



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING
OF

COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

Date: Wednesday 13 March 2024

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair	Cr Kai Fong
Deputy Co-Chair	Cr Brown Cr Waru
Members	Mayor Tapsell Cr Barker Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Wang
Quorum	6

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA COUNCIL DELEGATIONS

Community and District Development

Type of Committee	Whole of Council Committee
Subordinate to	N/A
Subordinate Committees	N/A
Legislative Basis	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
Purpose	To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of the Rotorua District.
Reference	01-15- 019
Membership	Mayor Deputy Mayor All Councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Oversee the management of council’s planning, monitoring, education and enforcement activities, including: <ul style="list-style-type: none"> ○ Community safety ○ Regulatory and compliance ○ Environmental health ○ Animal Control ○ Parking Enforcement ○ Noise control ○ Food Act ○ Building Control ○ Consents and inspections ○ Resource Consents ○ Subdivision, land use and development control ○ District Plan ○ Plan Changes ○ Arts and Culture ○ Community wellbeing • Lead and oversee District Plan reviews and associated plan changes • Encourage engagement with the business community, economic agencies and major economic sectors that enables and attracts smart investment • Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Community and District Development outcomes) • Development and implementation of Economic Development Strategy/Framework • Development and implementation of a Destination Management Plan • Central business district - revitalised growth and development included focus on Fenton Street Corridor • District growth and development • Council controlled organisations (CCO’s) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO’s • Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO’s).
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.

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1. Karakia Whakapuaki - Opening Karakia

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse
and enrich all present
Enriched, unified and blessed

2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5. Te Whakaū i ngā Meneti - Confirmation of Minutes

5.1 Community and District Development Committee Meeting (Draft) Minutes 14 February 2024

DOC ID: 20158894

Minutes (draft)

Community and District Development Committee Meeting
held Wednesday 14 February 2024 9.30am
Council Chamber, Rotorua Lakes Council

- MEMBERS PRESENT:** Cr Kai Fong (Chair)
Cr Brown and Cr Waru (Deputy Co-Chairs), Mayor Tapsell (via Zoom),
Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr
Wang.
- APOLOGIES:** Cr Paterson (Lateness), Cr Waru (Lateness),
Tim Cossar (Chair, RotoruaNZ).
- IN ATTENDANCE:** N Brewer, CEO, Rotorua Regional Airport Limited;
K Ward, Chair, Rotorua Regional Airport Limited;
A Wilson, CEO, RotoruaNZ Limited.
- STAFF PRESENT:** G Rangī, Interim Chief Executive;
O Hopkins, Executive Manager, Corporate Planning & Governance;
T Collé, Group Manager, Corporate Services;
J.P Gaston, Group Manager, Community & District Development;
S Michael, Group Manager, Infrastructure & Environment;
D Cossar, Governance & Democracy Manager;
J Ward, Manager, Planning and Development Solutions;
N Michael, Executive of Communications, Mayor's Office;
K Smith, Senior Policy Advisor;
S Thurston, Senior Policy Planner;
L Barry, Team Lead, Planning & Consenting;
V Cawte, Senior Communications Advisor;
A Spurdle Principal Advisor, Best Practice;
N Vijayadharan, Consents Planner;
R Griffith, Governance & Democracy Advisor;
R Oh, Graduate Consents Planner.

The meeting opened at 9.30am.

The Chair welcomed elected members, media, staff and members of the public.

The Chair acknowledged the Cyclone Gabrielle commemorations around the country.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Barker opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

Resolved:

1. That the apologies from Cr Paterson (Lateness), Cr Waru (Lateness) be accepted.

Moved: Cr Maxwell
Seconded: Cr Barker
CARRIED

3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

None.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

None.

5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES

5.1 MINUTES OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD 12 DECEMBER 2023

DOC ID: 20083103

Resolved:

1. That the minutes of the Community and District Development Committee meeting held 12 December 2023 be confirmed as a true and correct record.

Moved: Cr Brown
Seconded: Cr Barker
CARRIED

6. PŪRONGO KAIMAHI STAFF REPORTS

6.1 10 BARNARD RD RESERVE REVOCATION – HEARING

DOC ID: 20130238

The Chair advised that no submitters wished to speak at the hearing.

6.2 DECISION ON PLAN CHANGE 9 – HOUSING FOR EVERYONE

DOC ID: 20067762

Resolved:

1. **That the report ‘Decision on Plan Change 9 – Housing for Everyone’ be received.**

Moved: Cr Brown

Seconded: Cr Maxwell

CARRIED

Jean-Paul Gaston and Jason Ward overviewed the report and spoke to a presentation titled “Plan Change 9: Final Decision February 2024” (Attachment 1).

Cr Waru joined the meeting at 9:40am.

Cr Paterson joined the meeting at 9:49am.

Meeting Adjourned at 11:03am.

Meeting Reconvened at 11:12am.

Further resolved:

2. **That the Committee accept the recommendations of the Independent Hearings Panel on Plan Change 9 – Housing for Everyone (Attachment 1), and amend the District Plan accordingly.**
3. **That the Committee delegate to the Chief Executive the authority to make any changes that are of minor effect or to correct a minor error.**
4. **That the Committee instruct staff to publicly notify an operative date for Plan Change 9 – Housing for Everyone as soon as possible.**

Moved: Cr Kai Fong

Seconded: Cr Maxwell

CARRIED

A division was called and votes were recorded as follows:

FOR: Mayor Tapsell, Cr Kai Fong, Cr Brown, Cr Waru, Cr Maxwell, Cr Wang, Cr Barker (7).

AGAINST: Cr Kereopa, Cr Lee, Cr O’Brien, Cr Paterson (4).

Note: ‘Attachment 1’ in recommendation 2 refers to the recommendations of the Independent Hearings Panel attached to the Public Agenda of Community and District Development Committee Meeting 14 February 2024.

ACTION POINTS:

- Distribute list of those involved in papakāinga working group, and level of responsibility for redefining papakāinga – to Councillors.
- Distribute number of submissions made on papakāinga from rūnanga, or marae – to Councillors.
- Distribute consenting and planning design guide to Councillors.
- Distribute number of submissions from residents living in Glenholme, adjacent to, or surrounding the residential 2/high density zone – specifically the block between Ranolf St, Fenton Street, Seddon St and Malfroy Rd – to Councillors.

6.3 ROTORUA REGIONAL AIRPORT LIMITED – CCO QUARTERLY REPORT

DOC ID: 20140538

Resolved:

1. **That the report 'Rotorua Regional Airport Limited – CCO Quarterly Report' be received.**

Moved: Cr Waru

Seconded: Cr Brown

CARRIED

Nicole Brewer (CEO, Rotorua Regional Airport Limited), and Kevin Ward (Chair, Rotorua Regional Airport Limited) overviewed the report.

6.4 ROTORUANZ LIMITED – CCO QUARTERLY REPORT

DOC ID: 20140536

Resolved:

1. **That the report 'RotoruaNZ Limited – CCO Quarterly Report' be received.**

Moved: Cr Paterson

Seconded: Cr Maxwell

CARRIED

Andrew Wilson (CEO, RotoruaNZ Limited) overviewed the report.

Cr Maxwell left the Meeting at 11:49am.

6.5 PROGRESS REPORT – CORPORATE SERVICES

DOC ID: 20129956

Resolved:

1. **That the report 'Progress Report – Corporate Services' be received.**

Moved: Cr Barker

Seconded: Cr Brown

CARRIED

Cr Maxwell re-joined the meeting at 11:51am.

Thomas Collé overviewed the report.

ACTION POINT:

- Inform Councillors of student attendance for education programmes (as stated in the progress report) – compared to years prior.

6.6 PROGRESS REPORT – COMMUNITY AND DISTRICT DEVELOPMENT

DOC ID: 20133882

Resolved:

- 1. That the report ‘Progress Report – Community and District Development’ be received.**

Moved: Cr Waru
 Seconded: Cr Barker
CARRIED

Jean-Paul Gaston overviewed the report.

**7. TE KARAKIA WHAKAMUTUNGA
 CLOSING KARAKIA**

Cr Barker closed the meeting with a karakia.

The meeting closed at 12.10pm.

To be confirmed at Community and District Development Committee meeting on Wednesday 13 March 2024

.....
 Chair

Note 1:-Rotorua Lakes Council is the operating name of Rotorua District Council
Note 2: Attachments to these minutes are available on request or on Council’s website

6. Ngā Tāpaetanga - Presentations

6.1 Presentation from Kāinga Ora

7. Pūrongo Kaimahi - Staff Reports

Doc ID: 20161649

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

7.1 Deliberations – Proposed Reserve Revocation of 10 Barnard Road (Decision Required)

Report prepared by: Stephanie Kelly, Development and Partnerships Manager

Report reviewed by: Jean-Paul Gaston, Group Manager – Community and District Development

Report approved by: Gina Rangi – Interim Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to seek a decision from the Committee on the proposal to revoke the classification of the Council-owned road reserve at 10 Barnard Road, being Lot 16 DPS 1375, pursuant to Section 24 of the Reserves Act 1977.

2. HE TŪTOHUNGA RECOMMENDATION

- 1. That the report ‘Deliberations – Proposed Reserve Revocation of 10 Barnard Road’ be received.**
- 2.. That the Committee notes that, as the reserve administering body, there is a requirement to consider objections to the proposed reserve revocation of 10 Barnard Road and determine whether those objections will be accepted or not accepted, and the reasons for the that decision.**
- 3. That the Committee, having considered the matters raised in objections, agrees that the objections not be accepted for the following reasons:**
 - (a) That the proposed revocation will enable a use of the land that is consistent with the purpose for which the land is held;**
 - (b) That the land is not required for any other reserve purposes;**
 - (c) That the revocation will assist the Rotorua District in meeting its housing outcomes.**
- 4. That the Committee approves the revocation of the road reserve of the Council-owned land at 10 Barnard Road, being Lot 16 DPS 1375, pursuant to Section 24 of the Reserves Act 1977.**
- 5. That the Committee agrees that subject to the Department of Conservation ratifying the revocation, that the land be declared surplus and be disposed of to Summerset Retirement Villages Limited, in accordance with Council’s Property Disposal Policy.**

3. TE TĀHUHU BACKGROUND

The Rotorua Lakes Council owns a 0.125 hectare area of land at 10 Barnard Road, Fairy Springs. The land was vested in Council in 1957 for the specific purpose of providing future vehicle access into the adjoining land to the north at 171 Fairy Springs Road. The land at 10 Barnard Road is subject to the Reserves Act 1977 and is classified as road reserve. The land has been used by the adjacent motel for car parking and a playground since 2002 under a Road Encroachment – Licence to Occupy.

Summerset Retirement Villages has purchased the land at 171 Fairy Springs Road with the intention of developing a 270 unit retirement village including village amenities and hospital level rest home care. Summerset have requested to use the land at 10 Barnard Road to provide an alternative vehicle access to the proposed retirement village, with a preference to purchase the land. The land would be used as an exit for residents travelling north towards Ngongotahā and emergency service vehicles. This is a change in the initial proposal which was that the vehicle access would primarily be used for service deliveries and emergency services.

To enable the disposal of the land to Summerset, the road reserve classification must first be revoked. At its meeting on 13 September 2023 the Community and District Development Committee agreed to publicly notify the proposal to revoke the reserve classification of the land with the intention of disposing the land to Summerset Retirement Villages. Consultation with the community was undertaken from Friday 12 January to Sunday 11 February 2024.

A total of 12 submissions were received, with eight submissions received in support of the proposal and four submissions opposed to the proposal. The full catalogue of submissions is included in [Attachment 1](#).

The Reserves Act 1977 requires Council to consider all objections to the proposal and resolve to accept or not accept the objections. The Reserves Act is silent on the consideration of submissions which do not object to the proposal. A number of the submissions received in support of the proposal also raised a number of concerns and subsequently the summary of submissions below provides an assessment of all submissions received.

If the Committee's decision is to revoke the status of the land, the Council resolution along with a copy of the Council report will be forwarded to the Department of Conservation (DOC) for final approval. This part of the process is expected to take up to 12 months. If access to the land is required prior to the revocation being approved by DOC, it is proposed to grant a Licence to Occupy to Summerset to enable the development to be progressed. It should be noted this will effectively result in the use of the land for vehicle access regardless of the outcome of the reserve revocation process

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

A summary of submissions has been provided in table one below, including a summary of key points and staff response:

Table One: Summary of Submissions – Proposed Reserve Revocation 10 Barnard Road

Issue/Topic	Sub #	Summary of submission points	Staff response
General support for the proposal	1, 3, 4, 7, 8, 9, 11, 12	<ul style="list-style-type: none"> - Support because use of the land will be restricted. - Logical and mor. efficient use of land - Support development for elderly housing. 	
Concern about increased traffic movements on Barnard Road	2, 6, 10	<ul style="list-style-type: none"> - Concern about safety implications of increased vehicle movements. - Increased wait time and congestion at the existing Barnard Rd intersection and potential negative impact on driver behaviour. - Potential risk of increased use of access over time. - Service vehicles should be restricted to certain times. 	<p>A traffic assessment was provided by Summerset Retirement Villages in support of their Fast Track Planning application to the Environmental Protection Agency (EPA).</p> <p>The access off Barnard Road will serve as a secondary access only with the vast majority of traffic being required to use the main access off Fairy Springs Road.</p> <p>The assessment identifies that the use of the proposed Barnard Road vehicle access will have minimal impact on the existing low traffic volume on Barnard Road. It also notes that traffic generated by retirement villages generally occurs during late morning to early afternoon, thereby avoiding the surrounding road network peak traffic periods between 7-9am and 4-6pm.</p> <p>The access will be gated and exit only. Procedures will be in place for emergency service vehicles.</p> <p>Summerset are not reliant on the land to progress their development. If the Committee chose not to approve the revocation of the land, or allow use of the land through some other mechanism, all vehicle traffic will be required to use the main entrance on Fairy Springs Road which will be left turn only. It is anticipated that in this scenario, traffic travelling northbound towards Ngongotahā are still likely to use Barnard Road to turn around, resulting in the same traffic effects with less management.</p>
Protection of Sequoia tree	7, 8, 9	<ul style="list-style-type: none"> - Need to protect the Sequoia Tree located on the site. 	The Sequoia tree is located on the boundary between 10 Barnard Road and the existing motel. A number of

Issue/Topic	Sub #	Summary of submission points	Staff response
and other vegetation		<ul style="list-style-type: none"> - Neighbours should be consulted on any plans to remove vegetation along the boundary. 	<p>submissions highlighted the need to retain the tree and suggested that a requirement of the sale of land is that the tree is retained.</p> <p>Council's arborist has assessed the tree and determined that it is in fairly robust health and confirmed there are options to protect the tree and root zone.</p> <p>Summerset have confirmed that they use all best endeavours to retain the tree and that they will communicate with neighbouring properties on the removal of any other vegetation.</p> <p>Council could put in place a covenant on the title in an attempt to protect the tree however this may impact the use of the land for its intended purpose.</p>
Removal of the playground	5	<ul style="list-style-type: none"> - The playground on the reserve is a valuable community asset. 	<p>The land at 10 Barnard Road is currently used by the motel and does include a small playground however this is for use by motel patrons only.</p> <p>There is a neighbourhood reserve, known as Rosewood Park, located 150m down Barnard Road which includes a community playground. It is assumed that the submission was referring to this playground however attempts to confirm this with the submitter have not been successful. There is no proposal to remove the playground from Rosewood Park.</p>
Potential impact on residents during construction period	9, 11	<ul style="list-style-type: none"> - Concerns about vibrations from heavy construction vehicles causing damage to neighbouring properties and dwellings. - Request construction vehicles do not use this access. 	<p>Summerset have significant experience and a good track record in undertaking large-scale construction projects, including working with and communicating with neighbouring properties.</p> <p>Summerset will be required to submit, and have approved by Council, the following documents that will minimise effects on neighbouring properties:</p> <ul style="list-style-type: none"> - A Construction Management Plan - A Dust Management Plan - A Construction Noise and Vibration Management Plan

Issue/Topic	Sub #	Summary of submission points	Staff response
			<p>- A Construction Traffic Management Plan</p> <p>Summerset have confirmed that the majority of construction vehicles will be required to use the main vehicle entrance off Fairy Springs Road.</p>
Use of land for access to property	9	- Submission from a neighbouring property requested ability to use the land at 10 Barnard Road to provide access to the rear of their section.	<p>Following any sale of the land to Summerset, any request to use the land to provide access to private property will be a matter to be discussed between Summerset and the private landowner.</p> <p>The neighbouring property does not currently have access to the rear of their property from the road reserve.</p>

It is noted that many of the concerns/points identified in the submissions are matters that have been addressed in Summerset's Fast Track Consent application, and will be considered by the EPA with respect to potential adverse effects on residents.

The proposed use of this land is consistent with the purpose for which the land was originally vested in Council and has continued to be held. The land is not accessible to the community having been occupied by the adjacent motel for car parking and a play area since 2002. Further, given the shape and size of the reserve, it is not considered that land provides value to the wider community for an alternative recreation or open space purpose. It is also noted that there is a centrally located and well-developed neighbourhood reserve located within 150m from the site. On this basis it is recommended that the objections not be accepted and that the proposed revocation of the reserve status be approved.

5. **TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy

6. **NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY**

Public consultation in accordance with the provisions of the Reserves Act 1977 is required to revoke the classification of a reserve. Consultation with the community was subsequently undertaken from Friday 12 January to Sunday 11 February 2024. The consultation process was communicated in a number of ways including:

- Notification in the Rotorua Daily Post on Saturday 13 February 2024
- Letters delivered to residents on Barnard Road and Darroch Street
- Council's Let's Talk – Kōrero Mai, online engagement tool which also served as the mechanism for interested parties to make a submission
- Council's social media channels

A total of 12 submissions were received. The full catalogue of submissions is included Attachment 1.

7. HE WHAIWHAKAARO CONSIDERATIONS

7.1 Mahere Pūtea Financial/budget considerations

There will be legal costs associated with the sale of the land at 10 Barnard Road. This cost will be met through existing operational budgets.

7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications

There is strategic alignment with the recommendations made in this report with Council's agreed outcomes for delivering housing.

The proposed disposal of the land at 10 Barnard Road to Summerset Retirement Villages is consistent with the provisions of Council's Property Disposal Policy.

7.3 Tūraru Risks

There are no major risks associated with the decisions in this report.

7.4 Te Whaimana Authority

Authority for Council to consider and make decisions associated with this report stems from the provisions of the Local Government Act 2002 and the Reserves Act 1977.

8. NGĀ ĀPITI HANGA ATTACHMENTS

Attachment 1: Catalogue of Submissions (Doc ID – 20166828 – Distributed separately)

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

7.2 Road Dedication – Part of Hulme Place Local Purpose (Roadway) Reserve (Decision Required)

Report prepared by: Stephanie Kelly, Development and Partnerships Manager

Report reviewed by: Jean-Paul Gaston, Group Manager, Community and District Development

Report approved by: Gina Rangī, Interim Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to seek a resolution from the Committee to dedicate part of the Hulme Place Local Purpose (Roadway) Reserve as legal road to enable vehicle access to a proposed subdivision at 43 Duggan Drive.

2. HE TŪTOHUNGA RECOMMENDATION

- 1. That the report ‘Road Dedication – Part of Hulme Place Local Purpose (Roadway) Reserve’ be received.**
- 2. That the Committee resolves to dedicate as road, that part of the Hulme Place Local Purpose (Roadway) Reserve, described as Section 2 on SO 587215, pursuant to section 111(1) of the Reserves Act 1977.**

3. TE TĀHUUHU BACKGROUND

The Hulme Place Local Purpose Reserve is a linear shaped reserve located at the rear of the residential properties on Hulme Place. The original purpose of the reserve was to provide a plantation buffer between the existing Hulme Place properties and the proposed eastern arterial highway, and to provide for stormwater infrastructure.

A subdivision consent to create 14 residential lots has been granted for the land to the north of the Local Purpose Reserve which is owned by Buena Vista Limited. The reserve is already subject to a right-of-way easement to provide access to this land and the subdivision consent includes a condition requiring vehicle access across the reserve to be formalised. Buena Vista Limited also own the land at 43 Duggan Drive which will also be used to provide vehicle access to the proposed subdivision from Duggan Drive.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

In May 2023 the Infrastructure and Environment Committee resolved to change the purpose of the reserve from Local Purpose (Plantation and Utility) Reserve to Local Purpose (Roadway) Reserve under Section 24A of the Reserves Act 1977. This was the first step required to formalise the vehicle access across the reserve. The change in purpose was finalised by notice in the NZ Gazette in November 2023.

The final action required to formalise the road access is to dedicate the part of the Local Purpose Reserve required for the vehicle access as road (Section 2 on the attached survey plan – Attachment 2). Section 111 of the Reserves Act 1977 provides that, where land is vested in a local authority for the purposes of a road reserve, and the land is required for the purposes of a road, a local authority can dedicate the land as road by passing a resolution to that effect.

The land status will formally change to road when the Committee resolution is published in the NZ Gazette. This action will be undertaken when physical work on the subdivision has commenced.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Public consultation is not required in accordance with section 24A(3) of the Reserves Act 1977.

7. HE WHAIWHAKAARO CONSIDERATIONS

7.1 Mahere Pūtea Financial/budget considerations

There is a cost of approximately \$1,200 to formalise the road dedication. This cost will be met by the developer of the proposed subdivision.

7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications

There are no policy or planning implications associated with the decisions or matters in this report.

7.3 Tūraru Risks

There are no risk implications associated with the decisions or matters in this report.

7.4 Te Whaimana Authority

Council is the reserve administering body and is delegated under Section 111 of the Reserves Act 1977 to dedicate land held for the purpose of road reserve, as legal road.

8. NGĀ ĀPITIHANGA ATTACHMENTS

Attachment 1: Map of Hulme Place Local Purpose (Roadway) Reserve.

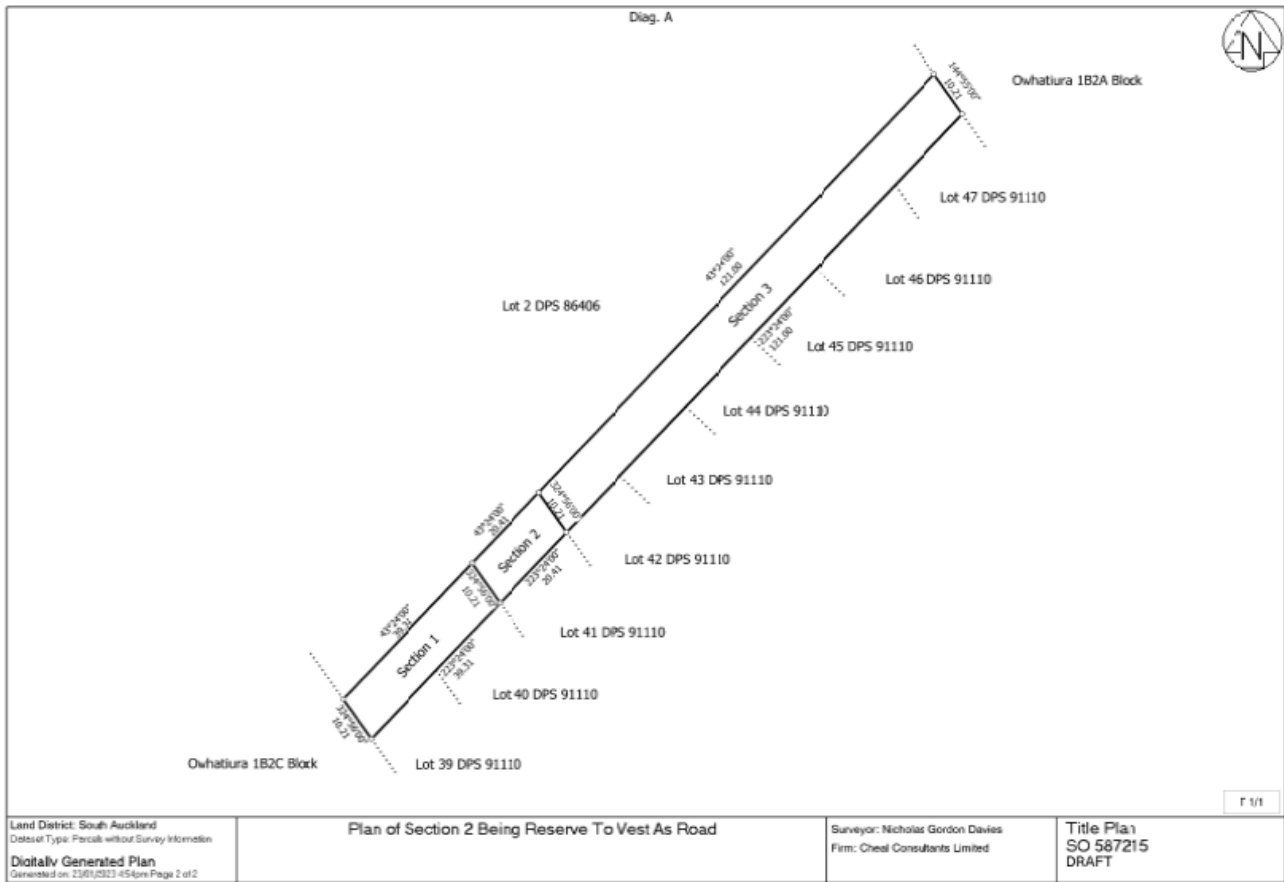
Attachment 2: Survey Plan showing area of land to be dedicated road.

Attachment 3: Proposed subdivision scheme plan showing road.

Attachment 1: Map of Hulme Place Local Purpose (Roadway) Reserve.



Attachment 2: Survey Plan showing area of land to be dedicated road.



Attachment 3: Proposed subdivision scheme plan



7.3 Progress Report – Community and District Development (Information Only)

Doc ID: 20171044

Progress Report



To:	Mayor, Chair and Members – Community and District Development Committee
Meeting Date:	13 March 2024
Group:	Community and District Development
Group Manager:	Jean-Paul Gaston
Report approved by:	Gina Rangi – Interim Chief Executive
Components:	Development and Partnerships; District Development; Economic Development; Integrated Planning and Development; Community Safety; Community and Regulatory Services; Thriving Communities; Rotorua Library Te Aka Mauri

Stats and Facts

JAN

2024

37 arrests resulting from CCTV info passed on to police

1139 infringement reminder notices going to owners of dogs that remain unregistered

2000 people access the free on-site computers at Rotorua Library per month

Begging has reduced at all known locations due to a combined approach by Police and Safe City Guardians

8 community summer events supported

Approx **300** attendees at each event

410

Houses built in the year to end of December 2023 – a record year

Planning and Development Solutions

Consent Planning

6 subdivision resource consents granted in January 2024, two more than January last year.

- For the month, 8 proposed residential lots were created from 6 consents granted.
 - One consent was to subdivide 1 lot into 4 around a comprehensive residential development. Two were to subdivide 1 lot into 3 residential lots and one to subdivide 1 lot into 2 and create a vacant front site.
- 9 land use consents were granted in January, most relating to residential development.
 - 5 proposed houses were consented for discretionary activities.
 - One consent was to construct 4 residential units as a comprehensive development.

Building Consents (BC)

- 10 Commercial BC issued in January for work valued at a total of \$3.93 million.
- 37 Residential BC issued in January 2024 for work valued at a total of \$9.84 million

Code Compliance Certificates (CCC)

- 9 Commercial CCC issued in January 2024, with work value of \$33.9 million.
- 18 Residential CCC issued in January 2024, with work value of \$4.6 million.

Whakamaheretia Tā Tātau Ara Whakamua – Plan Our Way Forward

Housing Enablement

Future Development Strategy (FDS)

Elected members from RLC and Toi Moana Bay of Plenty Regional Council adopted the Rotorua FDS on 22 November 2023. An interim copy of the FDS is available to view. A finalised document including all minor edits will be available by the end of March 2024.

Plan Change 9

Recommendations of the Independent Hearings Panel for PC9 – Housing for Everyone were presented to the Community and District Development Committee on 14 February 2024 and were adopted. Public notification followed and all provisions of Plan Change 9 will be operative from 2 March 2024.

Development Support

Papakāinga Development

Development Support is working closely with an iwi trust on a concept plan for redevelopment of their whenua. The proposal is for up to 120 homes and other land use changes to allow the trust to maximise the productivity of their whenua. Development Support presented the draft concept plan to the working group in late February. The final concept plan is planned to be delivered to the iwi trust in early March.

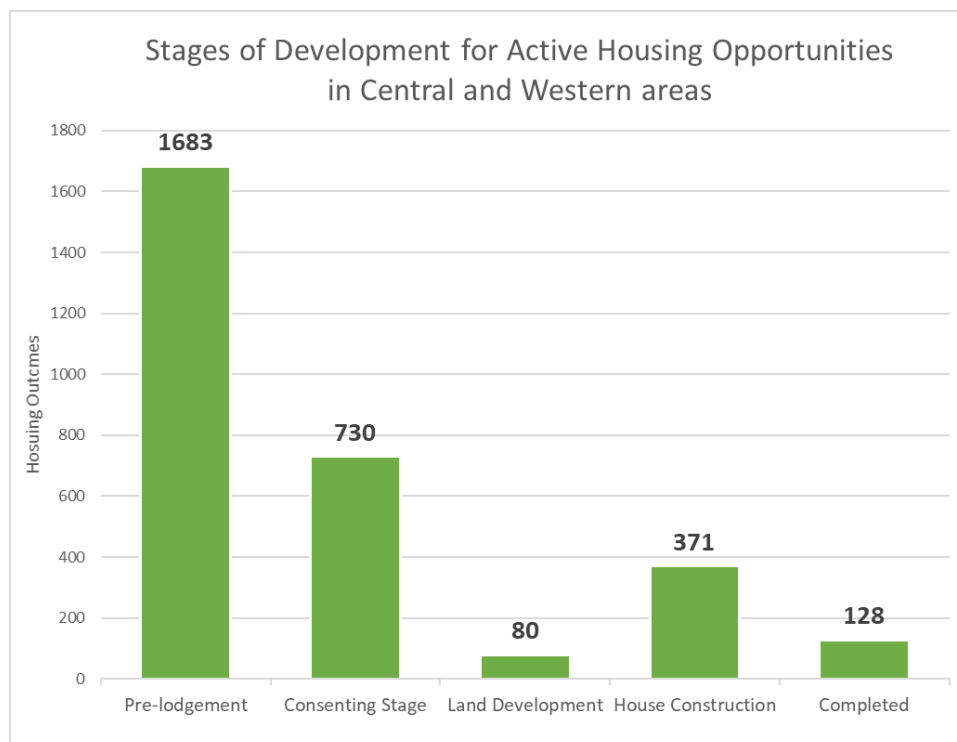
Fast Track Consenting Applications

Decision-making panels have not yet been appointed for these applications. A formal response from RLC will be required once the panels are appointed. We continue to work with all applicants on various changes while we wait for the panels to be appointed. The applications relate to:

- **171 Fairy Springs Road (Summerset Village - 300 houses) and 31 Ngongotaha Road (stage 1 – 215 dwellings):** We continue to work with the applicants as needed and will do until the panels are appointed. RLC's final assessments will then be provided to the panels.
- **Taheke Geothermal Power Station:** We continue to work with the applicant as needed and will do until the panel is appointed. RLC's final assessment will then be provided to the panel.

Infrastructure Acceleration Fund (IAF) Update

- Progress continues to be made in line with the IAF Funding Agreement.
- Quarterly reporting September to December delivered to Kāinga Ora.
- Currently Active Housing Outcomes in the Central and Western areas total 2,992 v 3,086 – the 2,992 does not include smaller developments / infill, therefore well in line with 3,086 target.



- The main housing outcomes risk is whether the Rotorua housing construction sector will be able to build capacity to deliver the required level of housing to achieve the targets. As per Dwelling Supply details below, the sector is demonstrating growth.
- The infrastructure projects are progressing well. We have accelerated the central area projects and slowed the western area projects (with a contract variation) to ensure we deliver the right solution. The western area projects are largely focussed on community storage of stormwater.
- Kāinga Ora IAF team visited Rotorua on 20 February to receive an update on Infrastructure Project and see progress of housing outcomes – the day consisted of a strategic meeting and site visits.

Partnership Development

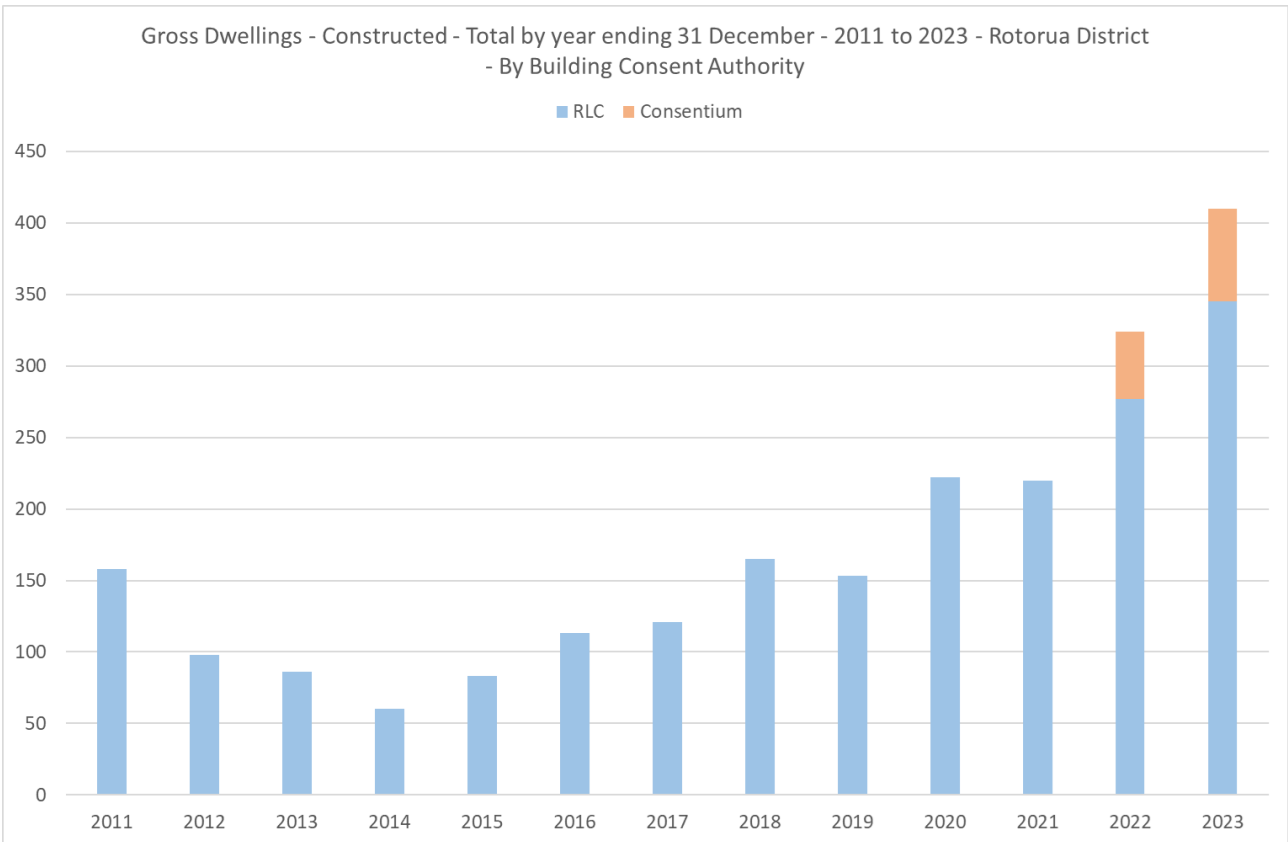
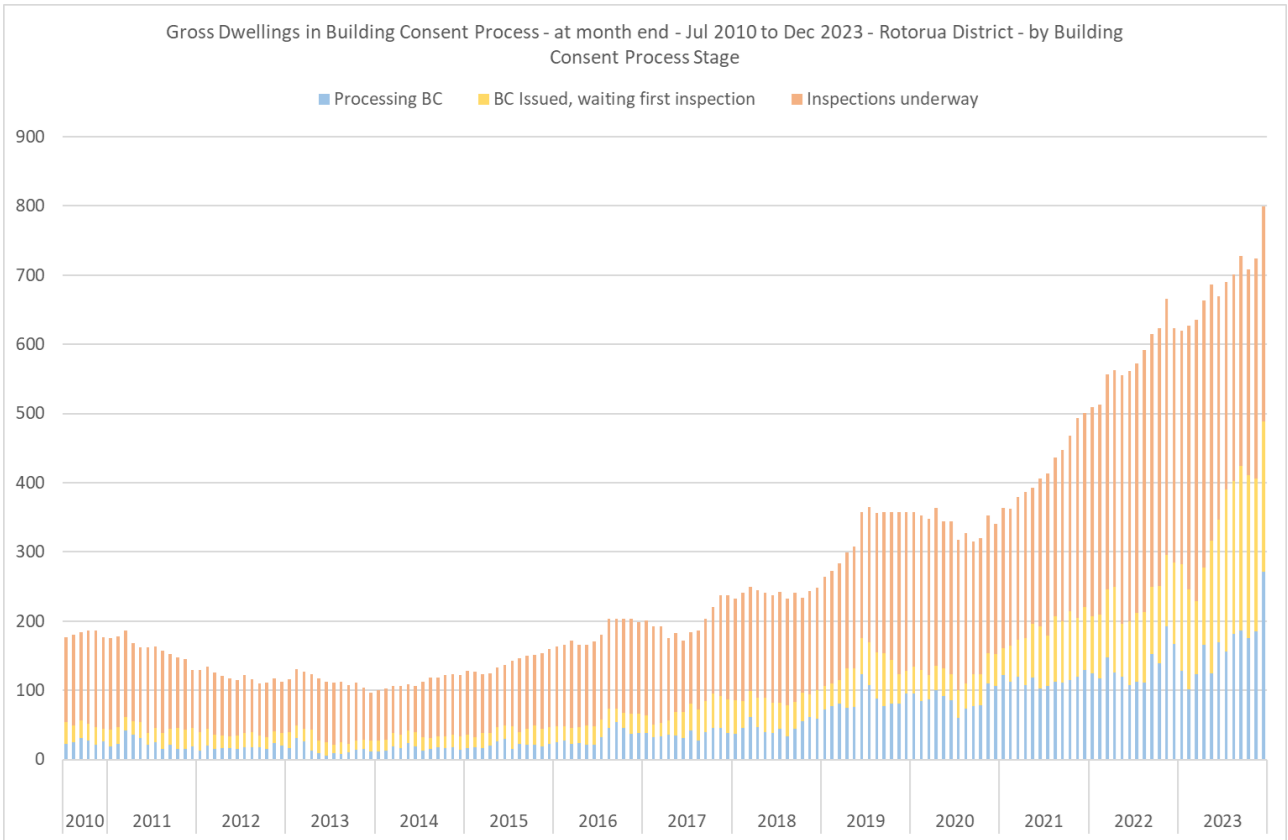
- **283 Clayton Road:** Council has entered into a conditional sale and purchase agreement with the preferred developer for this council-owned land. The proposed development is conditional on funding from MHUD's affordable housing fund, and the necessary consents being issued. Funding from MHUD was approved in September 2023 and the developer is currently working through the necessary consenting requirements. The sale will go unconditional on resource consent being granted.
- **61 Kawaha Point Road:** The development is intended to deliver housing, improved accessibility for the community and support development aspirations of the Waikite Rugby and Sports Club, should it choose to progress development of its land. Following an expressions of interest process, Council negotiated with a preferred developer but unfortunately a final agreement has not been reached and negotiations with the developer have ceased. A review of the outcomes sought and options to progress the development will now be undertaken for further Council consideration in due course.
- **10 Barnard Road:** At its September meeting, the Committee approved starting a process to revoke road reserve status of this council-owned land to enable its sale to Summerset Retirement Villages to provide vehicle access into their site. Consultation on the proposed revocation was undertaken from 14 January, closing 11 February with 12 submissions received. A summary of submissions will be presented to the Committee in March for a decision. A copy of the Committee decision and of all objections received will then be sent to the Minister of Conservation (delegated to DOC) for a final decision.
- **Pensioner housing:** In November the Committee resolved that its preferred option for the future is to lease the entire portfolio to an appropriate community housing provider. Existing tenants were notified of the decision in a letter delivered 9 November 2023. Consultation with tenants and the wider community on the leasing proposal will be undertaken through the 2024-34 LTP process before a final decision is made on future ownership and/or management of the portfolio.

Dwelling Supply

The supply of dwellings continues at high levels.

The following two charts show results and trends from July 2010 to December 2023.

As at 31 December 2023 there were 800 dwellings in a building consent process, and construction of 410 dwellings finished in the year ending 31 December 2023. Both results are new records for Rotorua District.



Economic Development

Airport Business Park Support

Council staff are keeping up to date with feasibility and constraint investigation work being undertaken by Rotorua Regional Airport Limited. Technical work is progressing well, as follows:

- Environmental soil assessment: Testing Scope approved and underway.
- Stormwater: Stormwater modelling completed and discussions being held with Council's infrastructure team regarding possible stormwater solutions.
- Geotech: study to start once stormwater and soil assessment completed.
- Aero study: Draft report received, and comments provided.
- Energy plan developed and shared with Council.

Draft commercial viability has started, with work planned to test revenue assumptions and initial modelling.

Inner City Revitalisation and Fenton Street Corridor

Wayfinding and cultural foundations

Wayfinding and cultural foundations work is progressing well:

- Places of significance identified and narratives developed and agreed upon with Council.
- Comments on Draft Design 04 provided and feedback received.
- Map is to be reviewed in March.
- Consideration to be given to engaging universal access consultant to peer review current design.

Hunga: Tiaki Hapori – Community Safety

Safe City Guardians / Patrols / CCTV

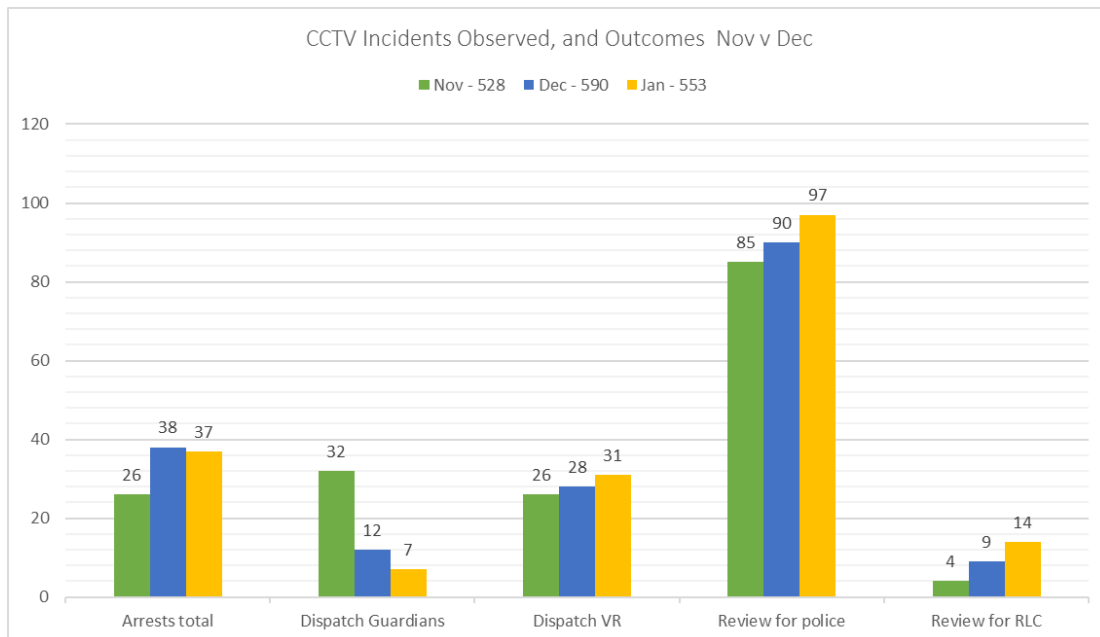
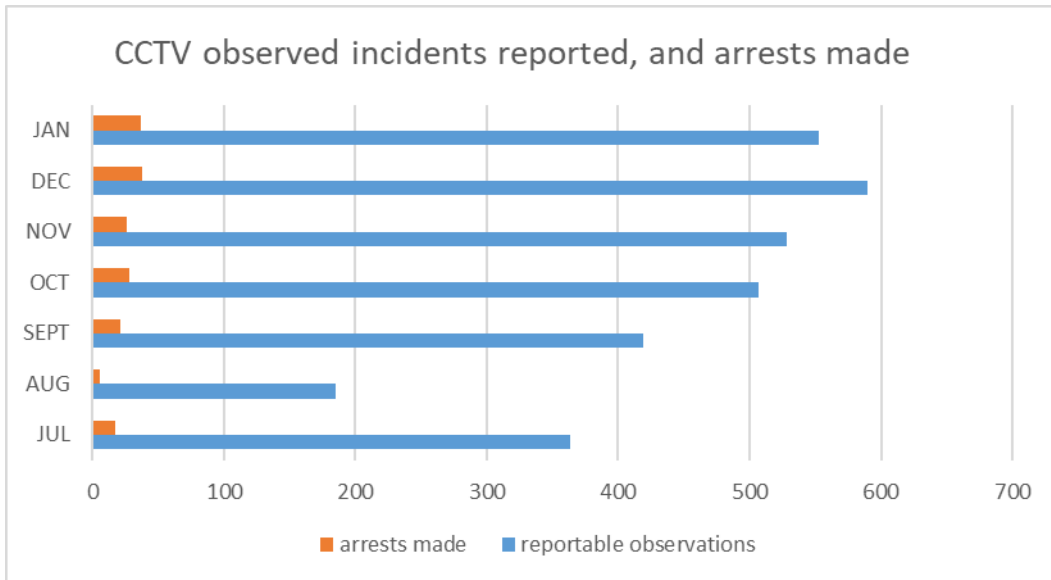
Hub/Guardians

- Guardians performed 47 checks on homeless/illegal camping in January. One encounter resulted in support services being engaged.
- People begging continue to be a focus. We are working with Police to approach recidivists using a staggered approach of "engage, educate, enforce". Seven individuals were approached, offered advice, and information was passed to Police with one subsequently charged for traffic offences by Police.
- Guardians were involved in 4 interventions to de-escalate juvenile anti-social behaviour across the city during January, down from 12 in December and 16 in November. With no school in January, there were little to no incidents at Jean Batten Square or near the main bus stop on Arawa Street.
- Guardians successfully assisted Police to locate persons of interest in the CBD on 6 occasions.
- Guardians are currently upskilling to become warranted officers, enabling them to attend to numerous bylaw breaches in the CBD, including breach of liquor and footpath trading.
- Engagement across all community safety groups is continuing to lift. Our focus for this coming month is on helping groups increase volunteer numbers and provide detailed reporting back to the Hub on observations, to identify trends.

CCTV

- Total number of notifiable CCTV observations in January was 553.
- 37 arrests made in January as a direct result of CCTV providing location of alleged offender to Police.

- VR Mobile patrol unit was sent by CCTV camera operators to 31 incidents of anti-social behaviour to de-escalate and continue observations until Police arrived.
- Guardians sent by CCTV camera operators to 7 incidents of anti-social behaviour to de-escalate incidents which predominantly involved people known to the team, including recidivist beggars/rough sleepers.
- CCTV performed 97 reviews for Police of criminal activity after the fact.
- CCTV completed 14 reviews for footage at the request of RLC staff, including a break-in attempt at the dog pound, footage of skatepark burnouts, and concerns about rough sleepers.

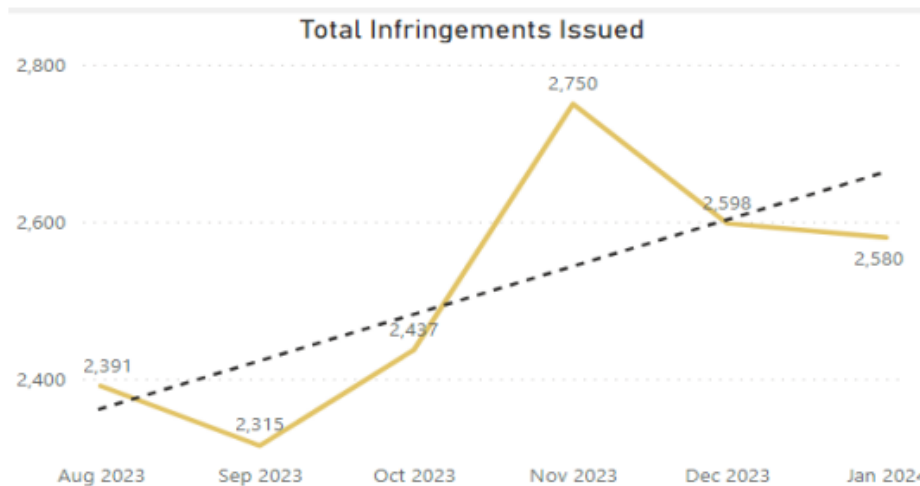


Parking

Our focus on ticketing/parking behaviour changes, parking machine reliability rates and identifying options for further improvements have continued.

- Cash payments in January made up 11.8% of total revenue and 17.7% of transactions.
- Card payments made up 52% of total revenue and 52% of transactions.
- App payments made up 36.1% of total revenue and 29.6% of transactions.
- The average transaction value was \$4.10, compared to \$3.36 in December.

- Total of 28,289 transactions processed in January, a decrease from December.
- Percentage of card transactions in January increased but app transactions dropped. App use has dropped from 44.7% of all transactions (quantity not value) to 29.6% in January, the lowest since January 2022.
- The continued reduction in app use, combined with a slight downward trend in total infringements in January, suggests people (particularly long-term parkers) are no longer parking for as long, and/or are choosing to park elsewhere since fees rose to \$2 an hour. We will continue to monitor this.



** This graph does not contain voided infringements or warnings.*

- Total infringement value increased in January, due to an increase in infringements for no Warrant of Fitness and/or Vehicle Registration.
- The number of infringements for non-payment (parked in a metered space without paying) saw a minor decline in January.
- Parked in metered space longer than paid for decreased very slightly in January.
- Overstaying the posted time limit (P106) also decreased in January.
- Meter reliability rate for January was 94.4% (contract requirement is 95%).
- The overall average repair time was 4.87 days.
- There was increase in “High” user impact jobs with 16 being logged with an average repair time of 5.31 days (e.g. meter non-operational).
- There was a reduction in “Medium” user impact jobs with 17 being logged with an average repair time of 4.40 days. (e.g. contactless card reader may not work, but card insert reader does).

Animal Control

- As a follow on from serving of 1583 Infringement Notices in November 2023, 444 owners have come forward to Council to update their ownership status.
- 1,139 infringement reminders are about to be sent out to the remainder requiring payment of the infringement within 28 days to avoid escalation to Court.

Housing Accord

- Cumulative reduction numbers (January 2024 dashboard report):
 - EH accommodation providers (uncontracted, contracted, transitional) decreased from 50 (September 2022) to 19 (January 2024) - a 62% reduction.
 - Focus on uncontracted EH dropped from 34 in September 2022 to 6 in January 2024 - a 82.4% reduction.
 - All exited accommodation (approximately 37) are checked periodically to confirm permanent return to tourism.

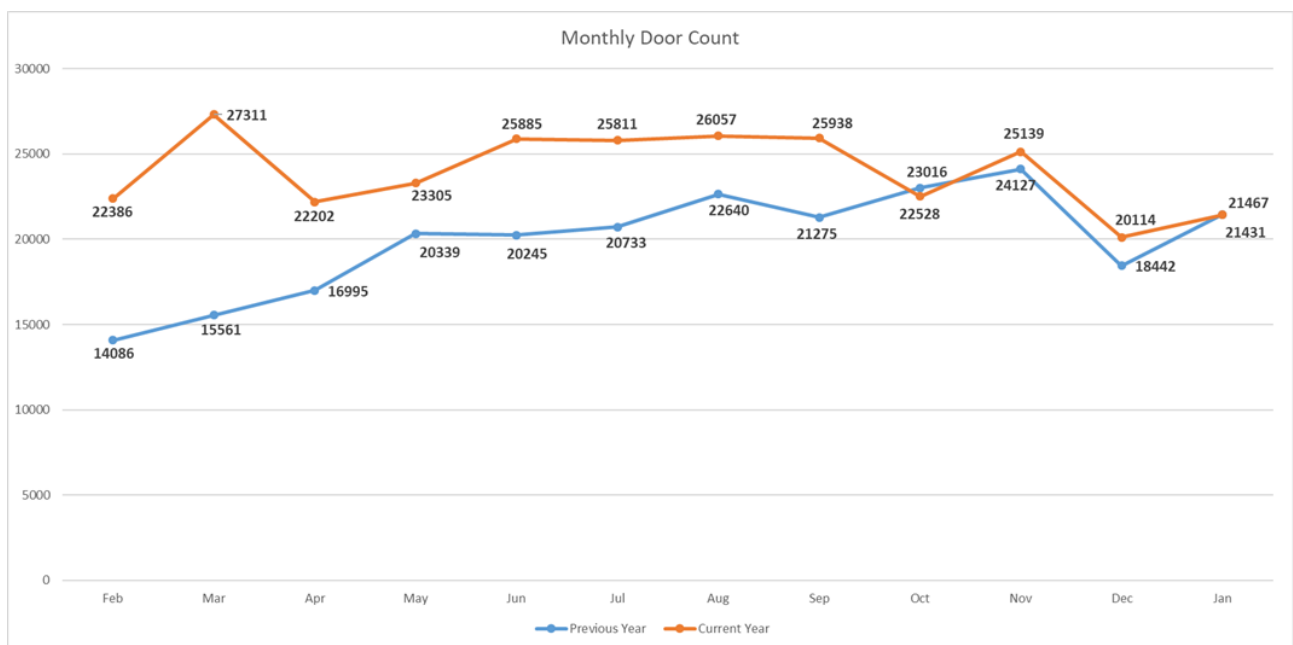
- Backpackers and other accommodation providers, providing tenancies and/or mixed use accommodation, continues to be a focus.
- Attached (Attachment 1) is the January 2024 Rotorua Temporary Housing Dashboard provided by MHUD and MSD. The dashboard provides monthly reporting on the use of temporary housing options in Rotorua.

Rotorua Library at Te Aka Mauri

Resources and Services

Door Count Monthly: 21431 in January 2024 | similar to 2023.

January Stand-Out: Physical issues down 14% and e-lending up 11% on January 2023.



Skinny Jump Registrations: 44 in January 2024 | 57% increase on January 2023, making up for a lack of supply of modems in October to December 2023.

Free modem and subsidised broadband for those who do not already have broadband in their home – 35GB free plus \$5 top-up for additional 35GB, includes Ciena for students (max 210GB/month, school terms only), must be referred by a school and meet criteria



Programmes and Activities

All programmes Monthly: 2,118 participants in January 2024.

January Stand Out: 467 people attended Library activities across four Fun in the Park Whanua Days.

January events and activities:

January focus was on core traditional Library activities:

- Summer holiday recommended reading and promotion of e-Library through library displays and social media promotion. This saw re-lending increase by 11% in January.
- Games for Grown-ups including board games and puzzles has proved so popular it has become a regular feature in the Community Pride Space.
- Summer Holiday programme held in library and Jean Batten Square in January with good weather seeing a slight drop in numbers from last summer with 783 children, teens and parents participating and 955 Busy Bags (activity bags) taken home.
- The team supported four Fun in the Park Whānau Days in various parks across Rotorua and a community-organised event in Koutu.
- Summer holiday reading competition using the Beanstack app attracted 30 participants who collectively read for 10,155 minutes, or an average of 5.6 hours each.



Photos: Games for Grown-ups and School Holiday Programme activities.

February events and activities underway:

- Pakiaka: Rotorua Heritage Online website launched 14 February. This website provides access to digital videos, books, photos, maps and various ephemera only previously found in the Library secure archives. Further material will be added over time and customers can also upload content to the site.
- Matika! Maranga! | Get Up! Stand Up! Arts Village exhibition relating to Te Tiriti o Waitangi/the Treaty of Waitangi on from 3 February until 1 March.
- Mary Sutherland: Sowing the Seeds of Change display opened 10 February with blog post live on 14 February.
- Children's programmes have started for 2024.
- Multicultural Lunch – Thailand on 22 February.

Coming up in March:

- Rena movie evening screening 5 March and Rethinking Waste lunchtime talk 6 March, for Sustainable Backyards.
- Mary Sutherland International Women's Day talk with Viv Edwards on evening of 6 March
- Zonta International Women's Day event focusing on impact of climate change on women, evening of 8 March
- Rainbow Story time event - 21 March
- Multicultural lunch - South Africa on 28 March

Ohu: He Hapori Taurikura – Thriving Communities**Bright Futures****Embedded Culture of Futures Planning - *Tamariki and Rangatahi Civic Engagement******Rotorua Youth Council***

- The Pōwhiri to welcome 11 new members to the Youth Council was attended by approximately 80-100 staff, councillors, friends and whānau.

Key milestones reached since last month's update:

Date	Milestone	Progress
30 January 2023	Pōwhiri to welcome 11 Young Leaders on to the Rotorua Youth Council	Completed
February	<i>Youth Council details progressed</i> Graduate Profile Programme of work Development programme Guest speakers and Facilitators scheduled Draft Terms of Reference Code of Conduct – to be ratified by Youth Council	Completed Completed Ongoing Ongoing Completed* Completed*
26 February 2023	First of eight official scheduled monthly meetings	Completed
<i>*to be accepted and ratified in Youth Council meeting</i>		

Community Summer Activations

Summer Activations are a collaboration between community, schools, the local health and social sectors and Rotorua Lakes Council to coordinate free, whanau-friendly activities that activate our community places and spaces. We focus on areas where need is greatest to provide all tamariki and whanau with access to activities that help them to thrive. The Free Summer Community Activation events enable communities to be active, connected and resilient in alignment with two of the Council’s nine Community Outcomes. Specifically, the events aim to enable collaboration in and with under-served communities and community services in order to:

- Support community aspirations for a cohesive and caring community;
- Meet community demand for more accessible family and child friendly events that stimulate and support play (particularly during school holidays)
- Support community lead action that strengthens community resilience

Outcomes at a Glance

4 Events planned and supported by us	2 Events planned by Library and supported by us	2 Events planned by community and supported by us	300 People, on average attended each event
16 Partners involved	\$8500 External funding accessed to support the events		5 RLC teams contributed

Caring Communities

Healthy, Fit-for-Purpose Homes and Cohesive Communities

Healthy Homes Assessments

RLC provides healthy homes assessments via a contract with an independent Home Performance Advisory Service. The service supports low-income families in the Rotorua district by providing education, advice and guidance on maintaining and repairing homes to healthy standards. Further referrals can be made to access assistance with additional remedial actions (eg. provision of curtains, underfloor insulation installation, proofing door draughts, providing beds). This service makes a significant difference in ensuring homes are warmer and healthier.

During the November to January the following activities occurred:

- 33 homes assessed for first time
- 9 follow-up visits
- 3 workshops delivered
- 29 visits for repairs and maintenance
- 237 repairs and maintenance activities completed

Universal Accessibility

RLC aims to ensure our organisation and our district are inclusive, accessible and comfortable for all. There are multiple examples (Rotorua lakefront development, Tarawera lake boardwalk) where RLC has led or delivered upgraded public spaces that have met or exceeded accepted guidelines. These greatly increase the usability, safety and convenience of our assets to the public, ensuring more effective use of public money. Principles of universal design are being applied to new ‘built environment’ developments to ensure access and usability of our places and services regardless of age and/or ability.

Some of our places and services, including information, continue to be challenging to access for some of our community. Plans for renewal will be necessary to bring older assets in line with current and future standards. An Accessibility Policy is under development and being led by the Thriving Communities team to give clarity on the RLC's commitment and to guide Council decisions towards common objectives.

Key milestones relating to work on a new Accessibility Policy:

Timeframe	Milestone	Progress
February - March	Pre-engagement Establish and work with reference groups comprising key stakeholders and representatives living with disabilities to understand their aspirations and barriers to access	Underway
March - April	Finalise scope and guiding principles for policy to create liveable communities for all <ul style="list-style-type: none"> • Define key terms • Review central and other local government examples • Collate advice from reference groups and stakeholders • Engage subject matter expert 	In development
April - May	Draft Policy prepared Draft policy referred to internal stakeholders for feedback Senior Leaders approve to move to public consultation	In development
June	Accessibility Policy adopted by Council	

Rotorua Temporary Housing Dashboard | Jan 2024

This dashboard provides monthly reporting on the use of temporary housing options in Rotorua. Last month's figures are provided in brackets.

Summary of Temporary Housing Use in Rotorua

Number of motels in use as temporary housing in Rotorua



Number of households in temporary housing in Rotorua

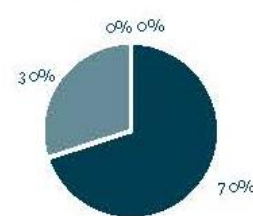


Household Composition

Adults in temporary housing in Rotorua

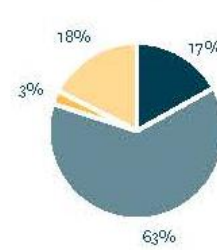


Emergency Housing SNG



Adults	60	(54)
Children	27	(12)

Contracted Emergency Housing

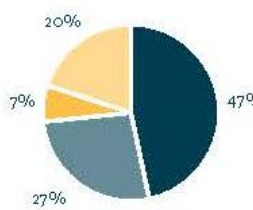


Adults	198	(198)
Children	246	(252)

Children in temporary housing in Rotorua

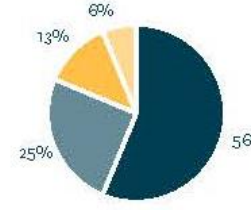


HUD Contracted Motels



Adults	18	(18)
Children	12	(12)

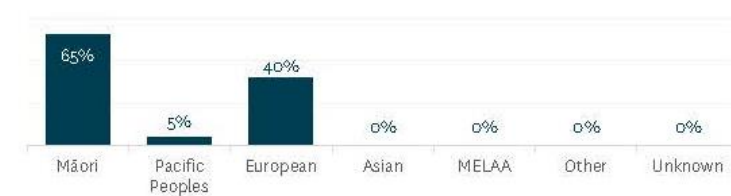
Transitional Housing Motel *



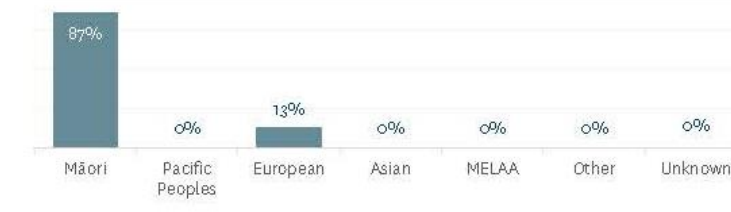
Adults	21	(21)
Children	12	(12)

- Single without Children
- Single with Children
- Couple without Children
- Couple with Children

Ethnicity of tenants in Emergency Housing SNG

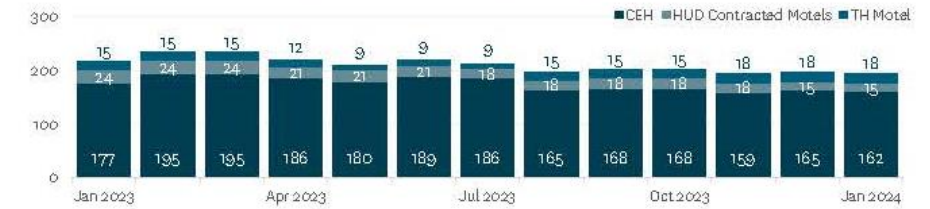


Ethnicity of tenants in HUD Contracted Motels *



Trends

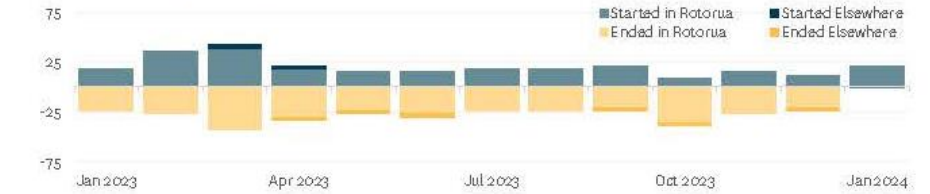
Households in HUD CEH / HUD Contracted Motels / TH Motel *



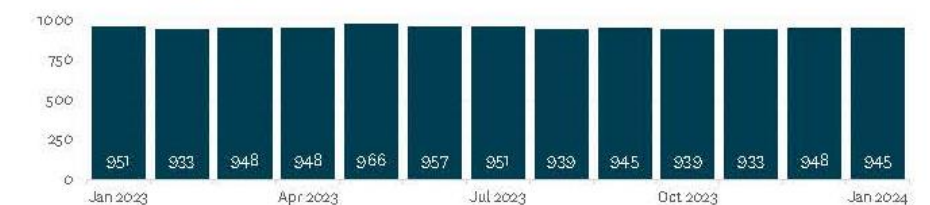
Households in MSD Emergency Housing SNG



EH SNG Start/End of Spell Location



Public Housing Register Applicants



Other Housing Support in Rotorua

Category	Value	Value (Last Month)
Public Homes	1,046*	(1,046)
Transitional Housing Places	198*	(198)
Housing First - Housed	165	(162)
Housing First - Not Yet Housed	12	(12)

7.4 Progress Report – Corporate Services – Culture, Heritage and Mahi Toi (Information Only)

Doc ID: 20171006

Progress Report



To:	Mayor, Chair and Members – Community and District Development Committee
Meeting Date:	13 March 2024
Group:	Corporate Services
Group Manager:	Thomas Collé
Report approved by:	Gina Rangī, Interim Chief Executive
Components:	Culture, Heritage and Mahi Toi

Stats and Facts

<p>Jan</p> <p>2024</p>	<p>16 business events confirmed for 2024/25 financial year; estimated 13,550 delegates – 59% increase on 2023/24; 14 further enquiries being worked on</p>
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<p>1,603 Term 1 museum education bookings to date – nearly 80% of T1 2023 already</p>	<p>Rotorua students make up 90% of current Term 1 bookings</p>
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<p>Sir Howard Morrison Centre (SHMC) – First Anniversary celebrations!</p>	<p>1700 electrical items tested and tagged during January at SHMC; 300+ theatrical lights cleaned and maintained; venue rigging serviced and certified</p>
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Ohu: Te Ahurea Me Nga Mahi Toi | Culture, Heritage and Mahi Toi

Rotorua Museum Te Whare Taonga o Te Arawa

Key focus for January 2024

Museum Build Project

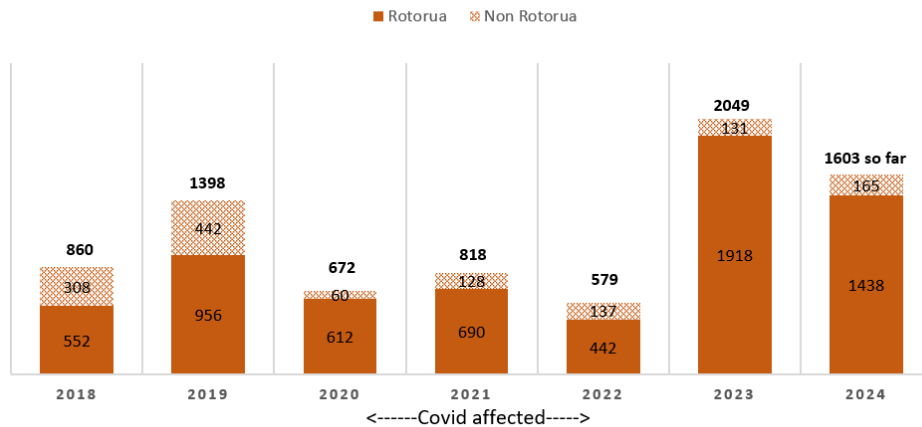
- Focus has been on tender evaluation for construction contract and ongoing fundraising work.
- Tender recommendation expected to be presented to Council in March.

Museum Education Programmes

Bookings:

- Booked students for Term 1 2024 to date total 1,603, exceeding pre-Covid T1 levels by 15% and 2022 levels by 33%. This is a strong start to the year with spaces now only available for later in the term.

**ROTORUA MUSEUM EDUCATION PROGRAMME
STUDENT NUMBERS - TERM 1 (2018-2024)**



- 57% of 2024 T1 bookings have a Social Sciences focus, with 17% having an arts focus. 90% of the students are from Rotorua.

Recent Teacher Comments

- “The hands-on learning was exactly what we needed. It’s important our students have knowledge of the past and the history of the Rotorua area. I like how the programmes are pitched exactly for our junior school level” – Glenholme Primary School
- “Engagement level was high especially with the low-level learners in the class. A great combination of doing activities and listening”- Selwyn School



Image: (left) Western Heights Primary School – Heroes and Circuits programme; (right) Ōwhata School Te Arawa Early Games

Museum Events and Engagement

- Museum Youth Group: Engage with local schools, kura kaupapa, community groups and Te Arawa hapū/iwi to encourage more youth/rangatahi to join. We already have new members registered for the group.
- Online Te Arawa engagement: eight video interviews with iwi/hapū champions completed and shared online. As a result iwi/hapū survey completions have almost doubled to 71. Total online surveys for the museum exhibition project now total 784 (including B company surveys).
- B Company whānau engagement is continuing, focusing on one-on-one engagement with B Company descendants. 7 interviews have been completed to date.

Collections

The collections team continues to work on the exhibition concept design, progressing research and mātauranga about the objects and stories for display in the new long-term exhibitions.

Coming up

Museum Exhibition Development Project

- Continue Concept Design phase to May 2024. This supports the build project by ensuring any specific exhibition design requirements (e.g. lighting, technology, internal walls, strengthening / structures to support taonga, placement of fire sprinklers, etc.) are considered in the build.
- Fundraising.
- Iwi engagement wānanga with Ngāti Whakaue, Ngāti Pīkiao and Ngāti Tarāwhai (dates tbc).

Museum Events and Engagement

- Taonga Care Workshops: five weekend workshops between March and June 2024 covering kākahu (cloak) care, whāriki (mat) care, archives and photography care, digitisation and hard material care. These workshops are in partnership with, and fully funded by, Te Paerangi Te Papa National Services.
- B Company 28 Māori Battalion: continue engagement with whānau of B Company to capture kōrero and enhance mātauranga for possible use in the exhibition and source photos of B Company soldiers that we don't currently have in our collection.

Other

- Relocate all Bath House heritage items and museum furniture and fittings, currently in Te Ngae storage facility, to new locations.
- Manage conservation and maintenance work on three Government Gardens sculptures: Te Arawa Memorial, Fred Wylie Memorial and the Cenotaph.

Events Hub - EEC, Sportsdrome, Te Rūnanga Teahouse, Markets, Business Events and Events

Energy Events Centre

Events for January 2024

- Timberlands Breakfast and Presentation – 700 attendees
- Filipino Basketball Tournament – 1000 attendees
- National Māori Basketball Tournament – 3500 attendees over 6 days

Upcoming events February 2024

- Rotorua Home and Garden Show – 10,000 visitors over 3 days
- Te Arawa Kaumatua Olympics – 400 participants

Sportsdrome

January 2024: 15 of 31 days utilised

February 2024: 18 of 29 days utilised

Te Rūnanga Teahouse

January 2024: 2 days of 31 utilised

February 2024: 11 of 29 days utilised

Markets and Te Manawa

The Night Market is operating under summer hours, 5pm to 9pm.

January 2024

- 4 markets held, one market celebrated the Latin Fiesta
- Noted higher attendance for this month's markets estimated to be 2000+

February 2024

- 5 markets to be held, one to be held on a Leap Day
- Noted higher attendance for this month's markets estimated to be 2000+

Events

Major events for February 2024

- 3 February 2024 Lakeside Concert – Village Green
- 4 February 2024 Multicultural Concert – Village Green
- 6 February 2024 Ōhinemutu Waitangi Day Celebration – Wai Ariki Spa
- 10 – 11 February 2024 UCI International BMX Championships 2024 – Waipa
- 17 - 18 February 2024 Tarawera Ultra Marathon – Village Green

Major events for March 2024

- 8 - 9 March 2024 – Te Arawa Regionals Kapahaka Competition – Energy Events Centre
- 8 - 10 March 2024 – Bunnings National Touch Tournament – Rotorua Stadium
- 16 March 2024 – Legends of the Lake – Lake Tikitapu
- 18 – 22 March 2024 – National Secondary School Wakaama Competition – Lake Tikitapu
- 16 – 24 March 2024 – Crankworx 10th Anniversary - Waipa and Skyline Skyrides
- 29 – 31 March – Aotearoa Māori Netball Championships – Westbrook Netball Courts

Sir Howard Morrison Centre

Utilisation

Annual maintenance programme and certifications of theatre services was completed in January, which is traditionally a quiet month for regional performing arts centres.

Operational updates

- Community technical workshop programme held to develop pathways for new artists, and we continue to focus on building an impressive programme for Whānau Day. We have more than 200 artists performing across all stages over four hours, completely free to the public, supported by Rotorua Trust. As an extension of the 2023 programme, Whānau Day will introduce a brand new concept stage called Stage Tākaro, aimed at activation and engagement in performing arts for tamariki. The concept has been co-created by Performing Arts Director and an external producer, and we will measure its success as a free ongoing activation during school holidays to drive utilisation and F&B initiatives over those periods.
- Preparation is well underway for the largescale production of *Phantom of the Opera*. SHMC will lead all production and technical delivery and there has been robust planning across sound and lighting design to ensure a high quality production. Having attended a sing-through rehearsal, the team are excited about the talented company coming together to deliver this production for the first time in Rotorua.

- Debrief of Live Nation's sold out Allen Stone concert in December undertaken to capture learnings and to look at ways we can increase capability for delivery of large scale concert-style gigs. SHMC team will do a workshop with Powerstation to discuss best practice across F&B returns, H&S and security liaison to ensure a high quality patron experience and upskilling for our internal teams.

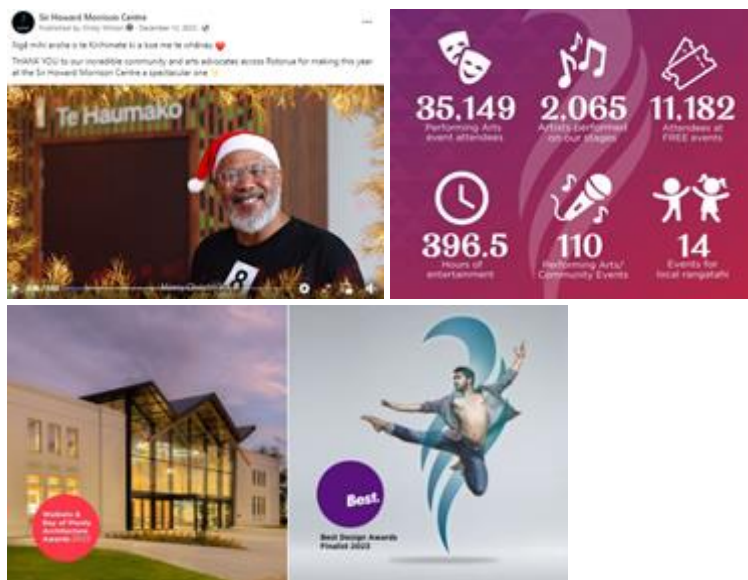
March / New Business

- Activity increases in March with shows and the Australasian Industry conference.
- Crankworx will hold its opening pōhiri and potentially also a closing function at SHMC.
- Massive Company will return to Rotorua to present another year of free foundation workshops in acting and devising theatre – taking up to 25 participants at no cost to SHMC or attendees.

Marketing

Year-end highlights

Year-enders social media campaign: we created a series of good news stories to celebrate 2023 milestones, highlight awards received and a Meri Kirimete [compilation video](#) featuring messages from the community, stakeholders and arts advocates across Rotorua.



Upcoming campaigns

SHMC 1st Anniversary: video campaign highlighting events had throughout the first year since re-opening, touching on rebuild project and spotlighting the artists and community who have used and celebrated this community asset. Video shared across our social media channels, website and eDM database.

Whānau Open Day: The second annual Whānau Open Day (24 Feb, 2024) campaign is in full swing. This includes paid/organic social media, radio advertising, signage, news release distributed to media and stakeholders, flyer drop (local cafes, schools, ECE centres, Library, Arts Village etc) and MoreFM/The Hits on-air mentions. More than 400 members of our community have registered their interest in attending so far.

Technical Maintenance: During January, the technical team completed venue maintenance, which Included:

- Tested 1700 Electrical Items
- Serviced the advanced moving lights

- Serviced and tested the theatre speakers system
- Serviced and certified the venue rigging
- Cleaned and maintained 300+ theatrical lights
- Painted both stages
- Cleaned the trusses and lighting bars
- Updated firmware and tested systems
- Re-patched the SOG power distribution
- Stock Take
- Checked hundreds of audio and data cables

H²S corrosion found on some products, work being done on investment mitigation/slowing of damage.

Venue Experience

Upcoming priorities include:

- Recruitment/training – this is an ongoing requirement to keep a casual team together given high staff turnover and downtime over summer.
- Venue Experience will deliver bespoke F&B for Whanau Day, Phantom and Cats (April school holidays)

8. Te Karakia Whakamutunga - Closing Karakia

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Hāumi e. Hui e. Tāiki e!

Restrictions are moved aside
So the pathway is clear
To return to every day activities
To return to every day activities
Allied, enriched, unified, and blessed