



**ROTORUA  
LAKES COUNCIL**  
Te Kaunihera o ngā Roto o Rotorua

# Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING  
OF

## INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

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**Date:** Wednesday 22 March 2023

**Time:** 9.30am

**Venue:** Council Chamber

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### MEMBERSHIP

<b>Chair</b>	Mayor Tapsell
<b>Deputy Co-Chairs</b>	Cr Barker Cr Wang
<b>Members</b>	Cr Brown Cr Kai Fong Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Waru
<b>Quorum</b>	6

## NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA COUNCIL DELEGATIONS

### Infrastructure and Environment

<b>Type of Committee</b>	Whole of Council Committee
<b>Subordinate to</b>	N/A
<b>Subordinate Committees</b>	N/A
<b>Legislative Basis</b>	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	To develop, implement, monitor and review strategies, policies, plans and functions associated with Infrastructure and environment activities.
<b>Reference</b>	01-15-018
<b>Membership</b>	Mayor Deputy Mayor All councillors
<b>Quorum</b>	6
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	<ul style="list-style-type: none"> <li>• Oversee the management of council's infrastructure assets, utility services and public facilities including: <ul style="list-style-type: none"> <li>• Transportation</li> <li>• Three waters</li> <li>• Land drainage</li> <li>• Laboratory services</li> <li>• Waste collection, landfill, recycling</li> <li>• Sports, Reserves and Recreation</li> <li>• Cemetery</li> <li>• Civil Defence Emergency Management</li> </ul> </li> <li>• Accountable for the development and implementation of the Infrastructure Strategy, Asset Management Plan and inputs on infrastructure related projects associated with Development Contributions Policy</li> <li>• Oversight of progress of design and build projects such as, but not limited to: <ul style="list-style-type: none"> <li>○ Waste water treatment plant</li> <li>○ Sewerage schemes (Rotoiti/Rotoma/Rotoehu, Tarawera)</li> <li>○ Development of major facilities for example Museum, Aquatic Centre, Libraries</li> <li>○ Water storage and drainage for growth</li> <li>○ Infrastructure provision for growth</li> <li>○ Major transport projects, cycleways</li> <li>○ Reticulation of water supplies</li> </ul> </li> <li>• Undertake master planning of strategic facilities and spaces</li> </ul>

	<ul style="list-style-type: none"> <li>• Encourage engagement with organisations within the sector to consider environmental matters including:             <ul style="list-style-type: none"> <li>○ Climate change response, both mitigation and adaptation</li> <li>○ Biodiversity</li> <li>○ Waste Minimisation</li> <li>○ Environmentally sustainable practices</li> <li>○ Environmental aspects of energy, transport and water</li> <li>○ Monitoring and reporting against action within the Climate Action Plan</li> <li>○ Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Infrastructure and Environment outcomes)</li> <li>○ The provision and maintenance of facilities and space for the general use of the public for recreation of all kinds including sporting activities, passive enjoyment, open spaces, play areas, toilets and changing sheds, flower beds, trees and shrubs, and display areas</li> <li>○ The production of Management Plans and the general management of reserves in compliance with the Reserves Act 1977 and the general administration of the Reserves Act 1977 with the exception of the Hearings of Objections to the Classification of Reserves and Management Plans</li> <li>○ The leasing of recreational land for commercial recreational purposes</li> <li>○ The beautification of public gardens and parks</li> <li>○ Street trees</li> </ul> </li> <li>• Council controlled organisations (CCO’s) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO’s</li> <li>• Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO’s).</li> </ul>
<p><b>Relevant Statutes</b></p>	<p>All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.</p>

# Order of Business

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1. **Karakia Whakapuaki - Opening Karakia..... 5**
2. **Ngā Whakapāha - Apologies ..... 5**
3. **Whakapuakitanga Whaipānga - Declarations of interest ..... 5**
4. **Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda.. 5**
5. **He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items) ..... 6**

## 1. Karakia Whakapuaki - Opening Karakia

### TŪTAWA MAI

Tūtawa mai i runga

Tūtawa mai i raro

Tūtawa mai i roto

Tūtawa mai i waho

Kia tau ai te mauri tū

Te mauri ora, ki te katoa

Hāumi e. Hui e. Tāiki e!

### TŪTAWA MAI

I summon from above

I summon from below

I summon from within

I summon the surrounding environment

The universal vitality and energy to infuse  
and enrich all present

Enriched, unified and blessed

## 2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

## 3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

### Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

### Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

## 5. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
Contract scope and variation in price approval For 20/007 – Professional Services for Capital Works – Transport 2020-2025	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.