



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF A MEETING OF COUNCIL

Date: Wednesday 30 October 2024

Time: 9:30 am

Venue: Council Chamber

MEMBERSHIP

Chair

Mayor Tapsell

Members

Cr Barker

Cr Kai Fong

Cr Kereopa

Cr Brown

Cr Lee

Cr O'Brien

Cr Maxwell

Cr Paterson

Cr Wang

Cr Waru

Quorum

6

**NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA
COUNCIL DELEGATIONS**

Type of Committee	Council Committee
Subordinate to	N/A
Subordinate Committees	<ul style="list-style-type: none"> • District Licencing Committee • Audit and Risk Committee
Legislative Basis	Schedule 7 s30 (1) (A), Local Government Act 2002 Committee delegated powers by the Council as per Schedule 7, S32, Local Government Act 2002
Purpose	The purpose of the Council is to make decisions on all matters that cannot be delegated, that it has not delegated or that it has had referred to it by staff or a committee.
Reference	01-15-016
Membership	Mayor (Chair) Deputy Mayor (Deputy Chair) All elected members
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • the power to make a rate • the power to make a bylaw • the power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-term Plan • the power to adopt a long-term plan, annual plan, or annual report • the power to appoint a chief executive • the power to adopt policies required to be adopted and consulted on under the LGA 2002 in association with the long-term plan, or developed for the purpose of the local governance statement • the power to adopt a remuneration and employment policy • the power to set and support strategies in measures related to emergency matters. • all the powers, duties and discretions under the Civil Defence Act for the proper operation and administration of the approved Civil Defence Plan; such delegation to be executed solely within the defined policy guidelines as determined from time to time by the Council and subject to the Financial limits imposed by the approved Council estimates. <p>Additional responsibilities retained by the Council committee:</p> <ul style="list-style-type: none"> • Advise and support the mayor on the development of the long-term plan and annual plans • Approval of long-term plan or annual plan consultation documents, and supporting information and consultation process prior to consultation • Approval of a draft bylaw prior to consultation

	<ul style="list-style-type: none"> • Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of the electoral officer • Adoption of, and amendment to the Committee Terms of Reference, Standing Orders and Code of Conduct • Relationships with the Te Tatau o te Arawa board, including the funding agreement • Monitor the overall financial management and performance of the council • Make financial decisions required outside of the annual plan budgeting processes • Approve the council's insurance strategy and annual insurance placement for Council • Write-offs • Acquisition of property in accordance with the Long-term Plan • Disposals in accordance with the Long-term Plan • Review the Chief Executive's performance annually and establish performance targets for each year • Undertake a performance review at the end of the first term of appointment as required by Schedule 7, clause 35 of the Local Government Act 2002. Undertaken no less than 6 months before the date on which the chief executive's contract of employment for the first term expires.
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	Powers that cannot be delegated to committees a per the Local Government Act 2002 Schedule 7 S32.

Order of Business

1	Karakia Whakapuaki – Opening Karakia	5
2	Ngā Whakapāha – Apologies	5
3	Whakapuakitanga Whaipānga – Declarations of Interest	5
4	Ngā Take Whawhati Tata Kāore I Te Rārangī Take – Urgent Items not on the Agenda.....	5
5	Ngā Tāpaetanga – Presentations.....	6
6	Pūrongo Kaimahi – Staff Reports	7
6.1	Adoption of the 2023/24 Annual Report	7
7	Te Karakia Whakamutunga – Closing Karakia	10

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse and
enrich all present
Enriched, unified and blessed

2 NGĀ WHAKAPĀHA – APOLOGIES

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council. s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion s.46A (7), LGOIMA

5 NGĀ TĀPAETANGA – PRESENTATIONS

Nil

6 PŪRONGO KAIMAHI – STAFF REPORTS

6.1 ADOPTION OF THE 2023/24 ANNUAL REPORT

Doc ID: 20971121
Prepared by: David Jensen, Director of Finance
Approved by: Thomas Collé, Chief Financial Officer
Attachments: Nil

1. TE PŪTAKE PURPOSE

The purpose of this report is to adopt the audited Annual Report of the Rotorua Lakes Council for the year ended 30 June 2024.

HE TŪTOHUNGA RECOMMENDATION

1. That the report 'Adoption of the 2023/24 Annual Report' be received.
2. That the Council resolves to adopt the Annual Report and the Audited Summary for the Rotorua Lakes Council for the year ended 30 June 2024.
3. That the Mayor and Chief Executive be authorised to sign the Letter of Representation and Statement of Compliance section of the Annual Report.
4. That the Chief Executive be authorised to make minor editorial changes, if any, as agreed with Council's auditors.

2. TE TĀHUHU BACKGROUND

The Local Government Act 2002 requires that Council adopt an Annual Report within four months of the end of the financial year, containing the financial and non-financial performance of Council for the financial year.

Alongside the Annual Report, Council is also required to prepare a summary of the annual report which must contain a separate auditor's report relating to its compliance. Within one month of adoption, copies of the annual report and the summary must be forwarded to the Secretary of Local Government, the Auditor-General and the Parliamentary Library. The report must also be made available to the public.

The adopted annual report and summary consists of:

- Year in review containing - The Chief Executive's report
- Highlights and major achievements for the year
- Statements of service performance and achieved targets
- Financial prudence regulations
- Financial statements and accompanying notes
- Report of the Auditor General

On 30 October 2024, the Chief Financial Officer will provide the final financial position on which Audit New Zealand have based their audit opinion. Audit New Zealand may also be in attendance at the meeting.

Upon adoption, Audit New Zealand will provide the final opinion in a form that can be included into the final annual report document for full distribution. This is the best practice process.

3. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Rotorua Lakes Council has shown consistent financial management this past year with the continued retention of our AA- credit rating from Fitch supporting this.

Council earned \$208.5 million in income in 2023/24 including \$47.1 million in subsidies and grants and invested \$94.4 million in capital projects. Capital expenditure was \$18.2 million lower than our planned budget of \$135.8 million, largely driven by under budget expenditure in key projects such as the Aquatic Centre and Wastewater Treatment Plant, or projects that were delayed until future years such as the Museum refurbishment.

Overall, Council achieved a full year surplus of \$12.6m, reflecting lower than budgeted personnel costs, the impact of inflation adjustments on service delivery contracts within operational expenses and higher than budgeted vested asset revenue. Council also recorded asset revaluation movement of \$154.5m, related to parks and reserves, wastewater and roading assets.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

5. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

There are no community input/engagement or publicity issues relevant to this report.

**6. HE WHAIWHAKAARO
CONSIDERATIONS**

**6.1. Mahere Pūtea
Financial/Budget Considerations**

There are no financial or budget considerations relevant to this report.

**6.2. Kaupapa Here Me Ngā Hiraunga Whakariterite
Policy and Planning Implications**

There are no policy and planning implications relevant to this report.

**6.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua
Tāngata Whenua Impact Assessment**

There are no Tāngata Whenua considerations relevant to this report.

**6.4. Tūraru
Risks**

There are no risks relevant to this report

**6.5. Te Whaimana
Authority**

Council has the authority to receive this report, and to adopt the Annual Report.

7 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Hāumi e. Hui e. Tāiki e!

Restrictions are moved aside
So the pathway is clear
To return to every day activities
To return to every day activities
Allied, enriched, unified, and blessed