ROTORUA
LAKES COUNCIL
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka

Agenda

NOTICE OF A MEETING

OF

COUNCIL

Date:	**Wednesday 25 June 2025**
Time:	**9:30 am**
Venue:	**Council Chamber**

MEMBERSHIP

Chair Mayor Tapsell

Members

Cr Kai Fong (Deputy Chair)	Cr Lee
Cr Barker	Cr Maxwell
Cr Brown	Cr O'Brien
Cr Kereopa	Cr Paterson
Cr Waru	Cr Wang

Quorum 6

Andrew Moraes
Chief Executive

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA
COUNCIL DELEGATIONS

Type of Committee	Council Committee
Subordinate to	N/A
Subordinate Committees	• District Licencing Committee • Audit and Risk Committee
Legislative Basis	Schedule 7 s30 (1) (A), Local Government Act 2002 Committee delegated powers by the Council as per Schedule 7, S32, Local Government Act 2002
Purpose	The purpose of the Council is to make decisions on all matters that cannot be delegated, that it has not delegated or that it has had referred to it by staff or a committee.
Reference	01-15-016
Membership	Mayor (Chair) Deputy Mayor (Deputy Chair) All elected members
Quorum	6
Meeting frequency	Monthly
Delegations	• the power to make a rate • the power to make a bylaw • the power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-term Plan • the power to adopt a long-term plan, annual plan, or annual report • the power to appoint a chief executive • the power to adopt policies required to be adopted and consulted on under the LGA 2002 in association with the long-term plan, or developed for the purpose of the local governance statement • the power to adopt a remuneration and employment policy • the power to set and support strategies in measures related to emergency matters. • all the powers, duties and discretions under the Civil Defence Act for the proper operation and administration of the approved Civil Defence Plan; such delegation to be executed solely within the defined policy guidelines as determined from time to time by the Council and subject to the Financial limits imposed by the approved Council estimates. Additional responsibilities retained by the Council committee: • Advise and support the mayor on the development of the long-term plan and annual plans • Approval of long-term plan or annual plan consultation documents, and supporting information and consultation process prior to consultation

	• Approval of a draft bylaw prior to consultation • Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of the electoral officer • Adoption of, and amendment to the Committee Terms of Reference, Standing Orders and Code of Conduct • Relationships with the Te Tatau o te Arawa board, including the funding agreement • Monitor the overall financial management and performance of the council • Make financial decisions required outside of the annual plan budgeting processes • Approve the council's insurance strategy and annual insurance placement for Council • Write-offs • Acquisition of property in accordance with the Long-term Plan • Disposals in accordance with the Long-term Plan • Review the Chief Executive's performance annually and establish performance targets for each year • Undertake a performance review at the end of the first term of appointment as required by Schedule 7, clause 35 of the Local Government Act 2002. Undertaken no less than 6 months before the date on which the chief executive's contract of employment for the first term expires.
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	Powers that cannot be delegated to committees a per the Local Government Act 2002 Schedule 7 S32.

Order of Business

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

TŪTAWA MAI	TŪTAWA MAI
Tūtawa mai i runga	I summon from above
Tūtawa mai i raro	I summon from below
Tūtawa mai i roto	I summon from within
Tūtawa mai i waho	I summon the surrounding environment
Kia tau ai te mauri tū	The universal vitality and energy to infuse and enrich all present
Te mauri ora, ki te katoa	
Hāumi e. Hui e. Tāiki e!	Enriched, unified and blessed

2 NGĀ WHAKAPĀHA – APOLOGIES

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

3. The reason why the item is not on the agenda; and
4. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5 TE WHAKAŪ I NGĀ MENETI – CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 11 JUNE 2025

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held 11 June 2025 be confirmed as a true and correct record.

Minutes (Draft)

Council meeting
held Wednesday 11 June 2025 at 1:00 pm
Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT:	Cr Kai Fong (Chair), Mayor Tapsell (via Zoom), Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang, Cr Waru.
APOLOGIES:	Cr Kereopa; Cr Paterson (early departure).
STAFF PRESENT:	A Moraes, Chief Executive; T Collé, Group Manager, Organisational Performance & Innovation; J-P Gaston, Group Manager, Destination Development; S Michael, Group Manager, Infrastructure and Assets; A Wilson, Group Manager, Community Experience; P Warbrick, Manahautū Te Arawa Hourua; D Jensen, Chief Financial Officer; G Kieck, Manager - Governance, Strategy & Compliance; N Michael, Executive of Communications – Mayor's Office; R George, Director - Infrastructure and Environment; D Cossar, Governance & Democracy Lead; W Bamford, Programme Manager, Rotorua Museum; D Thorne, Communications Advisor; R Griffith, Governance & Democracy Advisor;

The meeting opened at 1.10pm.

The Chair welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Cr Paterson opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA – APOLOGIES

RESOLVED C 25/06-097
Moved: Cr O'Brien
Seconded: Cr Waru

1. **That the apologies from Cr Kereopa and Cr Paterson for early departure be accepted.**

CARRIED

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Cr Brown declared a conflict of interest for recommendations relating to on-licences for item 10.3 – Local Alcohol Policy 2025 Deliberations.

Cr Wang noted himself and Cr Brown had no input into the Rotorua Trust decision to grant funding as noted in item 10.2 – *Rotorua Museum Te Whare Taonga o Te Arawa Reopening – Options and Funding.*

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Minor Matter – Cr Lee

Cr Lee queried figures for the cost of reserve maintenance provided at a prior committee meeting.

The Chair requested that Cr Lee raise this with the Chief Executive after the meeting.

5 TE WHAKAŪ I NGĀ MENETI – CONFIRMATION OF MINUTES

5.1 MINUTES OF THE COUNCIL MEETING HELD 28 MAY 2025

RESOLVED C 25/06-098
Moved: Cr Waru
Seconded: Cr Barker

1. **That the minutes of the ordinary Council Meeting held 29 May 2025 be confirmed as a true and correct record.**

CARRIED

6 TE PAPA KŌRERO MŌ TE TŪMATAWHĀNUI – PUBLIC FORUM

Nil.

7 HE PUKA INOI TŪMATAWHĀNUI – PUBLIC PETITIONS

Nil.

8 NGĀ WHAKAMŌHIOTANGA MŌTINI – NOTICES OF MOTION

8.1 NOTICE OF MOTION - CR BROWN

RESOLVED C 25/06-099
Moved: Cr Brown
Seconded: Cr Waru

1. **That Council direct the Chief Executive to report back to the next Council meeting the resident uptake of Stage 2 of the Tarawera Sewerage Scheme, in consideration of the number of property owners who have agreed to connect to the scheme.**

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru

Against: Nil

CARRIED 10/0

9 NGĀ TĀPAETANGA – PRESENTATIONS

Nil.

10 PŪRONGO KAIMAHI – STAFF REPORTS

10.1 LOCAL WATER DONE WELL - HEARINGS

The Chair noted that the item would be taken at 2.00pm, during or following item 10.2 – Rotorua Museum Te Whare Taonga o Te Arawa Reopening – Options and Funding.

10.2 ROTORUA MUSEUM TE WHARE TAONGA O TE ARAWA REOPENING - OPTIONS AND FUNDING

RESOLVED C 25/06-100
Moved: Cr Barker
Seconded: Cr Brown

1. **That the report 'Rotorua Museum Te Whare Taonga o Te Arawa Reopening - Options and Funding' be received.**

CARRIED

Alex Wilson and Will Bamford overviewed the report and spoke to a presentation titled "*Rotorua Museum Te Whare Taonga o Te Arawa Reopening – Options and funding*" (DOC ID: 21347859).

At 1.40pm, Mayor Tapsell left the meeting.

The Chair ruled that the meeting would take the item – Local Water Done Well Hearings.

10.3 LOCAL WATER DONE WELL - HEARINGS

RESOLVED C 25/06-101
Moved: Cr Wang
Seconded: Cr O'Brien

1. That the report 'Local Water Done Well – Hearings' be received.

CARRIED

The following submitters spoke to their submissions:

No	Name
1	Robert Okell
2	Belinda Cridge
3	Te Rūnanga o Ngāti Kearoa, Ngāti Tuarā (Mary Corbett & Arihia Hoani-Waaka)

The meeting adjourned at 2.19pm.
The meeting reconvened at 2.23pm.

The Chair ruled that the meeting would resume item – Rotorua Museum Te Whare Taonga o Te Arawa Reopening – Options and Funding.

10.4 ROTORUA MUSEUM TE WHARE TAONGA O TE ARAWA REOPENING - OPTIONS AND FUNDING

Alex Wilson and Will Bamford overviewed the report and spoke to a presentation titled "*Rotorua Museum Te Whare Taonga o Te Arawa Reopening – Options and funding*" (DOC ID: 21347859).

The Chair ruled that the staff recommendations would be taken in parts.

RESOLVED C 25/06-102
Moved: Cr Waru
Seconded: Cr Wang

2. That the Council:

(a) Accepts the recommendation from the Exhibition project Steering Group to accept Concept Design and progress to Developed Design subject to approved funding.

In Favour: Cr Kai Fong, Cr Barker, Cr Brown, Cr Maxwell, Cr Paterson, Cr Wang and Cr Waru

Against: Cr Lee and Cr O'Brien

CARRIED 7/2

RESOLVED C 25/06-103
Moved: Cr Waru
Seconded: Cr Wang

3. That the Council:

(b) Notes that $1,062,000 of the $9,510,000 Capex budget has been raised from external funding, of which $722,000 has been received and remaining payments are dependent on Council progressing into and through Developed Design.

(c) Accepts the Rotorua Trust match funding loan/grant of $181,700 for the Museum Exhibition Project, which is subject to Council matching dollar for dollar.

(d) Notes that the implication of accepting the Rotorua Trust funding terms means that the Exhibition Project will not be 100% externally funded as assumed in the Long Term Plan.

(e) Agrees to allocate $181,700 of additional debt funding to match the funding proposed by Rotorua Trust.

(f) Notes the the Community Experience Group will reduce their 24/25FY Opex expenditure by $181,700 to offset this Capex allocation.

(g) Notes that continued progression of the Exhibition Project, regardless of the reopening scenario, is dependent on securing external funding.

(h) Notes the Operational Enablement Working Group will continue to consider the most appropriate commercial layout and offerings for the Museum.

In Favour: Cr Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru

Against: Nil

CARRIED 9/0

The meeting adjourned at 2.37pm.
The meeting reconvened at 2.42pm.

At 2.42pm, Mayor Tapsell returned to the meeting.

10.5 LOCAL ALCOHOL POLICY 2025 DELIBERATIONS

RESOLVED C 25/06-104
Moved: Cr Wang
Seconded: Cr Barker

1. **That the report 'Local Alcohol Policy 2025 Deliberations' be received.**

CARRIED

Greg Kieck and Alexandra Geraghty overviewed the report and spoke to a presentation titled *"Local Alcohol Policy 2025 Deliberations"* (DOC ID: 21352657).

RESOLVED C 25/06-105
Moved: Cr Wang
Seconded: Cr Waru

2. **That the Council notes:**

    i. **the decisions made during these deliberations determine the final Local Alcohol Policy 2025.**
    ii. **that the final Local Alcohol Policy is planned to be adopted by Council on 25 June 2025.**

CARRIED

OFF-LICENCE DENSITY

RESOLVED C 25/06-106
Moved: Cr Kai Fong
Seconded: Cr Barker

1. That Council adopts:

(b) Option 2 (preferred) – No new off-licences will be granted for 3 years and there will be a presumption against any new off-licence applications being granted thereafter.

(e) Exemption of new off licences that have notified council through regulatory processes, e.g consenting, prior to the adoption of the policy. To note: The applicant will still be subject to the usual alcohol licensing process and therefore it is not guaranteed a licence will be granted.

And

(f) Exemption for remote sale and/or complementary and/or auctioneer off-licence types.

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown, Cr Maxwell, Cr O'Brien, Cr Paterson and Cr Wang

Against: Cr Lee and Cr Waru

CARRIED 8/2

OFF-LICENCE TRADING HOURS

RESOLVED C 25/06-107
Moved: Cr Brown
Seconded: Cr Waru

2. That Council adopts:

b. Option 2 (preferred) – Trading hours will be reduced to 7.00am to 9.00pm.

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown, Cr Maxwell, Cr O'Brien, Cr Paterson and Cr Waru

Against: Cr Lee and Cr Wang

CARRIED 8/2

OFF-LICENCE CONDITIONS

RESOLVED C 25/06-108
Moved: Cr Kai Fong
Seconded: Cr Wang

3. That the Council adopts:

b. Option 2 (preferred) – Adopt additional conditions, such as: no alcohol advertisement on shop façade, restrictions on single sales of beer/ciders/RTDs and requirement to have a Social Responsibility Policy.

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown and Cr Wang

Against: Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson and Cr Waru

TIED 5/5

The vote being EQUAL the Chair exercised their Casting Vote in FAVOUR of the Motion.

CARRIED 6/5

Cr Brown left the decision making table.

ON-LICENCE TRADING HOURS

RESOLVED C 25/06-109
Moved: Cr O'Brien
Seconded: Cr Paterson

4. That the Council adopts:

a.) Option 1 (Status quo) - The current closing hours of on-licences within the Inner City are 3.00am. Outside the Inner City all on-licences will need to close by 1:00am.

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru

Against: Nil

CARRIED 9/0

ON-LICENCE CONDITIONS

RESOLVED C 25/06-110
Moved: Cr Wang
Seconded: Cr Lee

5. That the Council adopts:

a.) Option 1 (Status quo) (preferred) – Current discretionary conditions are maintained, including: one way door restrictions, implementation of Crime Prevention Through Environmental Design principles and host responsibility policies.

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru

Against: Nil

CARRIED 9/0

Cr Brown returned to the decision making table.

CLUB-LICENCE CONDITIONS

RESOLVED C 25/06-111
Moved: Cr Waru
Seconded: Cr O'Brien

6. That the Council adopts:

a.) Option 1 (Status quo) (preferred) – Current discretionary conditions are maintained, including: one way door restrictions, implementation of Crime Prevention Through Environmental Design principles and host responsibility policies.

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru

Against: Nil

CARRIED 10/0

SPECIAL-LICENCE CONDITIONS

RESOLVED C 25/06-112
Moved: Cr Wang
Seconded: Cr Lee

7. That the Council adopts:

a.) Option 1 (Status quo) (preferred) – Current discretionary conditions are maintained, including: the requirement for certain foods to be available based on the duration of an event.

In Favour:	Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru
Against:	Nil

CARRIED 10/0

OTHER FEEDBACK

RESOLVED C 25/06-113
Moved: Cr Brown
Seconded: Cr Paterson

8. That Council adopts:

b. Option 2 – Exempt supermarkets and/or grocery stores from sensitive site requirements.

In Favour:	Mayor Tapsell, Cr Kai Fong, Cr Barker, Cr Brown, Cr Lee, Cr Maxwell and Cr Paterson
Against:	Cr O'Brien, Cr Wang and Cr Waru

CARRIED 7/3

11 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)

The Chair advised that the only matter in the public excluded session is to adopt the confidential minutes of the previous meeting and that if there are no corrections or discussion required there is no requirement to move into public excluded.

11.1 CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON 28 MAY 2025

RESOLVED C 25/06-114
Moved: Cr Barker
Seconded: Cr Wang

1. **That the confidential minutes of the Ordinary Council Meeting held 28 May 2025 be confirmed as a true and correct record.**

CARRIED

12 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Cr Paterson closed the meeting with a karakia.

The Meeting closed at 4.10pm.

To be confirmed at the Council meeting on 25 June 2025.

Note: -Rotorua Lakes Council is the operating name of Rotorua District Council

6 TE PAPA KŌRERO MŌ TE TŪMATAWHĀNUI – PUBLIC FORUM

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council meeting.

7 HE PUKA INOI TŪMATAWHĀNUI – PUBLIC PETITIONS

Nil

8 NGĀ WHAKAMŌHIOTANGA MŌTINI – NOTICES OF MOTION

Nil

9 NGĀ TĀPAETANGA – PRESENTATIONS

Nil

10 PŪRONGO KAIMAHI – STAFF REPORTS

10.1 LOCAL ALCOHOL POLICY 2025 ADOPTION

Doc ID:	**21355837**
Prepared by:	**Alexandra Geraghty, Strategic Policy Advisor**
Approved by:	**Jean-Paul Gaston, Group Manager, Destination Development**
Attachments:	**1. Draft Local Alcohol Policy 2025 (under separate cover)**

1. TE PŪTAKE PURPOSE

The purpose of this report is for Council to adopt the final Local Alcohol Policy 2025.

HE TŪTOHUNGA
RECOMMENDATION

1. That the report 'Local Alcohol Policy 2025 Adoption' be received.

2. That the Council adopt the Local Alcohol Policy 2025.

2. TE TĀHUHU BACKGROUND

The Sale and Supply of Alcohol Act (SASA) 2012 provides the legislative basis for a Local Alcohol Policy (LAP). The SASA 2012 has two primary objectives:

- the sale, supply, and consumption of alcohol occurs safely and responsibly, and
- alcohol-related harm is minimised.

The SASA 2012 gives territorial authorities the ability to meet these objectives and have greater influence on alcohol licensing decisions in their geographic area via the adoption of a LAP.

A LAP can contain provisions on:

- Location of licensed premises with reference to broad areas
- Location of licensed premises by proximity to sensitive sites
- Whether further licences should be issued
- Maximum trading hours
- One-way door restrictions
- Discretionary conditions for licences.

The SASA 2012 requires Councils to review their LAP every six years and as Rotorua Lakes Council adopted its LAP in 2019, a new policy needs to be adopted in 2025.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

To ensure an effective LAP is adopted, an in-depth review was conducted into alcohol related harm in Rotorua as well as into the effectiveness of the Local Alcohol Policy 2019. This review began in October 2024, below outlines the significant dates related to Council.

Local Alcohol Policy Workshop #1 – 9th October 2024
At this workshop potential options for a new LAP were discussed at a high-level with Elected Members.

Local Alcohol Policy Workshop #2 – 11th February 2025
At this workshop, national and local alcohol harm data was presented to Elected Members, including data received from the NZ police and Te Whatu Ora. Options were presented on various provisions that Council may want to consider in response to the data.

Council Meeting – 26th February 2025
At this meeting, the Council adopted a Statement of Proposal and publishing of the LAP Research Report for public consultation.

Consultation period - February to March 2025
A full public consultation was held between 28th February and 31st March 2025.

Council Hearings – 10th and 11th April 2025
Following the public consultation, 15 respondents presented their submission to Council.

Council Meeting – 11th June 2025
At this meeting, the feedback to the Local Alcohol Policy 2025 consultation was considered and decisions were made on what provisions were to be included in the final policy.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

Under the Council's Significance and Engagement policy, a new LAP 2025 is deemed to have high significance under the criterion 'Community Interest'.

Rotorua has a very active and engaged community in the alcohol licensing space. A pre-consultation engagement community survey asking members of the public for their perceptions on alcohol use and its impacts in Rotorua generated substantial interest with approximately 600 responses.

Furthermore, communities in Rotorua have continued to object to new off-licence applications with over 1000 members rejecting to a recent application. This is a New Zealand record for the greatest number of objections received surpassing the previous record for 650 a few months ago.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Local Alcohol Policy 2025 Engagement summary

Engagement for the LAP 2025 consultation period was a largely digital campaign with some targeted stakeholder meetings. Several more stakeholder groups were offered the opportunity to meet with staff as well.

The LAP 2025 consultation was advertised through various media channels, including:

- Direct emails to all alcohol licenced businesses, iwi, health organisations, kaupapa Māori organisations and all appropriate community organisations.
- Physical display stands: Council Customer Centre and the Rotorua Library Te Aka Mauri.
- Digital and social media: Digital campaign (Google Ads), social media campaign on Facebook and TikTok and RLC website.
- Print: Rotorua Daily Post, community newsletter and flyers available at public events.
- E-Pānui: featured in newsletter.
- Submission mailboxes: to drop submissions in.

In-person engagement events were a mix of council organised workshops and community events. This included:

- Drop-in workshops for alcohol licensed premises X 2
- Drop-in workshop for social sector
- Attending Kuirau Park Saturday Markets x2

6. HE WHAIWHAKAARO CONSIDERATIONS

6.1. Mahere Pūtea Financial/Budget Considerations

All costs have been accounted for within the existing 'Governance, Strategy and Compliance' budget relating to the renewal of the LAP, including consultation.

6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

The Sale and Supply of Alcohol Act 2012 requires Councils to review their LAP every six years. The Rotorua LAP came into force in 2019, therefore Council must finalise its new policy in 2025.

6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua Tāngata Whenua Impact Assessment

Key stakeholders were identified through the engagement strategy and were communicated with pre and post consultation.

6.4. Tūraru
Risks

For some of the more contentious elements of the proposed LAP 2025, namely: off-licence density, trading hours and discretionary conditions there is risk of legal challenge. To mitigate against this risk external legal counsel has been sought on the proposed policy options.

6.5. Te Whaimana
Authority

Council has the authority to make, amend or revoke policies and Bylaws.

10.2 DRAFT STATEMENT OF PROPOSAL INNER-CITY SAFETY BYLAW AND POLICY REVIEW

Doc ID: **21355976**

Prepared by: **Alexandra Geraghty, Strategic Policy Advisor**

Approved by: **Jean-Paul Gaston, Group Manager, Destination Development**

Attachments:

1. **Draft Statement of Proposal on Inner-City Safety Bylaw and Policy Review (under separate cover)**
2. **Recommended options in the SOP (Appendix 1) (under separate cover)**
3. **Solid Waste Bylaw 2016 Tracked Change (under separate cover)**
4. **Clean Solid Waste Bylaw 2016 (Waste Management and Minimisation Bylaw 2025) (under separate cover)**
5. **Tracked Change Traffic Bylaw 2018 (under separate cover)**
6. **Clean Traffic Bylaw 2018 (under separate cover)**
7. **Clean General Bylaw 2017 (under separate cover)**
8. **Tracked Change Dangerous, Affected and Insanitary Buildings Policy 2020 (under separate cover)**
9. **Clean Dangerous, Affected and Insanitary Buildings Policy 2025 (under separate cover)**

1. TE PŪTAKE PURPOSE

A draft Statement of Proposal (SOP) on 'Inner-City Safety Bylaw and Policy review' is presented to Council for approval. The Council is additionally asked to approve the SOP for public consultation.

Accompanying the SOP is a series of documents providing tracked change and clean copies of the various bylaws and policies that have been updated.

HE TŪTOHUNGA RECOMMENDATION

1. **That the report 'Draft Statement of Proposal Inner-City Safety Bylaw and Policy Review ' be received.**

1. **That the proposed 'Draft Statement of Proposal Inner-City Safety Bylaw and Policy Review be adopted for consultation.**
2. **That the Council approve the recommended options proposed in SOP, as outlined in Appendix 1.**
3. **That draft copies of the amended bylaws and policies be received and approved for publishing alongside the SOP during consultation, namely:**

(i) **Waste Management and Minimisation Bylaw 2025 (name change from Solid Waste Bylaw 2016)**

(ii) **Traffic Bylaw 2018**

(iii) **General Bylaw 2017**

(iv) **Dangerous, Affected and Insanitary Buildings Policy 2025**

4. **That the Council approve public consultation on the proposed 'Draft Statement of Proposal Inner-City Safety Bylaw and Policy Review to commence on Tuesday 1st July to Friday 1st August 2025 via special consultative procedure.**

2. TE TĀHUHU BACKGROUND

To improve the safety and amenity of the Inner-City of Rotorua a number of Council's bylaws and policies are proposed to be updated. These regulations are all made from a variety of legislative vehicles and serve different purposes. For the most efficient use of Council's and the general public's time, they are proposed to be consulted on collectively, under the overarching theme of Inner-City safety.

In this review, three bylaws and one policy are proposed to be updated, these are:

- Solid Waste Bylaw 2016
- Traffic Bylaw 2018
- General Bylaw 2017
- The Dangerous, Affected and Insanitary Buildings Policy 2020

Solid Waste Bylaw 2016

The Solid Waste Bylaw 2016 is made pursuant to the Waste Minimisation Act 2008; the Health Act 1956; the Litter Act 1979 and Local Government Act 2002. Together these enable the bylaw to promote effective and efficient waste management and minimisation; prevent nuisance and littering; protect public health and safety and support the Council's Waste Management and Minimisation Plan.

Traffic Bylaw 2018

The Traffic Bylaw 2018 is made pursuant to the Land Transport Act 1998, and the Local Government Act 2002. The main purpose of a traffic bylaw is to manage and regulate traffic flow, ensure public safety, and promote efficient use of roads and parking facilities.

General Bylaw 2017

Under the Local Government Act 2002, Council can create a General Bylaw. The purpose of this bylaw is to protect the public from nuisance, maintain public health and safety and minimise the potential for offensive behaviour in a public place. It can cover a wide range of topics, including regulations about property, animals, public spaces, and activities within a specific area. It can also establish penalties for breaking those regulations.

Dangerous, Affected and Insanitary Buildings Policy 2020
Under the Building Act 2004, pursuant to section 131, Councils are required to develop and maintain a Dangerous, Affected and Insanitary Buildings policy for their district.

The policy outlines how the Rotorua District identifies and address buildings that are unsafe, damaged or insanitary. Its goal is to reduce the risk of injury, illness, or property damage by ensuring such buildings are assessed and manager appropriately to protect public health and safety.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

In reviewing the bylaws and policies included in this collective review, Council considered all possible options and has identified the options below for each policy and bylaw.

Solid Waste Bylaw 2016
This bylaw is proposed to be updated to assist in solving Council's persistent issue of abandoned trolleys in the city centre. The council has worked with retailers over the past few years to rectify the situation however this issue remains unresolved with many trolleys still being reported in the CBD.

It is proposed that the bylaw is revoked and updated with Waste Management and Minimisation Bylaw 2025. Under these proposals, retailers will be responsible for preventing their abandoned shopping trolleys becoming waste.

It is proposed that Council's work department will take a sweep of the Inner-City twice a week and collect any abandoned trolleys, these are then stored in Council's Nursery on Queens Drive. The collected trolleys are then reported to each retailer who has 24 hours to collect the trolley/s. If not, collected a storage fee will be incurred by the retailer.

After 15 trolleys have been collected for one retailer or a month has passed and there has been no response from the same retailer, the trolleys will be returned to the retailer at an additional cost. All costs and fees will be recoverable under the Local Government Act 2002.

In addition, retailers will be required to erect signage prohibiting the removal of trolleys from their premise and information on how to report if a trolley is found.

The opportunity was taken to review other elements of the bylaw to ensure it remains effective, these updates include:
- Reformatting and redrafting of certain sections to clarify wording, intent and enable better flow
- Additional clause to ensure donation collection points are free from litter, illegal dumping or nuisance
- Additional clause on the disposal, collection and transportation of commercial waste
- Removal of waste operator licensing system as Council currently does not have one in place and instead replace with a clause stating council may introduce one in the future.

<u>Options considered</u>
Option 1 – Adopt new policy
Option 2 – Roll over existing policy

Traffic Bylaw 2018

This bylaw is proposed to be updated to prohibit behaviours that pose a risk to public safety and/or are intimidating in its nature. The proposed amendments will expand the scope of an existing clause which prohibits unsafe and intimidating window washing to broader nuisance behaviours. This could include begging in a public place that is likely to cause harassment; the use of scooters in an unsafe manner e.g. footpath or any other behaviours that reasonably disturbs, interferes with the peace, comfort or convenience of a reasonable person.

The widening of the window washing clause, is in part a response to intimidating begging and unsafe begging in high traffic areas and where vehicle traffic intersects foot traffic potentially causing driver distraction. This new clause will provide Council with additional scope to prohibit and resolve other nuisance behaviours that are not already included in its Bylaws.

Legal advice has been sought to ensure these proposals do not infringe on people's right to movement or expression under New Zealand Bill of Rights 1990.

The opportunity was undertaken to review the rest of the bylaw and minor changes were made to reflect to current practice with regards to skips and shipping containers on the road.

Options considered
Option 1 – Adopt new policy
Option 2 – Roll over existing policy

General Bylaw 2017

Under the District Plan, buildings in the city centre and other commercial areas in the district are required to have a verandah. These verandahs overhang the public pathway. Council has experienced issues with building owners and tenants not maintaining their verandah posing a health and safety risk to the general public.

The bylaw is proposed to be amended to add a new clause specifically requiring verandahs to be maintained. It will enable council officers can issue notices to property owners to fix unsafe and hazardous verandahs, at the cost of the owner, and if ignored, to prosecute or issue financial penalties.

Options considered
Option 1 – Adopt new policy
Option 2 – Roll over existing policy

Dangerous, Affected and Insanitary buildings Policy 2020

This policy was first adopted in 2020 and under the Building Act 2004 it is required to be reviewed every 5 years, making the current policy due for review. Following this review, the policy is proposed to be updated to reflect recommendations and recent guidance from the Ministry of Business, Innovation and Employment.

The changes maintain the core approach of the previous version, however, clarifies the actions required to reduce risks for building occupants, along with additional contextual information that enhances understanding without altering the effectiveness of existing procedures.

Options considered
Option 1 – Adopt new policy
Option 2 – Roll over existing policy

4. TE TINO AROMATAWAI
ASSESSMENT OF SIGNIFICANCE

The Inner-City Safety bylaw and policy SOP and consultation has been assessed against the Council's Significance and Engagement (SE) Policy. Under the SE policy, due to the number of bylaws and policies being updated it is deemed to have high significance under the criterion 'Community Interest'.

In particular, the proposed changes have potential to impact building owners and occupiers in the city centre and commercial zones that own a verandah and retailers owning more than 10 shopping trolleys.

Some media and political interest was shown earlier on this year following a police operation that confiscated stolen shopping trolleys from the homeless living in the CBD which resulted in 13 arrests. The shopping trolley change may again receive some attention.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA
COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

A special consultative procedure will be carried out in line with section 83 of the Local Government Act (LGA) 2002. The consultation is proposed to run between Tuesday 1st July to Friday 1st August 2025.

To meet Council's legal obligations as stipulated in the LGA 2002, the proposed SOP will be publicly notified and directly emailed to all relevant stakeholders. The consultation will be a largely digital campaign as well as several targeted stakeholder meetings with those who will be primarily impacted by this policy including: all owners/tenants in the district required to have a verandah and retailers with shopping trolleys.

Pre-consultation engagement has already occurred for retailers in the district with shopping trolleys.

6. HE WHAIWHAKAARO
CONSIDERATIONS

6.1. Mahere Pūtea
Financial/Budget Considerations

To operationalise the shopping trolley proposals there will be a cost to Council, which is estimated to be around $300 a week. This has been calculated by estimating the time it takes the Parks and Open Spaces team to collect trolleys twice a week and any follow up administration.

All costs have been accounted for within the existing budgets.

6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite
Policy and Planning Implications

The proposed Inner-City Safety bylaw and policy consultation directly aligns with Council's Long Term Plan Community Outcome of:

- Safety: Our communities, businesses and visitors feel safe across our district.

6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua Tāngata Whenua Impact Assessment

Some key stakeholders have been identified and contacted prior to consultation. The team will seek advice internally and from Te Tatau o Te Arawa to identify remaining stakeholders and to ensure all views and impacts of the proposed policy are understood.

6.4. Tūraru Risks

Health and Safety

If the proposed changes are not made there is a genuine health and safety risk posed to the general public from: dangerous verandahs, unsafe begging and shopping trolleys left in hazardous locations.

Legal

The proposed change to the Traffic Bylaw 2018 that prohibits unsafe and intimidating begging may be at risk of legal challenge due to possible human right infringements. To mitigate against this risk external legal counsel has been sought on the proposed clause.

6.5. Te Whaimana Authority

Council has the authority to make, amend or revoke policies and Bylaws.

10.3 ADOPTION OF COUNCIL GOVERNANCE POLICIES

Doc ID:	**21358523**
Prepared by:	**Debbie Cossar, Governance and Democracy Lead**
Approved by:	**Thomas Collé, Group Manager, Organisational Performance and Innovation**
Attachments:	**1. International Relations Policy (under separate cover)** **2. Existing Sister City Agreements (under separate cover)** **3. Conference Attendance for Elected Members Policy (under separate cover)** **4. Elected Members Membership of Other Entities Policy (under separate cover)**

1. TE PŪTAKE PURPOSE

The purpose of this report is to consider the adoption of the following revised Council governance policies:

- International Relations Policy (previously 'Mayor and Elected Representatives International Travel Policy' and 'Sister City Relations Policy').
- Conference Attendance for Elected Members Policy.
- Elected Members Membership of Other Entities Policy (previously 'Mayor and Councillors Membership of Not-For-Profit Organisations Policy').

HE TŪTOHUNGA
RECOMMENDATION

1. That the report 'Adoption of Council Governance Policies' be received.

2. That the Council adopt the 'International Relations Policy'.
3. That the Council adopt the 'Conference Attendance for Elected Members Policy'.
4. That the Council adopt the 'Elected Members Membership of Other Entities Policy'.

2. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

A Council Policy relates to decisions made that directly affect members of the community. These must be adopted, amended or deleted by Council as they reflect the agreed practice about how Council will use its powers

A review has been undertaken of the following existing Council governance policies:

- 8.1 Conference Attendance for Elected Members Policy (adopted 2016)
- 8.2 Mayor and Councillors Membership of Not-For-Profit Organisations Policy
- 8.3 Mayor and Elected Representatives International Travel Policy (adopted 2016)
- 8.5 Sister City Relationship Policy (adopted 2016)

2.1. International Relations Policy

The International Relations Policy establishes how Rotorua Lakes Council (RLC) will cooperate and manage relations with its current and prospective international partners, including its sister cities. Furthermore, it will guide RLC with decision making in relation to these entities.

This revised policy consolidates the former 'Mayor and Elected Representatives International Travel Policy' and 'Sister City Relations Policy'. The content of the policy has been updated from the former policies to provide more detailed information and guidance for elected members and staff to understanding the aspirations and processes related to RLC's international relationships.

2.2. Conference Attendance for Elected Members Policy

The purpose of this policy is to guide decision making regarding elected members representing Rotorua Lakes Council at conferences and professional development seminars.

The revised policy contains updated criteria to be included in the business case required for the Council/committee authority to attend conferences.

2.3. Elected Members Membership of Other Entities Policy

The purpose of this policy is to describe the process and responsibilities of elected members that are appointed to other entities as ex-officio of Rotorua Lakes Council.

This policy replaces the 'Mayor and Councillors Membership of Not-For-Profit Organisations Policy'. The policy contains minor updates.

3. TE TINO AROMATAWAI
ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's 'Significance and Engagement Policy'.

4. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA
COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

No community engagement has been undertaken in relation to these governance policies.

5. HE WHAIWHAKAARO CONSIDERATIONS

5.1. Mahere Pūtea Financial/Budget Considerations

Any costs associated with the policies in this report will be addressed in future business cases provided to Council or Council Committees for approval.

5.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

The policies included in this report have undergone a review process to reflect the policies' review date and the change to the strategic direction and vision of Council since the policies were last reviewed in 2016.

5.3. Tūraru Risks

There are no major risks associated with this matter.

5.4. Te Whaimana Authority

The Council has the authority to adopt these policies.

10.4 REMITS TO LOCAL GOVERNMENT NEW ZEALAND 2025 ANNUAL GENERAL MEETING

Doc ID: **21277375**

Prepared by: **Debbie Cossar, Governance and Democracy Lead**

Approved by: **Thomas Collé, Group Manager, Organisational Performance and Innovation**

Attachments: **1. Remit from Tauranga City Council (under separate cover)**

1. TE PŪTAKE PURPOSE

The purpose of this report is to seek members' comments and/or support regarding the remits to be considered at the Local Government New Zealand (LGNZ) 2025 Annual General Meeting (AGM), being held in Christchurch on Wednesday 16 July.

HE TŪTOHUNGA RECOMMENDATION

1. **That the report 'Remits to Local Government New Zealand 2025 Annual General Meeting' be received.**

2. **That the Council notes the following remits are proposed:**
   - **Review of local government arrangements to achieve better balance – Tauranga City Council.**

3. **That the Council support/not support the proposed remits at the Local Government New Zealand 2025 Annual General Meeting.**

2. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Local Government New Zealand has invited member authorities to submit proposed remits for consideration at the LGNZ 2025 Annual General Meeting.

Remits are positions or policies put to LGNZ's AGM for a vote. Any remit needs the support of either an LGNZ Zone, Sector or five councils. LGNZ reviews all proposed remits to ensure they meet the criteria below.

1. The remit is relevant to local government as a whole, not just a single Zone, Sector or council

2. The remit relates to significant matters, including constitutional and substantive policy, rather than matters that can be dealt with administratively;

3. The remit concerns matters that can't be addressed through channels;

4. The remit does not deal with issues that are already being actioned by LGNZ. This covers work programmes underway as part of LGNZ's strategy.

The following remits have been received and Councillors are asked to consider which of them they support, so that Council's delegates at the AGM know the position of Council when voting.

No	Remit	Proposed by:	Supported by:
1	That LGNZ works with the Government and Councils to review current local government arrangements, including the functions and structure of local government, to achieve a better balance between the need to efficiently and effectively deliver services and infrastructure, while enabling democratic local decision-making and action by and on behalf of communities.	Tauranga City Council	Metro Sector

3. TE TINO AROMATAWAI
ASSESSMENT OF SIGNIFICANCE

This matter does not trigger Council's Significance and Engagement Policy.

4. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA
COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Community consultation is not necessary in relation to this item.

5. HE WHAIWHAKAARO
CONSIDERATIONS

5.1. Mahere Pūtea
Financial/Budget Considerations

Not applicable.

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5.2. Kaupapa Here Me Ngā Hiraunga Whakariterite
Policy and Planning Implications

Not applicable.

5.3. Tūraru
Risks

Not applicable.

5.4. Te Whaimana
Authority

Remits must have formal support from at least one zone or sector group, or five councils, prior to being submitted. The purpose of this report is to seek the majority support of Councillors and therefore Rotorua Lakes Council for remits.

10.5 FINANCIAL UPDATE - MAY 2025

Doc ID: **21361387**

Prepared by: **Michelle Overbeek, Director of Finance**

Approved by: **David Jensen, Chief Financial Officer**

Attachments: **Attachments: Nil**

1. TE PŪTAKE PURPOSE

The purpose of the report is to provide information on Council's financial performance for the eleven months ended 31 May 2025.

HE TŪTOHUNGA
RECOMMENDATION

1. That the report 'Financial Update - May 2025' be received.

2. TE TĀHUHU BACKGROUND

This report covers Council's core operating position as at 31st May 2025, as well as the impact of capital subsidies and development contribution revenue.

Rate revenue is performing favourably against budget, primarily due to higher than budgeted lump sum rate revenue associated with the Rotoiti/Rotomā wastewater scheme. Core user fee revenues are higher than budget projections, driven by income related to the Works Department which has now been incorporated back into Council.

Operating expenses are also ahead of the year-to-date budget, largely driven by the incorporation of the Works Department operating expenses and the transition costs related to the transfer of Events and Venues to RotoruaNZ.

Council's capital expenditure is currently behind the year-to-date budget at the end of May, driven by delays in the renewal programme and growth-related stormwater.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

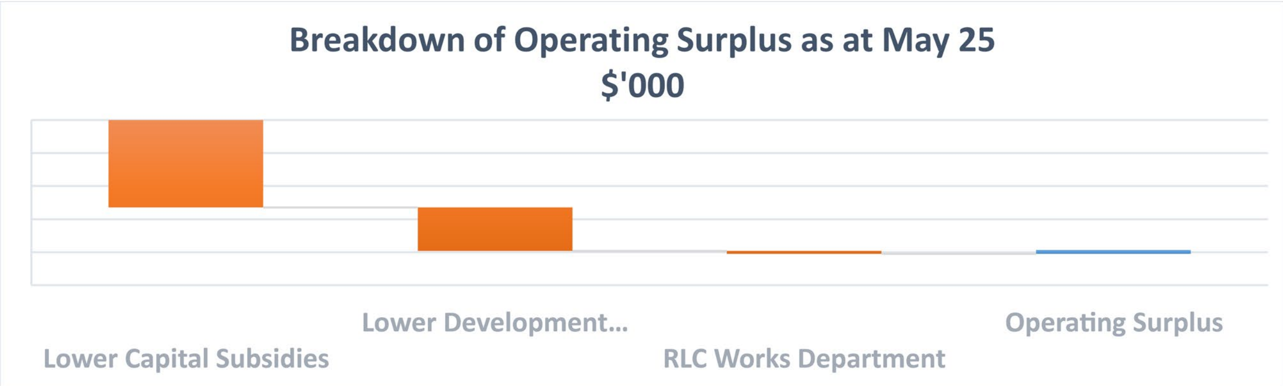
Financial Position as at 31 May 2025

Core Council has a positive operating variance of $574k when compared to budget, which is largely driven by the collection of rates relating to the Rotoiti/Rotomā wastewater scheme, investment revenue recognised post the maturity of the term deposit and lower than budgeted staff expenditure.

The RLC Works Department (formerly Infracore Ltd) is currently in a $409k deficit position at the end of May, which is lower than the $3m loss signalled in the Statement of Intent. Council has re-forecast this deficit to be in the range of $500k - $800k at the end of June.

Core Council has a minimal positive operating variance of $407k when compared to budget, which is largely driven by lower than budgeted staff expenditure and the collection of rates relating to the Rotoiti/Rotomā wastewater scheme.

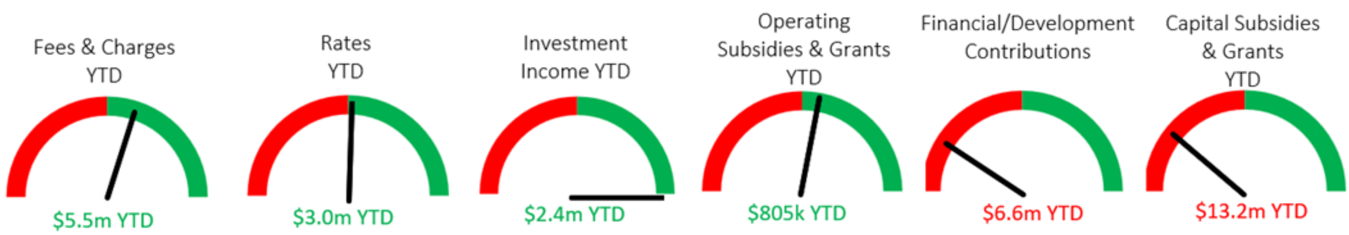
Capital revenues continue to trend below budget with Capital Subsidies $13.2m; and Development Contributions $6.6m below budget for the year to date. Staff are preparing for the end of the financial year with asset revaluations underway for Fine Art, Land & Buildings and Landfill.



Year to Date Financial Performance

	Year To Date		
	Actual	Budget	Variance - Favorable / (Unfavorable)
Income			
Fees & Charges	24,413	18,936	5,477
Rates	149,379	146,417	2,961
Investment Income	2,939	551	2,388
Development & Financial Contributions	3,510	10,104	(6,594)
Subsidies & Grants - Capital	9,865	23,103	(13,238)
Subsidies & Grants - Operational	7,184	6,379	805
Total Income	**197,289**	**205,491**	**(8,201)**
Opex			
Administration Expense	3,914	3,784	(130)
Finance Cost	212	181	(31)
Maintenance	1,682	2,195	513
Operating Expenses	73,940	68,816	(5,124)
Staff Costs	40,441	37,091	(3,350)
Utilities	3,080	3,029	(51)
Depreciation	43,234	40,978	(2,256)
Interest Cost	18,533	17,496	(1,037)
Total Opex	**185,036**	**173,570**	**(11,466)**
Total Operating Surplus / (Deficit)	**12,253**	**31,920**	**(19,667)**

Income



Total Income is tracking unfavourably to budget, with a $8.2m negative variance to budget. This is primarily driven by the Capital Grants and Subsidies.

- Fees and charges are direct charges to customers for specific Council services. Council's core fees and charges are $5.5m ahead of year-to-date budget, driven primarily by internal revenue from the RLC Works Department. Fees related to Building services, land use consents and excess wastewater are also higher than planned budget which is in line with prior months trend.

- Rate revenue remains $3m higher than year-to-date budget due to number of ratepayers paying the Rotoiti/Rotomā Wastewater Capital Rate as a lump sum.

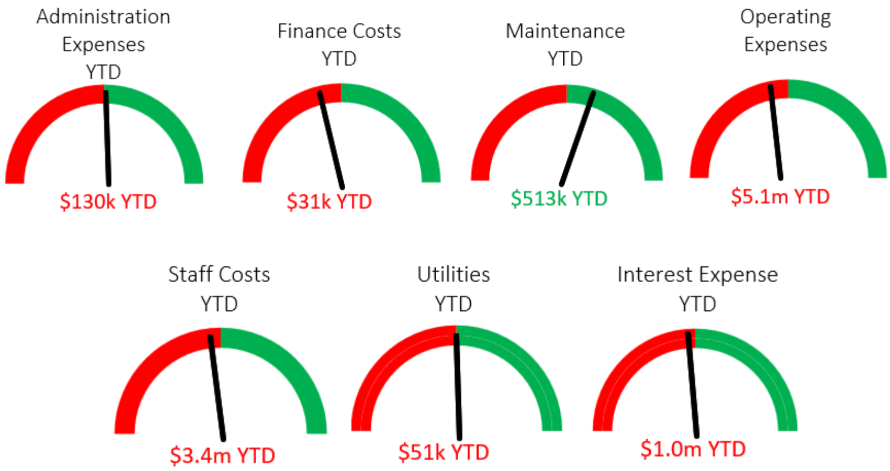
- Investment income is revenue received by Council through dividends, and interest received on term deposits. Investment Income is currently $2.4m ahead of year-to-date budget due to Council placing funds on term deposit at a rate more favourable than the debt servicing.

- Operating Subsidies and Grants are funds provided from external parties towards Council's operating expenditure. Operating Subsidies and Grants are $805k higher compared with budget largely due to MFE waste disposal levy and operational grants received for activities which were previously not budgeted.

- Financial and Development Contributions is revenue paid by developers towards the capital costs required to enable their development. Financial and Development Contributions are $6.6m behind year-to-date budget, and are forecast to remain behind budget at year end.

- Capital Subsidies and Grants are funds provided by external parties towards Council's capital projects. Capital Subsidies and Grants are $13.2m behind year-to-date budget due to the timing of completion of capital works. While Council has received physical cash for a number of these subsidies, several of them are held on the balance sheet until Council has performed an annual test at the end of each financial year to determine which of these can be recognised as revenue.

Operating Expenses



Operating Expenses are tracking negatively to budget, with a $9.3m variance to budget.

- Administration Expenses cover the day-to-day running expenses of Council. Administration Expenses are $130k ahead of year-to-date budget primarily related to additional audit and asset revaluation expenses.

- Finance Costs are the fees payable on banking facilities and debt management. Finance Costs are $31k over budget year-to-date due to the timing of bank and debt recovery fees.

- Maintenance expenses are the budget provided for planned and reactive maintenance of Council buildings. Maintenance is $513k under budget year-to-date, primarily due to the seasonality of planned maintenance and lower than expected demand for reactive maintenance.

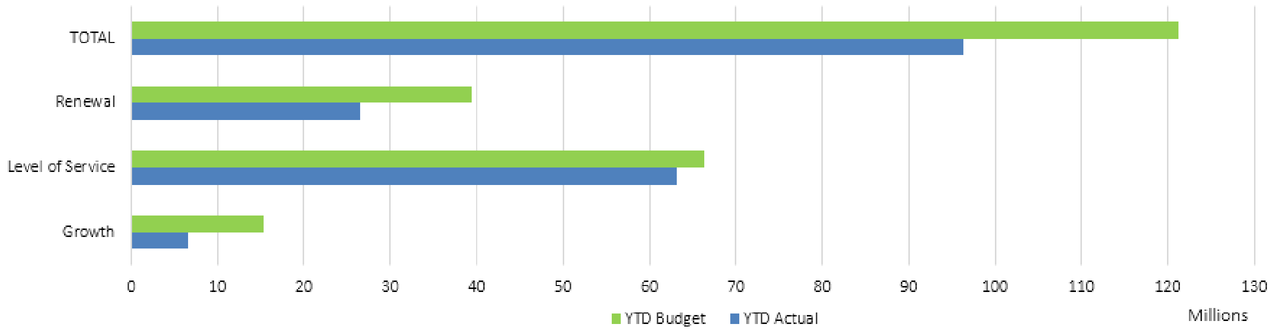
- Operating expenses are the costs directly associated with the delivery of Council's operational services. Core operating Expenses are $5.1m higher than year-to-date budget, driven primarily by the incorporation of RLC Works Department expenses, additional funding provided to RotoruaNZ to enable the transition of Events and Venues activity as well as the loss of event revenue for this year. In addition, due to vacancies across the RLC Works department several specialist contractors have been engaged to complete urgent works in relation to water supplies and tree work.

- Staff costs cover the salaries and wages of Council employees. Staff Costs were $3.4m higher than budget as at 31 May 2025 due to the incorporation of RLC Works Department salary costs, which were not budgeted for. The core RLC is currently $2.2m positive compared to budget.

- Utilities cover the water, power and gas expenses involved in Council operations. Utilities were $51k over budget largely due to the temporary generator requirements for the Energy Events Centre, whilst the Geothermal bore was being renewed, where applicable these costs have been capitalised as part of the bore renewal.

- Interest Expense is the external interest payable to Council's lenders. Interest expense is currently $1.0m higher than year to date budget, this is partially due to higher actual interest rates vs budgeted rates. This has been mitigated by the offset of interest revenue as noted above.

Capital Expenses



As at 31 May 2025, Council had spent $96.4m (72%) against the full year budget of $133m.

Renewals expenditure is behind budget, primarily driven by reduced funding commitments from Waka Kotahi (NZTA) in transport renewals; Property renewal portfolio is under largely attributable to reallocation of resources toward reactive geothermal bore renewals; 3 waters renewal program remains on track to be completed under budget, Stormwater renewals require further assessment before further investment undertaken particularly considering climate change pressures.

Level of Service expenditure is largely on budget due to year-to-date expenditure on the Museum project and wastewater projects.

Expenditure on key projects YTD is as follows:

(i) Wastewater Treatment Plant Upgrade: $20.2m. Completion is expected to be in 2026, mechanical fit-out continues in the blower building, large pipeline installations are underway.

The containment cell reshaping is underway and the discharge to air consent application is in preparation.

(ii) Rotorua Museum: $21.8m. The project remains on track, with active works in all major structural zones. Basement structural steel installation is progressing, wall and floor strengthening linings advancing in zones 2 and 3. Roof tile installation underway in the Northen wing and framing of central turret has commenced.

(iii) Tarawera Wastewater Project: $8.8m. Stage 1 is now complete with the mains and pump stations will now undergo testing before stage 2 can commence with the installation of low-pressure grinder pumps on properties as they connect to the network.

(iv) Infrastructure Investment for Growth (IIG) Stormwater program: has continued to progress through feasibility, early design, and engagement planning stages across all active projects. A regional working group with BOPRC (Bay of Plenty Regional Council) was established to guide partnership-based delivery and support an integrated consenting across shared catchments. Variation order 3 (V03) proposes a consolidation of scopes into the new Utuhina Channel Enhancement's, this is still underway, and a decision is expected in June 25.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with Council's Significance and Engagement Policy.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

There are no community input/engagement and publicity issues associated with this report.

6. HE WHAIWHAKAARO CONSIDERATIONS

6.1. Mahere Pūtea Financial/Budget Considerations

There are no financial/budget issues associated with this report.

6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

There are no policy or planning considerations associated with this report.

6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua Tāngata Whenua Impact Assessment

There are no Tāngata Whenua considerations associated with this report.

6.4. Tūraru
Risks

There are no risks associated with this report.

6.5. Te Whaimana
Authority

This report is presented to Council in accordance with the Delegated Financial Authority policy.

10.6 CONFIDENTIAL ITEMS TO BE RELEASED FOR THE PERIOD SEPTEMBER 2024 - MAY 2025

Doc ID: **21355946**

Prepared by: **Melanie Stretch, Governance Support - Official Information Officer**

Approved by: **Thomas Collé, Group Manager, Organisational Performance and Innovation**

Attachments: **Attachments: Nil**

1. TE PŪTAKE PURPOSE

The purpose of this report is to provide Council with an update on confidential items which can now be released for the period 1 October 2024 to 31 May 2025.

HE TŪTOHUNGA RECOMMENDATION

1. **That the report 'Confidential Items to be Released for the period September 2024 - May 2025 be received.**

2. TE TĀHUHU BACKGROUND

Council's Standing Orders, Clause 18.5 'Release of information from public excluded' states:

> " A local authority may provide for the release to the public of information which has been considered during the public excluded part of a meeting.
>
> Each public excluded meeting must consider and agree by resolution, what, if any, information will be released to the public. In addition, the chief executive may release information which has been considered at a meeting from which the public has been excluded where it is determined the grounds to withhold the information no longer exists."

3. HE WHAKARAPOPOTOTANGA O NGĀ WHAKATAUNGA MATATAPU KUA PUTAINA SUMMARY OF CONFIDENTIAL DECISIONS RELEASED

ITEM NO.	ITEM	MEETING
3.1	**Award of Contract 21-060 Lakefront Development Stages 6&7**	**Operations & Monitoring Committee Meeting. 3 February 2022**
3.2	**Review of the Pensioner Housing Portfolio**	**Community & District Development Committee Meeting. 12 July 2023**

3.3	**Contract for upgrading filtration and treatment plant at the Rotorua Aquatic Centre**	**Infrastructure & Environment Committee Meeting. 4 October 2023**
3.4	**Statement of Intent for InfraCore Limited for the Year Commencing 1 July 2024**	**Infrastructure & Environment Committee Meeting. 5 June 2024**
3.5	**Contract 23-001 Organic Services – Contract Commencement Report**	**Infrastructure & Environment Committee Meeting. 3 July 2024**
3.6	**InfraCore Limited Strategic Direction**	**Council Meeting. 3 July 2024**
3.7	**Service Delivery Options Rotorua NZ**	**Council Meeting. 7 July 2024**
3.8	**Appointment of Board Member for Council Controlled Organisation**	**Council Meeting. 24 July 2024**
3.9	**Tarawera Sewerage Scheme Progress Update**	**Emergency Council Meeting. 18 September 2024**
3.10	**Service Delivery Future Options**	**Council Meeting. 25 September 2024**
3.11	**Modification of RotoruaNZ Statement of Intent**	**Community & District Development Committee Meeting. 9 October 2024**
3.12	**20 – 28 Te Ngae Road**	**Community & District Development Committee Meeting. 9 October 2024**
3.13	**Property Development Opportunity**	**Council Meeting. 11 December 2024**
3.14	**Variation Approval – Tarawera Sewerage Scheme Stage -1 Contract 22/038**	**Infrastructure & Environment Committee Meeting. 5 March 2025**
3.15	**Appointment of Members to the Short-term Rental Accommodation Working Group**	**Community & District Development Committee Meeting. 9 April 2025**
3.16	**Re-Appointment of Board Members of the Council Controlled Organisation (CCO) Rotorua Regional Airport Limited**	**Community & District Development Committee Meeting. 9 April 2025**

3.1 The following recommendation was resolved at the Operations and Monitoring Committee meeting (Confidential items) held 3 February 2022.

Resolved

1. That the report Award of Contract 21-060 Lakefront Redevelopment Stages 6 & 7 be received.

Moved: Cr Wang
Seconded: Cr Yates
CARRIED

Further resolved

1. **That the Committee recommends to Council to approve award of 'Contract 21-060 Lakefront Redevelopment Stages 6 & 7' to Campbell Infrastructure Limited for a sum not exceeding $4,607,734 and the authority to approve variations from the project contingency of up to another $460,000 be delegated to the Chief Executive.**

3. **That this report NOT be made publicly available.**

4. **That the minutes are NOT made publicly available until after practical completion of this contract has been achieved.**

Moved: Cr Kumar
Seconded: Cr Raukawa-Tait
CARRIED

Mr Waru abstained from voting advising of a conflict of non-commercial interest as a board member of Pukeroa Oruawhata Trust and Ngāti Whakaue Gifted Reserves Committee.

3.2 The following recommendation was resolved at the Community and District Development Committee meeting (Confidential items) held 12 July 2023.

RESOLVED

1. **That the report 'Review of the Pensioner Housing Portfolio' be received.**

Moved: Cr Waru
Seconded: Cr Brown
CARRIED

2. **That the Committee directs staff to investigate and develop options for the future management and/or ownership of the Pensioner Housing Portfolio to achieve the following objectives:**

    - **Ensure ongoing housing security for existing tenants.**
    - **Provide greater support services for vulnerable tenants.**
    - **Ensure that the portfolio is financially sustainable including not requiring ratepayer funding to meet capital and operational maintenance costs.**
    - **Create opportunities for growth of the portfolio in the future.**

3. **Staff to investigate and report back on a review of the pensioner housing policy.**

4. **That this report and minutes relating to this item be made publicly available following any decision of the committee to progress a change in the management and/or ownership of the pensioner housing portfolio and the necessary information being communicated to existing tenants.**

Moved: Mayor Tapsell
Seconded: Cr Lee
CARRIED

Vote recorded against – Cr Paterson and Cr O'Brien.

The report will be uploaded alongside the minutes when published.

3.3 The following recommendation was resolved at the Infrastructure and Environment Committee meeting (Confidential items) held 4 October 2023.

Resolved:

1. **That the report 'Contract for Upgrading Filtration and Treatment Plant at the Rotorua Aquatic Centre" be received.**

Moved: Cr O'Brien
Seconded: Cr Kereopa
CARRIED

Thomas Collé and Rob Pitkethley overviewed the report and spoke to a presentation titled "Rotorua Aquatic Centre - Filtration & Treatment Upgrade" (Attachment 5).

Further resolved:

2. **That the Committee approve $1,000,000 budget for the upgrade of the filtration and treatment plant for the indoor pools at the Rotorua Aquatic Centre, and that this be funded from the project contingency, or if this is exhausted by other must-do items, that an application be made to divert the funds from the $2.05m Better Off Funding allocated to the Stage 3 Project.**

3. **That the Committee award contract 23-011 Aquatic Centre Filtration and Treatment Upgrade to Filtration and Pumping Commercial Limited for the tendered sum of $921,066 excluding GST plus a contingency sum of $78,934. The total sum being approved is up to $1,000,000.**

4. **That this report is not made publicly available.**

5. **That the minutes relating to this item be made publicly available following practical completion of the contract works.**

Moved: Cr Wang
Seconded: Cr Brown
CARRIED

Action Point

- Cr O'Brien requested that redacted summary of Contract for 'Upgrading Filtration and Treatment Plant at Rotorua Aquatic Centre' report to be available for public.

3.4 The following recommendation was resolved at the Infrastructure and Environment Committee meeting (Confidential items) held 5 June 2024.

RESOLVED IE 24/06-011

Moved: Cr Brown
Seconded: Cr O'Brien

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report Statement of Intent for InfraCore Limited for the Year Commencing 1 July 2024 be received.**

CARRIED

Andrew Moraes and Thomas Collé overviewed the report.

COMMITTEE RECOMMENDATION

Moved: Mayor Tapsell
Seconded: Cr O'Brien

1. **That the Committee resolves to submit comments on the draft Statement of Intent for InfraCore Limited as outlined in this report.**

2. **That the Committee note the final SOI will be made publicly available following the InfraCore Board approval.**

KŌRERO MUNA
PUBLIC EXCLUDED

3. **That this report not be made publicly available.**

   AND
4. **That the minutes be made publicly available after the InfraCore Board approves the SOI.**

In Favour:	Cr O'Brien, Cr Wang, Cr Brown, Cr Barker, Cr Lee, Cr Waru, Cr Kai Fong and Mayor Tapsell
Against:	Nil

CARRIED 8/0

3.5 The following recommendation was resolved at the Infrastructure and Environment Committee meeting (Confidential items) held 3 July 2024.

RESOLVED IE 24/07-019

Moved: Cr Brown
Seconded: Cr Waru

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report Contract 23-001 Organic Services - Contract Commencement Report be received.**

CARRIED

Russell George overviewed the report and tabled a map of the proposed collection zones (attachment 1).

RESOLVED IE 24/07-020

Moved: Mayor Tapsell
Seconded: Cr Wang

2. **That the Committee notes the context and background to this report and earlier resolutions made by the Infrastructure and Environment Committee to recognise the preferred tenderer and accept the offer of services with a term of nine years and with a services commencement date of 01 July 2026.**

3. **That the Committee agrees to award the contract and note that the total contract value for a nine-year contract term is $23.5 million excluding GST plus inflation adjustment as necessary.**

4. **That Council agree to delegate the finalisation and award of the contract to the Chief Executive and including the negotiation of the collection coverage area(s).**

KŌRERO MUNA
PUBLIC EXCLUDED

5. That this report be made publicly available on signing of the contract.

AND

6. That the minutes relating to this item be made publicly available on signing of the contract.

In Favour:	Cr O'Brien, Cr Wang, Cr Brown, Cr Maxwell, Cr Barker, Cr Kereopa, Cr Waru, Cr Kai Fong and Mayor Tapsell
Against:	Cr Paterson and Cr Lee

CARRIED 9/2

The report will be uploaded alongside the minutes when published.

3.6. The following recommendation was resolved at the Council meeting (Confidential items) held 3 July 2024.

RESOLVED C 24/07-024

Moved: Cr Kai Fong
Seconded: Cr O'Brien

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report InfraCore Limited Strategic Direction be received.**

CARRIED

Cr Waru joined the meeting at 9.18am.
Andrew Moraes and Thomas Collé overviewed the report.

RESOLVED C 24/07-025

Moved: Mayor Tapsell
Seconded: Cr O'Brien

2. **That Council support the 'in principle' transfer of the functions, assets and personnel of InfraCore Limited into Council.**

3. **That the Chief Executive be instructed to work with the Board of InfraCore Limited to facilitate a smooth transition for staff and the community before providing a report detailing final delivery plan for the services within Council.**

4. **That Council acknowledges that there may be risks to the delivery of services during the transition period and that the final levels of service to be achieved will be reported back to Council no later than December 2024.**

KŌRERO MUNA
PUBLIC EXCLUDED

5. **That this report not be made publicly available.**

   AND

6. **That the minutes of this report be made available after the change process is complete.**

In Favour:	Mayor Tapsell, Cr Kai Fong, Cr Brown, Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru
Against:	Nil

CARRIED 11/0

3.7 The following recommendation was resolved at the Council meeting (Confidential items) held 3 July 2024.

RESOLVED C 24/07-026

Moved: Cr Paterson
Seconded: Cr Barker

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report Service Delivery Options be received.**

CARRIED

Jean-Paul Gaston and Andrew Moraes overviewed the report.

RESOLVED C 24/07-027

Moved: Cr Kai Fong
Seconded: Cr Wang

2. **That Council support the 'in principle' transfer of the Major Events activity to RotoruaNZ.**

3. **That Council support the 'in principle' transfer of the Energy Events Centre and Sir Howard Morrison Centre venues operations to RotoruaNZ.**

4. **That the Chief Executive be instructed to commence discussions with RotoruaNZ to develop a plan of proposed financial and other outcomes to be achieved by the transfer of each function, and that this plan be brought to Council to inform the final Council decision.**

5. **That the Chief Executive be instructed to undertake the required organisational change processes and staff consultation before providing a report detailing final recommendations for the delivery of the services to Council for approval.**

KŌRERO MUNA
PUBLIC EXCLUDED

6. **That this report not be made publicly available.**

AND

7. **That the minutes of this report be available for inclusion in organisational change processes and staff consultation, but not be released publicly until Council has made a final decision on possible transfer and HR processes are complete.**

In Favour: Mayor Tapsell, Cr Kai Fong, Cr Brown, Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang and Cr Waru
Against: Nil

CARRIED 11/0

3.8 The following recommendation was resolved at the Council meeting (Confidential items) held 24 July 2024.

RESOLVED C 24/07-0476

Moved: Cr Kai Fong
Seconded: Cr Brown

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report Appointment of board members for Council Controlled Organisations be received.**

CARRIED

RESOLVED C 24/07-047

Moved: Cr Brown
Seconded: Cr Wang

1. **That Andrew Moraes be appointed to the Board for InfraCore Ltd for a 3 year term from 1 August 2024.**

2. **That Brent Whibley be appointed to chairperson of the board from 1 August 2024 for the remainder of his term.**

KŌRERO MUNA
PUBLIC EXCLUDED

3. **That this report not be made publicly available.**

   AND

4. **That the minutes relating to this item be made publicly available following notification of the Board Member.**

CARRIED

3.9 The following recommendation was resolved at the Emergency Council meeting (Confidential items) held 18 September 2024.

Resolved

1. **That the report 'Tarawera sewerage Scheme Progress Update' be received.**

Moved: Mayor Tapsell
Seconded: Cr Barker

CARRIED

Attendance: - Cr Maxwell joined the meeting at 11.06am.

Stavros Michael spoke to a presentation titled "Tarawera Sewerage Scheme - Keeping our Community Informed" (Attachment 1).

Area Commander Inspector Herby Ngawhika and Ken McLeod (Branch Manager-Rotorua, Fulton Hogan) provided an update and answered questions from councillors.

Further resolved

2. **That Council receives the verbal update from staff, Police and contractors.**

3. **That Council acknowledges that the situation on site has changed significantly from when the project commenced and the risks that exist now are materially different from those foreseen at the commencement of the project.**

4. **That Council authorises the Chief Executive to proceed with the necessary preparations and installation of the pipe required for the completion of the Tarawera Sewerage Scheme. This authorisation includes operational planning with the NZ Police, iwi leaders, protestors etc, activation of the Court injunction, commencement of work (at the appropriate time as determined by the Chief Executive) and necessary communication via a range of media.**

5. **That Council notes that discussions with mana whenua leaders are ongoing and iwi leaders may wish to present their views to Council directly in future.**

6. **That this report be made publicly available at a suitable time as determined by the Chief Executive, but no later than upon the completion of the contract works.**

7. **That the minutes relating to this item be made publicly available at a suitable time as determined by the Chief Executive, but no later than upon the practical completion of the physical works on site.**

Moved: Cr O'Brien
Seconded: Cr Wang

CARRIED

Votes recorded against – Cr Kereopa, Cr Paterson and Cr Waru.

Action Point

• Cr Kereopa requested for following information: -

1. The iwi and hapu that supported the steering group's preferred proposal for this pipeline and later changed their minds.
2. The specific ways Council tried to mitigate or offset the potential impacts of the decision to avoid the current situation

The report will be uploaded alongside the minutes when published.

3.10 The following recommendation was resolved at the Council meeting (Confidential items) held 25 September 2024.

RESOLVED C 24/09-068

Moved: Cr Kai Fong
Seconded: Cr O'Brien

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report 'Service Delivery - Future Direction' be received.**

CARRIED

Thomas Collé overviewed the report.

RESOLVED C 24/09-069

Moved: Cr Kai Fong
Seconded: Mayor Tapsell

2. **That the following functions be transferred for delivery to RotoruaNZ:**
   - **Major events funding and support**
   - **Sir Howard Morrison Centre and Energy Events Centre operations. Noting the property ownership and management remains with Council.**

3. **Instructs the Chief Executive to provide a subsequent report detailing proposed amendments to the RotoruaNZ Statement of Intent for 2025, and that an updated SOI be available to Council for consideration no later than 30 November 2024.**

4. **That a transition plan be finalised and supplied to Council no later than 30 November 2024.**

KŌRERO MUNA
PUBLIC EXCLUDED

5. **That this report not be made publicly available.**

AND

6. **That the minutes of this report not be released publicly until all affected staff and HR processes have been completed.**

CARRIED

3.11 The following recommendation was resolved at the Community and District Development meeting (Confidential items) held 9 October 2024.

RESOLVED CDD 24/10-015

Moved: Cr O'Brien
Seconded: Cr Brown

1. **That the report 'Modification of RotoruaNZ Statement of Intent' be received.**

CARRIED

Jean-Paul Gaston overviewed the report.

RESOLVED CDD 24/10-016

Moved: Cr O'Brien
Seconded: Mayor Tapsell

2. **That the Committee receives the amended Draft SOI for RotoruaNZ for the 2024/25 financial year, which reflects the inclusion of:**
   - **Major events funding allocation/strategy delivery**
   - **Economic Development**
   - **Commercial venues operations (Performing Arts Centre and EEC)**

KŌRERO MUNA
PUBLIC EXCLUDED

3. **That this report not be released publicly until all affected staff and HR processes have been completed.**

   AND

4. **That the minutes of this report not be released publicly until all affected staff and HR processes have been completed.**

In Favour: Cr Kai Fong, Cr Brown, Cr Waru, Mayor Tapsell, Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien and Cr Paterson

Against: Nil

CARRIED 10/0

The report will be uploaded alongside the minutes when published.

3.12 The following recommendation was resolved at the Community and District Development meeting (Confidential items) held 9 October 2024.

RESOLVED CDD 24/10-017

Moved: Cr O'Brien
Seconded: Cr Kereopa

1. **That the report '20-28 Te Ngae Road' be received.**

CARRIED

Stavros Michael overviewed the report.

RESOLVED CDD 24/10-018

Moved: Cr Barker
Seconded: Cr Waru

2. **That the Committee approves the demolition and clearing of the condemned facilities at a cost of $600,000 (including contingency).**
3. **That the Committee treats the demolition request with urgency to mitigate safety and operational risks.**

KŌRERO MUNA
PUBLIC EXCLUDED

4. **That this report not be made publicly available.**

AND

5. **That the minutes relating to this item be made publicly available on completion of the works.**

In Favour: Cr Kai Fong, Cr Brown, Cr Waru, Mayor Tapsell, Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien and Cr Paterson

Against: Nil

CARRIED 10/0

3.13 The following recommendation was resolved at the Council meeting (Confidential items) held 11 December 2024.

RESOLVED C 24/12-101

Moved: Cr Wang
Seconded: Cr Waru

1. **That the report 'Property Development Opportunity' be received.**

CARRIED

Thomas Collé overviewed the report.

RESOLVED C 24/12-102

Moved: Mayor Tapsell
Seconded: Cr O'Brien

1. **That the Council instructs the Chief Executive to enter a Memorandum of Understanding with the developer, complete external due diligence and seek final Council approval at the 26 February 2025 Council meeting on the preferred option of:**

   (a) Land lease, or
   (b) Turn key development, or
   (c) Not proceed.

KŌRERO MUNA
PUBLIC EXCLUDED

2. **That this report not be made publicly available.**

   AND

3. **That the minutes relating to this item be made publicly available following completion of due diligence.**

CARRIED

3.14 The following recommendation was resolved at the Infrastructure and Development Committee meeting (Confidential items) held 5 March 2025.

RESOLVED IE 25/03-017

Moved: Cr Waru
Seconded: Cr Brown

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report 'Variation Approval - Tarawera Sewerage Scheme Stage 1 - Contract 22/038' be received.**

CARRIED

Stavros Michael overviewed the report.

RESOLVED IE 25/03-018

Moved: Cr Wang
Seconded: Cr Waru

2. **That the Committee notes the reasons for the contract value variation request.**

3. **That the Committee notes the estimated impacts on the total project value arising from the protests near Lake Rotokākahi since January 2024.**

4. **That the Committee approves the variation in the value of contract 22/038 by $1.5m from $15.0m to $16.5m total value.**

5. **That this report not be made publicly available.**

AND

6. **That the minutes relating to this item be made publicly available at the conclusion of the contract.**

In Favour: Cr Barker, Cr Wang, Mayor Tapsell, Cr Kai Fong, Cr O'Brien, Cr Brown and Cr Waru Against: Nil

Abstained: Cr Paterson and Cr Lee

CARRIED 7/0

3.15 The following recommendation was resolved at the Community and District Development Committee meeting (Confidential items) held 9 April 2025.

RESOLVED CDD 25/04-028

Moved: Cr Wang
Seconded: Cr Lee

HE TŪTOHUNGA
RECOMMENDATION

1. **That the report 'Appointment of Members to the Short-term Rental Accommodation Working Group' be received.**

CARRIED

J-P Gaston overviewed the report.

RESOLVED CDD 25/04-029

Moved: Cr Kai Fong
Seconded: Cr Brown

2. **That the Committee notes the discrepancy between the approved number of Short-term Accommodation representatives on the Working Party, and the Terms of Reference.**

3. **That the Committee clarifies that up to 4 Short-term Accommodation members can be appointed to the Working Party.**

4. **That the Committee appoints the following individuals to the Short-term Accommodation Working Party:**

(a) Kerris Browne, David Foster, Bryce Smart, Jason Lock (4 x STRA sector)
(b) Edward Judd (Commercial accommodation sector)
(c) Gert Taljaard (Rotorua tourism sector)

5. **That this report be made publicly available when all the applicants have been notified.**

6. **That the minutes relating to this item be made publicly available when announcements have been made.**

In Favour**:** Cr Kai Fong, Cr Brown, Mayor Tapsell, Cr Barker, Cr Kereopa, Cr Maxwell and Cr Wang
Against: Cr Lee, Cr Paterson and Cr O'Brien

CARRIED 7/3

The report will be uploaded alongside the minutes when published.

3.16 The following recommendation was resolved at the Community and District Development Committee meeting (Confidential items) held 9 April 2025.

RESOLVED CDD 25/04-030

Moved: Cr Brown
Seconded: Mayor Tapsell

1. That the report 'Re-Appointment of Board Members of the Council Controlled Organisation (CCO) Rotorua Regional Airport Limited' be received.

CARRIED

J-P Gaston overviewed the report.

RESOLVED CDD 25/04-031

Moved: Cr Kai Fong
Seconded: Mayor Tapsell

2. **That the current term of Danielle Auld on the Rotorua Regional Airport Ltd Board be extended from her current expiry date 6 October 2025 to the maximum allowable period of three years, with a new expiry date of 6 October 2026.**

3. **That Marie Hosking be re-appointed to the Rotorua Regional Airport Ltd Board for a further 3 year term from 9 October 2025 to 9 October 2028.**

4. **That the board fees remain unchanged.**

5. **That this report not be made publicly available.**

7. **That the minutes relating to this item be made publicly available following notification to Danielle Auld and Marie Hosking**.

In Favour:	Cr Kai Fong, Cr Brown, Mayor Tapsell, Cr Barker, Cr Kereopa, Cr Maxwell, Cr Paterson and Cr Wang
Against:	Cr O'Brien
Abstained:	Cr Lee

CARRIED 8/1

11 HE WHAKATAUNGA KIA HURI ATU TE ARONGA O TE HUI KI TE HUI TŪMATAITI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)

Nil

12 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Kia whakairia te tapu	Restrictions are moved aside
Kia wātea ai te ara	So the pathway is clear
Kia turuki whakataha ai	To return to every day activities
Kia turuki whakataha ai	To return to every day activities
Hāumi e. Hui e. Tāiki e!	Allied, enriched, unified, and blessed