMS structure are filled.
- Good attendance by RLC staff at regional 'Communities of Practice' workshops, short training and networking sessions organised by EMBOP (Emergency Management Bay of Plenty). Three communities of practice sessions programmed for 2024 for each core function group in the EOC structure (Response Manager, Intelligence, Planning, Operations, Logistics, Public Information Management and Welfare.)

Staffing and Training

- The RLC EOC has 99 staff on its roster, which is comparable with both Tauranga City Council and Western Bay of Plenty District Council. 21 staff recently recruited will complete the basic CIMS training programme in early April 2024.
- Capability in respect of the Intelligence function has been a long standing problem nationally in the CDEM community. That issue was identified in both of the CDEM operational response reviews carried out in the last 12 months by former police commissioner Mike Bush. Given the urgency of the need and the absence of any national initiatives in this area, EMBOP and Rotorua CDEM staff are working on training and development resources. However, this is an area of risk to be addressed.

Projects and Development

Ongoing projects include:

- Development of tools and training for staff working in the Intelligence function.
- Review of EOC equipment.
- Engagement with regional EMO (Emergency Management Officers) workshops to share good practice and work collaboratively on enhancement of EOC systems and processes. These forums are now occurring more regularly and attracting a high level of interest and engagement from BOP EMO's.

Community Engagement and Welfare

- As part of "Neighbour Aotearoa month" the RLC CDEM welfare team ran an activity in March with residents of the RLC pensioner units to encourage connection with neighbours and emergency preparedness. Older persons are considered a priority group and recent events across New Zealand have highlighted the importance of assisting the elderly to pre-plan for emergency events.

Emergency Management Bill and Reviews of recent CDEM response to emergencies

- The Minister for Emergency Management has postponed introduction of the new Emergency Management Bill into parliament, primarily for two reasons:
 - Many CDEM groups around New Zealand had made submissions that the draft Bill did not adequately address the concerns raised in the Ministerial Inquiry in 2017 and needed further work.
 - Reviews of the CDEM response to severe weather events that occurred in early 2023 have identified a number of areas where the overall performance of the CDEM sector could be improved. The Minister also wants to consider the outcome of other reviews that are currently underway in respect of the

CDEM response to a series of major events in 2023, including the impact of Cyclone Gabrielle in Hawkes Bay. All that work will be used to inform a revision of the draft Bill before it is submitted to Parliament.

- Rotorua EOC staff have been reviewing the “Bush report” on the Hawkes Bay CDEM response to Cyclone Gabrielle. Rotorua CDEM staff are also discussing the findings of the review with CDEM staff at Group (regional) level. In the overview of the report Mike Bush states:

“We see the critical lessons for the future that can be drawn from this event as falling into two broad narratives. One should inform improvements at local and regional levels and must be driven by the Hawke’s Bay CDEM Group and TLAs. The other speaks to the need for new investment in enhanced national co-ordination, assurance, consistency and depth of professional leadership in response to emergencies. This is a more strategic matter for central Government.”

- Rotorua CDEM staff having been reviewing local arrangements against the 11 ‘lessons’ for Hawkes Bay CDEM identified in the Bush review. Six of those recommendations were focused on the regional oversight arrangements of CDEM (GECC – Group Emergency Co-ordination Centre). Others concerned areas of work in which Rotorua CDEM staff have already been working on for more than 18 months, such as strengthening connections with Iwi in relation to emergency preparedness and response and strengthening relationships and connectivity with community groups.

Ohu: He Hapori Kaikaha | Active and Engaged Communities

Open Space Capital Projects

Reserve Improvements

Some of the final stages of work as part of the Whakarewarewa Forest Development that was 50% funded by Kanoa are underway. There are improvements to the City to Forest Link with the creation of the new shared use path from the Lakefront to Motutara Point starting after Easter which will take approximately two weeks to complete. TALT will remove the existing dilapidated timber walkway once the resource consent for its removal has been approved. There are also a number of structures and bridges being replaced on sections of the City to Forest link running through Sanatorium Reserve and culverts are being put in to replace old bridges along the Puarenga Stream section of this link.



Photo: New bridge in Sanatorium Reserve



Photo: New culvert along Puarenga Stream

Another part of the Whakarewarewa Forest Development is construction of a new forestry access road from Tarawera Road to replace the access road used by the Te Pūtaki o Tawa car park and forest access area. The contractor is making good progress, having cleared the site and establishing new road levels. Some areas required additional excavation and compaction due to poor subsoil.



Photo: New Whakarewarewa forestry access road being created off Tarawera Road

Planning for work to repair lake edge erosion around Polynesian Spa is well advanced with application for resource consent lodged and engineers finalising tender documentation. This will be a significant piece of work due to ecological and geothermal challenges and procurement will be undertaken in April.

Playground Renewals

Detailed design is finished for renewal of the Boyes Park playground and new play features have been ordered. All but one of the play pieces for the Karenga Park playground has arrived in the country with the last piece due in April for work to start on its arrival.

Toilet Block Renewals

Construction continues on toilet blocks for Lake Okaro and Guy Roe Reserve by Permaloo and these are scheduled for delivery and installation in April. A new toilet block is also under construction for Karenga Park. Renewal of the toilet block at the eastern end of the Hamurana Reserve is underway using a local contractor who will be refurbishing the existing toilet block. This Hamurana project is also partially funded by the Lakes Community Board using devolved funding to add a sheltered area on the eastern end of the block.

Sports Facility Use and Events

NZ Touch Open Championships held at Westbrook, Ray Boord and Stadium fields 8 to 10 March, attracting 80 teams, including invitational teams from Australia and the US. This is the fifth year Rotorua has hosted this tournament which had attendance of between 4000 and 5000 participants and supporters.



Photos: NZ Touch Open Tournament

The first of six national Māori Rugby League tournaments to be held in Rotorua this year is the Tenia Tournament scheduled for 20-21 April. This is the u13 and u14 age group national event and will be based at Puketawhero Park. Other Māori Rugby League events will be at this park and Westbrook during winter.

Sports Field Renovations

The Stadium No 1 field, a sand turf surface, has had a scheduled top-up of sand. This was completed in March and the grass is already re-emerging, aided by good autumn growing weather.



Photo: Stadium No 1 early March



Photo: Stadium No 1 early April

Progress of field renovation work is also evident at other venues with under sowing yielding good results and strong growth at Puketawhero Park, Ngongotahā Domain, Tamarahi Reserve and on the St Michaels fields. Weed spraying is scheduled for early April on some fields to improve winter resilience of playing surfaces.

Open Spaces Maintenance

Work with BoPRC to fence a section of Pohutukawa Drive Reserve where motor bikes were accessing the Waingaehe Stream esplanade and causing concern for local residents has been completed.



Playground Soft-fall renewals

Work has started to renew soft-fall surfaces in playgrounds in the district. This renewal programme provides a much safer ground cover and fall area at our playgrounds. Sloane Avenue was the first to be complete in late March (pictures below) and Te Ariki Place and Kuirau Park play areas are to be completed in April/May.



A new Care Group has been formed by local residents around the Otamatea Stream to remove pest plants and prepare areas for native plantings and riparian restoration. We now have 9 active care groups that are generating great community outcomes on esplanade reserves across the district.

The NZ Scouts hosted a national Jamboree in Rotorua in late March and decided to do a day of service in the community. This group of around 20-30 Scouts, with the support of Forest and Bird, went to Linton Park and removed a large amount of weeds and pest plants as well as a tyre or two. This work was led by our Open Space advisors and engagement staff



Baxendale pest plant control

Pest plant control is underway at Baxendale along Utuhina Stream Reserve, commencing at the Pukehangi road end. This will support the next stages of the plan which inclu

7. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
Contract 23-001 Organic Services – Preferred Tenderer Evaluation Outcome Report	<p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>Section 7(2)(h) Section 48(1)(a)</p> <p>Section 48(1)(a) Section 7(2)(j)</p>
Appointment of Board Member for Council Controlled Organisation	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.