



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Date: Wednesday 27 September 2023

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair	Mayor Tapsell
Deputy Chair	Cr Kai Fong
Members	Cr Barker Cr Brown Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Wang Cr Waru
Quorum	6

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NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA COUNCIL DELEGATIONS

Type of Committee	Council Committee
Subordinate to	N/A
Subordinate Committees	<ul style="list-style-type: none"> • District Licencing Committee • Audit and Risk Committee
Legislative Basis	Schedule 7 s30 (1) (A), Local Government Act 2002 Committee delegated powers by the Council as per Schedule 7, s32, Local Government Act 2002
Purpose	The purpose of the Council is to make decisions on all matters that cannot be delegated, that it has not delegated or that it has had referred to it by staff or a committee.
Reference	01-15-016
Membership	Mayor (Chair) Deputy Mayor (Deputy Chair) All councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • the power to make a rate • the power to make a bylaw • the power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-term Plan • the power to adopt a long-term plan, annual plan, or annual report • the power to appoint a chief executive • the power to adopt policies required to be adopted and consulted on under the LGA 2002 in association with the long-term plan, or developed for the purpose of the local governance statement • the power to adopt a remuneration and employment policy • the power to set and support strategies in measures related to emergency matters. • all the powers, duties and discretions under the Civil Defence Act for the proper operation and administration of the approved Civil Defence Plan; such delegation to be executed solely within the defined policy guidelines as determined from time to time by the Council and subject to the Financial limits imposed by the approved Council estimates. <p>Additional responsibilities retained by the Council committee:</p> <ul style="list-style-type: none"> • Advise and support the mayor on the development of the long-term plan and annual plans • Approval of long-term plan or annual plan consultation documents, and supporting information and consultation process prior to consultation • Approval of a draft bylaw prior to consultation

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	<ul style="list-style-type: none"> • Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of the electoral officer • Adoption of, and amendment to the Committee Terms of Reference, Standing Orders and Code of Conduct • Relationships with the Te Tatau o te Arawa board, including the funding agreement • Monitor the overall financial management and performance of the council • Make financial decisions required outside of the annual plan budgeting processes • Approve the council’s insurance strategy and annual insurance placement for Council • Write-offs • Acquisition of property in accordance with the Long-term Plan • Disposals in accordance with the Long-term Plan • Review the Chief Executive’s performance annually and establish performance targets for each year • Undertake a performance review at the end of the first term of appointment as required by Schedule 7, clause 35 of the Local Government Act 2002. Undertaken no less than 6 months before the date on which the chief executive’s contract of employment for the first term expires.
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	Powers that cannot be delegated to committees a per the Local Government Act 2002 Schedule 7 S32.

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1. Karakia Whakapuaki - Opening Karakia

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse and
enrich all present
Enriched, unified and blessed

2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5. Te Whakaū i ngā Meneti - Confirmation of Minutes

5.1 Council Meeting Minutes (Draft) 23 August 2023

19938033

Minutes (draft)

Council meeting held Wednesday 23 August 2023 at 9.30am
Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT: Mayor Tapsell (Chair)
Cr Kai Fong (Deputy Chair), Cr Barker, Cr Brown, Cr Kereopa, Cr Lee,
Cr Maxwell, Cr O'Brien, Cr Wang, Cr Waru

APOLOGIES: Cr Paterson

STAFF PRESENT: G Williams, Chief Executive;
T Collé, Deputy Chief Executive, Organisational Enablement;
S Michael, Deputy Chief Executive. Infrastructure & Environmental
Solutions;
G Rangi, Deputy Chief Executive, Te Arawa Partnership;
D Jensen, Director of Finance;
S McNicol, Director, Marketing and Communications;
I Tiriana, Manager, Council Communications;
D Cossar, Governance & Democracy Manager;
G Kieck, Corporate Planning and Strategy Manager;
N Michael, Executive of Communications, Mayor's Office;
G Konara, Governance Support Advisor.

The meeting opened at 9.31am.

The Mayor welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Kai Fong opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

Resolved;

1. That the apologies from Cr Paterson be accepted.

Moved: Cr O'Brien

Seconded: Cr Maxwell

CARRIED

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3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

None

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Mayor Tapsell requested that an urgent item be added to the agenda - “Te Arawa Lakes - Rotoiti/Rotomā Funding Proposal”.

The item was not on the agenda because a letter from Te Arawa Lakes Trust confirming their support for the Rotoiti/Rotomā wastewater scheme was received after the Council meeting agenda was published.

The decision cannot be delayed, as Council support for the report recommendation is required prior to the next meeting of the Rotorua Te Arawa Lakes Strategy Group on 22 September, where the Group’s support will be sought, to confirm and lock in Ministerial funding support.

Attendance - Cr Waru joined the meeting at 9.33am.

4.1 TE ARAWA LAKES - ROTOITI/ROTOMĀ FUNDING PROPOSAL

Resolved

1. That “Te Arawa Lakes - Rotoiti/Rotomā Funding Proposal” be dealt with at this meeting.

Moved: Cr O’Brien

Seconded: Cr Wang

CARRIED

5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF COUNCIL MINUTES

5.1 MINUTES OF COUNCIL MEETING HELD 25 JULY 2023

19912120

Resolved

1. That the minutes of the Council meeting held 25 July 2023 be confirmed as a true and correct record.

Moved: Cr Barker

Seconded: Cr Kai Fong

CARRIED

6 PŪRONGO KAIMAHI STAFF REPORTS

6.1 TE ARAWA LAKES - ROTOITI/ROTOMĀ FUNDING PROPOSAL

19943252

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Resolved

- 1. That the report “Te Arawa Lakes - Rotoiti/Rotomā Funding Proposal” be received.**

Moved: Cr O’Brien

Seconded: Cr Kereopa

CARRIED

Stavros Michael overviewed the report.

Further resolved

a)

- b) 2. That the Council agree that in the Council’s upcoming Long-term Plan deliberations for the 2024-2034 period, a progressive increase to the current Lakes Enhancement Rate will be proposed at an appropriate level to accumulate sufficient funds for the reinstatement of the Land Incentives Programme (when required) and possible other lakes water quality improvement undertakings at Council’s discretion.**

Moved: Cr O’Brien

Seconded: Cr Brown

CARRIED

Cr Lee abstained from voting.

6.2 RATE REMISSIONS – PROPERTIES AFFECTED BY LAKE WATER LEVELS

19930072

Resolved

- 1. That the report titled “Rate Remissions – Properties Affected by Lake Water Levels” be received.**

Moved: Cr O’Brien

Seconded: Cr Kai Fong

CARRIED

Thomas Collé overviewed the report.

Further resolved

- 2. That Council notes the comments under ‘6.3 Risks’ of this report.**
- 3. That ratepayers with uninhabitable properties applying for rates remission due to lakeside flooding be granted a remission of 100% for the 2023/24 Financial Year.**

Moved: Cr Wang

Seconded: Cr Maxwell

CARRIED

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6.3 ORGANISATIONAL ENABLEMENT – PROGRESS REPORT

19923828

Resolved

1. That the report titled “Organisational Enablement – Progress Report” be received.

Moved: Cr Barker
Seconded: Cr Brown

CARRIED

Thomas Collé overviewed the report.

6.4 DISTRICT LEADERSHIP AND DEMOCRACY

19923310

Resolved

1. That the report titled “District Leadership and Democracy” be received.

Moved: Cr Waru
Seconded: Cr Barker

CARRIED

Greg Kieck overviewed the report.

6.5 TE ARAWA PARTNERSHIP – PROGRESS REPORT

19929309

Resolved

1. That the report titled “Te Arawa Partnership – Progress Report” be received.

Moved: Cr Waru
Seconded: Cr O’Brien

CARRIED

Gina Rangi overviewed the report.

6.6 ELECTED MEMBERS ATTENDANCE AT LGNZ CONFERENCE 2023 – REPORTS FROM COUNCILLORS

19932205

Resolved

1. That the report titled “Elected Members Attendance at LGNZ Conference 2023 – Reports from Councillors” be received.

Moved: Cr Waru
Seconded: Cr O’Brien

CARRIED

Mayor Tapsell briefed the council on the LGNZ conference.

Action Points

Cr O'Brien requested the action points noted on page 9 of the agenda be addressed at a future meeting.

**7 TE KARAKIA WHAKAMUTUNGA
CLOSING KARAKIA**

Cr Waru closed the meeting with a Karakia.

The meeting closed at 11.19am.

To be confirmed at a Council meeting on 27 September 2023.

.....
Chair

Note:-Rotorua Lakes Council is the operating name of Rotorua District Council.

6. Ngā Tāpaetanga - Presentations

6.1 Cr Don Paterson – LGNZ Conference Presentation

7. Pūrongo Kaimahi - Staff Reports

Doc ID: 19953035

ROTORUA LAKES COUNCIL

Mayor
Members
COUNCIL

7.1 Declaration by Rotorua Lakes Community Board Member - Jennifer Rothwell (Information Only)

Report prepared by: Rick Dunn, Governance and Democracy Advisor**Report reviewed by:** Debbie Cossar, Governance and Democracy Manager**Report approved by:** Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to inform Rotorua Lakes Community Board member, Jennifer Rothwell of the legal requirement in terms of Clause 14, of Schedule 7 of the Local Government Act 2002, to make written and oral declarations to fulfil her electoral responsibilities.

2. NGĀ TŪOHUNGA RECOMMENDATION

1. That the report 'Declaration by Lakes Community Board member – Jennifer Rothwell' be received.

3. TE TUHINGA WHAKARĀPOPOTOTANGA EXECUTIVE SUMMARY

- 3.1. In accordance with the provisions under Clause 14 of Schedule 7 of the Local Government Act 2002, as read with Section 54(2), of the Local Government Act 2002, members elected to community boards are required to make and sign the declaration in the form prescribed as follows:

"I, Jennifer Rothwell, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rotorua Lakes Community, the powers,

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authorities, and duties vested in, or imposed upon, me as a member of the Rotorua Lakes Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, and any other Act.”

3.2. The declaration will then be witnessed by her Worship the Mayor.

4. TE TĀHUHU BACKGROUND

4.1 The recent resignation of Lakes Community Board member Stephanie George, due to personal circumstances, created an extra-ordinary vacancy on the Lakes Community Board. One nomination was received from Jennifer Rothwell. As the number of nominations received did not exceed the number of vacancies, Jennifer Rothwell was elected unopposed as a member of the Rotorua Lakes Community Board.

4.2 In accordance with the provisions under Clause 14 of Schedule 7 of the Local Government Act 2002, a person may not act as a member of a local authority until:

- a) that person has, at a meeting of the local authority following the election of that person, made an oral and written declaration in the prescribed format; and
- b) a written version of the declaration has been signed.
- c) The written declaration must be signed by the member and witnessed by a) the chairperson b) the mayor c) a member of the local authority d) the chief executive.

5. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Not applicable.

6. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decision or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

7. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Community consultation is not considered necessary in relation to this agenda item.

8. NGĀ WHAIWHAKAARO CONSIDERATIONS

8.1 Mahere Pūtea Financial/budget considerations

Not applicable.

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8.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications

Approval of this recommendation will not be inconsistent with Council's Long-term Plan or other Council policies.

8.3 Tūraru Risks

There are no significant risks associated with the decision of this report.

8.4 Te Whaimana Authority

Elected members are required to make oral and written declarations in accordance with the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987, to enable them to act as members of the Rotorua Lakes Community Board.

ROTORUA LAKES COUNCIL

Mayor
Members
COUNCIL

7.2 Adoption of Council's Annual Report for the year ended 30 June 2022 (Decision Required)

Report prepared by: David Jensen, Director of Finance

Report approved by: Thomas Collé, Group Manager – Corporate Services

**1. TE PUTAKE
PURPOSE**

The purpose of this report is to adopt the audited Annual Report of the Rotorua Lakes Council for the year ended 30 June 2022.

**2. HE TŪTOHUNGA
RECOMMENDATION**

- 1. That the report "Adoption of Council's Annual Report for the year ended 30 June 2022" be received.**
- 2. That Council resolves to adopt the audited Annual Report and the Audited Summary for the Rotorua Lakes Council for year ended 30 June 2022.**
- 3. That the Mayor and Chief Executive be authorised to sign the Letter of Representation and Statement of Compliance section of the Annual Report.**
- 4. That the Chief Executive be authorised to make minor editorial changes, if any, as agreed with Council's auditors.**

**3. TE TĀHUHU
BACKGROUND**

The Local Government Act 2002 requires that Council adopt an Annual Report within four months of the end of the financial year. As a result of the continued national auditor shortage constraint, the Auditor General extended the statutory deadline to 31 December 2022, acknowledging pressure within the industry. Despite best efforts the audit timeframe was deferred until early 2023, resulting in the newly established Council being responsible for the adoption of the 2022 Annual Report, which reports on the previous term. The auditor's report on the financial statements and overall compliance of the document will note the late adoption of the Annual Report.

Alongside the Annual Report, Council is also required to prepare a summary of the annual report which must contain a separate auditor's report relating to its compliance. Within one month of adoption, copies of the annual report and the summary must be forwarded to the Secretary of Local Government, the Auditor-General and the Parliamentary Library. The report must also be made available to the public.

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The adopted annual report and summary consists of:

- Year in review containing - The Chief Executive's report
- Highlights and major achievements for the year
- Statements of service performance and achieved targets
- Financial prudence regulations
- Financial statements and accompanying notes
- Report of the Auditor General

Upon adoption, Audit New Zealand will provide the final opinion in a form that will be included into the final annual report document for full distribution. This is the best practice process.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Rotorua Lakes Council has shown consistent financial management this past year with the continued retention of our AA- credit rating from Fitch supporting this.

Council earned \$170.9 million in income in 2021/22 including \$29.1 million in subsidies and grants, and invested \$85.5 million in capital projects that renewed our assets (\$29.1m) or increased their level of service (\$48.5m). Capital expenditure was \$60.4 million lower than our planned budget of \$145.9 million. This was largely driven by key projects such as the Aquatic Centre, Museum and the Sir Howard Morrison Performing Arts centre that were deferred or delayed either due to further investigation / planning works or logistical impacts due to the COVID-19 lockdown and restrictions.

Overall, Council achieved a full year surplus of \$2.4m, incorporating some highlights below:

Some challenges were new, including:

- Shortages of supplies and labour causing delays to capital works;
- Lower subsidy and grant revenue due to delays in meeting capital works milestones;
- Increased consultant costs to meet the demand in building and consenting as well as towards the build back better initiative and housing strategy;
- Rising inflation affecting the costs of goods and services; and

Whilst other issues have remained more persistent including:

- Ongoing challenges regarding staff recruitment and retention;
- The need to fund additional inner-city security;
- Continuing challenges with regard to emergency housing; and
- Loss of event-driven fees over the financial year as Rotorua recovers from Covid-19.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

6. HE WHAIWHAKAARO CONSIDERATIONS

6.1 Tūraru Risks

There are no major risks associated with the decisions or matters.

6.2 Te Whaimana Authority

Council approves all matters required to finalise the Annual Report.

The DCE Organisational Enablement will carry out measures to ensure the timing of the publication meets the legislative requirements following adoption of the Annual Report 2022.

7. NGĀ ĀPITI HANGA ATTACHMENTS

Attachment 1: Annual Report (distributed separately)

Attachment 2: Audit Report (distributed separately)

ROTORUA LAKES COUNCIL

Mayor
Members
COUNCIL

7.3 Financial Performance for the two months ending 31 August 2023 (Information Only)

Report prepared by: David Jensen, Director of Finance

Report approved by: Thomas Collé, Deputy Chief Executive Organisational Enablement

1. TE PŪTAKE PURPOSE

The purpose of the report is to provide information on Council's financial performance for the two months ended 31 August 2023.

2. HE TŪTOHUNGA RECOMMENDATION

1. That the report "Financial Performance for the Two Months ended 31 August 2023" be received.

3. TE MATAPAKI DISCUSSION

➤ Council's Operating Environment

Council adopted the 2023/24 Annual Plan on 28 June 2023, setting the budget for the current financial year. This budget included a capital expenditure programme of \$136 million and associated capital subsidy revenue of \$33 million. As reported throughout the 2022/23 financial year, Council predominantly receives this revenue after we have incurred the capital expenditure, which means that there is often a timing lag for when Council's capital subsidy revenue will be achieved.

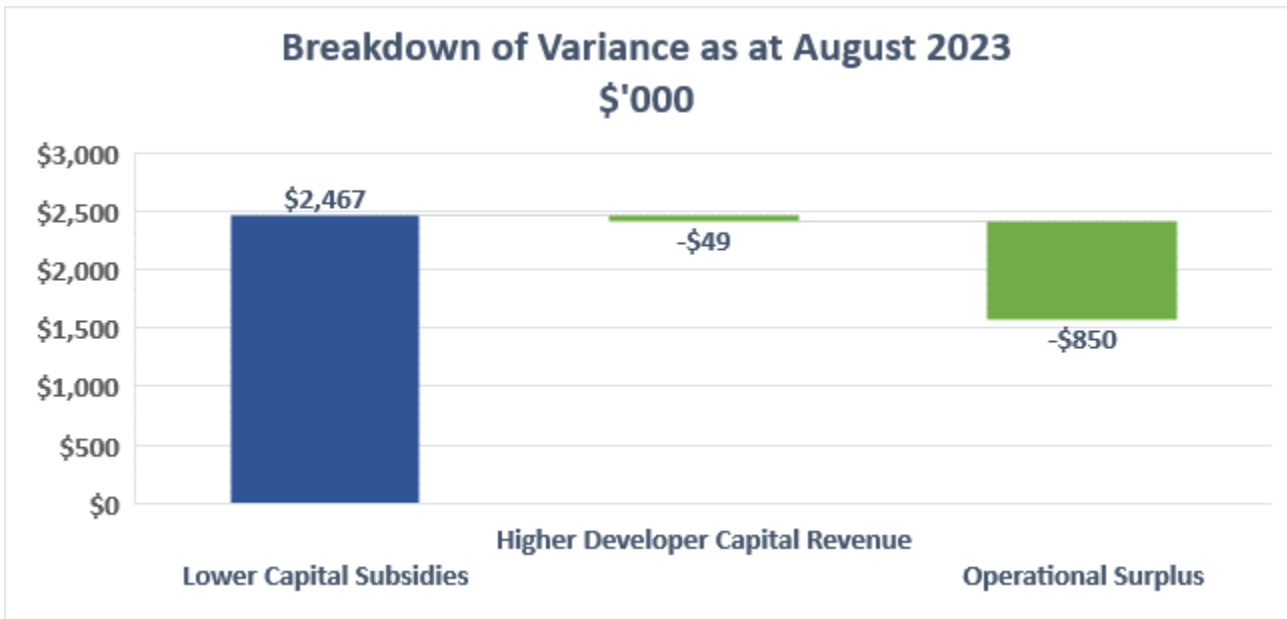
Similarly, Council's 2023/24 budget included development contribution revenue of \$3.6 million, which is subject to developers undertaking works within our district. Development contributions are used to fund infrastructure required to enable growth within the district. The timing of this revenue is also uncertain by its nature as development decisions are made by external parties.

This report shows Council's core operating position, as well as the impact of capital subsidies and development contributions.

➤ **Financial Position as at 31 August 2023**

Council has an operating surplus of \$850k as at 31 August 2023, reflecting lower than budgeted operational expenditure year-to-date. Council is forecasting that this expenditure will catch up to budget as Council’s work programmes gain momentum through the remainder of the year.

Within the overall \$1.57m year-to-date variance shown for August, \$2.47m relates to the receipt of subsidies attached to capital projects, offset by slightly higher development contributions and a positive operating variance of \$850k year-to-date.

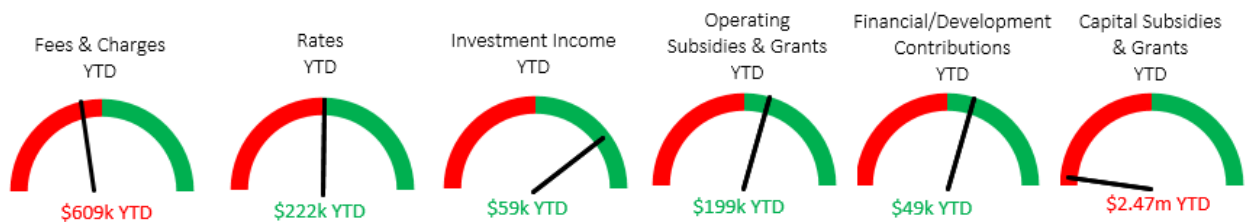


➤ **Year to Date Financial Performance**

Figures in \$000's

	Actual	Budget	Variance - Favorable / (Unfavorable)
Income			
Fees & Charges	3,255	3,865	(609)
Rates	25,163	24,941	222
Investment Income	155	96	59
Development & Financial Contributions	348	299	49
Subsidies & Grants - Capital	226	2,693	(2,467)
Subsidies & Grants - Operational	1,201	1,002	199
Total Income	30,348	32,896	(2,548)
Opex			
Administration Expense	715	1,019	304
Finance Cost	30	67	37
Maintenance	213	362	149
Operating Expenses	11,040	11,309	269
Staff Costs	5,991	6,072	81
Utilities	506	529	23
Depreciation	7,288	7,288	
Interest Cost	2,221	2,338	117
Total Opex	28,005	28,984	979
Total Operating Surplus / (Deficit)	2,344	3,912	(1,569)

➤ **Income**



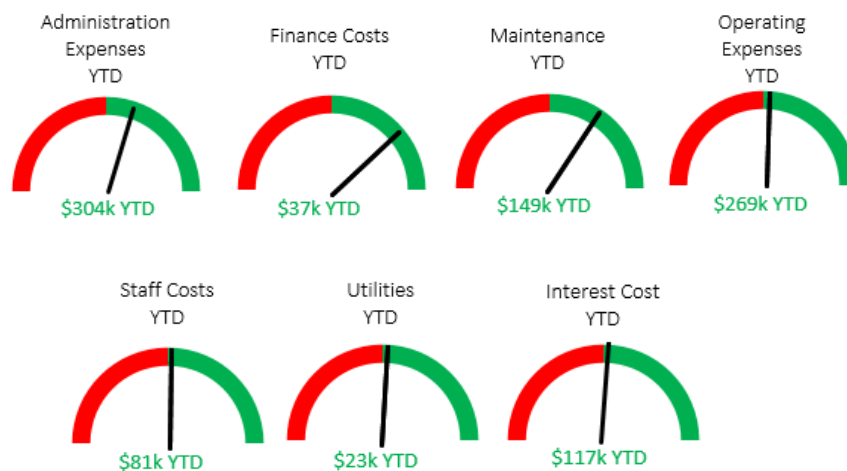
Total Income is tracking unfavourably to budget, with a \$2.55m negative variance to budget. This primarily relates to Capital Grants and Subsidies related to Capital Expenditure.

- Fees and charges are direct charges to customers for specific Council services. Council’s fees and charges are \$609k behind year-to-date budget due to lower than forecast sales at the Energy Events Centre and Sir Howard Morrison Performing Arts Centre (\$324k lower than budget), subdivision fees (\$216k), regulatory inspection fees (\$86k) and parking fees (\$66k). Building consenting fees are \$130k ahead of year-to-date budget.
- Rate revenue is \$222k ahead of year-to-date budget due to the timing of receipts after the first rates instalment.
- Investment income is revenue received by Council through dividends, and also interest received on term deposits. Investment Income is \$59k ahead of year-to-date budget.

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- Operating Subsidies and Grants are funds provided from external parties towards Council's operating expenditure. Operating Subsidies and Grants are \$199k ahead of year-to-date budget due largely to the operational subsidies received from Waka Kotahi.
- Financial and Development Contributions is revenue paid by developers towards the capital costs required to enable their development. Financial and Development Contributions are \$49k ahead of year-to-date budget.
- Capital Subsidies and Grants are funds provided by external parties towards Council's capital projects. Capital Subsidies and Grants are \$2.5m behind year-to-date budget due to the timing of completion of capital works, particularly within the Tarawera Wastewater Scheme, CIP funded Stormwater projects, Infrastructure Acceleration Fund feasibility works and the Aquatic Centre.

➤ Operating Expenses



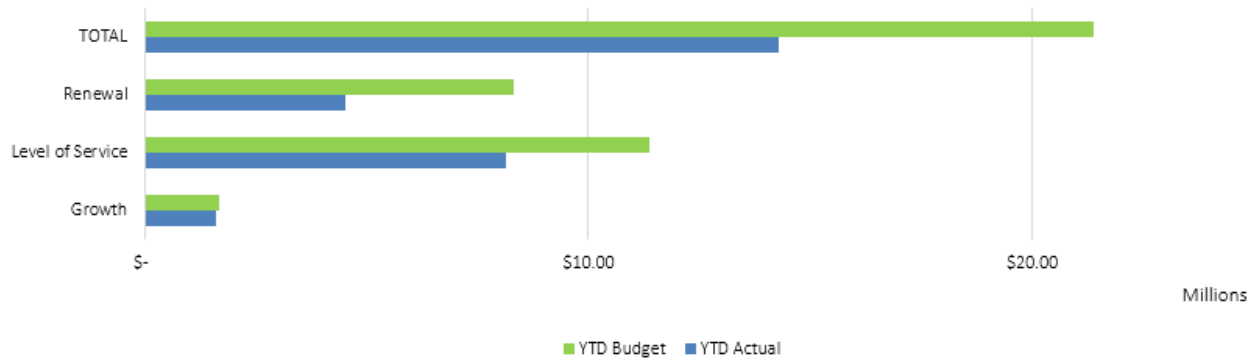
Operating Expenses are tracking favourably to budget, with a \$979k positive variance to budget.

- Administration Expenses cover the day-to-day running expenses of Council. Administration Expenses are \$304k below year-to-date budget.
- Finance Costs are the fees payable on Council's external borrowing. Finance Costs are \$37k under budget year-to-date due to lower than forecast external borrowing.
- Maintenance expenses are the budget provided for planned and reactive maintenance of Council buildings. Maintenance is \$149k under budget year-to-date due primarily to the seasonality of when money is spent on Council buildings.
- Operating expenses are the costs directly associated with the delivery of Council's operational services. Operating Expenses are \$269k lower than year-to-date budget as various operational budgets across Council gain momentum into the financial year. Operating expenses are forecast to catch up to budget through the financial year.
- Staff costs cover the salaries and wages of Council employees. Staff Costs are \$81k underspent year-to-date.
- Utilities cover the water, power and gas expenses involved in Council operations. Utilities are tracking largely to year-to-date budget.

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- Interest Expense is the external interest payable to Council's lenders. Interest expense has gone through the year-end apportionment and accrual process to cost centres based on the full year borrowings within each Council activity and is \$117k below budget due to lower borrowings as Council undertakes the capital works programme.

➤ Capital Expenses



As at 31 August 2023, Council had spent \$14.3m against the full year budget of \$135.9m.

Renewals expenditure is behind budget primarily due to the timing of commencement of the Aquatic Centre project (\$896k behind year-to-date budget), as well as underspends year-to-date in Water Supply, Active and Engaged Communities activities and Stormwater (which is funded externally by Crown Infrastructure Partners).

Level of Service expenditure is behind budget due to underspend year-to-date on the Tarawera Sewerage Scheme and other wastewater projects as well as CIP funded Stormwater.

Expenditure on key projects YTD is as follows:

- (i) Wastewater Treatment Plant Upgrade: \$3.34m. Council is engaging in a multi-year project to upgrade major Wastewater Treatment Plant infrastructure with works continuing through 2023/24.
- (ii) Aquatic Centre: \$2.35m. Work is progressing on stage 2 of the development with steel fabrication and front of house works currently underway.
- (iii) Rotoiti/Rotoma Sewerage Scheme: \$1.8m. The work programme connecting properties to the scheme continues and a capital rate will set in the upcoming Long Term Plan to recover the costs associated.
- (iv) Pukehangi West Stormwater: \$1.1m.
- (v) Sewage Renewals: \$912k.
- (vi) Water Supply Renewals: \$635k.

4. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with Council's Significance and Engagement Policy.

7.4 Progress Report - Corporate Services



ID: 19957007

To:	Mayor and Members – Council
Meeting Date:	27 September 2023
Group:	Corporate Services
Group Manager:	Thomas Collé
Report approved by:	Geoff Williams, Chief Executive
Components:	Finance; Information Solutions; PMO and Risk Office; People and Organisational Development; Legal and Property

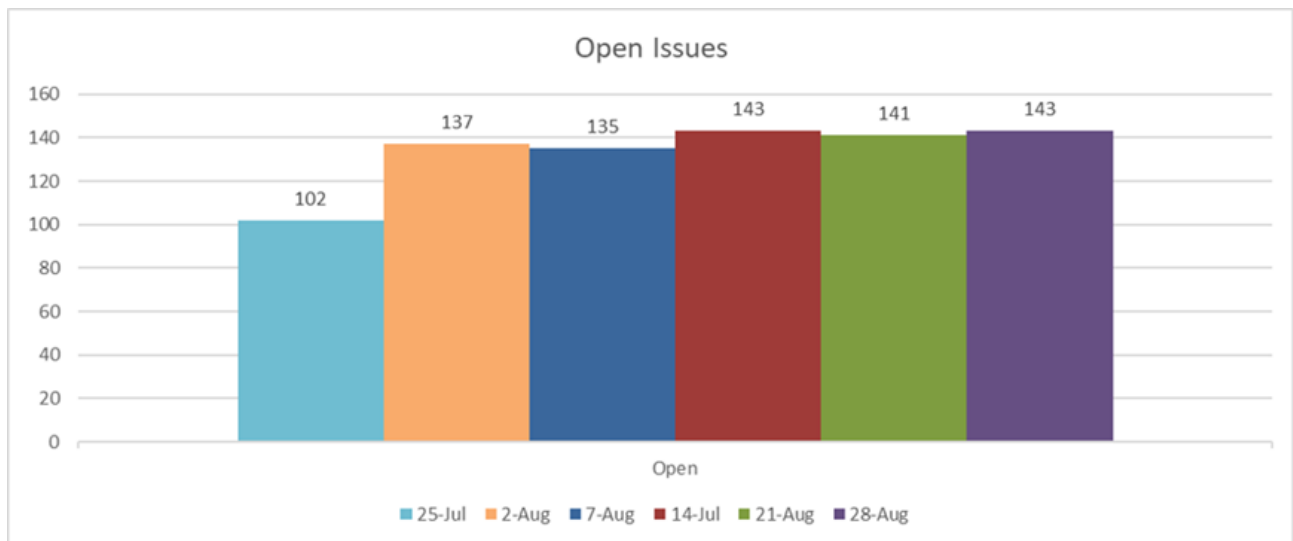
Ohu: Pūtea Me Pakihi – Finance
Current and ongoing work

Nothing significant to report.

Ohu: Hangarau – Information Solutions
OneCouncil

OneCouncil has been live for three months and for such a significant business-wide transformation change, has gone well. The focus for the project team continues to be on supporting the transition while addressing any issues that have been raised.

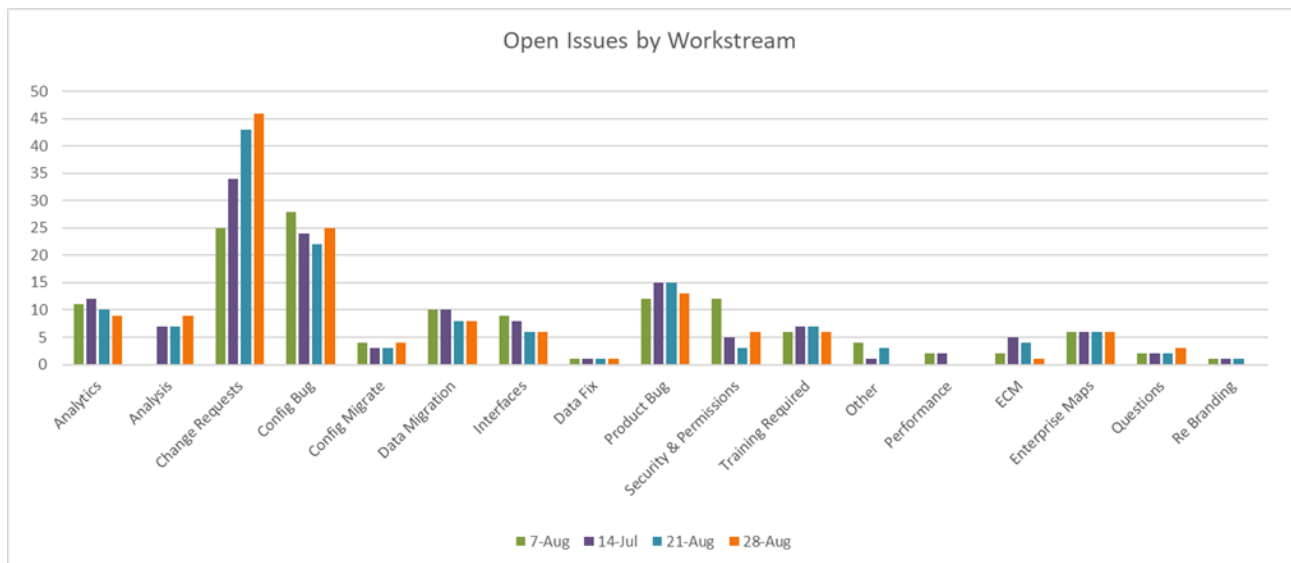
The number of open issues appears to have peaked. Spikes in the number of issues are expected for a while where functionality is used more frequently and in some cases, for the first time since go-live.



The project team has been significantly impacted by illness during the past six weeks which has affected the team’s ability to support the business and its ability to resolve issues over this period.

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Collaboratively, the business teams are actively engaged in reviewing all open JIRA (issues) tickets to assess the status and priority of each, consider factors such as changing business requirements and shift project team resources to where the priorities are. The following diagram shows the open issues weekly during August, with open issues grouped by workstream.



There remains a strong focus and commitment to delivering required reporting and dashboards for the organisation. During the next period, it is intended to run training sessions to enable key users to create simple reports directly from OneCouncil.

Additional training sessions continue to be scheduled for users and are tailored to suit their needs.

Given the complexity of transitioning from legacy systems to OneCouncil, the process of adoption continues to be a significant focus and is going well. This includes ongoing training and user support.

The project team is actively engaged in collaborating with teams to facilitate their adoption of the new system. Recognising that business users will have unique requirements and workflows, the project team is working closely with each area to understand their specific needs and challenges.

The project team will start a project handover to Business as Usual at the end of August. This will not adversely impact the organisation as the project team will remain in place, continuing to provide support.

Upcoming work includes a review of OneCouncil product enhancements, combined with business change requests and the rollout of the community-facing portals.

- **Change Requests and Product Enhancements:** Scheduled to start late September, this is a review and analysis of requested Change Requests from business areas and the OneCouncil Product Enhancements that are now available. Input from across the organisation will be required and a definitive list of necessary changes is expected by the end of October.
- **Portals:** The next portal to be implemented will be a proof of concept with a small group of local developers. This is expected to start late September, dependant on business readiness, with a six-week planned implementation timeframe. Once complete, work on subsequent community portals will start.

ECM training

ECM (Enterprise Content Management) is an integral part of the onboarding process for new staff members and is provided through refresher training sessions for existing staff. Additionally, a “floor walking” approach is adopted to ensure effective knowledge transfer.

Total number of documents registered in ECM during the last three months is 121,353.

Geographic Information Systems

Enterprise Maps is a module of OneCouncil and has been rebranded to Geyserview 6. This allows us to leverage the last 20 years of Council’s Geyserview spatial viewer. We have implemented both an internal and public version. Feedback has been varied and use increased during August.

We have received and loaded the latest 2023 (March) urban imagery capture. This is part of a 3-year (at present) capture cycle and is managed by the Bay of Plenty Local Authority Shared Service (BOPLASS). This data is available nationally through Land Information New Zealand and forms an integral part of Geyserview. Up-to-date imagery provides an overview at both property and district-wide levels. The next region wide capture is planned for this coming summer.

High lakes levels at Rotoehu/Rotoma has given impetus to improving/trialling capture applications under the auspices of Emergency Management BOP. This includes tools for Welfare and Operations and Intelligence groups, allowing almost live access to data.

Project – CCTV Expansion

As part of Council’s CCTV Expansion Project in support of the Community Safety Strategy, three new sites were complete in August:

- Ngongotaha (Hall Road): Live feeds to CCTV Operations of Ngongotaha township and ANPR services.
- Fordlands (Sunset/Ford): Live feeds to CCTV Operations team.
- Pukehangi (Clayton/Pukehangi): Live feeds to CCTV Operations team and ANPR services.
- ANPR services have been added to the Devon\Fenton Street intersection to assist with vehicle identification.

A review is underway to determine the next locations for CCTV expansion. It will include analysing hotspots, feedback from key stakeholders to align camera placements with Council’s overall safety objectives. The aim is to strategically position the cameras in areas where they can effectively enhance public safety.

Project - Telephony Modernisation

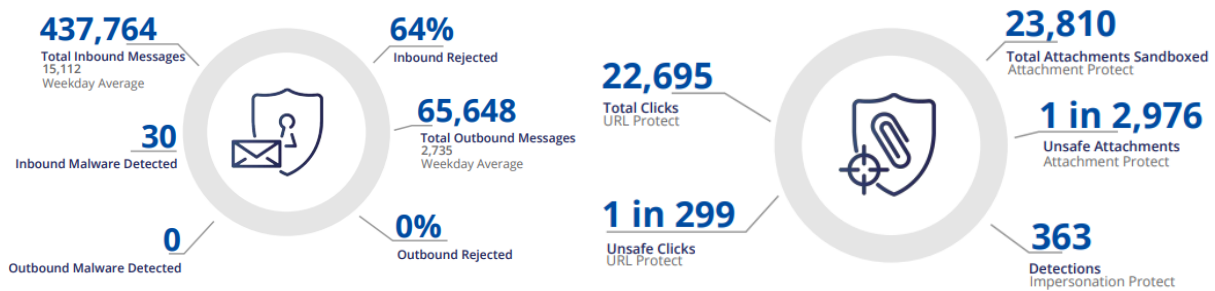
During the next quarter, proof of concept for moving to web-based telephone services will begin, combining the traditional landline numbers with our messaging/video platform Teams. Initial network configuration and testing is complete. Testing will now occur with a small group of staff members.

Project – Multi Functional Device Renewal

As part of a BOPLASS procurement process, RLC is replacing its aging Multi-Functional Devices (MFDs) which have been in operation for more than 5 years. Several demo MFDs have been deployed to the Civic Centre, RotoruaNZ and InfraCore to validate configuration and familiarise staff with the new vendor.

Cyber Security – Email

Email services remain the main avenue for cyber threats. During August, we rejected 64% of inbound emails, blocked 30 emails with mailware and protected 22,695 URLs clicked from emails sent.



Cyber Security – Security Awareness Training

Ensuring staff equipment with the knowledge and tools to identify threats is critical for protection of our organisation and people. To support this, RLC runs security awareness training campaigns, the most recent a “Juice from a Box” module highlighting the importance of reporting cyber threats.

PERFORMANCE STATISTICS

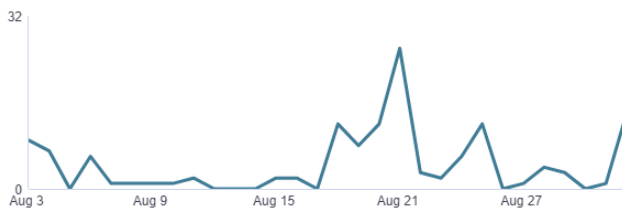


Cyber Security – Web Traffic Protection

Requests that are prevented from both inside RLC networks including the public Wi-Fi available across RLC sites and laptops while away from the offices.

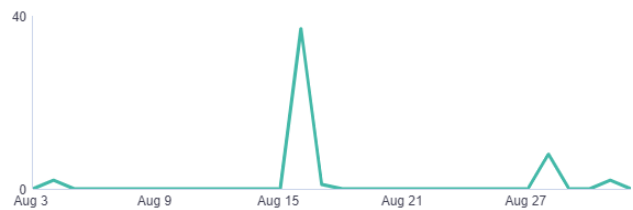
Malware Blocks

136 Total ▼ 17% vs. last 30 days



Phishing Blocks

50 Total ▼ 4% vs. last 30 days



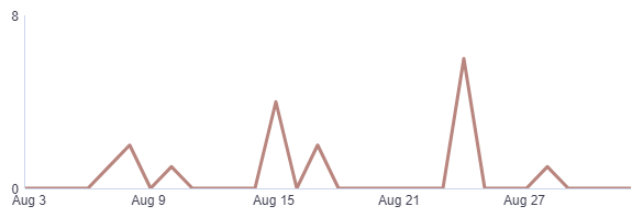
Command & Control Blocks

0 Total -% vs. last 30 days



Cryptomining Blocks

17 Total ▼ 79% vs. last 30 days



Ohu: Haumaru – PMO and Risk Office

Enterprise Project Portfolio

Council’s Portfolio currently has 81 projects at various stages of delivery. PMO Support Officers continue to support business units to provide accurate updates.

Enterprise Risk

The team continues to support staff to routinely review and update enterprise risk registers and a new guidance document has been created to better support understanding of the framework and Council’s

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approach. The platform has been shared with the People and Organisational Development and training will be provided on how the monitoring dashboards can provide insights for training and recruitment needs.

Enterprise Risk Management (ERM) guidance has been updated to align with new systems and processes.

PMO Activities

Key business improvement processes underway include:

- Redevelopment of PMO and Risk intranet pages.
- Updates to PMO and Risk Platforms.
- Quality assurance framework development as part of the support and guidance provided by the PMO.

Targeted Support

Procurement

The Quality Assurance manager continues to support the procurement team to review all existing contracts and refine contract management processes. A continuous business improvement process is now underway to update the Council's central contracts register and enhance data insights.

Project and BAU Support

The PMO is directly involved in supporting various activities including: Infrastructure Acceleration Fund (IAF) Programme Management, Council's Strategic Work Programme, Long-term Plan development and Priority alignment across all Council activities.

Ohu: Whakawhanake Tāngata, Whakawhanake Tōpūtanga – People and Organisational Development

Current and Ongoing Work

Business partners

- As part of talent acquisition, we are trialling SEEK's Premium Talent Search feature which enables direct access to an extensive database of candidates and will target candidates for existing vacancies for difficult-to-recruit roles.
- Work is ongoing, in conjunction with the National Transition Unit (NTU), to support affected RLC staff to transfer to the new Waters entity as part of the government's Affordable Waters reform programme. The NTU is to confirm employees' final transition pathways during September 2023.

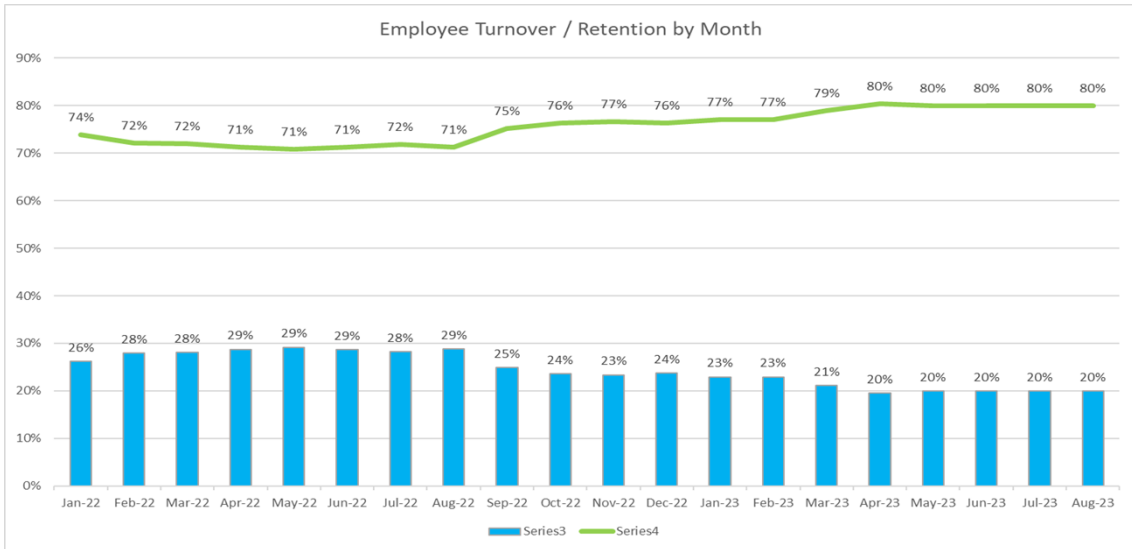
Talent and Recruitment

- Our team met with members of the Community and District Development group to discuss ideas for recruiting planners as this is a key issue for the team with Consent Planners under-resourced.
- Reference checks are currently being undertaken with two vendors for replacement of PeopleStreme which is being decommissioned in late 2024.

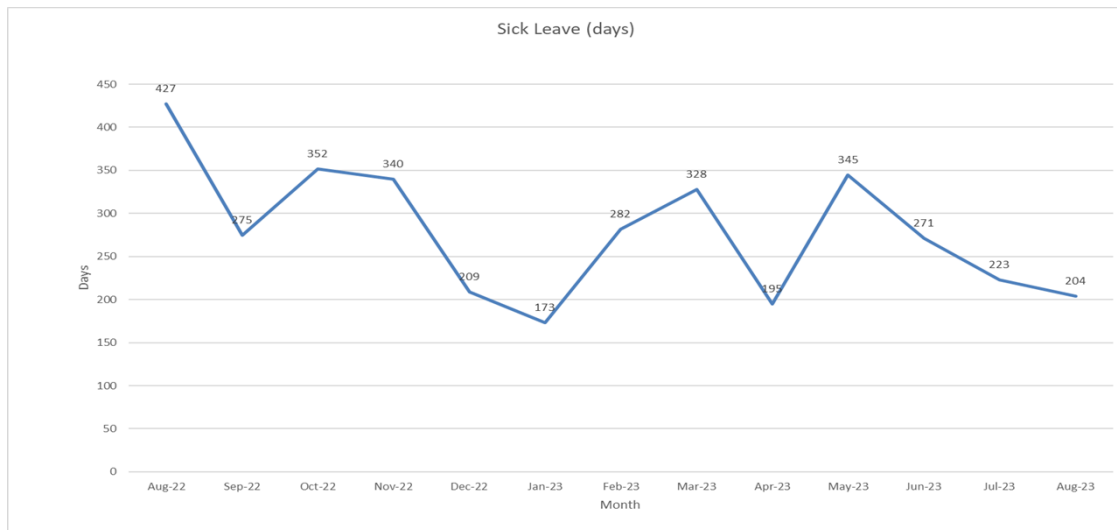
Health Safety & Wellbeing

- Breast Screening Services was on site to provide information to staff.
- Currently in the final stages of maintaining Gold accreditation with WorkWell.
- Health Safety and Wellbeing webpage launched on 31 August.

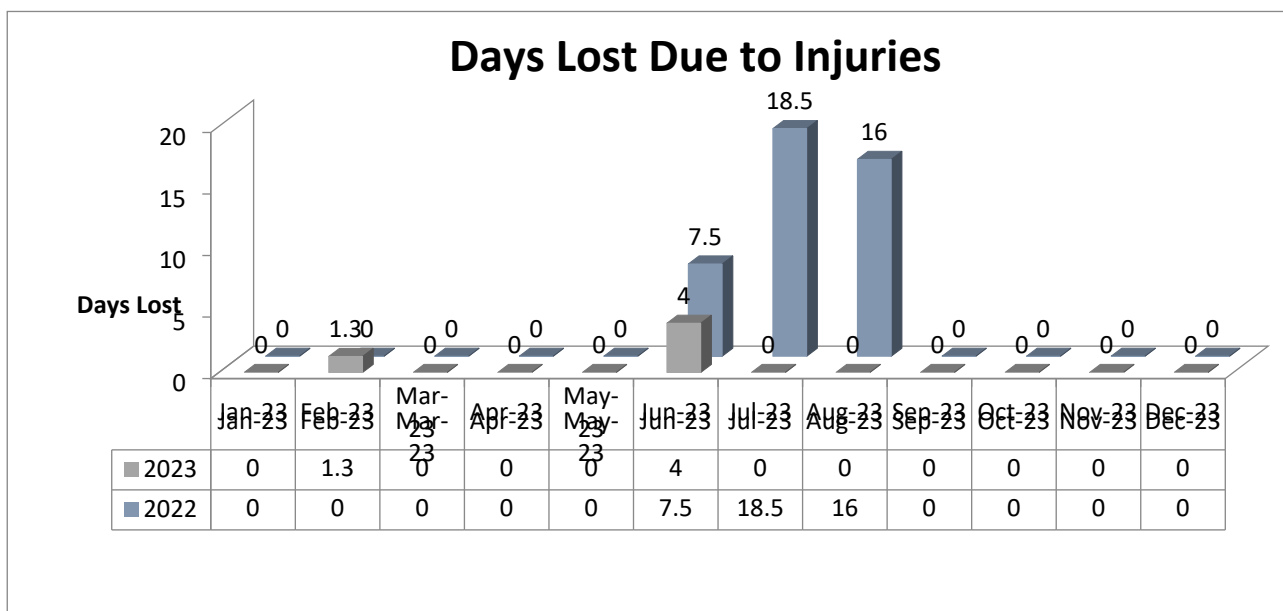
Analytics



204 Sick leave days in Aug, 75 below annual monthly average of 279 and 223 days less than Aug last year.



No lost time injuries recorded in August.



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7.5 Progress Report - Corporate Planning and Governance



Doc ID: 19960288

To:	Mayor and Members – Council
Meeting Date:	27 September 2023
Group:	Corporate Planning and Governance
Executive Director:	Oonagh Hopkins
Report approved by:	Thomas Collé – Group Manager, Corporate Services
Components:	Corporate Strategy and Planning; Governance; Marketing and Communications

Ohu: Taunaki – Corporate Strategy and Planning

Long-term Planning

The Long-term Plan (LTP) development is underway with a number of workshops completed as at report date. These workshops involved information and discussion on:

1. The Long-term Plan process, timeline and the audit process.
2. The setting of a financial framework and included a discussion on significant forecasting assumptions, fees and charges, and alternative funding sources.
3. Council priority areas – economic and housing. A review of the history and background for the work to date as well as setting out what is currently being delivered via the Annual Plan.
4. Council priority area – community. These sessions provided an opportunity to understand what is being delivered in the community safety space, and started to discuss the challenges in the district's open spaces network resulting from a lack of supply and quality sportsfield space.
5. Council priority area – infrastructure. Council have also participated in a summary overview of the district's Infrastructure.

The next steps will involve Council looking at what could be delivered across the ten years of the LTP and assessing this against the Council's priorities. (Late September – end November).

Following this a consultation document will be prepared. Public consultation will be undertaken in April 2024.

Community Performance Measures

Council has 55 Community Performance Measures that have been set in the current Long-term Plan. These measures are collated on a quarterly basis and will be brought to Council monthly in groups as they become available. Below are a sample of performance measures year to date for Quarter 3 of 2022/23:

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LTP Activity	Level of service	Measure	Q1	Q2	Q3	2022/23 YTD Result	Target	Comment
Stormwater and Land Drainage	System adequacy	The number of flooding events that occur in a territorial authority district.	0	0	0	0	≤ 2	no flooding events reported
	System adequacy	For each flooding event, the number of habitable floors affected. (Expressed per 1000 properties connected to the territorial authority's stormwater system).	0/1000 rated properties	0/1000 rated properties	0/1000 rated properties	0/1000 rated properties	≤ 0.5 / 1000 rated properties	no habitable buildings flooded
	System adequacy	Council's stormwater compliance with resource consents for discharge from its stormwater system measured by the number of: a. abatement notices; b. infringement notices; c. enforcement orders; d. convictions received in relation to those resource consents	0	0	0	0	0	No abatement or infringement notices, enforcement orders or convictions were received during the period.
	System adequacy	The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site.	0	0	0	0	≤ 60 minutes	No flooding events (no calls to attend wher habitable floors were flooded)
	System adequacy	The number of complaints received by a territorial authority about the performance of its stormwater system, expressed per 1000 properties connected to the territorial authority's stormwater system.	0.9/1000 rated properties	1.9/1000 rated properties	2.9/1000 rated properties	2.9/1000 rated properties	≤ 20 / 1000 rated properties	82 service requests /complaints received from 28,378 rated properties.

Consultation and Engagement

Consultation on the **draft Speed Management Plan (SMP)** ended on 14 August. 1718 submissions were received during this consultation period. The team are currently collating and theming the submissions for consideration by Council later in the year.

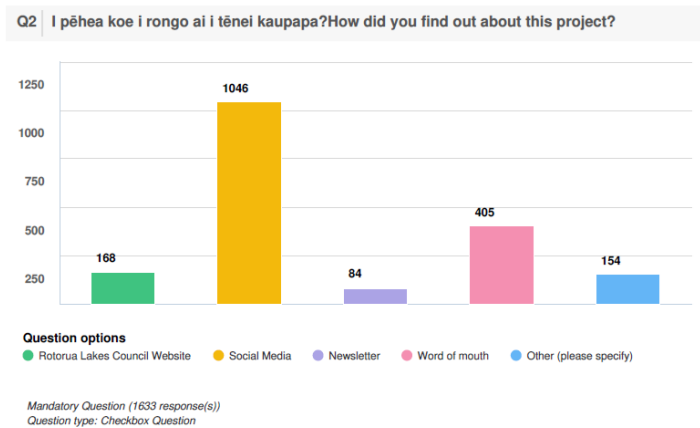
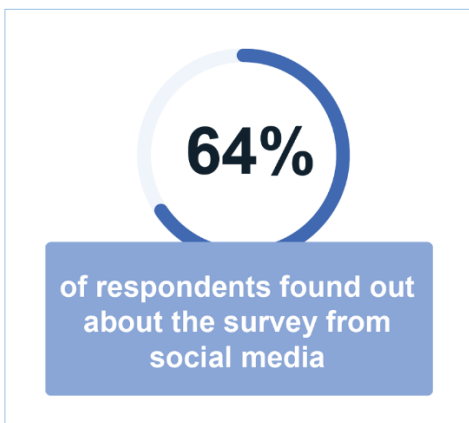
Ohu: Whakapā – Marketing and Communications

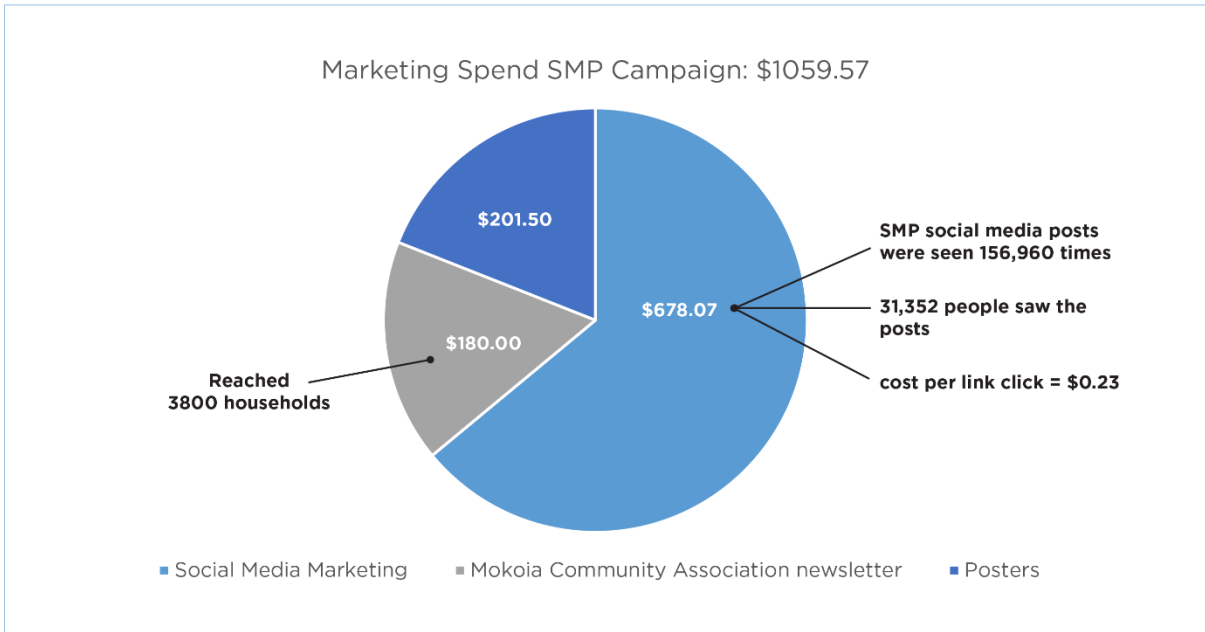
Campaigns

Draft Speed Management Plan Public Consultation (17 July – 18 August)

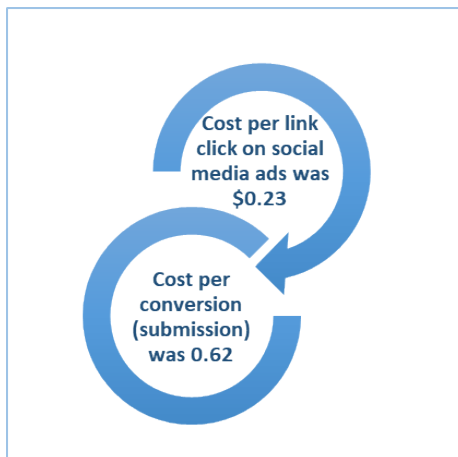
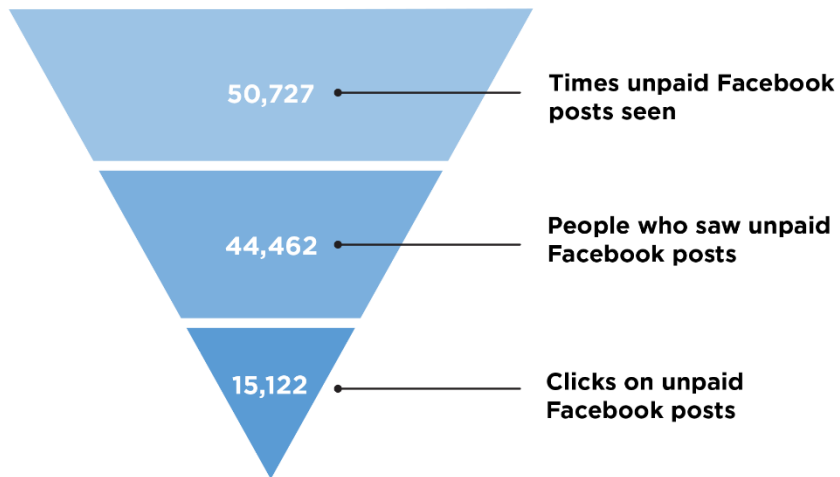


The Draft SMP Consultation was communicated to the public via social media, community newsletters, school newsletters, media releases, in-person hui, posters, RLC website and e-panui. People were directed to the SMP Consultation page on the “Let’s Talk” website for detailed information and to make a submission. Paper submissions were also accepted.





Unpaid SMP Facebook Posts



Sir Howard Morrison Centre

The RLC Design Team have been recognised by The Design Institute of New Zealand (DINZ) this month, becoming finalists in the Best Design Awards 2023 for their work on the SHMC visual identity.



The SHMC internal wayfinding work done with Maynard has also been recognised as a finalist in the Environmental Graphics division.

Design Campaign Dashboard

	YTD	This month	Brief sources (majority)
Creative Briefs received	335	38	Community Wellbeing; Infrastructure and Environment

Media & Communications

Communications

Delivery of communications and collateral during August included updates on the Waikawau/Hannahs Bay wetland restoration project, promotion of Council’s preferred supplier registration process, Speed Management Plan consultation, promotion of Plan Change 9 and FDS (Future Development Strategy) hearings, Miss Rotorua clean-up on Mountain Road, promotions and communications relating to the Community Boards by-elections, and Council and committee meeting previews and decisions. Planning for long-term plan communications support is also underway.

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Media

40 media enquiries were responded to during August, compared with 22 during July. Topics of enquiries during August varied from the museum project and high lake levels to Council's OneCouncil system, the restructure of council's executive team, teen assaults in the CBD and the Meade Street geothermal mud pot that reactivated during August. The latter two topics generated national media attention, including from NewsHub, Māori TV, Radio Waatea and NZ Herald.

Research & Other Projects

Research

In August we have started our community research programme. Our overarching goal is to better understand the different groups of people who live in Rotorua, enabling Council to become more accessible and relevant to more of our community.

The SHMC is currently in field with an audience survey, gauging how the Centre is resonating with our community. The results from this survey will provide the SHMC with valuable insights for future programming, improvements for the Centre, and continued development of performing arts in Rotorua.

Digital Dashboard

Websites

Website Performance (August 2023 vs July 2023):

Website	Users	Bounce rate (average)	Page views (average)	Session duration (average)	Traffic source August 2023 (top 3)
RLC (Rotorua Lakes Council)	21,841 ↓	38.89% ↑	78,464 ↓	3m 21s ↑	1. Google 2. Direct 3. Bing
Let's Talk	5,066 ↑	44.05% ↓	18,855 ↑	4m 08s ↓	1. Direct 2. Facebook 3. Google
Rotorua Nui	3,722 ↓	18.95% ↓	11,817 ↑	2m 52s ↑	1. Google 2. Direct 3. Facebook
SHMC	3,325 ↓	33.7% ↓	8,924 ↓	2m 59s ↑	1. Google 2. Celticalive.com 3. Direct

↑ Significantly up from previous month ↓ Significantly down from previous month

The Speed Management Plan Draft Consultation drove higher than average traffic to the Let's Talk website, with a large contribution from Facebook. A Let'sTalk survey on the SMP Consultation showed that 64% of respondents found out about the project on social media.

Some decreases in visitation to RLC website over time can be attributed to many people getting their news and information from council posts on social media, rather than having to look on the website.

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Social Media

Definitions:

Reach	number of people who saw your content
Impressions	how many times people saw your content
Engagement rate	number of engagement (reactions + comments + shares) your content got as percentage of your audience (Facebook govt benchmark 1.96%)
Amplification rate	rate your followers shared your content through their networks (Facebook govt benchmark 0.06%)
Virality rate	rate your content was shared exponentially (not just by your followers)

Facebook Performance (August 2023 vs July 2023):

Page	Followers	New followers	Posts	Reach	Impressions	Average engagement rate	Average amplification rate	Average virality rate
RLC	17,109	84 ↓	62 ↑	224,324 ↑	244,401 ↑	5.75% ↓	1.18% ↑	0.1% ↑
Rotorua Nui	13,888	37 ↓	25	39,578 ↓	53,749 ↓	0.8% ↓	0.26% ↓	0.07% ↓
SHMC	2,623	34	43	47,455 ↑	51,736	5.5%	4.53%	0.23%

↑ Significantly up from previous month ↓ Significantly down from previous month

Facebook is the primary social media channel for RLC, where people go for information from council, and generating the highest engagement.

- **RLC:** One particular SMP post delivered 79 shares, driving up the amplification and virality rate. Engagement rate down on last month due to higher number of posts and impressions in August.
- **Rotorua Nui:** is down compared to July, due to the Matariki video generating extremely high levels of engagement and sharing which drove the numbers up last month.
- **SHMC:** reach was up significantly in August, driven by posts (paid and organic) on Priscilla Queen of the Dessert, and also paid posts to encourage participation in the audience survey.

Instagram Performance (August 2023 vs July 2023):

Page	Followers	New followers	Posts	Reach	Impressions	Engagement rate
RLC	2,627	51 ↓	5 ↓	3,539 ↓	3,950 ↓	8.0% ↓
Rotorua Nui	1348	31 ↓	16 ↑	1744 ↓	2041 ↓	6.08% ↓
SHMC	522	31	28 ↑	1,333		

↑ Significantly up from previous month ↓ Significantly down from previous month

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LinkedIn Performance (August 2023 vs July 2023):

Page	Followers	Posts	Impressions	Clicks	Reactions	Comments	Reposts	Average Engagement rate
RLC	4,889	6 ↓	7768	440	267 ↑	7 ↑	8 ↑	9.56% ↑

↑ Significantly up from previous month ↓ Significantly down from previous month

E-newsletters**E-newsletter Performance (August 2023 vs July 2023):**

E-newsletter	Subscribers	Emails sent	Open rate	Click rate
E-panui	1,472	2,484 ↓	54% ↓	13% ↓
Rotorua Nui	12,777	78,024 ↑	30% ↓	1.5% ↑
SHMC	2,385	8,615 ↑	44% ↓	3.4% ↓

↑ Significantly up from previous month ↓ Significantly down from previous month

There were two editions of E-panui sent in August, and although the open rate and click rate were down compared to July, they were still well above the industry benchmarks for government open rate of 28.7% and click rate 3.99% (source: Mailchimp). Subscribers to E-panui are highly engaged with Council news and updates, and there is an opportunity to increase our subscriber base.

7.6 Progress Report - Te Arawa Partnerships



Doc ID: 19968090

To:	Mayor and Members – Council
Meeting Date:	27 September 2023
Group:	Te Arawa Partnerships
Manahautū:	Gina Rangī
Report approved by:	Geoff Williams, Chief Executive
Components:	Mātauranga Māori; Te Arawa Enablement

Partnering with Te Arawa

Review of the Partnership Agreement with Te Tatau o Te Arawa:

The Partnership Agreement with Te Tatau provides for a review of the agreement every three years. In August, the working party continued to meet. It was hoped the working party might report back by the end of August, however this was not possible. There was a working party meeting on 11 August however progress is slow.

Te Arawa Lakes Trust

- On 9 August, Te Arawa Lakes Trust welcomed their new Chief Executive Dr Daryn Bean. Mayor Tapsell was an invited speaker at the event.
- In early 2023, the Te Arawa Lakes Strategy Group agreed to a review of its terms of reference and the effectiveness of the lakes restoration programme. The review panel has been engaged and work has started.

Te Tatau o Te Arawa – Welcoming Communities:

Both RLC and Te Tatau received DIA funding to lead Welcoming Communities projects. The Te Tatau project focuses on building connections between mana whenua and migrant communities. Te Amorangi have provided support to both Te Tatau and RLC.

Te Whare Taonga o Te Arawa – Te Ara Wā Exhibition project:

- Te Ara Wā is a long term project to work with iwi and hapū to identify the taonga and kōrero that they wish to share in future Whare Taonga exhibitions. In this period, pre-wānanga meetings were held with Ngāti Tarāwhai (both at the museum off-site facility and at Okataina) and with Ngāti Pīkiao. Interviews are also being held with community members to lift the profile of the project (so far with Anaha Hiini, Hemi Waerea and June Grant).
- Work on the B Company exhibition is also underway.

Papakāinga

- Hui with Ngāti Te Roro o te Rangī and their technical advisors in respect of potential social housing in Ōwhata.
- Hui with Te Tatau o Te Arawa and property consultants to discuss potential papakāinga development, alongside the Mauri Ora Wellbeing Compass.

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- He mihi whakatau on behalf of Ngāti Uenukukōpako (4 Aug 2023) to Minister Megan Woods and her tira. Kaupapa was to see the new natural housing system, sourced from the geothermal puna at the Kakahoroa Papakāinga development.



Working across Council

Staff Engagement and Training

Waiata programme and weekly beginner and rumaki reo classes continue.

- Weekly waiata class - includes staff (approx. 5-10 staff) and community members (approx. 10-15 per week).
- Monthly Waiata Mai class – open to the wider community and approx. 30-40 in attendance (incl. staff, members of the community and library patrons).

Rotorua Reo Rua

- Specific training for customer solutions team to teach proper pronunciation of te reo and provide greetings and a farewell in the lead-up to Te Wiki o Te Reo Māori (11-17 September). Te Amorangi also contributed to new written resources and provided voice recordings for customer solutions team.
- Te Amorangi are working with Te Tatau to develop a joint Reo Rua strategy. This month we provided feedback and supported Te Tatau to meet with Te Aka Mauri and the Events Hub to identify Reo Rua opportunities.
- **Translation requests:** Reserve signage, draft PARSS documents, Rotorua magazine, staff intranet, job titles, Whakarewarewa Forest app, citizenship ceremony documents, Rotorua Nui spring calendar, external social media and correspondence.

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Supporting Across Council

Te Amorangi provided technical advice and engagement support as follows:

- **Cultural narratives:**
 - A joint project to document Lakefront stories is underway. Cyrus Hingston has been engaged as researcher/writer. This project will support a number of kaupapa including central city wayfinding, signage, and promoting Rotorua as a destination.
 - Wayfinding project – Te Tatau o Te Arawa is partnering with RLC on a central city wayfinding project (including by providing funding support). Te Amorangi are supporting the RLC Economic Development team to engage technical advice for the cultural narratives and design work (including engagement with Ngāti Whakaue and Te Tatau).
- **Water take:** Rewarewa springs – engagement with Ngāti Rangiwewehi regarding Te Arawhiti discussions.
- **Design advice:** Pūmanawa intranet, Safe City Guardians name/uniform possibilities, signage for reserves.
- **Engagement advice:**
 - Community and regulatory - geothermal activity in Ōhinemutu.
 - Marketing and communications - diverse communities strategy.
 - Economic Development - wayfinding strategy.
 - Reserves and Open Spaces - remuneration advice for technical services provided by iwi.
 - Planning – street names.
- **Civil Defence and Emergency Management:** Te Puni Kōkiri and the Ministry of Social Development Support are funding Civil Defence and Emergency Management workshops for marae/iwi which Council is supporting. An initial hui was held with 9 marae and community groups. Feedback ranged from ‘this was a good introduction, how do we find out more?’ to ‘iwi are always relied on to support CDEM, give iwi the resources and allow them to get on with things’. Further workshops will be held.
- **Other:** Advice on Sala Street Reserve land history and multiple requests for advice to finance team and to customers regarding rating of Māori land.
- **Tikanga and kawa:**
 - Mihi whakatau to open Plan Change 9 hearings
 - Whakatau - supported the Sir Howard Morrison Centre to connect with te paepae tapu o Ngāti Whakaue for Cadenza – The Big Sing (330+ rangatahi)
 - Karakia held to mark beginning of construction for Whare Waka construction at the lakefront.





Policy and Guidelines

- Toitū: Iwi View (in-house mapping tool for identifying mana whenua rohe) is under review to scope possible public accessibility.
- Initial work has started on a Framework for Engagement with Mana Whenua and a formal staff guideline on cultural foundation design work.

8. Karakia Whakamutunga - Closing Karakia

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Hāumi e. Hui e. Tāiki e!

Restrictions are moved aside
So the pathway is clear
To return to every day activities
To return to every day activities
Allied, enriched, unified, and blessed

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