



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF A MEETING OF COUNCIL

Date: Wednesday 19 August 2026

Time: 9:30 am

Venue: Council Chamber

MEMBERSHIP

Chair

Mayor Tapsell

Members

Deputy Mayor Kai Fong (Deputy Chair)

Cr Barker

Cr Brown

Cr Lee

Cr Wang

Cr Maxwell

Cr Paterson

Cr Raukawa-Tait

Cr Sandford

Cr Temara-Benfell

Quorum

6

**Andrew Moraes
Chief Executive**

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA
COUNCIL DELEGATIONS

Type of Committee	Governing Body
Subordinate Committees	• Infrastructure Committee • Audit & Risk Committee • Te Arawa 2050 Vision Committee • Chief Executive Performance Review Committee • District Licencing Committee • Dog Control Panel
Legislative Basis	Section 11, Local Government Act 2002 Schedule 7, Clause 32 (1), Local Government Act 2002
Purpose	The purpose of the Council is to make decisions on all matters that cannot be delegated, that it has not delegated, or that it has had referred to it by staff or a committee.
Membership	Mayor (Chair) Deputy Mayor (Deputy Chair) All councillors
Quorum	6
Meeting frequency	Monthly
Delegations	Powers Council is prohibited from delegating: • the power to make a rate. • the power to make a bylaw. • the power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-term Plan. • the power to adopt a long-term plan, annual plan, or annual report. • the power to appoint a chief executive. • the power to adopt policies required to be adopted and consulted on under the LGA 2002 in association with the long-term plan, or developed for the purpose of the local governance statement. • the power to adopt a remuneration and employment policy. Responsibilities retained by Council include: • The power to set and support strategies in measures related to emergency matters. • All the powers, duties and discretions under the Civil Defence Act.

	• The development and approval of long-term plans, annual plans, bylaws and council policies, through hearings, deliberations and adoption. • The power to make resolutions required to be made by a local authority under the Local Electoral Act 2001. • The power to acquire property in accordance with the Long-term Plan. • The power to carry out disposals in accordance with the Long-term Plan. • All duties in regard to Council-Controlled Organisations, including making and removing appointments, advising on the content of Statements of Expectations and Statements of Intent, and monitoring the financial and non-financial performance of CCO's. • The management of council's planning, monitoring, education and enforcement activities. • The development and approval of district plan reviews and changes. • The development and implementation of economic strategies and frameworks. • The development and implementation of a destination management plan. • The revitalised growth and development of the Central Business District. • The management of district growth and development. • Any decision required by resolution of the local authority, not already delegated.
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	Powers that cannot be delegated to committees a per the Local Government Act 2002 Schedule 7 S32.

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1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse and
enrich all present
Enriched, unified and blessed

2 NGĀ WHAKAPĀHA – APOLOGIES

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

3. The reason why the item is not on the agenda; and
4. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.
s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5 TE WHAKAŪ I NGĀ MENETI – CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 JULY 2026

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held 29 July 2026 be confirmed as a true and correct record.

Minutes (Draft)

**Council meeting
held Wednesday 29 July 2026 at 9:30 am
Council Chamber, Rotorua Lakes Council**

- MEMBERS PRESENT:** Mayor Tapsell (Chair)
Deputy Mayor Kai Fong (Deputy Chair), Cr Barker, Cr Brown, Cr Lee,
Cr Maxwell, Cr Paterson, Cr Raukawa-Tait, Cr Sandford,
Cr Temara-Benfell, Cr Wang
- APOLOGIES:** Cr Temara-Benfell for lateness
- IN ATTENDANCE:** L Comer, Representative of Iwi Chairs;
T White, Representative of Iwi Chairs;
W Haumaha (via Zoom), Representative of Iwi Chairs;
K Christiansen, Operations Manager, Te Tatau o Te Arawa;
Mayor B Bell, Chairperson of Mayors Taskforce for Jobs and Mayor of Gore
District Council;
T Cossar, Chair – RotoruaNZ;
A Wilson, Chief Executive – RotoruaNZ.
- Staff Present:** A Moraes, Chief Executive;
S Fellows, Group Manager - Organisational Performance & Innovation;
J-P Gaston, Group Manager, Destination Development;
S Michael, Group Manager, Infrastructure and Assets;
A Wilson, Group Manager, Community Experience;
P Warbrick, Manahautū Te Arawa Hourua;
D Jensen, Chief Financial Officer;
G Kieck, Manager - Governance, Strategy & Compliance;
P Elliott, Principal Advisor;
M Overbeek, Manager – Finance & Business Performance;
S Kelly, Housing, Growth and Partnerships Manager;
L Dodds, Manager - Communications & Engagement;
I Tiriana, Communications Manager;
N Michael, Executive of Communications – Mayor's Office;
G Konara, Governance & Democracy Advisor.

The meeting opened at 9.31am.

The Mayor welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Cr Maxwell opened the meeting with a Karakia.

Acknowledgement

Mayor Tapsell congratulated Cr Maxwell on his recent acknowledgement from Local Government New Zealand and Te Maruata (Māori elected members in local government), recognising his commitment and service as the country's longest-serving councillor.

Mayor Tapsell noted that Cr Maxwell has served the Rotorua community and wider New Zealand for 49 years, through his advocacy for New Zealand, Māori culture and kapa haka.

2 NGĀ WHAKAPĀHA – APOLOGIES

RESOLVED C 26/07-109

Moved: Cr Wang

Seconded: Cr Paterson

1. That the apologies from Cr Temara-Benfell for lateness be accepted.

CARRIED

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Nil

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Minor Matters

- Mayor Tapsell noted that an update on the Prince's Gate Arches would be provided at the end of the meeting.
- Cr Paterson requested an update on the maintenance history of the arches from 1975 to date.

5 TE WHAKAŪ I NGĀ MENETI – CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 24 JUNE 2026

RESOLVED C 26/07-110

Moved: Cr Barker

Seconded: Cr Raukawa-Tait

1. That the minutes of the Ordinary Council Meeting held 24 June 2026 be confirmed as a true and correct record.

CARRIED

6 TE PAPA KŌRERO MŌ TE TŪMATAWHĀNUI – PUBLIC FORUM

Nil

7 HE PUKA INOI TŪMATAWHĀNUI – PUBLIC PETITIONS

Nil

8 NGĀ WHAKAMŌHIOTANGA MŌTINI – NOTICES OF MOTION

Nil

9 NGĀ TĀPAETANGA – PRESENTATIONS

Nil

10 PŪRONGO KAIMAHI – STAFF REPORTS

The Chair ruled to consider agenda item 10.10 next.

10.10 HEAD START - POTENTIAL PROPOSAL DECISION

RESOLVED C 26/07-111

Moved: Cr Lee

Seconded: Cr Barker

1. That the report 'Head Start - Potential Proposal Decision' be received.

CARRIED

Sam Fellows overviewed the report and spoke to a presentation titled “ Simplifying Local Government” (ECM – 23037650).

Attendance: Cr Temara-Benfell joined the meeting via Zoom at 10.10am and joined in person at 10.21am.

The Chair ruled to consider agenda item 10.11 next.

10.11 TE ARAWA IWI CHAIRS HEAD START REPORT - VERBAL UPDATE**RESOLVED C 26/07-112**

Moved: Cr Paterson

Seconded: Cr Temara-Benfell

- 1. That the report ‘Te Arawa Iwi Chairs Head Start Report - Verbal Update’ be received.**

CARRIED

A confidential discussion draft was distributed to Councillors.

Leith Comer, Te Taru White, Wally Haumaha (via zoom) and Kayla Christiansen provided an update and spoke to a presentation titled “Simplifying Local Government - Head Start - Te Arawa Presentation ” (ECM – 23037150).

The meeting adjourned at 10.57am and resumed at 11.13am.

Following recommendations were included in the staff report.

**HE TŪTOHUNGA
RECOMMENDATION**

- 2. That the Council:**
 - a. agrees to submit a Head Start outline proposal to the Government by 9th August 2026, based on the preferred outline proposal option of a Rotorua and South Waikato Unitary Authority (and / or Taupo).**
 - b. delegates authority to the Chief Executive to draft the Head Start outline proposal, with the final approval of the Mayor, to submit to the Government.**
 - c. directs the Chief Executive to confirm through the Waikato Mayoral Forum that Rotorua will not be part of Simplify Local Government Head Start Pathway with the Waikato region and are focused on the Bay of Plenty region.**

- d. notes that a Head Start Proposal will likely be submitted with three distinct Unitary Authorities across the Bay of Plenty Region consisting of: Western (Tauranga & Western BOP), Eastern (Kawerau, Whakatane and Opotiki), and Central (Rotorua and a combination of South Waikato and / or Taupo).
- e. does not support any other Head Start Pathway configuration that includes Rotorua without our approval.
- f. notes the risks outlined in this report, that proposals can only be finalised with approval of other named Councils, and the short time frames provided by this Government Proposal which didn't allow for more in depth community consultation and due diligence.

OR

3. Council agrees not to participate in the Head Start process, noting that Rotorua Lakes Council would be subject to the Back Stop process should legislation reflect the current policy.

OR

4. Council will continue to pursue a Part 3 re-organisation under the current Local Government Act, as per previous resolutions, noting that BOP and Waikato Regional Councils are not currently supportive of this process.

Mayor Tapsell replaced the above recommendations with the following.

HE TŪTOHUNGA RECOMMENDATION

OPTION ONE:

That Council:

1. Agrees to submit a Head Start outline proposal to the Government by 9th August 2026, based on a Bay of Plenty wide Head Start Proposal with three distinct Unitary Authorities across the Bay of Plenty Region consisting of: Western (Tauranga & Western BOP), Eastern (Kawerau, Whakatane and Opotiki), and Central (Rotorua).
2. Council does not support any other Head Start Pathway configuration that includes Rotorua without our approval.
3. Confirm that if required to amalgamate in the future our preferred approach is a Unitary with Rotorua and / or Taupo, and / or boundary adjustments to include the Kaituna Catchment – Mai I Maketu ki Tongariro.
4. That Council notes the risks outlined in this report, that proposals can only be finalised with approval of other named Councils, and the short time frames provided by this

Government Proposal which didn't allow for more in depth community consultation and due diligence.

5. Delegates staff to draft the Head Start outline proposal and directs Chief Executive to report back to Council on 5th August 2026 with the proposed response to be submitted to the Government with the Mayor's final approval.

OR

OPTION TWO:

1. That the Council agrees not to participate in the Head Start process, noting that Rotorua Lakes Council would be subject to the Back Stop process should legislation reflect the current policy.
2. Confirm to Government that if required to amalgamate in the future our preferred approach is a Unitary with Rotorua and / or Taupo, and / or boundary adjustments to include the Kaituna Catchment – Mai I Maketu ki Tongariro.

OR

OPTION THREE:

1. Council will continue to pursue a Part 3 re-organisation under the current Local Government Act, as per previous resolutions, noting that BOP and Waikato Regional Councils are not currently supportive of this process.

Mayor Tapsell moved option one as a motion and Cr Lee seconded the motion.

MOTION

Moved: Mayor Tapsell

Seconded: Cr Lee

OPTION ONE:

That Council:

1. Agrees to submit a Head Start outline proposal to the Government by 9th August 2026, based on a Bay of Plenty wide Head Start Proposal with three distinct Unitary Authorities across the Bay of Plenty Region consisting of: Western (Tauranga & Western BOP), Eastern (Kawerau, Whakatane and Opotiki), and Central (Rotorua).
2. Council does not support any other Head Start Pathway configuration that includes Rotorua without our approval.
3. Confirm that if required to amalgamate in the future our preferred approach is a Unitary with Rotorua and / or Taupo, and / or boundary adjustments to include the Kaituna Catchment – Mai I Maketu ki Tongariro.

4. That Council notes the risks outlined in this report, that proposals can only be finalised with approval of other named Councils, and the short time frames provided by this Government Proposal which didn't allow for more in depth community consultation and due diligence.
5. Delegates staff to draft the Head Start outline proposal and directs Chief Executive to report back to Council on 5th August 2026 with the proposed response to be submitted to the Government with the Mayor's final approval.

Cr Barker moved an amendment to recommendation number 5 and Cr Wang seconded.

The amended motion passed as follows.

RESOLVED C 26/07-113

Moved: Cr Barker

Seconded: Cr Wang

5. Delegates staff to draft the Head Start outline proposal and directs Chief Executive to report back to a workshop on the 5th August and to a Council meeting on the 7th August 2026 with the final proposal for approval prior to submission to the government.

CARRIED

The substantive motion with the above amendment read as follows.

MOTION

Moved: Mayor Tapsell

Seconded: Cr Lee

That Council:

1. Agrees to submit a Head Start outline proposal to the Government by 9th August 2026, based on a Bay of Plenty wide Head Start Proposal with three distinct Unitary Authorities across the Bay of Plenty Region consisting of: Western (Tauranga & Western BOP), Eastern (Kawerau, Whakatane and Opotiki), and Central (Rotorua).
2. Council does not support any other Head Start Pathway configuration that includes Rotorua without our approval.
3. Confirm that if required to amalgamate in the future our preferred approach is a Unitary with Rotorua and / or Taupo, and / or boundary adjustments to include the Kaituna Catchment – Mai I Maketu ki Tongariro.

4. That Council notes the risks outlined in this report, that proposals can only be finalised with approval of other named Councils, and the short time frames provided by this Government Proposal which didn't allow for more in depth community consultation and due diligence.
5. Delegates staff to draft the Head Start outline proposal and directs Chief Executive to report back to a workshop on the 5th August and to a Council meeting on the 7th August 2026 with the final proposal for approval prior to submission to the government.

The Chair ruled to consider the recommendations in parts.

RESOLVED C 26/07-114

Moved: Mayor Tapsell

Seconded: Cr Lee

1. That Council agrees to submit a Head Start outline proposal to the Government by 9th August 2026, based on a Bay of Plenty wide Head Start Proposal with three distinct Unitary Authorities across the Bay of Plenty Region consisting of: Western (Tauranga & Western BOP), Eastern (Kawerau, Whakatane and Opotiki), and Central (Rotorua).

In Favour: Mayor Tapsell, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr Paterson, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Cr Raukawa-Tait

Abstained: Deputy Mayor Kai Fong

CARRIED 9/1

RESOLVED C 26/07-115

Moved: Mayor Tapsell

Seconded: Cr Lee

2. That Council does not support any other Head Start Pathway configuration that includes Rotorua without our approval.

In Favour: Mayor Tapsell, Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr Paterson, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Nil

Abstained: Cr Raukawa-Tait

CARRIED 10/0

RESOLVED C 26/07-116

Moved: Mayor Tapsell

Seconded: Cr Lee

- 3. That Council confirm that if required to amalgamate in the future our preferred approach is a Unitary with Rotorua and / or Taupo, and / or boundary adjustments to include the Kaituna Catchment – Mai I Maketu ki Tongariro.**

In Favour: Mayor Tapsell, Cr Barker, Cr Brown, Cr Maxwell, Cr Paterson, Cr Sandford and Cr Temara-Benfell

Against: Deputy Mayor Kai Fong, Cr Lee and Cr Wang

Abstained: Cr Raukawa-Tait

CARRIED 7/3**RESOLVED C 26/07-117**

Moved: Mayor Tapsell

Seconded: Cr Lee

- 4. That Council notes the risks outlined in this report, that proposals can only be finalised with approval of other named Councils, and the short time frames provided by this Government Proposal which didn't allow for more in depth community consultation and due diligence.**

In Favour: Mayor Tapsell, Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr Paterson, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Nil

Abstained: Cr Raukawa-Tait

CARRIED 10/0**RESOLVED C 26/07-118**

Moved: Mayor Tapsell

Seconded: Cr Lee

- 5. Delegates staff to draft the Head Start outline proposal and directs Chief Executive to report back to a workshop on the 5th August and to a Council meeting on the 7th August 2026 with the final proposal for approval prior to submission to the government.**

In Favour: Mayor Tapsell, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr Paterson, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Nil

Abstained: Deputy Mayor Kai Fong and Cr Raukawa-Tait

CARRIED 9/0

The meeting adjourned at 12.33pm and resumed at 1.07pm.

10.1 LTP 2027-2037 COMMUNITY OUTCOMES FRAMEWORK

RESOLVED C 26/07-119

Moved: Cr Temara-Benfell

Seconded: Cr Brown

- 1. That the report 'LTP 2027-2037 Community Outcomes Framework be received.**

CARRIED

The report was taken as read.

RESOLVED C 26/07-120

Moved: Mayor Tapsell

Seconded: Cr Brown

- 2. That Council adopts the proposed Community Outcomes Framework, comprising the Community Outcomes, Priorities and Principles, for inclusion in the Rotorua Lakes Council Long-term Plan 2027-2037 and associated consultation material.**

In Favour: Mayor Tapsell, Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Maxwell, Cr Paterson, Cr Raukawa-Tait, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Cr Lee

CARRIED 10/1

10.2 2026 LOCAL GOVERNMENT NEW ZEALAND (LGNZ) SUPERLOCAL CONFERENCE**RESOLVED C 26/07-121**

Moved: Cr Wang

Seconded: Cr Maxwell

- 1. That the report '2026 Local Government New Zealand (LGNZ) SuperLocal Conference' be received.**

CARRIED

Mayor Tapsell overviewed the report.

**HE TŪTOHUNGA
RECOMMENDATION**

- 2. That the Council determine that the Chief Executive, Mayor, Deputy Mayor, all interested Councillors, Community Board Chairs or alternates and a Te Tatau o Te Arawa board member, have the opportunity to attend the 2026 LGNZ SuperLocal Conference.**

Or

- 3. That the Council determine that, alongside the Mayor, Deputy Mayor, Chief Executive, Community Board Chairs or alternates and a Te Tatau o Te Arawa board member, that two Councillor attendees be nominated at a future meeting to attend the 2026 LGNZ SuperLocal Conference.**

Mayor Tapsell moved option 2 and Deputy Mayor Kai Fong seconded the motion.

RESOLVED C 26/07-122

Moved: Mayor Tapsell

Seconded: Deputy Mayor Kai Fong

- 2. That the Council determine that the Chief Executive, Mayor, Deputy Mayor, all interested Councillors, Community Board Chairs or alternates and a Te Tatau o Te Arawa board member, have the opportunity to attend the 2026 LGNZ SuperLocal Conference.**

CARRIED

10.3 REMITS TO LOCAL GOVERNMENT NEW ZEALAND 2026 ANNUAL GENERAL MEETING**RESOLVED C 26/07-123**

Moved: Cr Wang

Seconded: Cr Raukawa-Tait

1. That the report 'Remits to Local Government New Zealand 2026 Annual General Meeting' be received.

CARRIED

The report was taken as read.

**HE TŪTOHUNGA
RECOMMENDATION**

2. That the Council note that the Rotorua Lakes Council remit 'Priorities for Dog Control Act reform' will be the first remit voted on at the Local Government New Zealand 2026 Annual General Meeting.
3. That the Council support/not support the proposed remit 'Improved regulation of vape retailers' at the Local Government New Zealand 2026 Annual General Meeting.
4. That the Council support/not support the proposed remit 'Financial support for government reform implementation costs' at the Local Government New Zealand 2026 Annual General Meeting.
5. That the Council support/not support the proposed remit 'Removal of Representation Review requirements during Simplifying Local Government reform' at the Local Government New Zealand 2026 Annual General Meeting.
6. That the Council support/not support the proposed remit 'Devolution of place-naming authority to Territorial Authorities' at the Local Government New Zealand 2026 Annual General Meeting.
7. That the Council support/not support the proposed remit 'Enhanced role for government in supporting subnational diplomacy' at the Local Government New Zealand 2026 Annual General Meeting.
8. That the Council support/not support the proposed remit 'Bulk funding of transport activities at the Local Government New Zealand 2026 Annual General Meeting.
9. That the Council support/not support the proposed remit 'Improving LTP audit requirements' at the Local Government New Zealand 2026 Annual General Meeting.

- 10. That the Council support/not support the proposed remit 'A fairer approach to uneconomic transport infrastructure funding at the Local Government New Zealand 2026 Annual General Meeting.'**

The recommendations were taken in parts.

RESOLVED C 26/07-124

Moved: Cr Wang

Seconded: Cr Temara-Benfell

- 2. That the Council note that the Rotorua Lakes Council remit 'Priorities for Dog Control Act reform' will be the first remit voted on at the Local Government New Zealand 2026 Annual General Meeting.**

CARRIED

RESOLVED C 26/07-125

Moved: Cr Brown

Seconded: Cr Wang

- 3. That the Council support the proposed remit 'Improved regulation of vape retailers' at the Local Government New Zealand 2026 Annual General Meeting.**

CARRIED

RESOLVED C 26/07-126

Moved: Cr Brown

Seconded: Deputy Mayor Kai Fong

- 4. That the Council support the proposed remit 'Financial support for government reform implementation costs' at the Local Government New Zealand 2026 Annual General Meeting.**

CARRIED

RESOLVED C 26/07-127

Moved: Mayor Tapsell
Seconded: Cr Sandford

- 5. That the Council support the proposed remit 'Removal of Representation Review requirements during Simplifying Local Government reform' at the Local Government New Zealand 2026 Annual General Meeting.**

In Favour: Mayor Tapsell, Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Maxwell, Cr Paterson, Cr Raukawa-Tait, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Cr Lee

CARRIED 10/1

RESOLVED C 26/07-128

Moved: Cr Sandford
Seconded: Cr Lee

- 6. That the Council not support the proposed remit 'Devolution of place-naming authority to Territorial Authorities' at the Local Government New Zealand 2026 Annual General Meeting.**

In Favour: Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Paterson, Cr Raukawa-Tait, Cr Sandford and Cr Wang

Against: Mayor Tapsell, Cr Maxwell and Cr Temara-Benfell

CARRIED 8/3

In response to a query from Cr Brown, Mayor Tapsell noted that she would ask at the AGM whether guardrails were in place should place-naming authority be devolved to local authorities.

RESOLVED C 26/07-129

Moved: Cr Maxwell
Seconded: Cr Paterson

- 7. That the Council support the proposed remit 'Enhanced role for government in supporting subnational diplomacy' at the Local Government New Zealand 2026 Annual General Meeting.**

In Favour: Mayor Tapsell, Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Maxwell, Cr Paterson, Cr Raukawa-Tait, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Nil

Abstained: Cr Lee

CARRIED 10/0

RESOLVED C 26/07-130

Moved: Mayor Tapsell

Seconded: Cr Wang

- 8. That the Council abstain from voting for the proposed remit 'Bulk funding of transport activities at the Local Government New Zealand 2026 Annual General Meeting.'**

CARRIED

RESOLVED C 26/07-131

Moved: Cr Sandford

Seconded: Cr Temara-Benfell

- 9. That the Council support the proposed remit 'Improving LTP audit requirements' at the Local Government New Zealand 2026 Annual General Meeting.**

CARRIED

RESOLVED C 26/07-132

Moved: Cr Wang

Seconded: Cr Paterson

- 10. That the Council support the proposed remit 'A fairer approach to uneconomic transport infrastructure funding at the Local Government New Zealand 2026 Annual General Meeting.'**

CARRIED

10.4	PRESENTATION FROM MAYOR BEN BELL, CHAIRPERSON OF MAYORS TASKFORCE FOR JOBS
RESOLVED C 26/07-133 Moved: Cr Barker Seconded: Cr Brown 1. That the report 'Presentation from Mayor Ben Bell, Chairperson of Mayors Taskforce for Jobs' be received.	
CARRIED	

Mayor Ben Bell, Chairperson of Mayors Taskforce for Jobs provided an update and spoke to a presentation titled "Mayors Taskforce for Jobs" (ECM – 23039878).

The Chair ruled to consider item 10.8 next.

10.8	CCO QUARTERLY REPORT - ROTORUANZ - Q3 - FY2026
RESOLVED C 26/07-134 Moved: Cr Paterson Seconded: Cr Brown 1. That the report 'CCO Quarterly Report - RotoruaNZ - Q3 - FY2026' be received.	
CARRIED	

Tim Cossar, Chair – RotoruaNZ and Andrew Wilson, Chief Executive – RotoruaNZ overviewed the report and spoke to a presentation titled "RotoruaNZ - Quarterly Update - July 2026" (ECM – 23025118).

Action Point

- Cr Brown requested a timeframe for receiving Crankworx's report on its last event. Mr Wilson noted that a time slot would be discussed with the Governance team for Crankworx to provide a direct update to Council.

The Chair ruled to consider item 10.9 next.

10.9 RECOMMENDATIONS FROM OTHER COMMITTEES - AUDIT AND RISK COMMITTEE MEETING -17 JUNE 2026	
RESOLVED C 26/07-135 Moved: Deputy Mayor Kai Fong Seconded: Cr Temara-Benfell	
1. That the report 'Recommendations from other Committees - Audit and Risk Committee Meeting -17 June 2026' be received. 2. That the following recommendations of the Audit and Risk Committee meeting held 17 June 2026 be adopted: Staff Report - 7.10 - Treasury Update - May 2026 • That the committee notes the breach of the Council's Treasury Policy with investment funds with Kiwibank being above prescribed counterparty limit and recommends to Council that is approved and will be corrected when the investment funds mature on 31st December this year. • That the Committee recommends that any breaches of the Council's Treasury Policy, once discovered, are reported immediately to the Chair of the Audit and Risk committee.	
CARRIED	

The report was taken as read.

The meeting adjourned at 2.51pm and resumed at 3.02pm.

RESOLUTION TO EXTEND MEETING DURATION	
RESOLVED C 26/07-136 Moved: Mayor Tapsell Seconded: Deputy Mayor Kai Fong	
1. That the Council resolves to extend the meeting to continue beyond 6 hours.	
CARRIED	

10.5 DESTINATION DEVELOPMENT DASHBOARD**RESOLVED C 26/07-137**

Moved: Cr Temara-Benfell

Seconded: Cr Lee

1. That the presentation 'Destination Development Dashboard' be received.

CARRIED

Jean-Paul Gaston, overviewed the report and spoke to a presentation titled "Destination Development Dashboard" (ECM – 22961728).

Stephanie Kelly, Mihikore Owen and Kurt Williams were present at the table to answer queries from elected members.

10.6 ENDORSEMENT OF HE URUNGA RAU KOROMIKO – ROTORUA'S HOMELESSNESS STRATEGIC FRAMEWORK**RESOLVED C 26/07-138**

Moved: Cr Sandford

Seconded: Cr Temara-Benfell

1. That the report 'Endorsement of He Urunga Rau Koromiko – Rotorua's Homelessness Strategic Framework' be received.

CARRIED

Jean-Paul Gaston and Peniel Elliott overviewed the report and spoke to a presentation titled "Endorse He Urunga Rau Koromiko 26 Rotorua's Homelessness Strategic Framework" (ECM – 23031341).

RESOLVED C 26/07-139

Moved: Cr Sandford

Seconded: Cr Temara-Benfell

2. That Council endorse He Urunga Rau Koromiko as the agreed collective local strategic framework to manage, reduce, and end homelessness in Rotorua.
3. That Council support ongoing participation in the governance, implementation, monitoring, and reporting of the strategy as a lead coordinating partner as part of a collective framework alongside central government agencies and community providers.

4. That Council acknowledge local government's role in key actions such as housing supply, community safety, community engagement, place-making, and local partnerships that align with Council's core functions, priorities, and existing work programmes.
5. That Council advocate alongside strategy partners for the resources, policy settings, and investment required to achieve the outcomes identified in the strategic framework.

CARRIED**10.7 FINANCIAL UPDATE - MAY 2026****RESOLVED C 26/07-140**

Moved: Mayor Tapsell

Seconded: Cr Sandford

1. That the report 'Financial Update - May 2026' be received.

CARRIED

The report was taken as read.

Minor Matters

Alex Wilson, Group Manager – Community Experience, provided a brief verbal update on Prince's Gate Arches. Ms Wilson noted that a detailed report will be brought to the Council at the end of this year or early next year with options.

Action Point

- Cr Paterson requested that the report include information on the previous repairs and maintenance of the Arches.

11 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)

RESOLVED C 26/07-141

Moved: Cr Barker

Seconded: Cr Brown

- 1. That Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Confidential Minutes of the Ordinary Council Meeting held on 24 June 2026	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
11.2 - Health NZ Car Park Proposal	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Contract Extension - Mercury Energy	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	disadvantage, negotiations (including commercial and industrial negotiations)	
11.4 - Appointment of Board Members for RotoruaNZ (RNZ), A Council Controlled Organisation (CCO)	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Plain English	Withholding of the information is necessary; • because of the potential to jeopardise the commercial position of parties involved with negotiations • to carry out commercial activities without prejudice or disadvantage • to carry out commercial activities and commercial and industrial negotiations without prejudice or disadvantage • to protect privacy of persons	

Consideration has been given to public interest in these matters and officers’ advice is that the above reasons for confidentiality outweigh the public interest in these matters.

CARRIED

The meeting moved into public excluded at 3.54pm.

CLOSED SESSION

The meeting moved out of public excluded at 5.06pm.

OPEN SESSION

13 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Cr Temara-Benfell closed the meeting with a Karakia.

The Meeting closed at 5.07pm

To be confirmed at the Council meeting on 19 August 2026.

Note: -Rotorua Lakes Council is the operating name of Rotorua District Council

5.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 7 AUGUST 2026**RECOMMENDATION**

That the minutes of the Extraordinary Council Meeting held 7 August 2026 be confirmed as a true and correct record.

Minutes (Draft)

Council Extraordinary meeting
held Friday 7 August 2026 at 1:00 pm
Chamber, Rotorua Lakes Council

MEMBERS PRESENT: Deputy Mayor Kai Fong (Chair),
Cr Barker, Cr Lee, Cr Maxwell, Cr Paterson, Cr Raukawa-Tait, Cr Sandford

MEMBERS PRESENT VIA AUDIO VISUAL
LINK (ZOOM): Mayor Tapsell, Cr Brown, Cr Temara-Benfell, Cr Wang

APOLOGIES: Nil

IN ATTENDANCE VIA AUDIO VISUAL LINK
(ZOOM): S Polaschek, Partnership Director, Ministry for Cities, Environment,
Regions and Transport

STAFF PRESENT: A Moraes, Chief Executive;
S Fellows, Group Manager - Organisational Performance & Innovation
(via Zoom);
S Michael, Group Manager, Infrastructure and Assets;
A Wilson, Group Manager, Community Experience;
P Warbrick, Manahautū Te Arawa Hourua;
M Hingston, Manager – Te Amorangi;
I Tiriana, Communications Manager;
G Konara, Governance & Democracy Advisor;
R Griffith, Governance & Democracy Advisor.

The meeting opened at 1.04pm.

The Chair welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Cr Barker opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA – APOLOGIES

Nil

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Nil

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

The Chair noted that a new report had been circulated this morning, as the previous proposal had been updated in response to recent changes in circumstances.

RESOLVED C 26/08-149

Moved: Cr Barker

Seconded: Cr Sandford

1. That the matter of “updated Head Start Proposal Submission” be dealt with at this meeting.

CARRIED

5 PŪRONGO KAIMAHI – STAFF REPORTS**5.1 HEAD START PROPOSAL SUBMISSION****RESOLVED C 26/08-150**

Moved: Cr Lee

Seconded: Cr Barker

1. That the report ‘Head Start Proposal Submission’ be received.

CARRIED

Sam Fellows (via Zoom) and Andrew Moraes overviewed the report.

Sarah Polaschek, Partnership Director, Ministry for Cities, Environment, Regions and Transport (via Zoom) answered questions from Councillors.

The meeting adjourned at 2.23pm

Ms Polaschek left the meeting at 2.23pm.

The meeting resumed at 2.33pm.

**HE TŪTOHUNGA
RECOMMENDATION**

2. That the Council notes that Western Bay of Plenty District Council's decision to not participate in Head Start, means that the previous Head Start decisions of Rotorua Lakes Council cannot be given effect to as they were previously resolved.
3. That Council delegate authority to the Chief Executive to work with the Tauranga City Council to develop and submit an eligible Head Start proposal that includes:
 - (a) A Western Unitary Authority, comprising of the current borders of the Western Bay of Plenty District and Tauranga City, as approved by Tauranga City Council and
 - (b) A Central (Rotorua) Unitary Authority comprising of the Rotorua district as described in the attached draft proposal
4. That Council delegate authority to the Chief Executive to make any changes to the draft proposal required to give effect to Council's direction, before submission to Government.
5. That Council approve the Mayor signing, on behalf of Rotorua Lakes Council, a letter of endorsement from Bay of Plenty Mayors supporting the three unitary councils proposed.
6. That Council agree to work with other willing councils, and the current Bay of Plenty Regional Council, on implementation planning and delivery should the Head Start proposal be approved by Government.
7. That Council agree to work with other councils to consider wider regional and cross boundary function delivery and shared services where appropriate in future unitary council delivery models.
8. That Council acknowledges that unbudgeted resourcing may be required for the next stage of the Head Start pathway, subject to a Cabinet in-principle decision supporting the proposal.

OR

9. That Council notes that as a consequence of Western Bay of Plenty District Council's decision to not participate in Head Start, a Western Bay of Plenty unitary authority will not be created without Rotorua's participation in a joint proposal with Tauranga City Council.
10. Council accepts the risks associated with the Back Stop policy and resolves to not submit a Head Start proposal.

Cr Paterson moved a motion, which was staff recommendation number 9 and staff recommendation number 10 with additions.

The motion was lost as follows:

MOTION

Moved: Cr Paterson

Seconded: Cr Barker

2. That Council notes that as a consequence of Western Bay of Plenty District Council's decision to not participate in Head Start, a Western Bay of Plenty unitary authority will not be created without Rotorua's participation in a joint proposal with Tauranga City Council.
3. Council accepts the risks associated with the Back Stop policy and resolves not to submit a head start proposal and the council confirms our intent to explore Local Government reform options for our district alongside other willing Councils. Our preferred approach is a unitary with Rotorua and /or Taupo, and /or boundary adjustments to include the Kaituna catchment (only with the approval of the affected communities)- Mai Maketu ki Tongariro.

In Favour: Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Lee and Cr Paterson

Against: Mayor Tapsell, Cr Maxwell, Cr Raukawa-Tait, Cr Sandford, Cr Temara-Benfell and Cr Wang

LOST 5/6

Cr Wang moved staff recommendations 2 to 8 and Mayor Tapsell seconded the motion.

The motion was lost as follows:

MOTION

Moved: Cr Wang

Seconded: Mayor Tapsell

2. That the Council notes that Western Bay of Plenty District Council's decision to not participate in Head Start, means that the previous Head Start decisions of Rotorua Lakes Council cannot be given effect to as they were previously resolved.
3. That Council delegate authority to the Chief Executive to work with the Tauranga City Council to develop and submit an eligible Head Start proposal that includes:
 - (a) A Western Unitary Authority, comprising of the current borders of the Western Bay of Plenty District and Tauranga City, as approved by Tauranga City Council and
 - (b) A Central (Rotorua) Unitary Authority comprising of the Rotorua district as described in the attached draft proposal

4. That Council delegate authority to the Chief Executive to make any changes to the draft proposal required to give effect to Council's direction, before submission to Government.
5. That Council approve the Mayor signing, on behalf of Rotorua Lakes Council, a letter of endorsement from Bay of Plenty Mayors supporting the three unitary councils proposed.
6. That Council agree to work with other willing councils, and the current Bay of Plenty Regional Council, on implementation planning and delivery should the Head Start proposal be approved by Government.
7. That Council agree to work with other councils to consider wider regional and cross boundary function delivery and shared services where appropriate in future unitary council delivery models.
8. That Council acknowledges that unbudgeted resourcing may be required for the next stage of the Head Start pathway, subject to a Cabinet in-principle decision supporting the proposal.

In Favour: Mayor Tapsell, Cr Maxwell, Cr Sandford, Cr Temara-Benfell and Cr Wang

Against: Deputy Mayor Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Paterson and Cr Raukawa-Tait

LOST 5/6

The meeting adjourned at 4.07pm and resumed at 4.15pm.

Action Point

- Cr Temara-Benfell requested to contact Eastern Bay of Plenty Councils to see whether they would be willing to rescind their application and resubmit alongside Rotorua.

6 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Cr Barker closed the meeting with a Karakia.

The Meeting closed at 4.21pm

To be confirmed at the Council meeting on 19 August 2026.

Note: -Rotorua Lakes Council is the operating name of Rotorua District Council

6 TE PAPA KŌRERO MŌ TE TŪMATAWHĀNUI – PUBLIC FORUM

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council meeting.

7 HE PUKA INOI TŪMATAWHĀNUI – PUBLIC PETITIONS

Nil

8 NGĀ WHAKAMŌHIOTANGA MŌTINI – NOTICES OF MOTION**8.1 NOTICE OF MOTION - CR LEE**

- Attachments:**
- 1. Notice of Motion - Cr Lee received 21 July 2026 (under separate cover)**
 - 2. Final Opinion From the Ombudsman To Cr Lee- Case 006387 (under separate cover)**
 - 3. Letter from Andrew Moraes to the Ombudsman's Provisional Opinion (under separate cover)**

I, Councillor Robert Lee, give notice that at the next Ordinary Meeting of Council to be held on 19 August 2026, I intend to move the following motion:

MOTION

- 1. That the Ombudsman's letter (attachment 2) be received.**
- 2. That the Ombudsman's final opinion be accepted.**
- 3. That Mr Hammond be invited to attend the next Council meeting and be given 5 minutes to address Council, as he should have been allowed to when he submitted his petition, and to receive a public apology.**

9 NGĀ TĀPAETANGA – PRESENTATIONS

Nil

10 PŪRONGO KAIMAHI – STAFF REPORTS**10.1 ROTORUA RURAL COMMUNITY BOARD UPDATE**

Prepared by: Debbie Cossar, Governance and Democracy Lead

Approved by: Sam Fellows, Group Manager - Organisational Performance & Innovation

Attachments: 1. Rotorua Rural Community Board Update

**1. TE PŪTAKE
PURPOSE**

The purpose of this report is for the Rotorua Rural Community Board to provide an update to the Council.

**HE TŪTOHUNGA
RECOMMENDATION**

1. That the report 'Rotorua Rural Community Board Update' be received.

Placeholder for Attachment A

Rotorua Rural Community Board Update

10.2 ELECTORAL SYSTEM & VOTING DOCUMENTS

Prepared by: Robert Griffith, Governance and Democracy Advisor
Approved by: Sam Fellows, Group Manager - Organisational Performance & Innovation
Attachments: Nil

**1. TE PŪTAKE
PURPOSE**

The purpose of this report is to enable Council to determine the electoral system to be used for the 2028 and 2031 triennial local authority elections in accordance with sections 27 to 31 of the Local Electoral Act 2001 (LEA 2001) and note the statutory public notice requirements following council's decision.

This report also provides information on the upcoming representation review process required under Part 1A of the Local Electoral Act 2001.

**HE TŪTOHUNGA
RECOMMENDATION**

1. That the report 'Electoral System & Voting Documents' be received.

2. That Council, pursuant to Section 27 of the Local Electoral Act 2001, resolves to hold the 2028 and 2031 Local Elections using the:
a) First Past the Post system (FPP); or
b) Single Transferable Vote system (STV).

AND

3. That Council note that should a valid demand for a poll of electors be received prior to 11 December 2026, the demand would supersede a resolution of Council made under Section 27 of the Local Electoral Act.

OR

4. That Council pursuant to Section 31 of the Local Electoral Act 2001, hold a binding poll to determine the voting system for the 2028 and 2031 Local Elections.

AND

5. That Council pursuant to Regulation 31 of the Local Electoral Regulations Act 2001, resolves that candidate names on voting documents for the 2028 Local Elections, be arranged in:
a) Random Order; or
b) Pseudo-random Order; or
c) Alphabetical Order of Surname.

2. TE TĀHUHU BACKGROUND

The Local Electoral Act 2001 establishes the legislative framework for local authority elections and electoral arrangements. Together with the Local Electoral Regulations 2001, the Acts prescribe the processes and statutory timeframes councils must follow in preparing for triennial elections.

For the 2028 triennial election, Council may make a number of decisions that collectively determine the electoral arrangements applying to the district, including:

- The **voting system** to be used for the election (Sections 27-31, Local Electoral Act 2001);
- The **candidate name order** on voting documents (Regulation 31, Local Electoral Regulations 2001);
- A **Representation review** of the governance arrangements (Part 1A, Local Electoral Act 2001).

This report relates primarily to Council's choice of electoral system and candidate name order.

[On 25 July 2023, Council considered](#) its choice of electoral system for the 2025 and 2028 triennial elections and resolved, pursuant to Section 27 of the Local Electoral Act 2001, to retain the First Past the Post (FPP) electoral system.

That resolution currently remains in place. However, the Local Electoral Act 2001 provides for a local authority to reconsider its electoral system before the next statutory decision deadline.

A local authority may resolve to use either the First Past the Post (FPP) electoral system or the Single Transferable Voting (STV) electoral system for the next two triennial general elections. (S27 LEA 2001).

Alternatively, a territorial authority may resolve to hold a binding poll on the electoral system for the next two triennial elections (s31, LEA 2001).

Importantly, electors also have the right to demand a poll. A valid demand signed by at least five percent of electors enrolled at the previous triennial election requires the local authority to hold a binding poll on the electoral system. (s29 & 30, LEA 2001)

Accordingly, Council may:

- Retain the First Past the Post (FPP) electoral system (s27, LEA 2001); or
- Adopt the Single Transferable Voting (STV) electoral system (s27, LEA 2001); or
- Resolve to hold a poll of electors on the electoral system to be used (s31, LEA 2001).

Following Council's decision, Council must publicly notify its decision and advise electors of their right to demand a poll on the electoral system (s28, LEA 2001). Officers are currently delegated the ability to carry out such notice on behalf of council.

Candidate name order is determined under the Local Electoral Regulations 2001. The Regulations provide three options:

- Alphabetical order;

- Pseudo-random order; or
- Random order.

Candidate name order determines the sequence in which candidates appear on voting papers. For the 2025 Local Elections Council used the random order for Candidate names. Council can make the resolution to determine candidate name order on voting papers until public notice of the 2028 election is given by the electoral officer.

Council is also required to undertake a representation review every two election cycles, this falls within the current triennium (Part 1A, LEA 2001). While the representation review is a separate statutory process, both processes contribute to the electoral arrangements that will apply for the 2028 triennial election. This report therefore also provides information regarding the forthcoming representation review process.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Electoral System

Sections 27, Local Electoral Act 2001

The Local Electoral Act 2001 provides for two electoral systems: First Past the Post (FPP) and Single Transferable Voting (STV). Section 27 enables Council to resolve to change its electoral system.

Rotorua Lakes Council currently uses FPP. During Council's previous consideration of the electoral system, an action was raised to inquire whether STV could be used for the mayoral election while FPP continued to be used for councillor elections. The electoral system chosen by Council applies across Rotorua Lakes Council elections, including elections for the Mayor, councillors and community board members. It is not possible to select a separate electoral system for different offices or representative positions within the same local authority election.

For reference, 63 of New Zealand's 78 local authorities use FPP, or 81%. 16 local authorities, or 19%, currently use STV. 15 councils used STV for the 2025 triennial elections.¹

Staff do not recommend a preferred electoral system. The available electoral system options are set out below.

Option 1: First Past the Post (FPP) (status quo)

Under FPP, electors place as many ticks as there are vacancies beside their preferred candidate or candidates. The candidate(s) receiving the most votes are elected, until all vacancies are filled. Rotorua Lakes Council's 2023 resolution to use FPP remains operative

¹ Note: this figure is different as Tauranga City Council did not hold an election in 2025.

unless changed by a subsequent resolution under section 27 of the Local Electoral Act 2001 or by the outcome of a binding poll.

Option 2: Single Transferable Voting (STV)

Under STV, electors rank candidates in order of preference by placing a “1” beside their first preference, a “2” beside their second preference and continuing for as many or as few candidates as they wish. Candidates are elected by reaching a calculated quota, with surplus votes and votes for excluded candidates transferred according to voters’ next available preferences. Under the New Zealand STV method, at each round of counting the quota is adjusted to account for surplus votes or votes for excluded candidates that have been passed on.

By-elections

Any by-election held before the 2028 triennial election would continue to use FPP, as this is the electoral system currently in force for the 2025 electoral cycle. A decision made under section 27 for the next two triennial elections would take effect from the 2028 triennial election.

Poll of Electors

Section 28-31, Local Electoral Act 2001

Council may resolve under section 31 of the Local Electoral Act 2001 to hold a poll of electors on whether FPP or STV should be used. Electors may also demand a poll under sections 29 and 30 of the Act. The result of such a poll is binding and applies to the next two triennial elections and associated by-elections. For the outcome to apply to the 2028 triennial election, the poll process must be initiated and completed within the statutory timeframes set out in the Act.

Council-initiated poll

Under section 31 of the Local Electoral Act 2001, Council may resolve to hold a poll regardless of whether electors have demanded one. To take effect for the 2028 triennial election, Council must resolve to hold the poll no later than **11 December 2026**, and the poll must be held no later than **28 March 2027**.

Elector-demanded poll

Sections 29 and 30 of the Local Electoral Act 2001 enable electors to demand a poll on the electoral system. A valid demand must be made in writing and signed by at least 5% of the electors enrolled at the previous triennial election.

A demand may be submitted at any time. However, to affect the 2028 triennial election, a valid demand must be received before **11 December 2026**.

Cost of holding a poll

A poll conducted separately from a triennial election would require voting documents to be prepared and distributed to electors, voting facilities to be provided, votes to be processed and counted, and the result to be formally declared. These costs would be additional to the cost of conducting the 2028 triennial election.

Electionz.com estimates a standalone poll on the electoral system for the Rotorua District would cost \$230,000.

Candidate Name Order

Regulation 31, Local Electoral Regulations Act.

Unless a resolution is passed to use either the Random or Pseudo-random order, voting papers will use alphabetical order of surname by default. Rotorua Lakes Council used random order for the 2025 triennial election. Staff do not recommend a preferred option. The three available options are:

Option 1: Random order (status quo)

Candidate names are arranged randomly on each voting document. Retaining random order would continue the approach used for the 2025 triennial election and to do so requires Council to pass a resolution confirming its use.

Option 2: Pseudo-random order

Candidate names are drawn randomly once, and all voting documents display the candidates in that same order. The Electoral Officer must include the date, time and place of the draw in the first public notice of election, and any person is entitled to attend the draw. Similarly to the above a resolution must be made in order for this option to take effect.

Option 3: Alphabetical order

Candidate names appear in alphabetical order by surname on every voting document. Council may resolve to use alphabetical order, or it will apply by default if Council makes no resolution before the Electoral Officer gives the first public notice of election.

Public Notice Requirements

Section 28, Local Electoral Act 2001

Council must give public notice of electors' right to demand a poll on the electoral system for the 2028 triennial election, this notice must be given no later than **19 September 2026**.

The content of the public notice will depend on Council's decision:

- **If Council retains FPP:** the notice only needs to advise electors of their right to demand a poll on the electoral system.
- **If Council resolves to change to STV:** the notice must include Council's resolution and state that a poll is required to supersede that resolution.

- **If Council resolves to hold a poll:** notice is not required, provided the council decision is made prior to the 19th of September 2026.

If Council makes no new resolution on the electoral system, it must still give the section 28 public notice advising electors of their right to demand a poll.

Council officers already hold delegated authority to undertake preparing and publishing the required public notices.

Representation Review

Part 1A, Local Electoral Act 2001

Rotorua Lakes Council is required to review its representation arrangements at least once every six years, or every second triennium (s19H, LEA 2001).

The review will consider Rotorua Lakes Council's representation arrangements for the 2028 and 2031 triennial elections, including:

- The total number of councillors;
- Whether councillors are elected district-wide, from wards, or through a combination of both;
- The names, boundaries and number of members for general and Māori wards;
- Whether community boards should be retained, established, altered or disestablished;
- The names and boundaries of community board areas;
- The number of elected and appointed members of each community board; and
- Whether the proposed arrangements provide fair and effective representation for identified communities of interest.

Any ward-based arrangement must generally comply with the "plus or minus 10% rule."

The representation review is separate from Council's decision on the electoral system. However, the final representation arrangements and the electoral system are decisions required by Council in relation to the 2028 Local Elections.

At a high level, the statutory process will involve:

1. **Development of an initial proposal**
2. **Council resolution (on one preferred model)**
3. **Public notice and submissions**
4. **Consideration of submissions (and deliberations if required)**
5. **Appeals and objections period**
6. **Local Government Commission determination (hearings if required)**

A councillor workshop will be scheduled to discuss options for undertaking the representation review.

The workshop will likely occur after Cabinet has made a decision regarding the Head Start proposals and any further information or guidance has been made available on how the Head Start process may affect Council's legislative obligations relating to representation reviews. This will enable elected members to consider the available options with the benefit of the

Government's decision and a clearer understanding of any implications for the statutory process and timeframes under the Local Electoral Act 2001.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions in this report have been assessed against Council's Significance and Engagement Policy. The decisions will apply across the district and may generate community interest. However, the decisions:

- do not alter a significant Council activity or level of service;
- do not involve the transfer, acquisition or disposal of a strategic asset;
- are not substantially inconsistent with an existing Council policy or strategy;
- do not materially affect Council's capacity or capability;
- do not have a significant impact on rates or debt;
- can be reconsidered through the resolution and poll processes provided for in the Local Electoral Act 2001.

If Council resolves to hold a poll, the decision will remain below the financial thresholds to be deemed significant, as well as all thresholds within the Significance and Engagement Policy.

The decisions or matters in this report are therefore not considered significant.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Consultation has not been undertaken on Council's choice of electoral system or candidate name order. The decisions have been assessed as not significant under Council's Significance and Engagement Policy, and neither the Local Electoral Act 2001 nor the Local Electoral Regulations 2001 requires Council to consult before making these decisions.

The Local Electoral Act 2001 instead provides a specific statutory process through which electors may seek to alter or determine the electoral system. Following Council's decision, the required public notice will inform electors of their right to demand a binding poll.

Publicity and community information will therefore comprise:

- publication of this report;
- communication of Council's decisions;
- publication of the statutory notice, where applicable.

6. HE WHAIWHAKAARO CONSIDERATIONS

6.1. Mahere Pūtea Financial/Budget Considerations

There are no material financial implications to council associated with retaining FPP, changing to STV or determining the order in which candidate names appear on voting documents. Election costs are provided for through the Long-term Plan.

If Council resolves to hold a poll of electors, or a valid elector demand for a poll is received, the poll would need to be conducted separately from the triennial election. This would result in additional costs for around \$230,000 (as estimated by Electionz.com). There is currently no specific budget provision for a stand-alone poll in the Long-term Plan.

The upcoming representation review will involve costs. These costs will be considered separately as part of the representation review and reported to Council through the relevant reports.

6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

The decisions in this report give effect to the requirements of the Local Electoral Act 2001 and the Local Electoral Regulations Act 2001.

The decisions are not inconsistent with and are not anticipated to have consequences that are inconsistent with, any of Council's existing policies or plans.

6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua Tāngata Whenua Impact Assessment

The decisions of this report apply to all electors and do not directly affect tāngata whenua differently from, or more intensively than, other parts of the community.

Section 14(1)(d) of the Local Government Act 2001 requires Council to provide opportunities for Māori to contribute to its decision-making processes, while section 81 requires Council to establish and maintain processes for Māori participation, consider ways to foster Māori capacity to contribute and provide relevant information to Māori. Section 82(2) also requires Council to have processes for consulting with Māori where consultation is undertaken.

No targeted engagement with hapori Māori has been undertaken specifically on the decisions in this report. The Local Electoral Act 2001 provides electors, including Māori electors, with the right to demand or participate in a binding poll on the electoral system.

6.4. Tūraru Risks

The principal risks relate to statutory compliance, public perception and potential financial impact of a stand-alone poll.

Council must comply with the statutory decision-making, public notice and poll timeframes under the Local Electoral Act 2001. This will be managed through established governance processes.

The electoral system, and candidate name order may attract public interest or differing community views. This will be managed through clear communication of Council's decisions and the statutory rights available to electors.

If a stand-alone poll is required, this would result in additional unbudgeted expenditure, currently estimated at approximately \$230,000.

6.5. Te Whaimana Authority

Council, as the territorial authority, has authority to make the decisions sought in this report.

Council's authority to determine the electoral system is provided through the Local Electoral Act 2001.

Council's authority to determine the order of candidate names on voting documents is provided through the Local Electoral Regulations 2001.

Officers already hold the relevant delegated authority to carry out the administrative actions arising from Council's decisions.

10.3 FINANCIAL UPDATE - JUNE 2026

Prepared by: Michelle Overbeek, Director of Finance

Approved by: David Jensen, Chief Financial Officer

Attachments: Attachments: Nil

**1. TE PŪTAKE
PURPOSE**

The purpose of the report is to provide information on Council's financial performance for the twelve months ended 30 June 2026.

**HE TŪTOHUNGA
RECOMMENDATION**

- 1. That the report 'Financial Update - June 2026' be received.**

**2. TE TĀHUHU
BACKGROUND**

Council delivered a favourable operating result for the year ended 30 June 2026. This was primarily driven by higher-than-expected targeted lump-sum capital contributions for the Tarawera Wastewater Scheme, together with additional subsidies and grant funding received from government agencies. Fees and charges also performed ahead of budget, reflecting stronger-than-anticipated activity levels across several services.

These favourable revenue outcomes were partially offset by expenditure pressures experienced during the year. Operating expenditure exceeded budget due to higher contract costs, which were largely offset through the associated subsidy funding received. In addition, Council continued to experience cost pressures arising from elevated fuel prices and broader inflationary impacts across service delivery and operations.

Capital programme delivery was below budget, largely due to the timing and complexity of several stormwater projects. While progress continued across the programme, a portion of the planned expenditure has been deferred.

Overall, Council remains in a sound financial position, with stronger-than-expected revenue helping to offset operational cost pressures.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Financial Position as at 30 June 2026

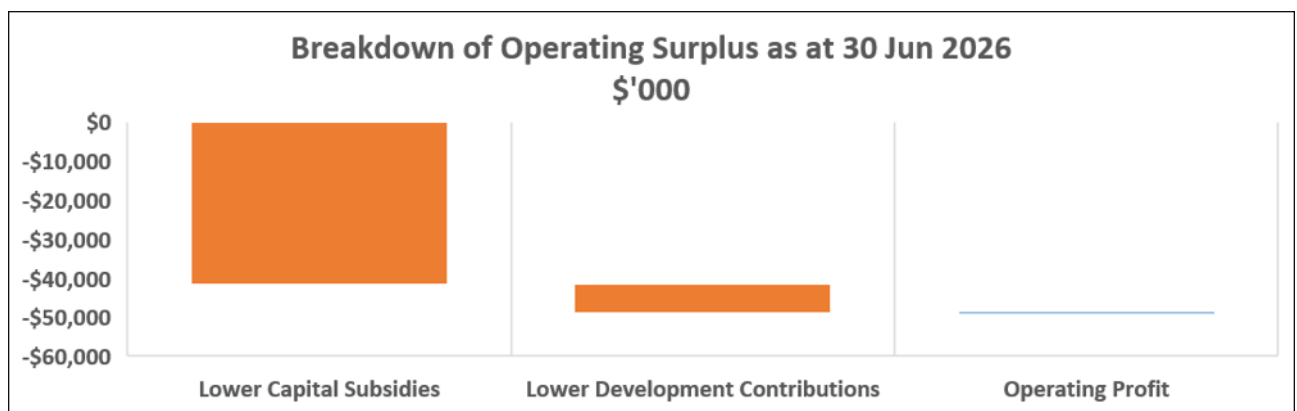
Council is reporting an operational surplus of \$190k compared with budget for the year ended 30 June 2026, after excluding capital subsidies and development contributions.

Operating revenue exceeded budget, driven by stronger-than-expected Tarawera Wastewater Scheme targeted rates, government subsidies and grants, and higher fees and charges. These favourable results were partially offset by increased expenditure, including roading repairs following weather events, legal costs, and ongoing fuel and inflation-related pressures.

Capital programme delivery was lower than planned, primarily due to the timing and complexity of several stormwater projects.

As a result, net debt at year end was \$490 million, below the Annual Plan forecast of \$507 million.

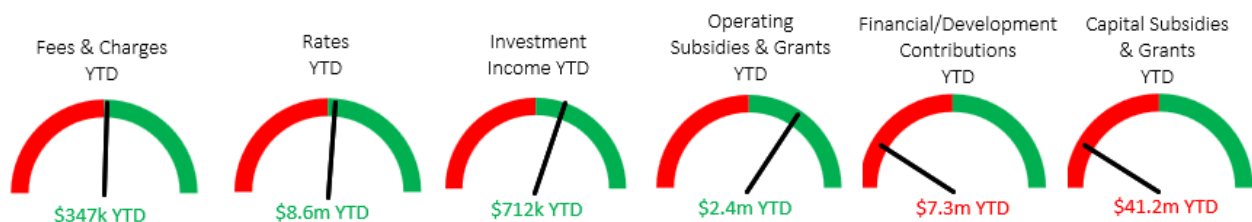
These results represent Council's draft year-end financial performance and are subject to completion of the external audit process. As the Annual Report is finalised, several accounting assessments, valuation updates and disclosure adjustments may be reflected in the audited financial statements.



Year to Date Financial Performance

Figures in \$000's	Year To Date		
	Actual	Budget	Variance - Favorable / (Unfavorable)
Income			
Fees & Charges	19,062	18,714	347
Rates	168,338	159,761	8,577
Investment Income	1,291	579	712
Development & Financial Contributions	3,370	10,623	(7,253)
Subsidies & Grants - Capital	19,917	61,578	(41,660)
Subsidies & Grants - Operational	8,309	5,880	2,429
Total Income	220,287	257,136	(36,849)
Opex			
Administration Expense	4,693	4,562	(131)
Finance Cost	341	263	(78)
Maintenance	2,217	2,306	89
Operating Expenses	81,394	68,829	(12,564)
Staff Costs	49,882	49,524	(358)
Utilities	3,463	2,948	(515)
Depreciation	48,827	48,994	167
Interest Cost	20,341	21,856	1,515
Total Opex	211,158	199,283	(11,875)
Total Operating Surplus / (Deficit)	9,129	57,853	(48,724)

Income



Total Income is tracking unfavourably to budget, with a \$37m negative variance to budget. This is primarily driven by the Capital Grants and Subsidies.

- Fees and charges are direct charges to customers for specific Council services. Council's core fees and charges are \$347k above budget for the year, driven primarily by revenue earned for building consents and higher than expected trade waste income.

- Rate revenue is \$8.6m higher than budget for the year largely due to number of ratepayers paying the Tarawera Wastewater Capital Rate as a lump sum, in addition water meter readings are higher than expected.
- Investment income is revenue received by Council through dividends, and interest received on term deposits. Investment Income is currently \$712k ahead of budget due to Council placing funds on term deposit at a rate more favourable than the debt servicing.
- Operating Subsidies and Grants are \$2.4m favourable to budget, primarily due to higher MfE Waste Disposal Levy funding and increased NZTA subsidies for climate-related works. This additional subsidy revenue largely offsets the corresponding contractor costs incurred to undertake these activities.
- Financial and Development Contributions is revenue paid by developers towards the capital costs required to enable their development. Financial and Development Contributions are \$7.3m behind budget for the year.
- Capital Subsidies and Grants are funds provided by external parties towards Council's capital projects. Capital Subsidies and Grants are \$41.2m behind budget for the year, due to the timing of completion of capital works and relevant key milestones.

Operating Expenses



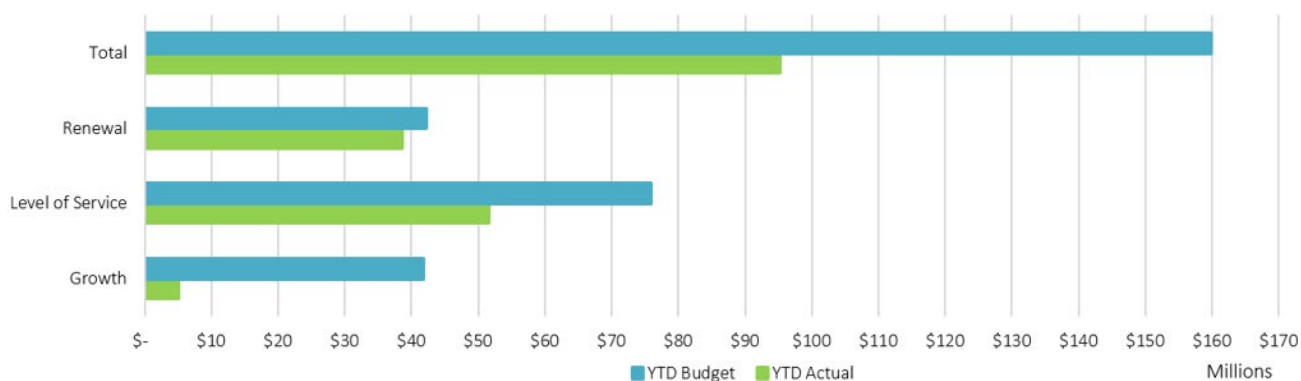
Operating Expenses are tracking negative to budget, with a \$11.9m variance to budget.

- Administration Expenses cover the day-to-day running expenses of Council. Administration Expenses are \$131k negative compared with budget primarily related to additional audit and asset revaluation expenses.
- Finance Costs are the fees payable on banking facilities and debt management. Finance Costs are \$78k negative compared with budget for the year.
- Maintenance expenses are the budget provided for planned and reactive maintenance of Council buildings. Maintenance continues to remain \$89k positive compared with budget, due to the lower-than-expected reactive maintenance.
- Operating expenses, which relate to the delivery of Council's day-to-day services, are tracking \$12.5m above budget for the year. This variance is primarily driven by higher contractor cost fluctuations, increased works in roading sector due to storm damage repairs,

increased cost of materials and consumables, unplanned legal fees and additional compliance fees associated with geothermal monitoring and Animal Control.

- Staff costs cover the salaries and wages of Council employees. Staff Costs are \$358k above budget for the year. This is largely driven by lower capitalisation of staff time to capital programs, higher overtime expenses and health & safety expenses than planned.
- Utilities cover the water, power and gas expenses involved in Council operations. Utilities were \$515k negative compared with budget for the year. This is largely driven by increased cost of power and gas, where possible these fees are on charged.
- Interest Expense is the external interest payable to Council's lenders. Interest expense is currently \$1.5m positive compared with budget, and Council's net borrowings are lower than planned due delays in the capital program.

Capital Expenses



As at 30 June 2026, Council had spent \$95m (59%) against the full year budget of \$160m.

Capital spending is currently below budget, primarily due to delays in the stormwater growth programme. Council has been working proactively to progress the variation agreement with Central Government.

Expenditure on key projects YTD is as follows:

- Wastewater Treatment Plant Upgrade: \$7.9m** The Rotorua Wastewater Treatment Plant Upgrade remained one of Council's largest capital projects during the year. As at June 2026, construction was substantially complete with electrical installation and commissioning activities underway. The project remained on track for completion later in 2026 and is expected to increase average treatment capacity from 20ml per day to 25ml per day, while increasing peak wet-weather capacity from 42ml per day to 72ml per day.
- Rotorua Museum: \$26m** - The Rotorua Museum Redevelopment continued to progress strongly during the year, and has remained on time and on budget. Construction

completion is expected in September 2026, with exhibition development and installation continuing through 2027 ahead of the planned reopening of the Museum in 2027/28. The removal of external scaffolding during June and July marked a significant project milestone, with the historic Bath House becoming visible once again. Remaining focus areas include exhibition fit out and associated fundraising activities.

- (iii) **Tarawera Wastewater Project: \$6.3m** Tarawera Sewerage Scheme has transitioned from network construction to final property connections during the year. Approximately 80% of the 408 property installations have been completed, connected and commissioned. The scheme remains a significant investment in improving Lake Tarawera water quality and protecting public health
- (iv) **Infrastructure Investment for Growth (IIG) Stormwater program: \$1.4m** is a multi-year initiative delivering critical stormwater infrastructure upgrades to support new housing and improve flood resilience in Rotorua's Western and Central urban catchments. This program has continued to progress with key focus on the resolution of V03 approval and preparation for the V04 framework and scope to align with NIFF (National Infrastructure Funding & Financing).

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with Council's Significance and Engagement Policy.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

There are no community input/engagement and publicity issues associated with this report.

6. HE WHAIWHAKAARO CONSIDERATIONS

6.1. Mahere Pūtea Financial/Budget Considerations

There are no financial/budget issues associated with this report.

6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

There are no policy or planning considerations associated with this report.

**6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua
Tāngata Whenua Impact Assessment**

There are no Tāngata Whenua considerations associated with this report.

**6.4. Tūraru
Risks**

This report is presented to Council in accordance with the Delegated Financial Authority Policy to provide visibility of Council's financial performance. The report does not create any new organisational risk exposure; rather, it supports governance oversight of existing financial performance and associated financial risks. Key areas requiring continued management attention include operating performance, capital delivery, debt and funding pressures, and the cumulative impact of these pressures on Council's longer-term financial sustainability. These matters continue to be monitored through established financial and enterprise risk reporting processes.

**6.5. Te Whaimana
Authority**

This report is presented to Council in accordance with the Delegated Financial Authority policy.

10.4 APPOINTMENT OF COUNCILLORS TO ROTORUA TE ARAWA LAKES STRATEGY GROUP

Prepared by: Debbie Cossar, Governance and Democracy Lead

Approved by: Tania Tapsell, Mayor

Attachments: Attachments: Nil

**1. TE PŪTAKE
PURPOSE**

The purpose of this report is to make a change to Rotorua Lakes Council's representation on the Rotorua Te Arawa Lakes Strategy Group.

**HE TŪTOHUNGA
RECOMMENDATION**

- 3. That the report 'Appointment of Councillors to Rotorua Te Arawa Lakes Strategy Group' be received.**

- 4. That the Council appoint Cr Temara-Benfell as Council's representative on the Rotorua Te Arawa Lakes Strategy Group along-side Mayor Tapsell and appoint Cr Gregg Brown as the alternate.**

**2. TE TĀHUHU
BACKGROUND**

2.1. Rotorua Te Arawa Lakes Strategy Group

The Rotorua Te Arawa Lakes Strategy Group is the overarching management group responsible for coordinating policy, strategy, and action to improve and protect the Rotorua Te Arawa lakes. It brings together representatives from Bay of Plenty Regional Council Toi Moana, Te Arawa Lakes Trust, and Rotorua Lakes Council to provide collective leadership for the sustainable management of the lakes and their catchments, recognising both their environmental significance and the traditional relationship of Te Arawa with their ancestral lakes.

Meetings are held quarterly.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Local Authorities may, where relevant, appoint representatives as ex-officio positions to other entities (Clause 30(1), (7) and 31 of Schedule 7 of the Local Government Act 2002). In the context of Rotorua Lakes Council, other entities are external committees, Iwi protocol committees, joint committees, boards and trusts within the Bay of Plenty region.

Following the 2025 local government election, decisions were made as to which members would represent Rotorua Lakes Council on a variety of external committees and trusts as stipulated in the Council's "Elected Members Membership of Other Entities Policy".

Through this process, the Council appointed Mayor Tapsell and Cr Gregg Brown to the Rotorua Te Arawa Lakes Strategy Group.

The decisions made about the membership of other entities, in general, stand for the balance of the triennium which follows the election. However, when considering Councillors' workloads and supporting opportunities, it is recommended that Cr Temara-Benfell replace Cr Brown as the second member, with Cr Brown acting as the alternate when required.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decision to approve councillor membership of the Rotorua Te Arawa Lakes Strategy Group is assessed as having a low level of significance under Council's Significance and Engagement Policy.

The decision is administrative in nature and does not change existing levels of service, alter Council's strategic direction, transfer or dispose of a strategic asset, or create material financial implications for Council or the community.

While the Rotorua Te Arawa lakes are of high importance to Te Arawa and the wider Rotorua community, the decision relates only to confirming Council representation on an established governance group. It is therefore not considered to have a high degree of impact on people who are likely to be particularly affected by, or interested in, the matter.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

There is no requirement for community input to this review.

The outcome of this process, to appoint a Councillor to the Rotorua Te Arawa Lakes Strategy Group, contributes to the community's perception of elected members and their activities in the community.

6. HE WHAIWHAKAARO CONSIDERATIONS

6.1. Mahere Pūtea Financial/Budget Considerations

There are no costs associated with these appointments.

6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

The decision to maintain council representation on this entity is in line with Council's approach to appoint representatives as per the Local Government Act 2002.

6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua Tāngata Whenua Impact Assessment

The elected member appointments to other entities does not in itself give rise to direct impacts on tāngata whenua. The significance lies in how the appointments are implemented, as this will influence the extent to which the parties uphold Te Tiriti o Waitangi and settlement obligations and engages effectively with iwi and hapū on regional matters.

The recommendation to approve councillor membership of the Rotorua Te Arawa Lakes Strategy Group supports the continued partnership between Rotorua Lakes Council, Te Arawa Lakes Trust, and Bay of Plenty Regional Council in the governance and stewardship of the Rotorua lakes.

The appointment of councillor representatives is expected to support effective engagement, shared decision-making, and alignment between Council, Te Arawa Lakes Trust, and regional partners on lake health, restoration priorities, and long-term wellbeing.

Overall, the approval of councillor membership is expected to have a positive tāngata whenua impact by supporting continued co-governance, partnership, and collective stewardship of the Rotorua lakes.

6.4. Tūraru Risks

The principal risk relates to maintaining effective and consistent Council representation on the Strategy Group. Insufficient availability, continuity or capability could reduce Council's ability to contribute effectively to governance decisions and maintain strong relationships with Te Arawa Lakes Trust and regional partners.

This risk is managed through the appointment of suitably experienced elected members, alternate representation, and established governance and reporting arrangements.

**6.5. Te Whaimana
Authority**

The appointment of elected members as representatives to other entities is covered by Council's [Elected Members on Other Entities Policy](#).

**11 HE WHAKATAUNGA KIA HURI ATU TE ARONGA O TE HUI KI TE HUI
TŪMATAITI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO
CONSIDER AND ADOPT CONFIDENTIAL ITEMS)
PUBLIC EXCLUDED**

1. Exclusion of the Public
2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RECOMMENDATION

That Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Confidential Minutes of the Ordinary Council Meeting held on 29 July 2026	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
11.2 - Appointment of Board Members for Rotorua Regional Airport Limited (RRAL), A Council Controlled Organisation (CCO)	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Building Consent Checking Assistant — Co-Lab Funding and Development Proposal	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	(including commercial and industrial negotiations)	
11.4 – Chief Executive’s KPIs for Financial Year 2027	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Plain English	• The reason for confidentiality is that the report includes personal information on candidates who may or may not be appointed to Rotorua Regional Airport. • To hold commercial negotiations with prejudice. • To protect privacy of a person.	

Consideration has been given to public interest in these matters and officers’ advice is that the above reasons for confidentiality outweigh the public interest in these matters.

12 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Hāumi e. Hui e. Tāiki e!

Restrictions are moved aside
So the pathway is clear
To return to every day activities
To return to every day activities
Allied, enriched, unified, and blessed