



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING
OF

COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

Date: Wednesday 11 October 2023

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair	Cr Kai Fong
Deputy Co-Chair	Cr Brown Cr Waru
Members	Mayor Tapsell Cr Barker Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Wang
Quorum	6

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA COUNCIL DELEGATIONS

Community and District Development

Type of Committee	Whole of Council Committee
Subordinate to	N/A
Subordinate Committees	N/A
Legislative Basis	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
Purpose	To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of the Rotorua District.
Reference	01-15- 019
Membership	Mayor Deputy Mayor All Councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Oversee the management of council’s planning, monitoring, education and enforcement activities, including: <ul style="list-style-type: none"> ○ Community safety ○ Regulatory and compliance ○ Environmental health ○ Animal Control ○ Parking Enforcement ○ Noise control ○ Food Act ○ Building Control ○ Consents and inspections ○ Resource Consents ○ Subdivision, land use and development control ○ District Plan ○ Plan Changes ○ Arts and Culture ○ Community wellbeing • Lead and oversee District Plan reviews and associated plan changes • Encourage engagement with the business community, economic agencies and major economic sectors that enables and attracts smart investment • Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Community and District Development outcomes) • Development and implementation of Economic Development Strategy/Framework

	<ul style="list-style-type: none">• Development and implementation of a Destination Management Plan• Central business district - revitalised growth and development included focus on Fenton Street Corridor• District growth and development• Council controlled organisations (CCO's) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO's• Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO's).
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.

Order of Business

1. Karakia Whakapuaki - Opening Karakia.....	5
2. Ngā Whakapāha - Apologies	5
3. Whakapuakitanga Whaipānga - Declarations of interest	5
4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda..	5
5. Te Whakaū i ngā Meneti - Confirmation of Minutes	6
5.1 Community and District Development Committee Meeting Minutes (Draft) 13 September 2023	6
6. Pūrongo Kaimahi - Staff Reports	12
6.1 Progress Report - Community and District Development	12
6.2 Progress Report - Corporate Services	30
7. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)	36

1. Karakia Whakapuaki - Opening Karakia

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse
and enrich all present
Enriched, unified and blessed

2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5. Te Whakaū i ngā Meneti - Confirmation of Minutes

5.1 Community and District Development Committee Meeting Minutes (Draft) 13 September 2023

19971827

Minutes (draft)

Community and District Development Committee Meeting
held Wednesday 13 September 2023 at 9.30am
Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT:	Cr Waru (Chair) Cr Brown (Deputy Co-Chair), Mayor Tapsell, Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson
MEMBERS PRESENT VIA AUDIO VISUAL:	Cr Kai Fong and Cr Wang
APOLOGIES:	Cr Wang for early departure
IN ATTENDANCE:	Helen Beckett, Chair - Peka Trust; Mike Beattie - Peka Industrial Park- Project Development Manager
STAFF PRESENT:	G Williams, Chief Executive; T Collé, Group Manager, Corporate Services; J.P Gaston, Group Manager, Strategy & Community ; S Michael, Group Manager, Infrastructure & Environmental Solutions; O Hopkins, Executive Manager, Corporate Planning and Governance; G Rangī, Executive Manager, Te Arawa Partnership; V Cawte, Senior Communications Advisor, Council Communications; R Pitkethley, Manager, Active and Engaged Communities; D Cossar, Governance & Democracy Manager; G Kieck, Corporate Planning and Strategy Manager; J Rodda, Programme Director, District Development; J Ellingson, Director, Economic Development; M Owens, Director, Community Safety; S Kelly, Development & Partnerships Manager, Growth & Development; N Michael, Executive of Communications, Mayor's Office; G Konara, Governance Support Advisor.

The meeting opened at 9.30am.

The Chair welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Mayor Tapsell opened the meeting with a Karakia.

Acknowledgement

Cr Maxwell acknowledged Chief Executive - Geoff Williams for his service of 10 years upon the announcement of Mr Williams' retirement from the Chief Executive position.

2 NGĀ WHAKAPĀHA APOLOGIES

Noted the apologies from Cr Wang for early departure.

3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Cr Waru declared an interest regarding agenda item 6.2 – “Deliberations – Proposed change in purpose for part of the Rotorua Cemetery Reserve”. As a trustee of the Pukeroa Oruawhata Trust, he informed the meeting that he would not participate in the deliberations for this item.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

None

5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES

5.1 MINUTES OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD 9 AUGUST 2023

19924216

Resolved

- 1. That the minutes of the Community and District Development Committee meeting held 9 August 2023 be confirmed as a true and correct record.**

Moved: Cr O'Brien

Seconded: Cr Brown

CARRIED

6. PŪRONGO KAIMAHI STAFF REPORTS

6.1 PEKA BLOCK DEVELOPMENT UPDATE (INFORMATION ONLY)

19950561

Resolved

- 1. That the report titled “Peka Block Development Update” be received.**

Moved: Cr O'Brien
Seconded: Cr Maxwell
CARRIED

Helen Beckett, Mike Beattie and Jean-Paul Gaston overviewed the report and spoke to a presentation titled "Development Update" (Attachment 1).

Cr Waru excused himself from the decision making table for the discussion of the next item and invited Cr Brown (Deputy Co-chair) to Chair the meeting.

6.2 DELIBERATIONS – PROPOSED CHANGE IN PURPOSE FOR PART OF THE ROTORUA CEMETERY RESERVE (DECISION REQUIRED)

19935868

Resolved

- 1. That the report titled "Deliberations – Proposed change in purpose for part of the Rotorua Cemetery Reserve" be received.**

Moved: Cr O'Brien
Seconded: Cr Kereopa
CARRIED

Stephanie Kelly, Rob Pitkethley and Jean-Paul Gaston overviewed the report.

Further resolved

- 2. That the Committee resolves to change the purpose for Part of the Rotorua Cemetery Reserve, being Section 1 Survey Office Plan 585263, from Local Purpose (Cemetery) Reserve to Local Purpose (Community Housing) Reserve, pursuant to Section 24A of the Reserves Act 1977 by notice in the New Zealand Gazette.**
- 3. That the Committee approves the granting of a ground lease, pursuant to Section 61 of the Reserves Act 1977, for the part of the Rotorua Cemetery Reserve, being Section 1 Survey Office Plan 585263, to the Pukeroa Oruawhata Trust for the term of thirty years for the purpose of community housing.**

Moved: Cr Maxwell
Seconded: Cr Paterson
CARRIED

A division was called for and votes are recorded as below:-

Voted for the motion - Mayor Tapsell, Cr Brown, Cr Kai Fong, Cr Kereopa, Cr Maxwell, Cr O'Brien, Cr Paterson and Cr Wang

Voted against the motion - Cr Lee

Cr Barker abstained from voting.

Action Points

- Request for report on Geotech of Sala Street Cemetery.
- Request for information to aid a councillor's understanding of Gifted Reserves.

Cr Waru resumed duties as the Chair.

6.3 PROPOSED RESERVE REVOCATION – 10 BARNARD ROAD (DECISION REQUIRED)

19910719

Resolved

- 1. That the report titled “Proposed reserve revocation – 10 Barnard Road” be received.**

Moved: Cr O'Brien

Seconded: Cr Barker

CARRIED

Stephanie Kelly and Jean-Paul Gaston overviewed the report. Map of the reserve is attached (Attachment 2).

Further resolved

- 2. That the Council resolves to commence the process to revoke the road reserve status of the Council owned land at 10 Barnard Road, being Lot 16 DPS 1375, pursuant to Section 24 of the Reserves Act 1977.**

Moved: Cr O'Brien

Seconded: Cr Brown

CARRIED

Attendance: - Cr Wang left the meeting at 10.54am.

The meeting adjourned at 10.54am and resumed at 11.15am.

6.4 PROGRESS REPORT – COMMUNITY AND DISTRICT DEVELOPMENT GROUP

19941443

Resolved

- 1. That the report titled “Progress Report - Community and District Development Group” be received.**

Moved: Cr Brown

Seconded: Cr Paterson

CARRIED

1. Jean-Paul Gaston spoke to a presentation titled “Rotorua Temporary Housing Dashboard – July 2023 (Attachment 3).
2. Jean-Paul Gaston, Julie-May Ellingson and Mihi Owens spoke to a presentation titled “Community Safety Plan & Initiatives” (Attachment 4).

Action Points

- Request for data on the level of homelessness and interactions between Safe City Guardians in Rotorua.
 - Request for information on service providers providing wrap-around services for emergency housing clients.
3. Jean-Paul Gaston overviewed the progress report.

Action Points

- Request for regular updates on building consents refunds data.

6.5 PROGRESS REPORT – CULTURE, HERITAGE AND MAHI TOI

19939831

Resolved

1. **That the report titled “Progress Report - Culture, Heritage and Mahi Toi” be received.**

Moved: Cr Brown

Seconded: Cr O’Brien

CARRIED

Thomas Collé overviewed the report.

7 **HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀITI RESOLUTION TO MOVE INTO PUBLIC EXCLUDED**

Resolved

1. **That Committee move into Public Excluded session.**

Moved: Cr Lee

Seconded: Cr Barker

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES OF PREVIOUS MEETING HELD 9 AUGUST 2023	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
BLUE BATHS PROCESS UPDATE	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

OPEN SESSION

**12. TE KARAKIA WHAKAMUTUNGA
CLOSING KARAKIA**

Mayor Tapsell closed the meeting with a Karakia.

The meeting closed at 1.05 pm

To be confirmed at Community and District Development Committee meeting on 11 October 2023

.....
Chair

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council’s website: [click here](#)

6. Pūrongo Kaimahi - Staff Reports

6.1 Progress Report - Community and District Development

Progress Report



Doc ID: 19964914

To:	Mayor, Chair and Members – Community and District Development Committee
Meeting Date:	11 October 2023
Group:	Community and District Development
Group Manager:	Jean-Paul Gaston
Report approved by:	Gina Rangj, Acting Chief Executive
Components:	Community Safety; Thriving Communities; Rotorua Library Te Aka Mauri; Growth and Development; Integrated Planning and Development

Stats and Facts		
AUGUST 2023	166 inner city businesses visited by City Guardians	All compliance reports received for MHUD Contracted EH
	Record month for in-house Library pre-school programmes with 1040 children and caregivers participating.	32 large scale housing developments supported
67 housebound members of our community have had 600 books delivered to their homes in August.	29 resource consents issued (subdivision and land use)	

Hunga: Tiaki Hapori – Community Safety

Safe City Guardians/Patrols/CCTV

Operational Activity

- As a result of recent serious assaults of young persons in the surrounds of Jean Batten Square, our CCTV operators, Safe City Guardians and VR Security have maintained a preventative presence in partnership with Police. There have been no further such incidents.
- In response to recent violence and anti-social behaviour as described above, the council has extended VR Security's contact to the end of February with a variation to include coverage 7 days a week from 8am to midnight, providing mobile patrols in the CBD and Fenton Street.
- Safe City Guardians uniform refresh and review of roles and responsibilities is in progress.

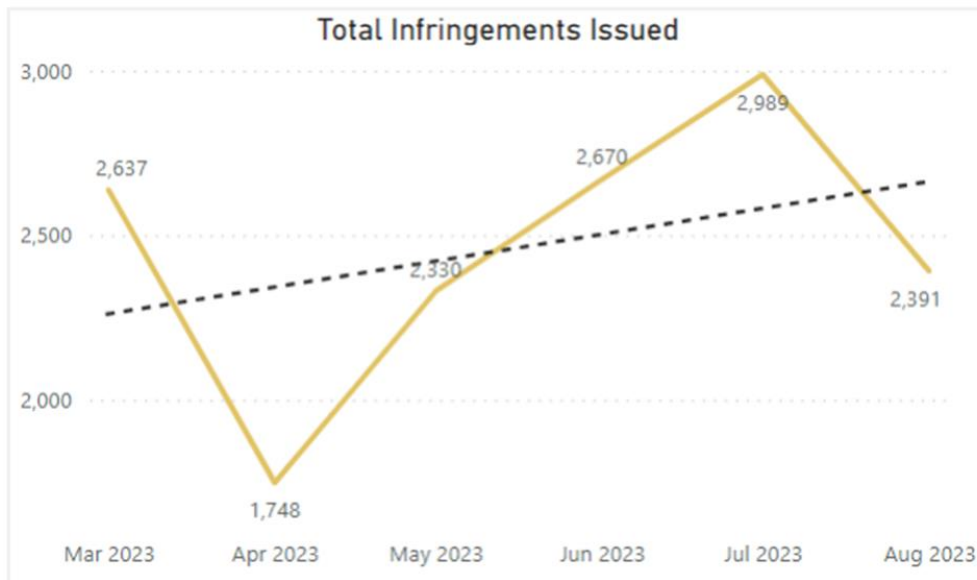
August Operational Outcomes

- Homeless/illegal camping welfare checks/support offered = 13 (4 for one recidivist individual). No offers of support made were accepted.
- CBD graffiti clean-up requests sent to contractor = 20
- CCTV Info on antisocial or illegal activity passed on to police = 128
- CCTV Review of criminal activity after the fact for police = 30
- Arrests made as result of CCTV info = 6
- CCTV Review for RLC-owned property damaged = 3

(Note low CCTV staffing affecting stats as several days/nights without camera operators available)

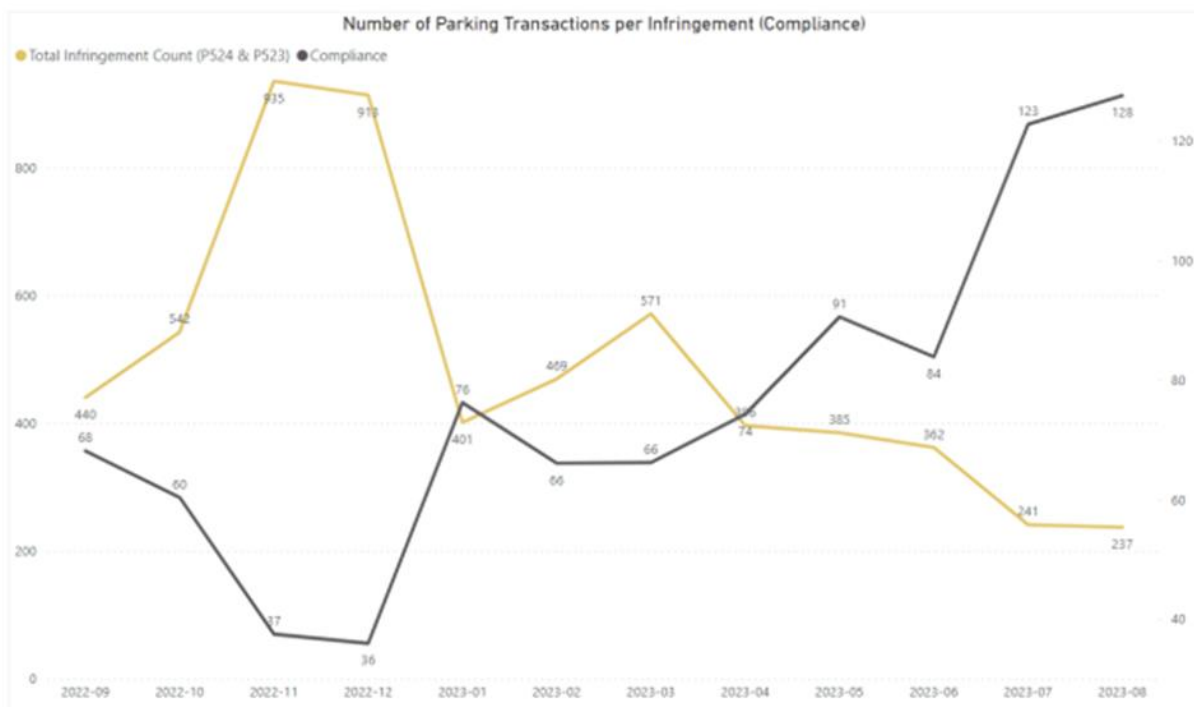
Parking

- Cash payments total 9.2% of total revenue and 15.9% of transactions.
- Card payments equal 36.4% of total revenue and 39.5% of transactions.
- App payments equal 54.4% of total revenue and 44.7% of transactions.
- 1,209 parking transactions per day with average value of \$3.83.
- The below graph illustrates that total parking infringements decreased in August at 2,391 compared with 2,989 in July.



- This graph does not contain voided infringements or warnings which account for approx. 10% of infringements issued.

- Most infringements issued were for parking over time limit, followed by unlicensed vehicle.
- Non-payment (parked in a metered space without paying) has decreased compared to July.
- Parked in metered space longer than paid for increased in August.
- Parked over the time limit (P106) decreased compared to July.
- The percentage of people paying for parking (compliance) increased compared to July.
- The following graph illustrates the correlation of parking payment related infringements (e.g. parking longer than paid for/not paying for parking at all), and successful payment (e.g. compliance).



Resource Management Act Compliance – Emergency Housing

- On 1 August 2023, MHUD submitted compliance reports, in accordance with Condition 9 of its emergency housing resource consents, for each of the 13 premises.
- These reports are being reviewed by Council and on-site audits are being carried out.
- The first of these visits occurred on 29 August 2023 and covered five properties. Compliance with the conditions was observed at those properties.
- A further five properties are being visited mid-September with the remaining three to follow.

Contracted Emergency Housing (CEH) inspections and results from 03/03/23 to 29/08/23

Location	Dates inspections took place	Number of inspections completed	Issues with consent conditions	Non-compliance remedied date
Ann's Volcanic	03/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23
Apollo Hotel	03/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c Condition 16.a-c & 17	04/05/23; June 2023
Ascot On Fenton	07/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23
Emerald Spa	08/02/23;03/03/23; 28/04/23;23/05/23; 29/08/23	5	Condition 7. a-c	04/05/23
Geneva Motor Lodge	03/02/23;03/03/23; 28/04/23; 23/05/23; 29/08/23	5	Condition 7. a-c	04/05/23
Lake Rotorua Hotel	07/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23
Malones	08/02/23;03/03/23; 28/04/23; 23/05/23; 29/08/23	5	Condition 7. a-c	04/05/23
Midway Motel	03/02/23;03/03/23 ; 28/04/23; 23/05/23; 29/08/23	5	Condition 7. a-c	04/05/23
New Castle	07/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23
Pohutu Lodge	07/02/23;03/03/23; 28/04/23; 23/05/23; 29/08/23	5	Condition 7. a-c Condition 16.a-c & 17	04/05/23; June 2023
Rotovegas Motel	08/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23
Union Victoria	08/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23
Alpin Motel	08/02/23;03/03/23; 28/04/23; 23/05/23	4	Condition 7. a-c	04/05/23

Conditions:

7. A written (including electronic) record shall be maintained at all times that states:
 - a. The total occupancy numbers across the whole site;
 - b. The number of people within each unit; and
 - c. The details of any complaints received and any incidents where security staff intervention has been required, and responses undertaken by the Consent Holder to address these incidents or complaints.

16. Within one month of the start of this consent the Consent Holder, or suitable representative, shall initiate a meeting(s) with a representative(s) from Whakarewarewa Village and Te Puia. The purpose of the meeting(s) is to enable good information to be shared about the:
 - a. Implementation of the Site Management Plan (SMP) in mitigating potential adverse effects of CEH;
 - b. The tidiness of the Whakarewarewa Village carpark; and
 - c. Other initiatives, such as education programmes for CEH occupants, that could be implemented to improve the relationship between the operation of CEH and the operation of cultural and tourism operations at Whakarewarewa Village and Te Puia.

The Consent Holder shall offer to meet with representatives from Whakarewarewa Village and Te Puia a minimum of once every six months. Outcomes from each meeting shall be recorded and provided to Rotorua Lakes Council if requested by the Council.

17. Information about the location and cultural significance of Whakarewarewa Village and Te Puia as well as expectations about respecting these neighbouring sites must be clearly displayed within the main circulation areas of the subject site. CEH occupants must be informed about these expectations as part of the induction process into CEH. Expectations about respecting neighbouring sites shall be determined at the first meeting between the consent holder, or suitable representative, and representative(s) from Whakarewarewa Village and Te Puia.

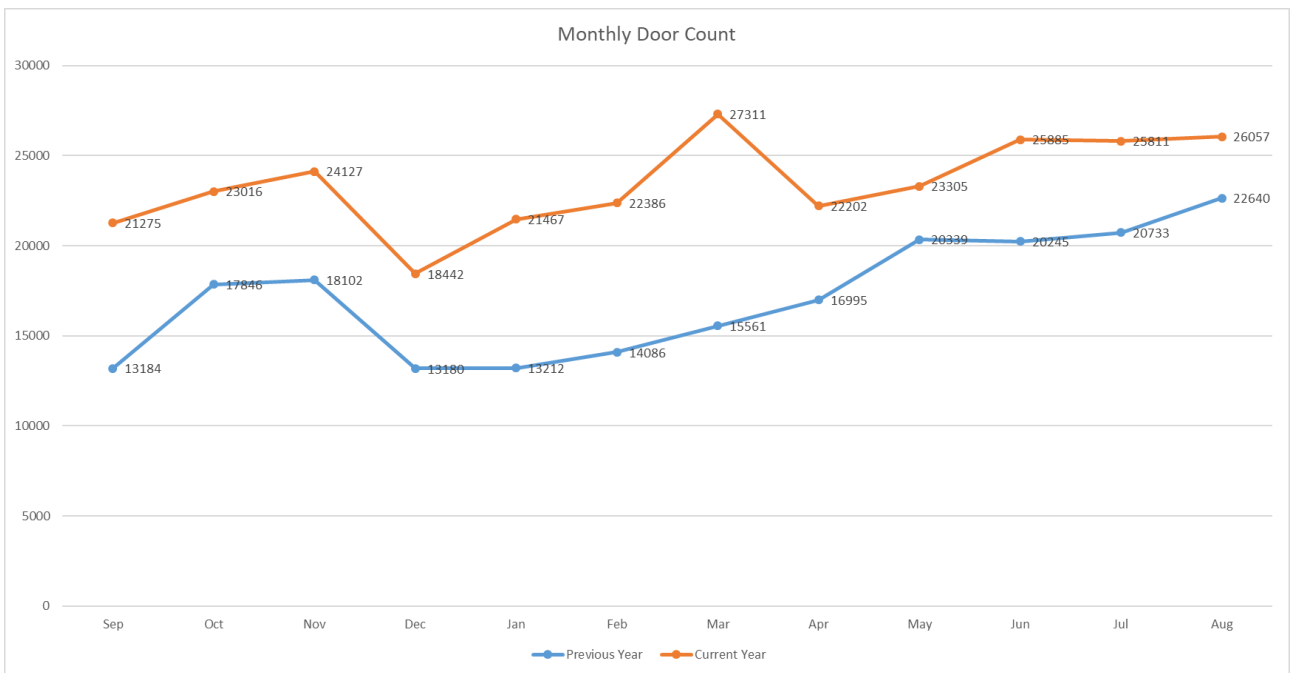
Temporary Housing

Attached (Attachment 1) is the August Rotorua Temporary Housing Dashboard provided by MHUD and MSD. The dashboard provides monthly reporting on the use of temporary housing options in Rotorua.

Rotorua Library at Te Aka Mauri

Resources and Services

- **Door Count Monthly:** 26,057 visitations in August 2023 - 15% up on August 2022
- **August Stand Out:** 3% Increase in e-Audiobook users from July to August



Skinny Jump Registrations Monthly: 30 in August 2023 - 12% decrease on August 2022 due to lack of supply

Free modem and subsidised broadband for those who don't already have broadband in their home – 35GB free plus \$5 top-up for additional 35GB, includes Ciena for students (max 210GB/month, school terms only), must be referred by a school and meet criteria



Programmes and Activities

All programmes Monthly: 2960 participants in August 2023.

August Stand Out: Throwback Thursday Social media post about the Te Arawa Māori Women’s Health League Display reached 26,206 with 1,620 engagements. This is more than 950% higher reach than the average Library social media post in August/September.



August - September:

- With no voting enrolment office in Rotorua, staff have upskilled on the Vote NZ website to help customers check eligibility, enrol and update details.
- Korean Multicultural lunch hosted August 24 - 85 attended.
- Final session in Te Atawhai Aroha Let's Talk about Death & Dying series held Sept 5 about the role of the coroner and the mortician, 25 highly engaged attendees.
- Conservation Week display and Kokako hunt held August 11 – 21. Plunket hosted a pop-up bird feeder activity - 32 attended.
- Te Arawa Māori Women's Health League display launched on August 25. Attended by Ann Somerville, Laurie Morrison and other members of the League and blessed by Rangitihī Pene.

“Huie Hepetema | All Together September” - big month of activities focussed around understanding, culture and language include:

- Welcoming Week activities Sept 1-10, including crafts, displays and learning of Japanese song during Wednesday waiata session.
- Te Wiki o Te Reo Maori Sept 11 – 17 with display in children's area and social media competition.
- Multiple events in support of Alzheimer's Awareness month including talks, movie screening and Memory Matters displays focussed on support for people with dementia.
- Author talk by local writer Clare Baylis on her book “Dice” Sept 18.
- Kūpu Maori Writers Festival Sept 17-23 with talks <https://www.kupufestival.co.nz/>
- Mental Health Awareness Week activities for youth hosted by various partners including REAL, Youth Centre, DOC and Sport BOP in the Library and Jean Batten Park Sept 19 and 21.
- Multicultural Lunch Sept 28.

Other Activities planned September - October:

- Te Aka Mauri will be closed on Sundays from Sept 24.
- School Holiday Programme Sept 25 to Oct 6, including launch of new reading challenge App Beanstack and a trial of teen specific activities.
- Oct theme is “Spring into Wellness” with various activities and events based around health literacy.

Ohu: He Hapori Taurikura – Thriving Communities

Bright Futures (Work theme)

Embedded Culture of Futures Planning (Outcomes)

- Tamariki and Rangatahi Civic Engagement
 - Briefing paper prepared for the mayor re: stocktake of local government investment nationally, into Rangatahi Youth - leadership and Civic Engagement development.
 - RLC 'Rangatahi Strategy' development has started and is in the discovery phase. The aim is to deliver a strategy by Q1, 2024.

Enabling Community Action (Work theme)

Durable Conditions for Collaboration and Connections (Outcomes)

- Collaborating and Connecting (council outward to communities and communities in to council)
 - Thriving Communities hosted first of a series of Social Sector network hui (Sept) to re-ignite social service networking, collaboration and communication to maximise impact for local communities
 - Social Sector stocktake survey is under development to support inter-service referrals and to inform a gap analysis of service provision. The objective is two-fold: a general mapping of services available and providing analysis to support local social service funding decisions re: homelessness.

Leveraging Community Investment and Funding Expertise to Amplify Community Impact (Outcomes)

- Community Funding
 - Community funding application process adapted to emphasise RLC Community Safety priority
- Leveraging Council's relationships with funders to amplify impacts of investment.
 - Work underway with Māori Wardens to identify other potential funding partners/opportunities to support our joint commitment to community safety.

Community Wealth and Resilience (Work theme)

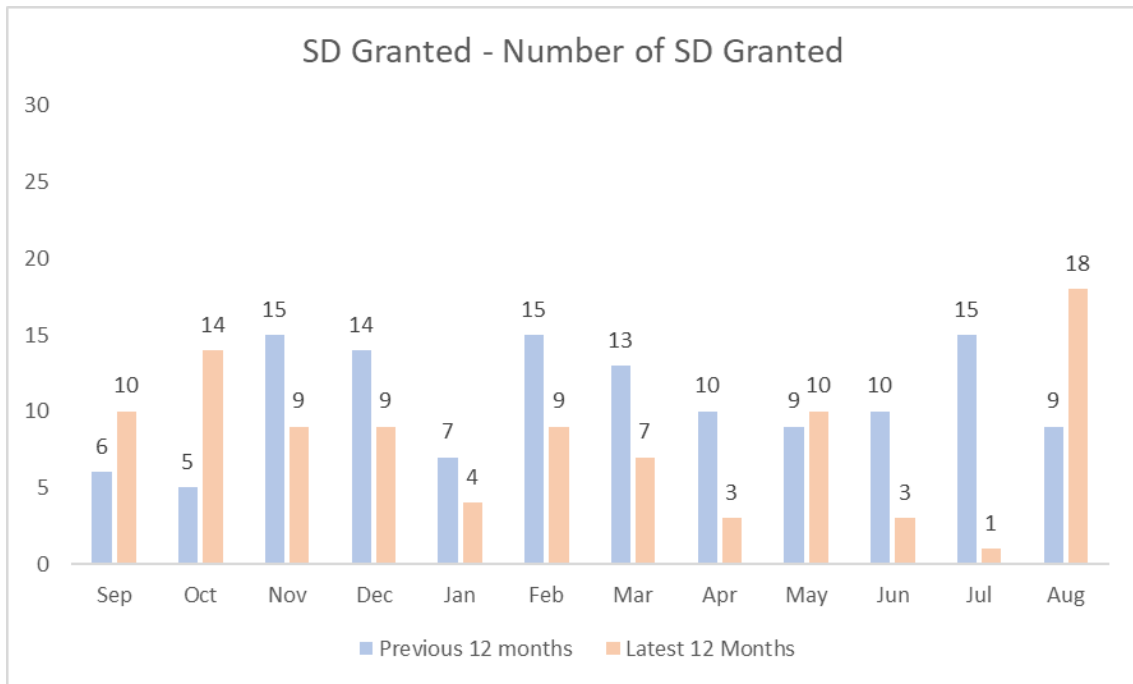
Strong Conditions for Social Cohesion

- Welcoming Communities
 - Programme of events planned and delivered for Welcoming Week to enhance community engagement in the multiple and diverse migrant communities in Rotorua.

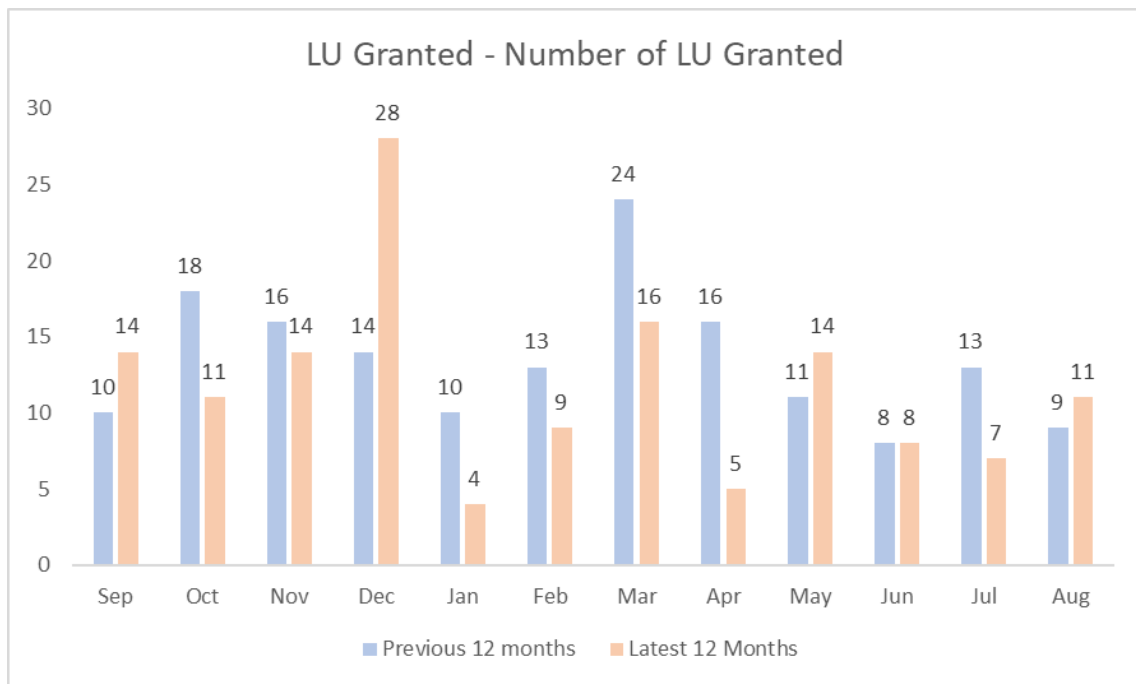
Planning and Development Solutions

Consent Planning

- 18 Subdivision resource consents (SD) were granted in August 2023.
 - Activity status of the 18 consents: 2 Non-complying, 11 Discretionary, 5 Controlled.

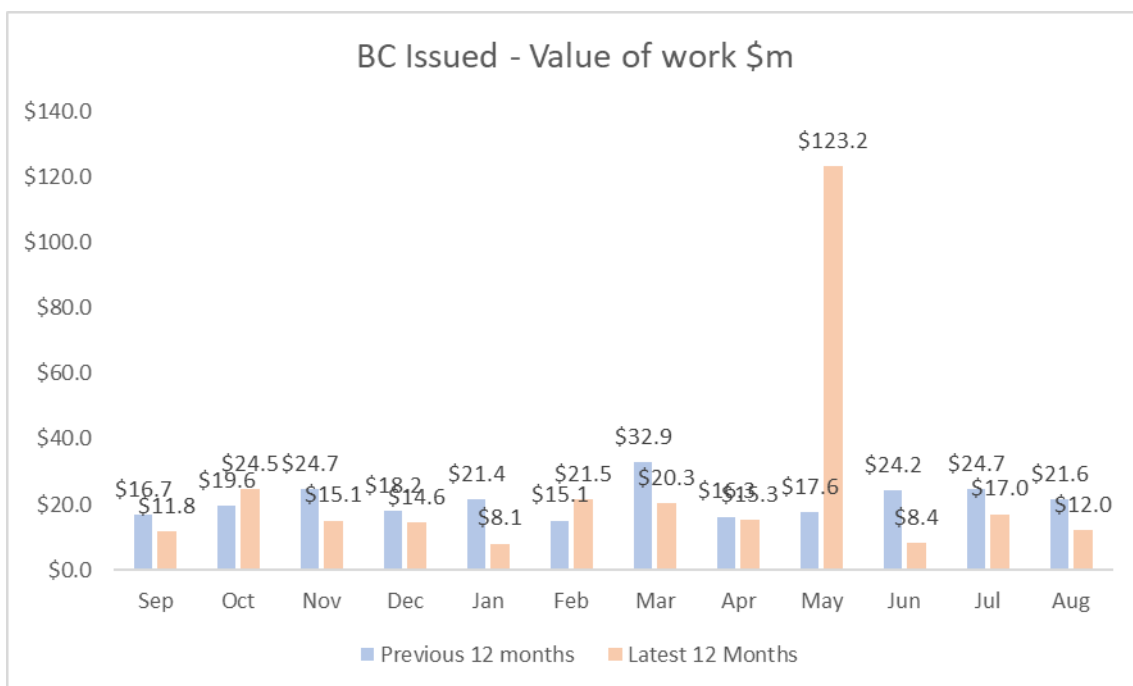
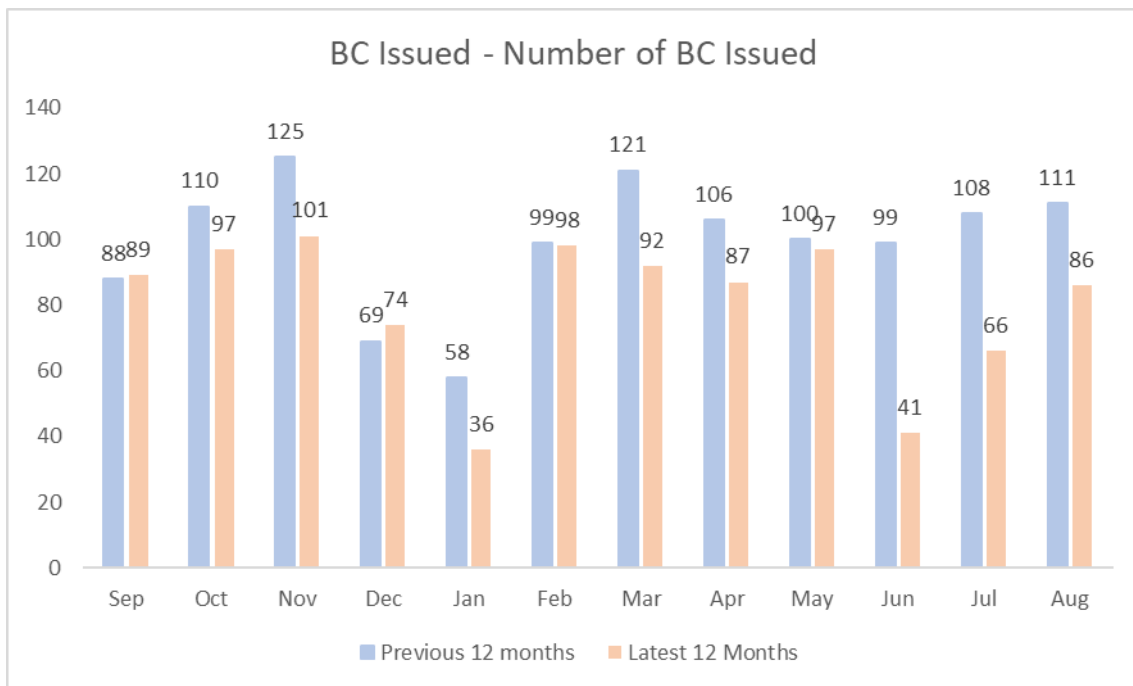


- 11 Land use resource consents (LU) granted in August 2023.
 - Activity status of the 11 consents: 1 Non-complying, 4 Discretionary, 6 Limited discretionary.



Building Consents

- 86 building consents (BC) issued in August 2023, with a total work value of \$12m.



Fraudulent Producer Statements

- Rotorua Lakes Council has been caught up in the acceptance and reliance on producer statements issued fraudulently by Jon Hall of Kodiak Consulting Engineers.
- A search of Council records identified 21 projects where Kodiak Consulting provided technical input. These structural designs relate to residential builds and typically to part of the structure, retaining walls or geotechnical reports.
- Council has communicated with all affected owners and added notations for LIM purposes as is the case with these types of complaints. Owners of affected properties have the option of providing additional engineering input for consideration.
- For specific designs Council continues to rely on a registration check to confirm the engineer’s status as a Chartered Professional Engineer.

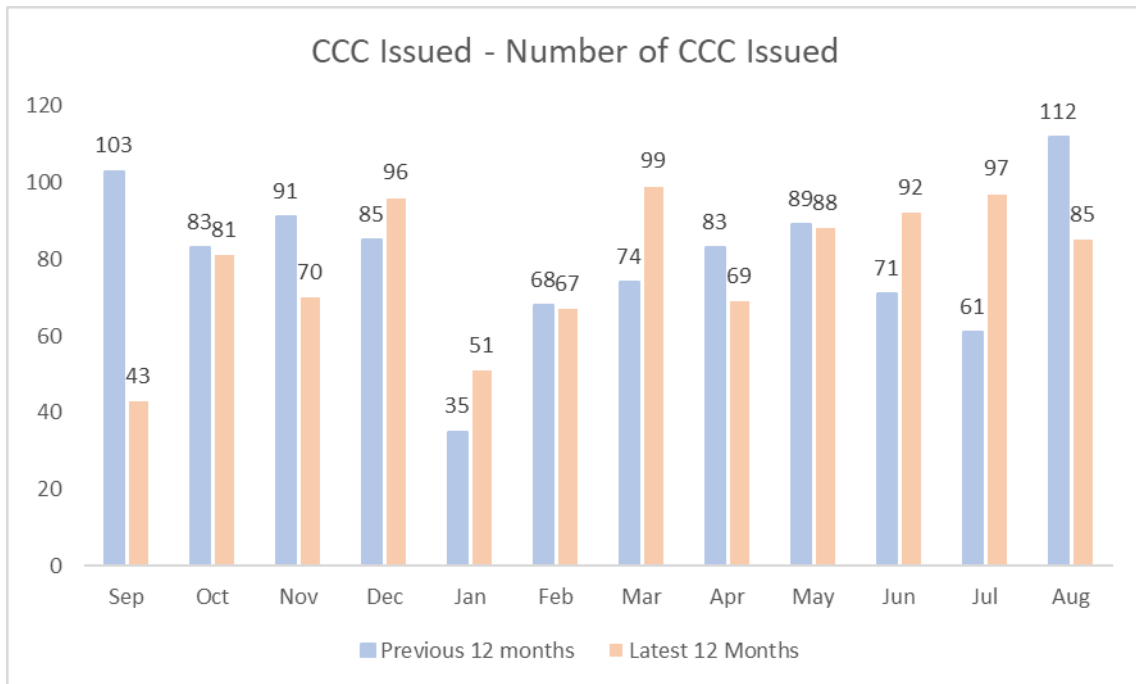
No	Status
2	Additional engineering completed by agent prior to construction – genuine design certification submitted and accepted
3	Building consents not issued – on hold for further information that will result in genuine engineering certification being supplied
6	Building projects in various stages of construction – requested independent engineering review prior to CCC (code compliance certificate) assessment
10	CCCs issued – two are being reviewed on behalf of the respective owners

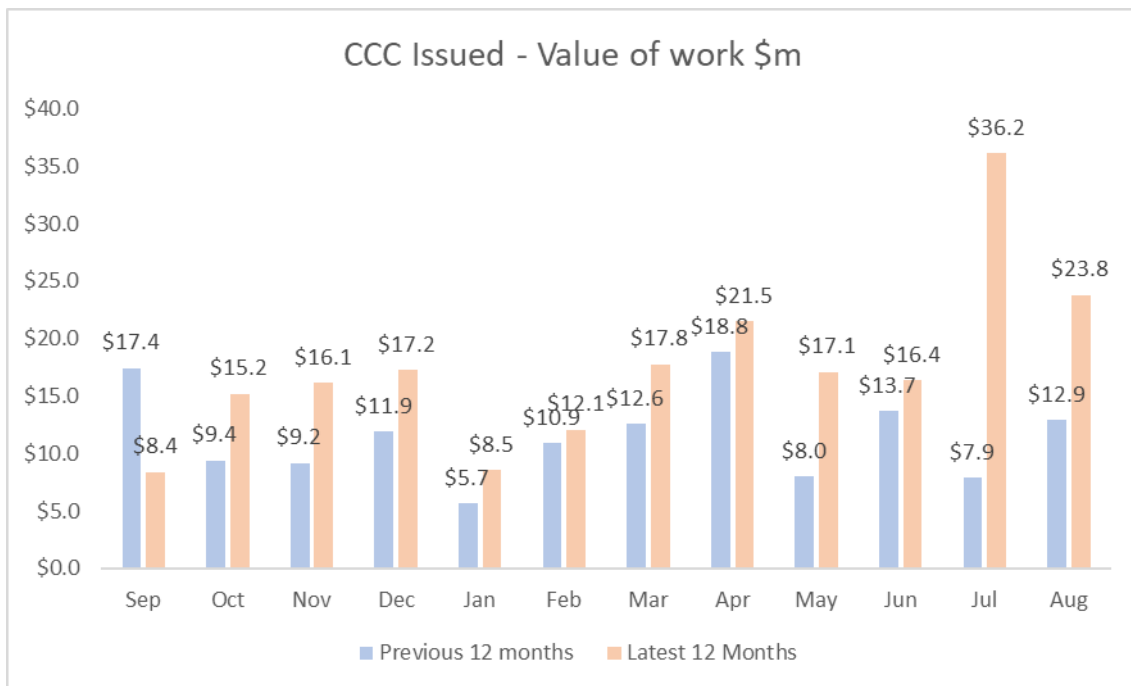
Future Actions

- Council will be providing an affidavit to the NZ Police investigation team.
- Council will continue to liaise with owners as necessary.

Code Compliance Certificates

- 85 Code Compliance Certificates (CCC) issued in August 2023, with total work value of \$23.8m.





Whakamaheretia Tā Tātau Ara Whakamua – Plan Our Way Forward

Housing Enablement

Housing for Everyone – Plan Change 9

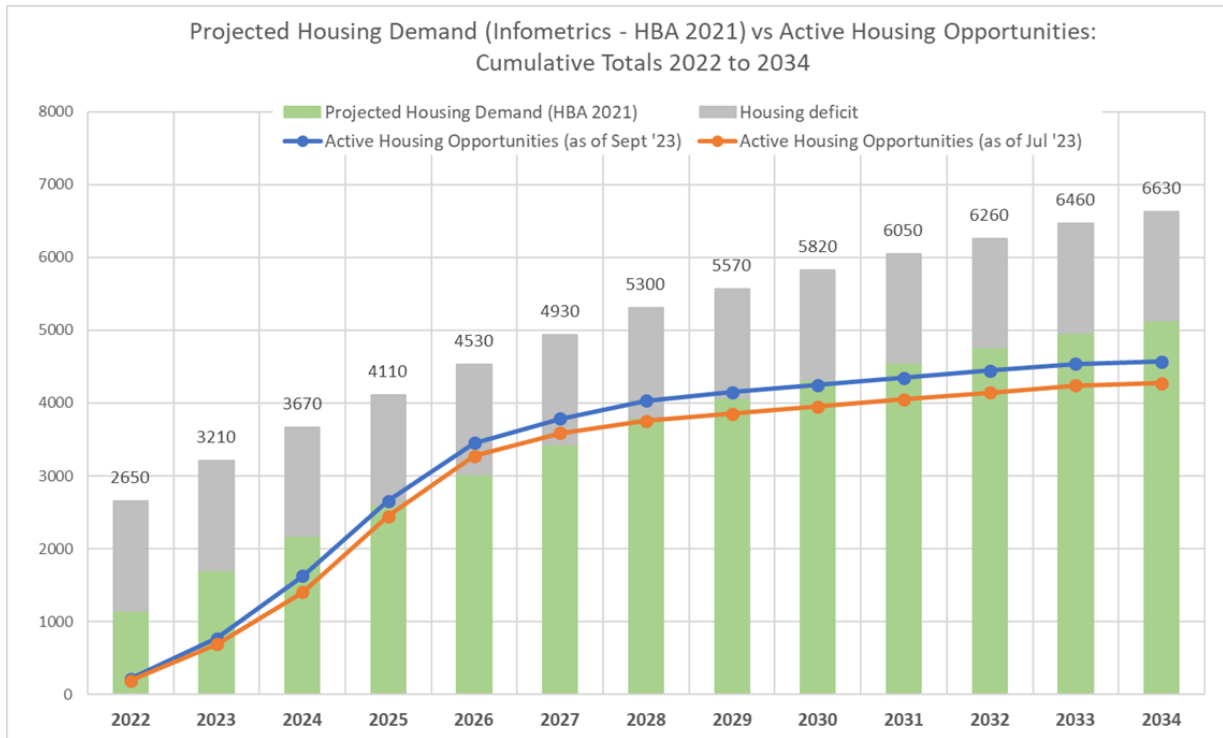
- Statutory hearings for Plan Change 9 held August 14-22. These were livestreamed on the RLC YouTube channel. Submitters had the option of appearing in person or remotely. The commissioners heard from 31 submitters including subject matter experts (RLC and external), government agencies, consultants and members of the public. The commissioners are now deliberating and are expected to have a recommendation for elected members to consider by the end of this year.

Future Development Strategy (FDS)

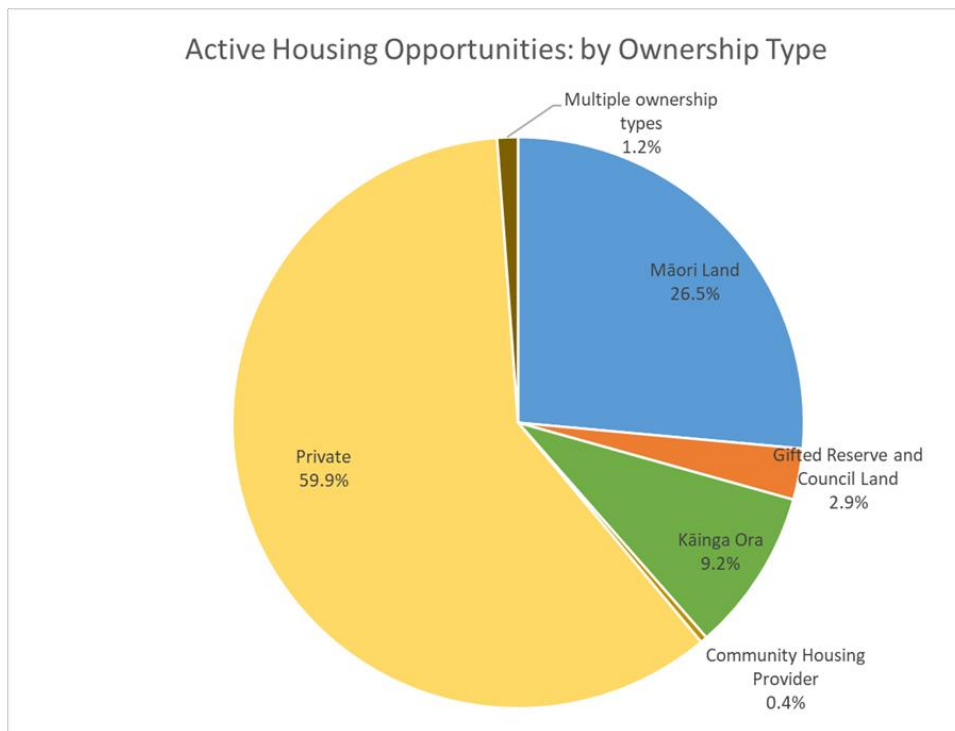
- A report summarising all submissions and feedback was provided to the hearings panel and submitters attending the hearings and was published online. The report captured feedback against key outcomes that informed the draft FDS and submissions and feedback were collated in relation to:
 - The strategic approach underpinning the strategy;
 - Additional growth locations (proposed through the submissions and feedback);
 - The implementation and monitoring of the FDS;
 - Proposed editorial changes to the FDS.
- 36 submitters asked to be heard at hearings in August with 26 ultimately speaking to their submissions. The hearings panel had a dedicated deliberations session on 1 September.
- The commissioner is currently developing a deliberations report and RLC officers are working on a track change version of the FDS. This will become the final draft for the hearings panel/FDS Joint Committee to consider before making recommendations to RLC and BOPRC for final adoption.

Development Support

- The total number of housing opportunities has increased from July 2023 to September 2023 by approximately 200 houses/lots. See graph below:



- Pre-lodgement conversations remained strong in August with a large non-for-profit housing provider showing interest in developing affordable housing for Rotorua.
- Development Support continues with developers/landowners re 32 potential major developments.
- Concept design support is ongoing with Te Tatau o Te Arawa's 'Wellbeing Compass' projects.
- Since July the number of development opportunities on Maori owned Land has increased. There has also been a small increase in the number of Kainga Ora developments. See graph below:



- Work continues with all three of Rotorua's Fast Track Planning applications. These are in the final stage of the pre-lodgement process with all looking to lodge with the final decision-making panel (appointed by the Minister) in the next couple of weeks.

Partnership Development

- Council has entered into a conditional sale and purchase agreement with the preferred developer for the Council-owned land at **283 Clayton Road**. The proposed development is conditional on funding from MHUD's affordable housing fund with final funding approval expected by the end of September. This fund supports development of new, affordable homes for low-to-moderate income earners in locations facing the biggest housing supply and affordability challenges.
- A preferred development partner has been identified to progress development of Council-owned land at **61 Kawaha Point Road** following an expression of interest process. The development is intended to deliver housing, improved accessibility for the community and support development aspirations of the Waikite Rugby and Sports Club, should they choose to progress development of their land. A Development Agreement between RLC and the preferred developer is being negotiated and will detail the parties' commitment and specify how the development will be undertaken.
- At its 13 September meeting the Community and District Development Committee approved changing the purpose of the northern part of the Rotorua Cemetery Reserve and granting a 30-year lease to Pukeroa Ōruawhata Trust. The change in purpose will enable the Trust to investigate the potential for housing on this site while the process to return the land to Ngāti Whakaue is progressed.
- At its 13 September meeting the Community and District Development Committee approved starting a process to revoke road reserve status of Council-owned land at 10 Barnard Road. The revocation will enable the land to be disposed of to Summerset Retirement Villages to provide vehicle access into their development site, a use that is consistent with the purpose for which Council holds the land.

Resource Management Act Reform

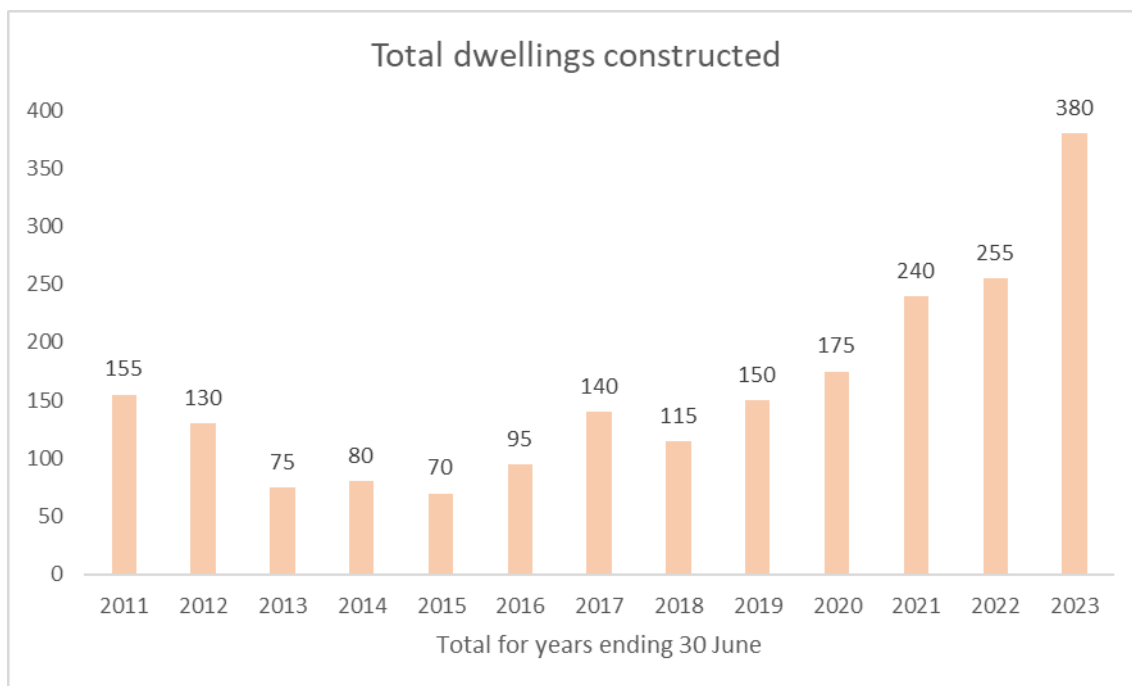
The Natural and Built Environment Act 2023 (NBA) and the Spatial Planning Act 2023 (SPA) were passed on 23 August 2023, introducing a new environmental management system. Implementation of the new resource management legislation is progressing. The NBA introduces the National Planning Framework (NPF), which brings together Government direction for the planning system into a single integrated document. The NPF will provide direction on matters of national significance, environmental limits and targets, and help resolve conflict among outcomes where practicable.

As per the transitional draft NPF:

- Future development strategy (FDS) provisions have been redrafted as direction for Regional Planning Committees (RPC) for the development of Regional Spatial Strategies (RSS). Review timeframes, the effect of FDSs and implementation plans have been superseded by the SPA requirements for RSS.
- Requirements to prepare Housing and Business Development Capacity Assessments (HBAs) have been redrafted as direction to RPCs for RSS and Natural and Built Environment (NBE) plans.
- The transitional NPF proposal seeks to apply the MDRS to the relevant residential zones of all RPCs' NBE plans that it currently applies to under the Resource Management Act (RMA), with the same process for qualifying matters.
- Restricted discretionary activities in the MDRS have been redrafted as anticipated activities.
- The meaning of "plan-enabled" development capacity has been redrafted to include both NBE plans and RMA plans, to allow for the preparation of Housing and Building Assessments (HBAs) during the transition between RMA plans and NBE plans.
- The NPF has been drafted to require that HBAs be prepared by the relevant local authorities, if no RPC has been appointed in time to prepare HBAs as required under the NPF.

Dwellings Constructed

- 380 dwellings were constructed in the Rotorua District for the year ending June 2023, a significant increase on the previous year and continuing the trend of increasing housing supply. 58 of the 380 dwellings had Consentium as the building consent authority (BCA). Consentium are the building consent authority for Kainga Ora.
- 18 of the 255 dwellings in the year to June 2022 had Consentium as the BCA. This was the first year in which Consentium started processing in Rotorua district.



Economic Development

Council-Controlled Entities

- Board appointments – Rotorua Regional Airport Limited
 - Community and District Development Committee (CDDC) approved the appointment of four new board members for Rotorua Regional Airport Board at its meeting on 9 August 2023.
 - Letters were sent to successful and unsuccessful candidates.

Airport Business Park Support

The technical work on the airport business park is progressing well and the following technical studies are currently underway: Stormwater, environmental soil assessment, Aerostudy

These reports will inform the commercial viability of the airport business park and are expected to be completed in January together with a number of other studies still to be undertaken.

Inner City Revitalisation and Fenton Street Corridor

Planning and Implementation

- Coordination – Project Steering Group
 - Awaiting feedback on proposed co-ordination structure
- Retail Study and improvement plan:
 - Study proceeding well with Colliers Advisory Services engaging directly with a range of retailers in Rotorua as well as large format retailers outside of Rotorua.
 - First draft of study due in September 2023.

Wayfinding/Cultural Foundations

- Wayfinding Project – This includes development of a strategy that can be used by any RLC departments/staff and subsidiaries to define what, where and how signage will be implemented, including internal policy regarding changes and approvals for new signage:
 - First draft of Wayfinding Strategy provided by Diadem in early September
 - RLC departments prepared feedback on the draft
 - Diadem to start Concept Design phase by end September 2023.
- Cultural foundations:
 - Bryce Murray appointed to develop cultural narratives for inner city (where necessary), identify places of significance, provide input into the wayfinding strategy and identify the best way to represent places of significance identified.

Inner city community safety hub (ICCSH)

- As part of the inner city revitalisation programme and implementation of the community safety plan, council proposed that an inner city community safety hub (ICCSH) be established from which a range of functions including customer service, crime prevention and activations could be delivered.
- The following actions have been taken in this regard:
 - Various locations within the Tutanekai Street area identified and assessed.
 - 1161 Hinemoa Street identified as best option from a visibility, cost and availability perspective.
 - Two-year lease entered into for 1161 Hinemoa Street, commencing 2 October 2023.
 - Fit-out to start 2 October 2023 and be completed by mid November 2023.

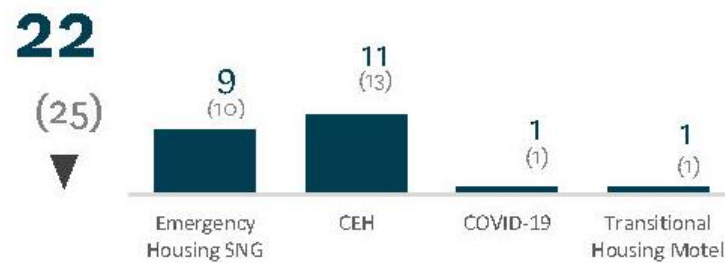
Rotorua Temporary Housing Dashboard | Aug 2023

This dashboard provides monthly reporting on the use of temporary housing options in Rotorua. Last month's figures are provided in brackets.

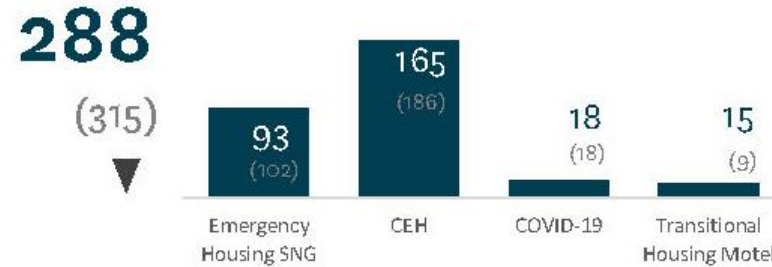


Summary of Temporary Housing Use in Rotorua

Number of motels in use as temporary housing in Rotorua



Number of households in temporary housing in Rotorua



Household Composition

Adults in temporary housing in Rotorua

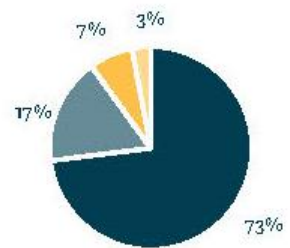
342
(375)

Children in temporary housing in Rotorua

306
(321)

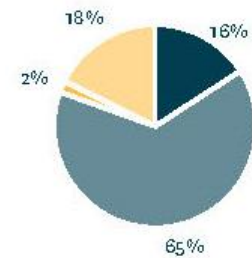
- Single without Children
- Single with Children
- Couple without Children
- Couple with Children

Emergency Housing SNG



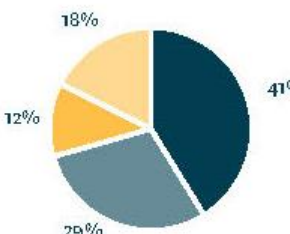
Adults 102
(111)
Children 27
(33)

Contracted Emergency Housing



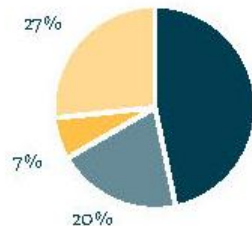
Adults 195
(228)
Children 255
(270)

COVID-19 Response Motels



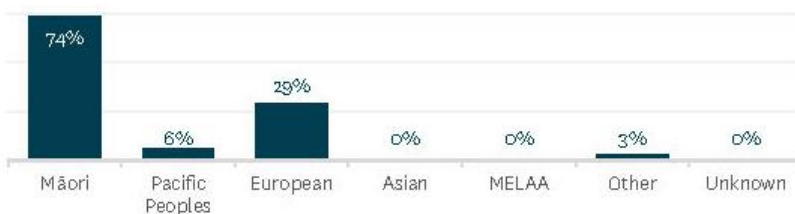
Adults 24
(24)
Children 12
(12)

Transitional Housing Motel

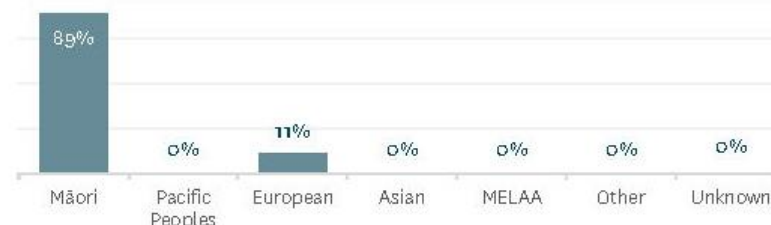


Adults 21
(12)
Children 12
(6)

Ethnicity of tenants in Emergency Housing SNG

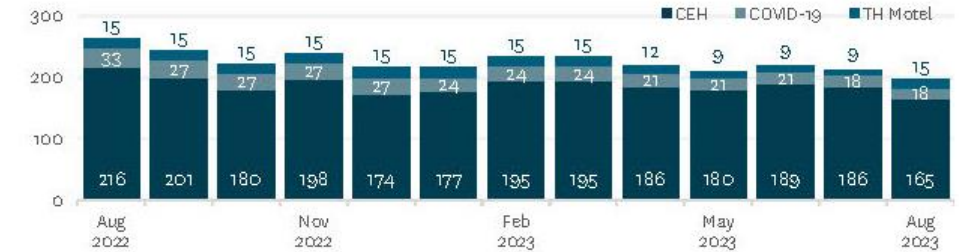


Ethnicity of tenants in Covid-19 Response Motels

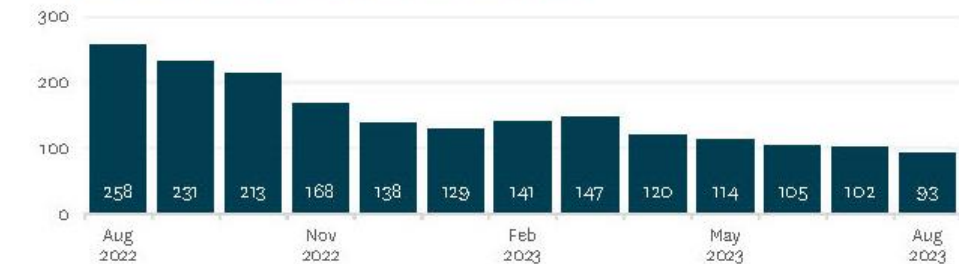


Trends

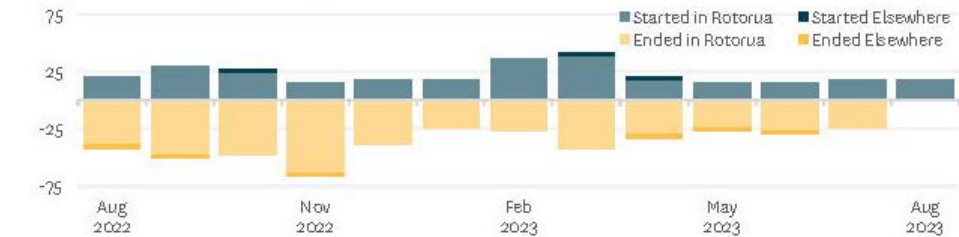
Households in HUD CEH / COVID-19 / TH Motel



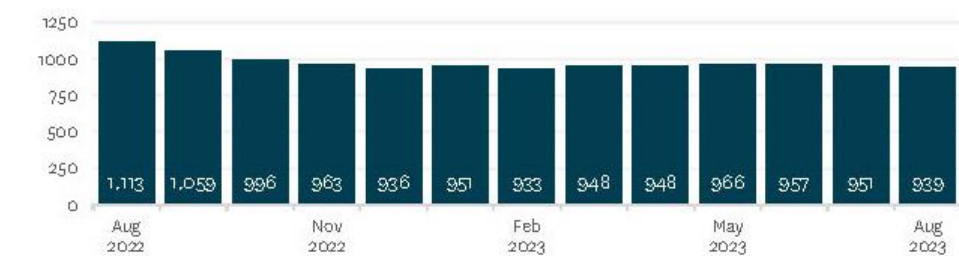
Households in MSD Emergency Housing SNG



EH SNG Start/End of Spell Location



Public Housing Register Applicants



Other Housing Support in Rotorua

Public Homes	Transitional Housing Places	Housing First - Housed	Housing First - Not Yet Housed
1,006 (1,006)	189 (189)	150 (153)	12 (6)

6.2 Progress Report - Corporate Services

Progress Report



Doc ID: 19984613

To:	Mayor, Chair and Members – Community and District Development Committee
Meeting Date:	11 October 2023
Group:	Corporate Services
Group Manager:	Thomas Collé
Report approved by:	Gina Rangī, Acting Chief Executive
Components:	Culture, Heritage and Mahi Toi

Stats and Facts

AUGUST Total number of delegates year to date: 2,685

2023 Estimated economic impact year to date:
\$4,150,204

Education programme – 1,367 students attended during August
(16% up on 1,181 students in August 2022)

Sir Howard Morrison Centre – **20,000** through the doors since opening

Ohu: Te Ahurea Me Nga Mahi Toi | Culture, Heritage and Mahi Toi

Rotorua Museum Te Whare Taonga o Te Arawa

Key focus for August 2023:

- Continue to support the Museum Build Project, particularly with respect to funding.
- Exhibition concept design

Achievements this period:

Museum Project

- Application submitted to Stout Trust for \$500k (incl GST).
- Focus for exhibition concept design phase is on key themes, stories and objects for the long-term exhibitions. This design phase is expected to be complete by March 2024.

Museum Education

- Student Numbers: 1,367 students during August 2023, up 16% on 1,181 in August 2022.
- Bookings: Term 3 (17 July – 21 Sept) 2,257 booked, 2% up on the same period in 2022. Term 4 numbers are strong with 895 bookings already confirmed.
- Source regions: In July and August 2023 67% of 1,250 students came from the Bay of Plenty (including 957 from Rotorua), 15% from Auckland, 9% from Waikato and 9% from the rest of the North Island.
- School types and year groups: For July and August 2023, primary school ākonga made up 62% of bookings, secondary school students 31% and intermediates 7%. Y13 was the biggest age group (29%), followed by Year 1 (20%) and Year 5 (14%).

Figure 1: Attendance — number of students by schooling group (Total: 1921 ākonga)

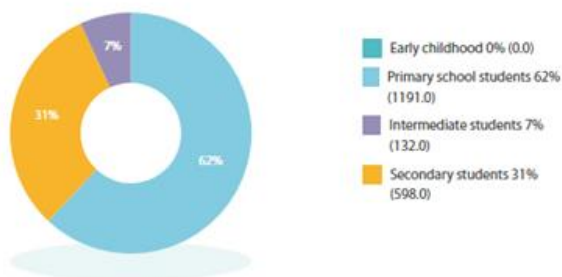
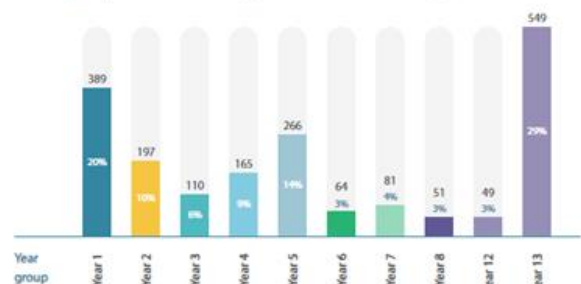
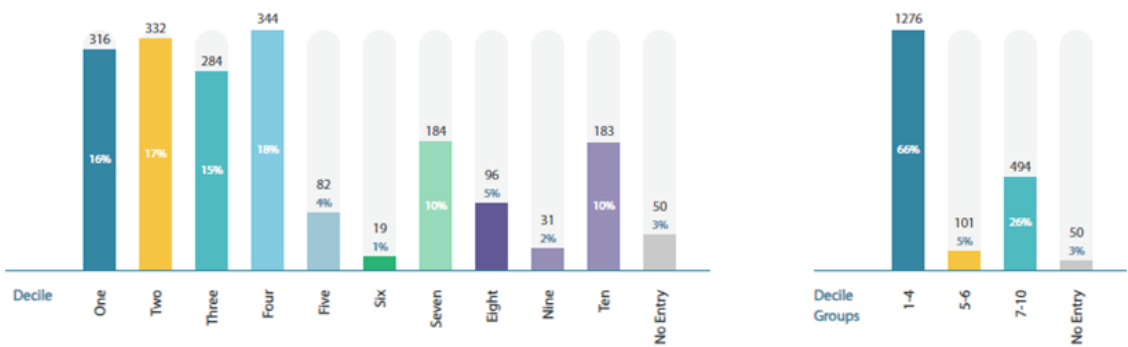


Figure 7: Year group attendance — by year (Total: 1921 ākonga)



- Reducing Barriers to Learning: Free bus transport, sponsored by Ngāti Whakaue Education Endowment Trust Board, enabled 4,231 local ākonga to access learning with the Museum education team for the Jan-June 2023 period. During July and August 846 local ākonga used the bus.
- 96% of this year’s \$20,000 annual bus sponsorship, from the Ngāti Whakaue Education Endowment Trust, has been used. Remaining funds, enough for about 10 bus trips in Term 4, is earmarked for local equity schools, with others encouraged to provide their own transport.
- By decile almost half (49%) were from decile 1-3 schools, closely reflecting the student population of Rotorua where 52% of students are in Decile 1-3 schools.

Figure 14: Number of students by decile (Total: 1921 ākonga)



- Top Art Exhibition: This exhibition of NCEA L3 excellence and scholarship art portfolios was installed by the Museum Education Team at Te Aka Mauri for two weeks with 99 secondary school students visiting during that time. This exhibition provides an opportunity for both senior art students and their teachers to gain an understanding of what is required to achieve Excellence at NCEA Level 3.
- Recent Teacher Comments:
 - “The use of Te Reo and teaching around each aspect of the lesson was valuable. Always such a well-run programme. Coordinators are great with their explanations and teaching with children.” Ngongotaha Primary School.
 - “I loved that it promoted deeper thinking to what we have been learning about in class. The educator was fantastic with the class.” Otonga Road Primary School.
 - “Having the physical resources to look at and touch and talk about. It linked nicely to what we had learnt about Hinemoa and Tūtane kai.” Westbrook Primary School.



- Museum Events and Engagement
 - The Museum Youth Advisory Group have elected Matariki Maxwell-Mihinui (right) as their first Youth Representative, with Lily Tamati (far right) as the Deputy.
 - In Development: Online engagement with local iwi/hapu - video interviews showcasing local iwi/hapu champions and leaders sharing their ideas and feedback for the redevelopment of the Museum. A link to our online iwi/hapu survey to be included when posting these videos online.
- Collections:
 - August accessions into the collection included souvenir pennant flags and Covid-19 related items



- The full collections team have been heavily involved in compiling object lists and undertaking research for the exhibition development concept design phase.
- Key visitors to offsite included NZMACI students and two classes from Te Rangihakahaka kura

Coming up:

- Museum Exhibition Development Project:
 - Continuation of concept design phase to March 2024;
 - Investigating funding options;
 - Iwi engagement wānanga with Ngāti Whakaue, Ngāti Pūkiao and Ngāti Tarāwhai (dates tbc).
- Museum Events and Engagement
 - Museum exhibition project engagement: completion of video interviews with local iwi/hapu champions and leaders, to be shared through social media, to encourage wider feedback via the online survey from individuals of Te Arawa descent.
 - Engagement with whanau of the 28th Maori Battalion, B Company: start of engagement with whānau of B Company soldiers to gather kōrero to assist the exhibition design company.
 - 22 Oct – 10 Dec: Bay of Plenty Artists Exhibition, organised by Friends of the Museum (artist submissions open 9 Sep and close on 8 Oct).
 - 27 Oct – 5 Nov: toi – Rotorua Arts Festival 23, in partnership with Friends of the Museum and local artists. This event will include a local arts trail map showcasing public art and local art studios. There will also be art and costume exhibitions, an art auction, an art quiz, an art film screening, a Museum Pātaka Tour, community art gatherings / demonstrations and public art talks.
- Collections:
 - The focus for September will continue to be on refining the object list and undertaking research for the exhibition development project.

EEC, Sportsdrome, Te Runanga Teahouse, Markets, Business Events and Events:

Business Events

Sales Activity For August 2023:

- 5 familiarisation visits of EEC and SHMC for prospective Business Events
- 1 sales trip attending Networking Lunch for Association CEOs - Auckland
- 1 sales trip potential business events – Christchurch

Sales Activity for September 2023:

- 4 familiarisation visits of EEC and SHMC planned for prospective Business Events
- Exhibitor at AuSAE LINC Conference – Hamilton
- Attendance at BEIA Conference - Blenheim

Total # Delegates for September 2023 – 690 attendees

Estimated Economic Impact of Business Events for September 2023 – \$1,066,533

Year to date # delegates – 2,685

Year to date - \$4,150,204.50

Formula used: Average stay 2.9 nights x Number of delegates x Average spend \$533 (MBIE Report 2018)

Energy Events Centre

Highlighted events for August 2023:

- Te Putahi Nui Conference – 700 attendees
- North Island Judo Champs – 250 participants
- Dancing for Hospice – 2300 attendees
- Central North Island Wood Council Forestry Awards – 480 attendees
- NZ Secondary Schools Winter Sports Week Basketball Games – 900 participants

Coming up September 2023:

- Patchells 50th Dinner Celebrations – 450 attendees
- Royal Australian and NZ College of Psychiatrists Conference – 240 attendees
- NZ Educational Institute Conference – 450 attendees

Sportsdrome

August 2023

- 25 of 31 days utilised

September 2023

- 26 of 31 days utilised

Te Runanga Teahouse

August 2023

- 18 days utilised

September 2023

- 10 days utilised

Markets

The Night Markets are currently operating under the winter hours of 5pm to 8.30pm and with Daylight Savings starting 24 September, will move to summer hours (5pm to 9pm) from 28 September.

For August 2023

- 5 markets were hosted this month with no cancellations.
- One market celebrated Cook Islands Language Week with a performance from Te Pua Inano – Cook Island Performance Group.
- Estimated attendance per market 1200-1500 (depending on the weather).

September 2023

- 4 markets planned
- One market will celebrate Multi-Cultural Society, another will celebrate Te Wiki o te reo Maori
- Estimated attendance per market 1200-1500 (depending on the weather)

Sir Howard Morrison Centre

19,001 tickets sold as at end of August.

Operational Update

We continue to work through a busy period with back-to-back performing arts events, and are receiving wonderful feedback from presenting partners on the experience and care they receive from the team.

- 27-29 September, PA Director will travel to New Plymouth for CNZ's Brave New World industry conference with a focus on post-covid initiatives to return audiences as well as arts leadership workshops and digital capability building sessions.
- The team has been working to build utilisation within Te Haumako, and Massive Company, Coterie and POHUTU provided an opportunity to stretch capability of the space, all resulting in great outcomes.

Highlights Coming Soon

- ARONUI INDIGENOUS ARTS FESTIVAL with contemporary dance work POHUTU opening tonight in Haumako followed by the Miss Rotorua crowning paegant.
- CAT IN THE HAT presenting two performances is selling well and off the back of this success in market, the promoter has now booked *MADAGASCAR* for April 2024 school holidays.
- ROTORUA DANCE COMPETITION – this community event returning for the first time since the arrival of Covid, taking over full venue for 5 days of competitions featuring local performers.
- HALLOWEEN – a low-risk Halloween mini-festival organised internally including Rocky Horror Picture Show interactive experience, and a family friendly disco and fair. ROCKY has already sold out and a second night is being added.

Business Events at SHMC

- Conversation with RotoruaNZ and Director Events begins this week around planning for MEETINGS24 and footprint for SHMC.
- We have also secured the Centre for the EVANZ Mid-year conference in 2024.
- Whaka100 which had a booking for race registrations has since cancelled this booking.

Marketing

- 3,156 tickets sold during August, making it the highest yield ticket sales for the centre since reopening.
- Public Survey – high level results are now available with some great feedback from a really engaged public. A detailed report will be provided as an addendum to next month's report.

7. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES OF PREVIOUS MEETING HELD 13 SEPTEMBER 2023	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.