

Minutes

Community and District Development Committee meeting
held Wednesday 9 July 2025 at 9:30 am
Council Chamber, Rotorua Lakes Council

- MEMBERS PRESENT: Cr Kai Fong (Chair)
Cr Brown (Deputy Chair), Cr Waru (Deputy Chair), Mayor Tapsell,
Cr Barker, Cr Lee, Cr Kereopa, Cr Maxwell, , Cr O'Brien, Cr Wang
- APOLOGIES: Cr Paterson
Cr Kereopa for lateness
- IN ATTENDANCE: T Cossar, Chair – RotoruaNZ;
A Wilson, Chief Executive, RotoruaNZ
- STAFF PRESENT: A Moraes, Chief Executive;
J-P Gaston, Group Manager, Destination Development;
S Michael, Group Manager, Infrastructure and Assets;
K Williams, Principal Advisor - Community Safety & Regulatory Services;
J Stone, Senior Strategic Advisor;
D Journeaux, Intermediate Business Partner, Finance and Business
Performance;
D Cossar, Governance & Democracy Lead;
I Tiriana, Communications Manager;
N Michael, Executive of Communications – Mayor's Office;
R Griffith, Governance & Democracy Advisor;
G Konara, Governance & Democracy Advisor;

The meeting opened at 9.30am.

The Chair welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Cr Waru opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA – APOLOGIES

RESOLVED CDD 25/07-057

Moved: Cr O'Brien

Seconded: Cr Brown

- 1. That the apologies from Cr Paterson be accepted.**
- 2. That the apologies from Cr Kereopa for lateness be accepted.**

CARRIED

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Nil

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Nil

5 TE WHAKAŪ I NGĀ MENETI - CONFIRMATION OF MINUTES

5.1 MINUTES OF THE COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD ON 11 JUNE 2025

RESOLVED CDD 25/07-058

Moved: Cr Wang

Seconded: Cr Waru

- 1. That the minutes of the Community and District Development Committee Meeting held 11 June 2025 be confirmed as a true and correct record.**

CARRIED

6 NGĀ TĀPAETANGA - PRESENTATIONS

Nil

7 PŪRONGO KAIMAHI – STAFF REPORTS

7.1 ROTORUANZ - CCO REPORTING -3RD QUARTER FY25

RESOLVED CDD 25/07-059

Moved: Cr O'Brien

Seconded: Cr Brown

- 1. That the report 'RotoruaNZ - CCO Reporting -3rd Quarter FY25' be received.**

CARRIED

Tim Cossar, Chair - RotoruaNZ and Andrew Wilson, Chief Executive - RotoruaNZ overviewed the report and spoke to a presentation titled "RotoruaNZ -3rd Quarter FY25" (ECM -21391098)

Attendance: Cr Kereopa joined the meeting at 10.01am.

7.2 PARKING SERVICES - CONTRACT STATUS AND TENDER APPROACH

RESOLVED CDD 25/07-060

Moved: Cr Wang

Seconded: Cr O'Brien

- 1. That the report 'Parking Services - Contract Status and Tender Approach' and all supporting documents be received.**

CARRIED

Jean-Paul Gaston and Kurt Williams overviewed the report and spoke to a presentation titled "Parking services review and next steps" (ECM - 21387410)

The meeting adjourned at 11.06am and resumed at 11.22am.

RESOLVED CDD 25/07-061

Moved: Cr Kai Fong

Seconded: Cr Wang

2. That the Committee approve:

- (a) the updated 'base' Parking Management Policy principles (Part 1 review)
- (b) a draft parking framework/layout plan for refinement through tender, financial modelling and community feedback processes
- (c) the parking services section 17a (basic) assessment
- (d) the future option for parking services delivery (post-June 2026) as a mixed model of delivery with Council providing the staffing and that the parking infrastructure/software and maintenance will be provided via a contract
- (e) delegation to the CE for approval of the requirements and initiating a competitive tender process for parking infrastructure/software and maintenance.

CARRIED

7.3 PROGRESS REPORT - HOUSING, CONSENTING AND PLANNING

RESOLVED CDD 25/07-062

Moved: Cr Waru

Seconded: Cr Barker

1. That the report 'Progress Report - Housing, Consenting and Planning' be received.

CARRIED

Jean-Paul Gaston overviewed the report.

**8 HE WHAKATAUNGA KIA HURI ATU TE ARONGA O TE HUI KI TE HUI TŪMATAITI –
RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT
CONFIDENTIAL ITEMS)**

RESOLVED CDD 25/07-063

Moved: Cr O'Brien

Seconded: Cr Wang

1. That Community and District Development Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confidential Minutes of the Community and District Development Committee Meeting held on 11 June 2025	Please refer to the relevant clause/s in the open meeting minutes	Good reason for withholding exists under Section 48(1)(a)
8.2 - Eat Street Charter and Occupation Agreement Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Plain English	To protect information that is commercially sensitive and to protect persons who either supplied the information or who the information is about; and to enable Council to carry out commercial activities without prejudice or disadvantage.	

Consideration has been given to public interest in this matter and officers' advice is that the confidentiality outweigh the public interest in this matter.

CARRIED

The meeting moved into public excluded session at 11.47am.

CLOSED SESSION

The meeting moved out of public excluded session at 12.21pm.

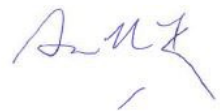
OPEN SESSION

10 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Cr Kereopa closed the meeting with a karakia.

The Meeting closed at 12.22pm

Confirmed at the Community and District Development Committee meeting on 13 August 2025.



Chair

Note:-Rotorua Lakes Council is the operating name of Rotorua District Council