



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING
OF

COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

Date: Wednesday 9 August 2023

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair	Cr Kai Fong
Deputy Co-Chair	Cr Brown Cr Waru
Members	Mayor Tapsell Cr Barker Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Wang
Quorum	6

NGĀ TUKUNGA HAEPAPA A TE KAUNIHĒRA COUNCIL DELEGATIONS

Community and District Development

Type of Committee	Whole of Council Committee
Subordinate to	N/A
Subordinate Committees	N/A
Legislative Basis	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
Purpose	To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of the Rotorua District.
Reference	01-15- 019
Membership	Mayor Deputy Mayor All Councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Oversee the management of council’s planning, monitoring, education and enforcement activities, including: <ul style="list-style-type: none"> ○ Community safety ○ Regulatory and compliance ○ Environmental health ○ Animal Control ○ Parking Enforcement ○ Noise control ○ Food Act ○ Building Control ○ Consents and inspections ○ Resource Consents ○ Subdivision, land use and development control ○ District Plan ○ Plan Changes ○ Arts and Culture ○ Community wellbeing • Lead and oversee District Plan reviews and associated plan changes • Encourage engagement with the business community, economic agencies and major economic sectors that enables and attracts smart investment • Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Community and District Development outcomes) • Development and implementation of Economic Development Strategy/Framework

	<ul style="list-style-type: none">• Development and implementation of a Destination Management Plan• Central business district - revitalised growth and development included focus on Fenton Street Corridor• District growth and development• Council controlled organisations (CCO's) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO's• Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO's).
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.

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1. Karakia Whakapuaki - Opening Karakia

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse
and enrich all present
Enriched, unified and blessed

2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5. Te Whakaū i ngā Meneti - Confirmation of Minutes

5.1 Community and District Development Committee Meeting Minutes (Draft) 12 July 2023

19876493

Minutes (draft)

Community and District Development Committee Meeting
held Wednesday 12 July 2023 at 9.30am
Council Chamber, Rotorua Lakes Council

- MEMBERS PRESENT: Cr Kai Fong (Chair)
Cr Waru (Deputy Co-Chair), Mayor Tapsell, Cr Barker, Cr Kereopa,
Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang
- MEMBERS PRESENT
VIA AUDIO VISUAL: Cr Brown and Cr Waru (Cr Waru from 9.38 to 9.51am)
- APOLOGIES: Cr Waru for lateness.
- STAFF PRESENT: G Williams, Chief Executive;
T Collé, Deputy Chief Executive, Organisational Enablement;
J.P Gaston, Deputy Chief Executive, District Development;
G Rangi, Deputy Chief Executive, Te Arawa Partnership;
R Pitkethley, Manager, Active and Engaged Communities;
S Kelly, Development & Partnerships Manager, Growth & Development;
J Ellingson, Economic Development Manager;
V Cawte, Senior Communications Advisor;
D Cossar, Governance & Democracy Manager;
N Michael, Executive of Communications, Mayor's Office;
G Konara, Governance Support Advisor.

The meeting opened at 9.30am.

The Chair welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Maxwell opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

Resolved;

1. That the apologies from Cr Waru for lateness be accepted.

Moved: Cr Wang

Seconded: Cr Tapsell

CARRIED

**3 WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

None.

**4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE
URGENT ITEMS NOT ON THE AGENDA**

None.

**5 TE WHAKAŪ I NGĀ MENETI
CONFIRMATION OF MINUTES****5.1 MINUTES OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD 14 JUNE 2023**

19391963

Resolved

- 1. That the minutes of the Community and District Development Committee meeting held 14 June 2023 be confirmed as a true and correct record.**

Moved: Cr Barker

Seconded: Cr Kereopa

CARRIED

**6. PŪRONGO KAIMAHI
STAFF REPORTS****6.1 CONFIDENTIAL ITEMS TO BE RELEASED**

19871782

Resolved

- 1. That the report titled “Confidential items to be released” be received.**

Moved: Cr O’Brien

Seconded: Mayor Tapsell

CARRIED

Debbie Cossar overviewed the report.

**6.2 ROTORUA FUTURE DEVELOPMENT STRATEGY JOINT COMMITTEE – TERMS OF REFERENCE
APPROVAL**

19397454

Resolved

- 1. That the report titled “Rotorua Future Development Strategy Joint Committee – Terms of Reference Approval” be received.**

Moved: Cr Kereopa
Seconded: Cr Brown
CARRIED

Attendance: - Cr Waru joined the meeting at 9.38am via audio-visual link.

Jean-Paul Gaston overviewed the report.

Attendance: - Cr Waru joined the meeting at 9.51am in person.

Further resolved

- 2. That the Committee endorse and approve the Terms of Reference, subject to joint approval by Bay of Plenty Regional Council.**

Moved: Mayor Tapsell
Seconded: Cr Brown
CARRIED

Vote recorded against - Cr Kereopa.

Action Point

- Staff to confirm whether the clauses relating to consultation requirements provided in Page 2 of the “Rotorua Future Development Strategy Joint Committee Terms of Reference” are correct.

6.3 COMMUNITY WELLBEING – PROGRESS REPORT –MAY 2023

19394506

Resolved

- 1. That the report titled “Community Wellbeing –Progress Report –May 2023” be received.**

Moved: Cr O’Brien
Seconded: Cr Kereopa
CARRIED

Rob Pitkethley overviewed the report.

Action Points

- Provide the names of the members of Project Steering Group (PSG) for Sir Howard Morrison Centre to the Committee.
- Provide information as to whether the “Skinny Jump” programme includes an annual plan [subscription] or just the modem.

6.4 DISTRICT DEVELOPMENT – PROGRESS REPORT –MAY 2023

19423912

Resolved**1. That the report titled “District Development –Progress Report –May 2023” be received.**

Moved: Cr Barker

Seconded: Cr Waru

CARRIED

Jean-Paul Gaston and Jason Ward overviewed the report.

Action Points

- Provide additional details of “Wayfinding / Cultural Foundations” project.
- Strategy for the land redevelopment at Rotorua Airport site to be reported back at the next meeting or with the next CCO update.
- Chair to update the committee in relation to the sale of property at 61 Kawaha Point Road.

**7 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀITI
RESOLUTION TO MOVE INTO PUBLIC EXCLUDED****Resolved****1. That Committee move into Public Excluded session.**

Moved: Cr Waru

Seconded: Mayor Tapsell

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
PENSIONER HOUSING UPDATE	<p>Protect information where making available would be likely otherwise to damage the public interest.</p> <p>Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) Section 7(2)(c)(ii)</p> <p>Section 48(1)(a) Section 7(2)(i)</p>

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
APPOINTMENT OF BOARD MEMBERS FOR ROTORUANZ	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

OPEN SESSION

11. TE KARAKIA WHAKAMUTUNGA CLOSING KARAKIA

Cr Maxwell closed the meeting with a Karakia.

The meeting closed at 12.33pm.

To be confirmed at Community and District Development Committee meeting on 9 August 2023.

.....
Chair

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website.

6. Te wā ki ngā hunga tono - Hearing of Submitters

19919921

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

6.1 Hearing on Sala Street Reserve Revocation

Report prepared by: Greg Kieck, Manager Corporate Planning and Strategy

Report reviewed by: Oonagh Hopkins, Deputy Chief Executive, District Leadership and Democracy

Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to receive one verbal presentation in support of the submissions to the Sala St Reserve Revocation.

2. HE TŪTOHUNGA RECOMMENDATION

1. That the report “Hearing on Sala Street Reserve Revocation” be received.

3. TE TĀHUHU BACKGROUND

The Rotorua Cemetery was originally gifted to the Crown for cemetery purposes by the people of Ngāti Whakaue under the Rotorua Township (Fenton) Agreement. The northern part of the reserve (approx. 3.5 hectares) is unsuitable for burials due to the ground conditions.

Due to the northern part of the reserve not being used for the purpose it was originally gifted, it must be returned to Pukeroa Ōruawhata Trust on behalf of Ngāti Whakaue as required by the Ngāti Whakaue Gifted Reserves Protocol Agreement.

The process to return the land to Ngāti Whakaue first requires the reserve status to be revoked through a community process under the Reserves Act 1977. This process is lengthy and is expected to take up to five years to complete.

The aspiration of Ngāti Whakaue is to enable housing on this piece of land. Rotorua Lakes Council supports this aspiration as part of the recently signed Rotorua Housing Accord.

As an interim solution and to enable this aspiration sooner, while waiting for the land to be returned, Council has proposed to change the purpose of this part of the reserve from Local Purpose (Cemetery)

Reserve to Local Purpose (Community Housing) Reserve. This would enable Council to issue a lease to Pukeroa Ōruawhata Trust for the development of housing on this land.


Council approved the initial proposal to go out for consultation at the Council meeting held on 15 December 2022.

Public consultation was held from 11 July to 8 August 2023 to assess community support for the proposal with one submitter wishing to speak to their submission (Attachment 1) at a hearing.

4. NGĀ ĀPITI HANGA ATTACHMENTS

Attachment 1: Submission from the submitter who wished to speak at the hearing.

Attachment 1 - Submission from the submitter who wished to speak at the hearing

	Respondent No: 9	Responded At: <input type="text"/>
	Login: Anonymous	Last Seen: <input type="text"/>

Q1. **E tautoko ana koe i te whakapanoni i te kōmakatanga hei papa rēhia 2023? Do you support the proposed change to the purpose of part of the Rotorua Cemetery Reserve from Local Purpose (Cemetery) Reserve to Local Purpose (Community Housing)?**

Kao No

Q2. **He aha ai koe e whakautu pēra ana? Can you explain your choice?**

I plan to submit my reasons for opposing the proposal via email. In summary, I have concerns over the impacts of new residences on the existing council managed cemetery, as well as the impact on traffic in Sala street, suitability of the land for housing as opposed to being used for cremation burials and interments, which do not involve deep grave plots. I would like to make an oral submission via MS Teams or similar. Thank you.

Q3. **Kei te pīrangī koe ki te kōrero ki te Kaunihera? Do you wish to make an oral submission to Council at a hearing?**

Āe - Yes

Q4. **Īngoa - Name**

Lee-Ann Hawe

Q5. **Wāea, Īmēra rānei - Phone or Email address**


Q6. **I pēhea koe e rongō ai i te tēnei kaupapa? How did you find out about this project?**

Other (please specify)
whanau

7. Pūrongo Kaimahi - Staff Reports

7.1 Rotorua Regional Airport Limited – CCO Quarterly Report

19914299



ROTORUA REGIONAL AIRPORT LIMITED

CCO QUARTERLY REPORT

YTD May 2023 (July 2022 to May 2023)

Report writer: Nicole Brewer, Chief Executive
Report approver: Nicole Brewer, Chief Executive

WHAT WE'RE WORKING TOWARDS

Purpose Statement

RRA's prime purpose is to maintain a safe and efficient Airport operation whilst optimising the use of its assets to facilitate, and grow tourism and trade, other commercial activity, and Airport profitability. RRA is responsible for the ongoing capital development and maintenance of the Airport assets and ownership of the core infrastructure.

Underpinning this purpose is RRA's vision: "to be a uniquely Rotorua hub our community can be proud of".

Strategic Objectives

The board and management have identified five key priorities for the airport to deliver this vision:

- Be a safe airport
- Help Council achieve its growth aspirations
- Manage & maintain assets to a high standard
- Be financially sustainable
- Be environmentally conscious

To fulfil our vision the critical elements of the strategy are:

- Maintain a fully compliant airport, including all aviation and non-aviation activities
- Strengthen our role to enable and develop the success of the region – financially and socially
- Leverage our land to create a sustainable and successful regional gateway
- Strengthen our position in the aviation sector. Route and service development for passengers and freight as well as planning for the future to ensure RRA is ready to embrace new generation aircraft
- Extend our Manaakitanga – enhance our care of our guests and visitors

Document Set ID: 19914299
Version: 1, Version Date: 24/07/2023

PROGRESS AGAINST SOI

FY23

Financial Performance

Rotorua Regional Airport's (RRA) financial and operational performance for the period July '22 to May '23 was ahead of budget, primarily due to increased landing fee revenue. End of year financials, revaluation and auditing are in progress, however RRA expects to post an equally strong financial result for full year FY23.

For July to May aircraft movements were down -9% on budget. However, passenger numbers, which drive the largest portion of aviation revenue, were 8% ahead of budget for the Jul-May period. Discussions with Air NZ regarding schedule, growth and reliability of service remain a focus.

Non-Financial Performance

RRA is on track with regards to the number of controllable safety incidents and the number of employee injuries requiring time off work, both of which were at zero for July '22 to May '23.

FY24

Strategic Projects

RRA's key priorities include seeking and assessing commercial opportunities to both grow RRAs non-aeronautical revenue and support Councils objectives and contribute to the success of the region.

The FY22-24 SOI identified several strategic initiatives which RRA was considering to assist with this goal. These initiatives have been considered and an update of each is below:

Initiative	Status	Update
General Aviation Hangar Precinct	Feasibility stage	High interest rates and soil assessments are slowing progress
Ground/Aviation Services training facility	Not being progressed	
Private Jet Fixed Base Operations (FBO)	Not being progressed	Currently insufficient market demand, however an FBO could be established within Airport Business Park if market demand warrants it
Heliport and Rotary Aircraft Maintenance Facilities	Incorporated into Airport Business Park	
Enhanced Terminal Services offering (retail and activation space)	Business Case stage	Project has been refocussed to consider the RRA customer experience as well as growing revenue

After exploring these initiatives, it has been deemed that the best opportunity for RRA, and the wider Rotorua community, is to explore the establishment of an Airport Business Park on the 18ha of underutilised land to the south of the terminal, as identified in previous airport master plans. An Airport Business Park would lay the foundations for RRA, and Rotorua, to attract new industrial and commercial businesses and provide the opportunity for existing businesses to expand. The current airport layout and infrastructure does not allow for this.

RRA is working closely with RLC on the Airport Business Park and an initial feasibility study has been completed which showed it is worth progressing to Business Case stage. This is currently underway with investigations in the following areas:

- Stormwater
- Geotech (in relation to stormwater and roading)
- Soil assessments
- Better understanding market demand

These investigations will provide a better understanding of the main costs, and revenue, so a business case can be built and presented to the RRA board, then RLC.

Operations and Compliance

Operationally RRA's key focus areas for FY24 include:

- Understand and implement disaster recovery measures and business continuity plan
- Part 139 recertification due Feb '24
- Obstacle Limitation Surface (OLS) survey and tree trimming programme
- Attain Level 1 Airport Carbon Accreditation (ACA)

FINANCIAL MANAGEMENT

	YTD May FY19	YTD May FY22	YTD May Actual	YTD May Budget	Variance
Aircraft movements	7,020	3,756	4,253	4,673	-420
Domestic Passengers*	247,275	138,472	202,849	187,085	15,764
Financial					
Total Revenue	\$5,071,580	\$4,706,499	\$6,327,372	\$5,270,784	\$1,056,588
Total Expenses (excl Depreciation)	\$2,757,840	\$3,089,648	\$3,470,794	\$3,623,215	-\$152,421
Net Surplus (before Depreciation)	\$2,313,740	\$1,366,445	\$2,856,577	\$1,647,569	\$1,209,008
Net Surplus / Loss (after Depreciation & before tax)	\$280,715	-\$129,676	\$1,366,550	\$153,406	\$1,213,144

* There was an issue with pax numbers reported in the Q3 report. This has now been rectified.

NON-FINANCIAL PERFORMANCE MANAGEMENT

	YTD May Actual	YTD May Budget	Variance
Operational			
No. of controllable safety incidents	0	0	0
Team			
No. of employee injuries (resulting in days off work)	0	0	0

7.2 RotoruaNZ Limited – CCO Quarterly Report

19914596



ROTORUANZ LIMITED CCO QUARTERLY REPORT

4th Quarter Report

Report writer: Andrew Wilson, Chief Executive

Report approver: Andrew Wilson, Chief Executive

WHAT WE'RE WORKING TOWARDS

The purpose of RotoruaNZ is to "unlock the potential of Rotorua." This reflects RotoruaNZ's primary role as the Regional Tourism Organisation (RTO) and Economic Development Agency (EDA).

Our core activities are:

Destination development and tourism transformation

With the implementation of our destination management plan now well underway, we'll continue to work in close partnership with iwi and work collaboratively with stakeholders and community to bring their aspirations for our destination to life. Equally important is the creation of our destinations new visual identity that has brought together our story, and helps to communicate the reasons why people want to live, work, study, visit and invest here. We'll also continue to focus on telling stories that reflect what makes Rotorua special: the active geothermal environment, our vibrant and expressive Māori culture, and the rich invigorating experiences that are accessible to all.

Business development

We will continue to leverage our connections with regional and central government agencies, private sector and education providers to identify trends and market information that will support investment and reinvestment decision-making by local businesses and landowners. We will strengthen our relationships with iwi and Māori lands trusts to support their economic development aspirations and support our local businesses to embrace our status as the first bilingual city of Aotearoa.

Attract investment

We will continue to create collateral to attract investment by showing that Rotorua is a great community that offers a strong opportunity for investment and growth. We will also work with local partners, central government, local government and Te Arawa to build persuasive business relocation programs as required. We will continue to support initiatives that build business capability through coaching, mentoring, connectivity and sharing of market intelligence and insights. This includes leveraging initiatives focused on business growth and innovation that address Rotorua business capacity and capability needs which accelerate growth and improve our local offering.

Deliver Transformational Place-making Projects

We will take an active role delivering transformational place-making projects on behalf of the RLC. This will include regenerating parts of our city – from small projects that refresh a site or building, to major transformations of the city centre and or neighbourhoods. Our role will be to administer and utilise council's underperforming strategic landholdings to ensure they deliver maximum value.

PROGRESS AGAINST SOI

Quarterly Highlights

Destination development and tourism transformation

- Delivery of the final phase of the Tourism and Hospitality Talent Incubator
- Manaaki programme relaunched
- Wayfinding and signage strategy preferred supplier identified, work to be completed during quarter 1 and 2 of FY24
- Completed research on the Rotorua locals views of tourism
- UK and Europe trade sales calls alongside key tourism operators
- Rotorua won best regional stand at MEETINGS 23 in Wellington, 9 local operators were on the stand, 23 buyers travelled to Rotorua following the event to famil venues and attractions
- Rotorua announced as the host of MEETINGS 24
- Marketing of the Whakarewarewa Forest loop over the last 12 months has included print advertising (Rotorua Magazine, NZHerald, and RV Lifestyle), social media (Facebook and Instagram), RotoruaNZ.com, paid Google Search and Google AdWords campaigns, and online publications targeting international audiences (Flow Magazine and Pink Bike) resulting in 62,511 trail users over this period
- Progressing 4 television based partnership opportunities, for quarter 1 and 2 of FY24
- Partnering with Tourism New Zealand and FIFA to host high profile visitors to the region
- As an indicator of the continued improvement in trading conditions i-SITE's trading for May and June 23 was 247% of the equivalent period in FY22
- Waipa i-SITE formal opening late June
- Just over 20,000 students and teachers visited Rotorua as part of the Rotorua Education Network during FY23

Business development

- Rotorua Forestry Futures Plan completed and approved by RotoruaNZ Board
- Release of third Rotorua Business Confidence survey completed by 93 businesses, with Cameron Bagrie as the guest speaker at the Business Pulse Breakfast Launch
- Via the ongoing partnership with Film BOP, 2 productions filmed in Rotorua district during this period
- Supported planned relocation of NZ Welding school from SCION campus to corner of Sala and Te Ngae roads

Attract investment

- Continued support for industrial land development, Kānoa support for the Peka Trust development announced
- Continued to support a range of inwards investment opportunities

Deliver Transformational Place-making Projects

- Ongoing CBD development projects have moved slowly, with key partners facing challenges associated with finance and the economic environment. We are confident that at least one significant CBD development, that we are supporting, will proceed.



FINANCIAL MANAGEMENT

Profit & Loss

RotoruaNZ Limited

For the period 1 July 2022 to 31 May 2023

	YTD Actual	YTD Budget	Var NZD	Var %
Income				
Total Income	\$6,045,624.68	\$5,975,585.00	\$70,039.68	1.2%
Less Operating Expenses				
Programme delivery	\$2,445,401.12	\$2,633,986.00	-\$188,584.88	-7.7%
Lease	\$220,960.00	\$212,960.00	\$8,000.00	3.6%
Operating Expenses	\$329,422.14	\$338,170.00	-\$8,747.86	-2.7%
Salaries & Wages	\$3,053,490.55	\$2,805,897.00	\$247,593.55	8.1%
Total Cost of Sales	\$6,049,273.81	\$5,991,013.00	\$58,260.81	1.0%
Net Profit	-\$3,649.13	-\$15,428.00	\$11,778.87	76.35%

Note: Due to the end of the financial year, June results were unavailable at the time of reporting (24 July). A full year (1 July 22 to 30 June 23) profit and loss will be provided to the meeting.

NON-FINANCIAL PERFORMANCE MANAGEMENT

2023 Key Performance Measures

Achieved 5	On Track 0	Not Available 0	Off Track 2	Not Achieved 2
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Measures	YE Result June 2022	YE Target June 2023	YE Actual June 2023	Result	Comments
BUSINESS DEVELOPMENT					
1. The number of Te Arawa economic development projects directly supported by RotoruaNZ.	3	>= 3	4	Achieved	<ul style="list-style-type: none"> RotoruaNZ has supported a Te Arawa entity to investigate development opportunities in the Ngongotaha region Tiny house development approved for site near Te Putake O Tawa - RotoruaNZ coordinated RLC, Iwi, CNI and Timberlands to pilot initial development

Measures	YE Result June 2022	YE Target June 2023	YE Actual June 2023	Result	Comments
					<ul style="list-style-type: none"> • RotoruaNZ supported initial discussions with iwi collective on a tourism product development on a new site • RotoruaNZ worked closely with a iwi entity to put an application in for the tourism innovation fund for a forest development tourism product
2. Level of satisfaction of businesses going through the ACCELERATE programme.	92%	>= 80%	100%	Achieved	Cohort #11 completed in September 2022 with five participants.
ATTRACT INVESTMENT AND DELIVER TRANSFORMATIONL PLACEMAKING PROJECTS					
3. Stakeholder satisfaction with the quality of RotoruaNZ's destination data and insights developed to support decision making by businesses (survey of all business stakeholders).	#N/A (New measure)	>= 75%	74%	Not Achieved	Question in the RotoruaNZ customer satisfaction survey, asking Rotorua businesses to rate RotoruaNZ effectiveness at providing 'Data, research and insights'. The figure is calculated using the weighted average of responses on the five point effectiveness scale.
4. The number of new developments (residential, industrial and commercial) supported or led by RotoruaNZ that are initiated.	3	>= 3	3	Achieved	<ul style="list-style-type: none"> • RotoruaNZ put together a memorandum of understanding between RLC and Peka trust that was signed to move forward on Kanoa funding • RotoruaNZ is also supporting the investigation of a specific inner city site for potential development • RotoruaNZ supported a buyer to purchase of a large piece of land for a significant development in the CBD
DEVELOP & PROMOTE THE DESTINATION					

Measures		YE Result June 2022	YE Target June 2023	YE Actual June 2023	Result	Comments
5.	i-SITE to be financially sufficient.	-\$827,153	>= \$0	-\$209,172	Off Track	<p>* July 2022 - May 2023; June 2023 results not available at time of preparing this report.</p> <p>Strong growth in demand driven by rapid recovery in the international market following the New Zealand border fully re-opening in August 2022 along with the opening of a new i-SITE location at Waipa Mountain Bike Park has significantly boosted revenue, however significant challenges remain and therefore it is unlikely this target will be achieved.</p>
6.	<p>Business events - value of bids won in financial year based on MBIE data and RotoruaNZ lead sheet confirmed conferences.</p> <p>** Events are typically won more than 12 months in advance of the event date. As business events occur the tentative room nights held are adjusted to reflect actual room nights and therefore the value published herewith and in the Statement of Intent will not reconcile to the latest value in RotoruaNZ business records for the June 2022 year.</p>	\$2.8m**	>= \$4.5m	\$15.3m	Achieved	<p>The removal of Covid restrictions and the re-opening of the New Zealand border has resulted in strong demand for business events. Rotorua has been successful at securing many high value business events and has many more sales enquiries that are being progressed.</p>
7.	<p>Domestic visitor card expenditure for Rotorua (based on MBIE TECT data set).</p> <p>** MBIE estimates are subject to revision and therefore the value published herewith and</p>	\$272m**	>= \$330m	\$280.2m*	Off Track	<p>* YTD July 2022 - May 2023; June 2023 results not available at time of preparing this report.</p> <p>Domestic visitor card expenditure had been growing strongly as a result of continuing demand for domestic travel and rising inflation, however the extraordinary weather</p>



Measures	YE Result June 2022	YE Target June 2023	YE Actual June 2023	Result	Comments
in the Statement of Intent will not reconcile to the latest value published by MBIE for the June 2022 year.					events this year dampened some domestic demand and even with continuing inflationary pressure it is unlikely this target will be achieved.
8. Stakeholder satisfaction (Survey of the local visitor economy; attraction, hospitality, food & beverage).	63%	>= 75%	67%	Not Achieved	Question in the RotoruaNZ customer satisfaction survey, asking Rotorua businesses to rate their satisfaction that RotoruaNZ supports 'Rotorua as a whole', 'their industry' and 'their own business'. The figure is calculated as an average of these three selections using % satisfied plus % very satisfied (Tourism, Accommodation and Hospitality & Food Services businesses only).
9. Domestic consumer perception - % intend to visit (Delve loyalists + considerers) Rotorua from Auckland AND one target market is at least approximately the same or better than the June 2017/18 year	3 markets (incl AKL)	2 markets (incl AKL)	3 markets (incl AKL)	Achieved	Intention to visit targets were achieved in each key market. The results were similar to the previous year for the Auckland market (up slightly from 53% to 54%). The Wellington market declined for the second consecutive year and is at the lowest point of the six Wellington survey periods equalling the 2019 year result (41%). The Christchurch market declined over the previous year (down from 29% to 25%) and is at the mid-point over the seven Christchurch survey periods.
<i>% Auckland market "intend to visit" Rotorua AND</i>	53%	>= 50%	54%		
<i>% Wellington market "intend to visit" Rotorua OR</i>	45%	>= 40%	41%		
<i>% Christchurch market "intend to visit" Rotorua</i>	30%	>= 20%	25%		



ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

7.3 Proposed Retention of Council Land at 8 Titoki Place (Decision Required)

Report prepared by: Stephanie Kelly, Development and Partnerships Manager

Report reviewed by: Jean-Paul Gaston, Deputy Chief Executive, District Development

Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to seek a decision from the Committee on a proposal to retain the Council land at 8 Titoki Place for future sportsfield requirements.

2. NGĀ TŪTOHUNGA RECOMMENDATIONS

- 1. That the report 'Proposed retention of Council land at 8 Titoki Place' be received.**
- 2. That the Committee note the previous decision to sell the Council land at 8 Titoki Place directly to Kāinga Ora was conditional on compliance with the Council's Land Disposals Policy and that the conditions of sale cannot be met due to high development costs and risk, and consequential land valuation implications.**
- 3. That the Committee supports the strategic retention of the Council land at 8 Titoki Place.**
- 4. That the Committee directs staff to undertake work to understand the full cost of developing the land for sportsfields for consideration through the development of the 2024-34 Long Term Plan.**

3. TE TĀHUHU BACKGROUND

The Rotorua Lakes Council owns approximately 3.89 hectares of land at 8 Titoki Place which adjoins Ray Boord park. Council purchased the land in January 2000 from the Crown for \$151,875.00 following a public tender process, for the specific purpose of providing additional sporting facilities. Prior to the purchase by Council, the land was held by the Crown for the transmission of electricity (substation). While in Council's ownership, use of the land has been to stockpile removed fill from the development of the Westbrook netball complex, extension of carparking and from the installation of new floodlighting.

In 2019 the Council approved the disposal of the land to Kāinga Ora by Private Treaty for the strategic objective of providing land for the development of social housing. At the time it was considered that the land was not optimal for sporting purposes and subsequently it was declared by Council as being surplus to requirements. In addition, there was a growing awareness of the acute housing shortage in Rotorua, and it was considered that a better use of the land would be to enable opportunities for Kāinga Ora to create much needed housing. The Chief Executive was delegated to take all necessary steps to progress the sale including obtaining valuations and, engaging in negotiations and establishing appropriate conditions. At this time a sale and purchase agreement has not been entered into.

The decision to dispose of the land was on the basis that it would return a fair market price, in accordance with Council's Land Disposals Policy.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

Land Development Constraints

Following the decision of Council in 2019 to dispose of the land, Kāinga Ora has been undertaking due diligence and detailed feasibility to understand the development opportunity and constraints. This included a planning assessment, detailed stormwater modelling, topographical survey, assessment of existing infrastructure and a geotechnical and slope stability assessment.

The work undertaken to date identified a number of constraints. Key issues include:

- Significant earthworks requirements to raise the ground level by two meters in some areas
- Potential downstream flood risk and on-site stormwater retention requirement
- Location of significant water and wastewater infrastructure within the site
- Land settlement and subsequent preload requirements
- Potential liquefaction

It is anticipated that all land development constraints could be overcome however the constraints result in a significantly higher development cost for this land compared with other land development costing for Rotorua. It should also be noted that the remediation, design and subdivision works that Kāinga Ora has proposed are to a greater standard than what a normal market developer would likely propose to undertake.

Further Kāinga Ora have undertaken a number of other land purchases and have subsequently established a significant development pipeline since the original decision was made by Council in 2019.

Land Valuation

A market valuation was jointly procured by Rotorua Lakes Council and Kāinga Ora in October 2022 and determined a market value for the bare land of \$2 million dollars. Kāinga Ora do not agree with the valuation based on the high cost to develop the land and associated risk, and that a requirement to pay the determined market value would result in the development being unfeasible.

An alternative approach to development of the land proposed by Kāinga Ora is a joint venture partnership. At a high level this would require reaching an agreement on a minimum nominal purchase price for the land to be paid on completion of the development, Kāinga Ora undertaking and meeting the cost of the development, with an agreed profit share approach once the development is complete based on the contribution from each party. The risk with this approach is that with escalating development costs, the financial return to Council may only be the minimum nominal agreed purchase price e.g. original purchase price.

Sports field requirements

Early in 2023 an assessment of the supply and demand of Council's existing sports facilities, including the sportsfield network was completed by a specialist sportsfield consultancy. The assessment of demand for winter sports fields is based on winter sports codes requirements including the number of teams and the amount of space they need for games and training. Supply is determined by assessing the capacity of each field based on soil and turf conditions, drainage and the current use impacts on each field.

The sportsfield demand assessment identified a current shortfall in capacity of at least 29 hours per week made up of a shortfall of 11 hours for competition at the weekend and a shortfall of 18 hours for training during the week. This equates to three full sized fields. Based on anticipated population growth and changing sport and recreation trends, the shortfall in sportsfield hours is projected to increase to 93 hours by 2033. This equates to nine additional full sized fields. The assessment does not consider the impact of events which reduces the availability of sportsfields for community use or significant weather events which result in the closure of fields.

The biggest shortfall is currently being experienced by football which has seen a significant increase in participation in recent years. This is supported by a number of submissions received through the 2023-24 Annual Plan process.

There are three main options for increasing the capacity and supply of the sportsfield network:

1. Investment in existing fields

The capacity of existing fields can be increased to a degree through investment in sportsfield infrastructure such as drainage, irrigation and sportsfield lighting. Some of the limitations with Council's existing network is a lack of Council controlled sportsfield lighting which limits the availability of fields to daylight hours.

Capital sportsfield projects being progressed in the 2023-24 financial year include new sportsfield lighting on the Stadium No 2 field, a new Toilet/change facility at Ray Boord Park and the installation of irrigation of fields on Westbrook/Ray Boord Park.

2. Effective use of existing fields

An increase in capacity can also be achieved through a more effective use of fields including code allocations and use schedules, and allowing appropriate time for renovation and maintenance of fields. While Council staff work closely with clubs to ensure the most effective use of the sportsfield network, this can be challenging due to legacy issues with the location of clubs and the increase of the playing season into the shoulder season between winter and summer sports.

3. The supply of new fields

Provision of additional new fields would significantly increase capacity across the network. Council currently has limited available land holdings that would enable this in the short-term with the exception of the land at 8 Titoki Place. The ability to acquire an equivalent land area (3 hectares) is also extremely limited due to the availability of freehold land within the urban area and significant cost to acquire land.

An initial pre-feasibility assessment of the land at 8 Titoki Place has identified that two full size equivalent fields could be developed on the site. The constraints identified in developing the land for residential housing are less applicable in developing the land for sportsfields.

Further work is required to identify the most effective field layout for the site and wider Ray Boord Park, and the full cost for development of the additional fields and improvements to existing fields to achieve maximum usage. Initial discussions are also underway with clubs to identify opportunities to partner and ensure the delivery of sporting facilities that best meet the needs of the community.

The sportsfield demand and supply assessment has been used to inform an Open Space Network Plan and collectively these have helped develop a draft Play, Active Recreation and Sport Strategy. This strategy is intended to help guide the approach, programme of work and future priorities for provision of play, active recreation and sport facilities and opportunities across the Rotorua district. These documents will be presented to the Council with the intention of guiding investment decisions through the 2024-34 Long Term Plan.

Recommendation

Based on the identified high cost and risk in developing the land for residential housing and the consequential impact on the value of the land, and the need to increase the capacity of Council's existing sportfield network for the Rotorua community it is recommended that the land at 8 Titoki Place be retained for the future development of sportsfields.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

A number of submissions were received though the Annual Plan for additional quality sports fields. Initial discussions are underway with clubs to identify opportunities to partner and ensure the delivery of sporting facilities that best meet the needs of the community.

Consultation with the wider community and tangata whenua was not undertaken on the proposal to dispose of the land to Kāinga Ora. Therefore it is not considered that there is a requirement to consult on the proposal to retain the land for its original purpose.

7. NGĀ WHAIWHAKAARO CONSIDERATIONS

7.1 Mahere Pūtea Financial/budget considerations

The cost to undertake detailed feasibility on the proposed development of new sportsfields on the land at 8 Titoki Place will be met through existing budgets, with the capital cost to develop the fields to be considered through the 2024-34 Long Term Plan process.

The acquisition of land for sportsfields is likely to be extremely costly and the valuation of a similar area of land (in good condition post remediation) is likely to be in the range of \$2-3m.

7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications

The proposed retention of the land at 8 Titoki Place aligns with the recommendations of the sportsfield demand and supply analysis undertaken in early 2023.

7.3 Tūraru Risks

There are no significant risks associated with the decisions of this report.

7.4 Te Whaimana Authority

The Community and District Development Committee has authority to make decisions on the matters identified in this report.

8 NGĀ ĀPITI HANGA ATTACHMENTS

Attachment 1: Map of the Council land at 8 Titoki Place

Attachment 2: Summary of Annual Plan submissions relating to sportsfield improvements

Attachment 1: Map of Council land at 8 Titoki Place

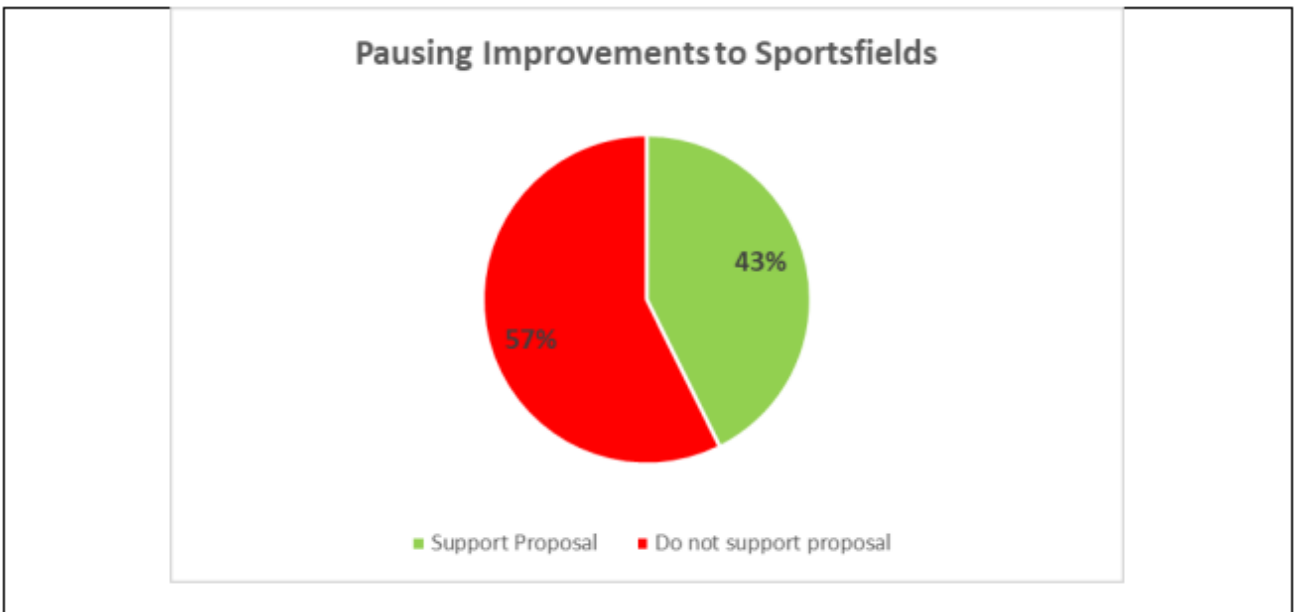


Attachment 2: Summary of Annual Plan submissions relating to sportsfield improvements

Proposal 36
**Pause improvements to existing sportsfields at Westbrook Park,
Smallbone Park and Ray Boord Park**
(remove \$1.233 million from capex budget 2023/24)

Analysis of feedback

Total submitters	For	Against	Neutral	Other
1273	542	729	2	#



Feedback precis:

The majority of submissions were received through the survey format (1254) with 43% supporting the proposal and 57% opposing the proposal.

19 written submissions were received with 16 opposed to the proposal, 1 supported the proposal and 2 inconclusive.

Themes identified:

1. **The current sport facilities are below standard**
 - Lighting around fields is below requirements
 - Maintenance of fields need to be a certain standard to compete in leagues
 - Waiting to upgrade fields will cost more in the future

2. **Sports enhance wellbeing**
 - Sport encourages people and builds connections
 - Upgraded facilities enhance the sporting experience of the community and builds cohesion

Recommendation 33

1. That Council pause improvements to existing sportsfields at Westbrook Park, Smallbone Park and Ray Boord Park, removing \$1.233 million capex in the 2023/24 budget.

Or

2. That Council agree to continue with the improvements to existing sportsfields at Westbrook Park, Smallbone Park and Ray Boord Park, and add back into the 2023/24 capex budget \$1.233mil

Submissions received

Submissions Received							
481	501	504	513	24	29	196	209
211	208	213	210	212	216	268	288
292	346	349					

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT

7.4 Proposed Changes to Te Aka Mauri – Rotorua Library Sunday Opening Hours (Decision Required)

Report prepared by: Julianne Wilkinson, Director - Te Aka Mauri

Report reviewed by: Anaru Pewhairangi, Deputy Chief Executive, Community Wellbeing

Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to seek support from Councillors to review and amend the decision made in the 2023/2024 Annual Plan.

As requested during Annual Plan deliberations, this report provides a review of the implications of reducing the opening hours of Te Aka Mauri, Rotorua Library from six hours to three hours on a Sunday. This is to understand whether this is the most effective and efficient option from both a cost saving and customer service perspective.

2. NGĀ TŪTOHUNGA RECOMMENDATIONS

- 1. That the report 'Proposed changes to Te Aka Mauri – Rotorua Library Sunday Opening Hours' be received.**
- 2. That the Committee supports the closure of the Library on Sundays achieving a cost saving of approximately \$104,000 per annum.**

3. TE TĀHUHU BACKGROUND

The Rotorua Library is a core community facility that empowers people to learn and be creative through sharing knowledge, experience and opinion thereby strengthening the community's capability and resilience and contributing to economic growth. It is a safe space that creates a sense of belonging and provides access to resources and activities that improve community wellbeing through building social cohesion.

Following a redevelopment of the library building to include both the library services and children's health services, the Library was reopened as Te Aka Mauri in 2018. A strategic plan was developed for the Library that aligned with the Rotorua Lakes Council 2030 Vision and strategic priorities at the time.

One action within this strategy was to extend opening hours to include Sundays as a means to reduce barriers to accessibility for the community.

In December 2022 the Council developed new priorities to address significant challenges faced by the Rotorua community, in particular a housing and cost of living crisis. With these in mind and the need to achieve an affordable rates increase for the 2023/2024 Annual Plan a number of proposed changes to levels of service were put to the community. The proposal of closing the Library on Sundays, saving approximately \$104,000 per annum, was supported by the majority of submitters (57%) through the consultation process. After deliberations the Council decided to maintain the Library being open seven days a week, with a middle ground position of opening on Sundays for three hours with an expected saving of approximately \$40,000 per annum. This was adopted in the final decision on the Annual Plan on 28 June 2023.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

The proposal provided to Council for consideration during deliberations for the 2023/2024 Annual Plan was to close the Library on a Sunday. Following discussion the Council decided the Library was to remain open but for a reduced number of hours i.e. for a middle ground position of three hours instead of the current six hours.

Since these deliberations, further work has been done to evaluate how a full Sunday closure compares to the middle ground position to remain open for three hours. Actual costs, opportunity costs, as well as the potential disruption to customers and impact on staff has been considered.

The costs of operating the library from Monday to Friday varies from the weekend costs as does the number of visitations to the library.

Table 1 below illustrates the daily costs of operating the library and average annual costs, including the savings that can be made by closing the Library on a Sunday (Option 1) or the middle ground position of reducing the operating hours from six hours to three hours (Option 2). Finally, it indicates average visitations to the library per day and the approximate cost per visitation to provide general access to services and resources.

Table 1: Library operating times, costs and savings

Days of week	Times	Hours	Avg. Cost per day	Avg. Costs/(Savings) per annum	Avg. no. of visitations /day	Daily cost per visitation
Mon– Fri	9am – 5.30pm	8.5	\$6, 825.45	\$1,774,617.00	903	\$7.55
Saturday	10am – 4pm	6	\$3, 684.59	\$191,598.68	628	\$5.87
Sunday	10am – 4pm	6	\$3, 725.54	\$193,728.08	441	\$8.45
Option 1						
Close Sunday	-	-	-	(\$104,000) ⁽¹⁾	-	-
Option 2						
Sunday	10am – 1pm	3	\$2,891.94	(\$40,012.80) ⁽²⁾	235	\$12.30 ⁽³⁾

Note:

1. There is a difference of approximately \$104,000 between the average costs of opening on a Sunday and the savings identified if the Library was to close on a Sunday. There are building and asset

operational costs that are proportionate across all days of operation including some minor costs that would remain on a Sunday even if closed, such as utilities. If the Library was to close on a Sunday these costs will then need to be absorbed across the remaining opening hours.

2. The \$104,000 savings achieved are reduced by approximately \$63,987.20 per annum to \$40,012.80 by opening for three hours).
3. The costs per visitation on a Sunday increases from \$8.45 to \$12.30 per person i.e. by 45.6% when opening hours are reduced from six hours to three hours.

It is estimated that only 4% (235 out of a weekly total of 5378) of the total number of visitations will occur on Sunday during the proposed reduced hours. The reduced opening hours, might encourage more users to visit on a Sunday between 10am to 1pm, but this would still result in a cost of visitation per day that is higher than weekday and Saturday figures.

Reductions in costs per visitation would be experienced on weekdays and Saturday if the Library closed on a Sunday making operating on these days more efficient.

Services and Resourcing

The current users of the Library on a Sunday (such as the chess club) have indicated that they can reschedule their activities to a Saturday, and meetings can be either booked on alternative days or use the Community meeting room which is available and external to the main Library.

The current staff working on a Sunday can have their hours reallocated to fill an existing vacant position during the week. This is generally preferable to the middle ground position of working three hours on a Sunday, with some staff indicating that this provides little benefit when considering cost of travel and convenience.

Overall the cost to open for three hours on a Sunday for a small proportion of users outweighs the service level and opportunity benefits. Focussing on a greater level of service over six days, Monday to Saturday would better serve the larger proportion of users.

General practise

Comparing districts of a similar demographic to Rotorua, general practise is that a district Library is closed on a Sunday. These include Napier, Gisborne, Taupō, Whakatane, Waipa District, Matamata Piako and Manawatu. Other districts where the Library combines functions such as a service/visitor centre hub or a museum such as Taranaki, or in larger cities such as Tauranga and Dunedin the library may be open seven days a week, or have community library hubs, sometimes staffed by volunteers, that can be open on a Sunday but closed other days of the week.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

Te Aka Mauri – Rotorua Library is considered a core Council asset. The decisions or matters in this report are part of a process to arrive at a decision that may be significant in accordance with Council's Significance and Engagement Policy. This states that the matter shall be determined to be significant if:

- f) The proposal or decision does not flow logically and consequentially from a significant decision already made, or does flow from a significant decision already made but with substantial variations.

As a significant decision or matter, the Council must apply greater diligence to the decision making required of the Local Government Act 2002 sections 76-82. This includes the degree to which different options are identified and assessed and the extent to which community views are considered. This paper provides further information that was not available at the deliberations to assess the options, and community views have already been engaged upon as below.

6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Consultation with the community has been undertaken through the 2023/2023 Annual Plan process on the proposal to reduce the opening hours of the Library by closing on Sundays.

Ongoing consultation is taking place with potentially affected staff.

7. HE WHAIWHAKAARO CONSIDERATIONS

7.1 Mahere Pūtea Financial/budget considerations

The proposal to close the Library on Sundays and focus services over the remaining six days, Monday to Saturday, will save \$104,000.

This contributes a further \$64,000 to the additional efficiency savings required to be found for the 2023/2024 Annual Plan.

7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications

The decisions associated with this report supports a number of Council priorities including:

- Prudent financial management
- Sound, responsible and well-informed decision making

The decision being considered is inconsistent with a decision already made in the 2023/2024 Annual plan on 28 June 2023 that was to maintain the Library being open seven days a week, opening on Sunday for three hours and adds back approximately \$60,000 expenditure to operate. This paper provides additional information on this middle ground position of a three-hour Sunday opening to reconsider this planning decision.

7.3 Tūraru Risks

With only 8% of visitations across the seven-day week occurring over the six hours on a Sunday, reducing opening hours to three will see a further possible reduction to 4% of visitations occurring on a Sunday.

However, there is a risk that by closing on Sundays some of those people may not be able to access the Library services on other days of the week. Conversely this could mean that the Library is busier

on the other days of the week and staff rosters and services may need to be altered to cope with increased demand. These risks can be mitigated through adjusted staff rosters and promotion of our e-Library services. Library users can continue to return Library books when the Library is closed and they can use the book reservation service. The Community meeting room can also be booked outside of operating hours.

Further mitigation can be achieved by improving and promoting digital access in our community and identifying opportunities to better target outreach programmes to support those who cannot access the Library easily Monday to Saturday.

There is a risk that the decisions made in this report are different from those made in the 2023/2024 Annual Plan and this may cause some initial confusion/ concern for the community. While changes to opening hours have not yet taken effect as staff processes are worked through, a clear communication plan will mitigate any further potential risk of confusion/concern.

7.4 Te Whaimana Authority

The Committee has the authority to make decisions associated with this report.

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

7.5 Community Wellbeing – Progress Report

Report prepared by: Anaru Pewhairangi, Deputy Chief Executive, Community Wellbeing / Manahautū Hapori Oranga


Report approved by: Geoff Williams, Chief Executive

KĀHUI HAPORI ORANGA

Community Wellbeing Group

Connected, thriving communities that promote wellbeing and inclusion

Reporting to the DCE Community Wellbeing Group, we are:



Community Safety



Culture, Heritage and Mahi Toi



Thriving Communities



Rotorua Library
Te Aka Mauri

Stats and Facts

JUNE**2023**

26,720 participants across all library programmes in 2022/23
(29.4% increase on 2021/22)

272,798 visits to Te Aka Mauri in 2022/23
Up 33.4% on 2021/22

2,670 parking infringements issued in June

1,319 parking transactions per day at average value of \$2.79

414 families connected to the internet by library through Skinny Jump this year

569 participants in free water safety / swim programmes (YTD)

HUNGA: TIAKI HAPORI – COMMUNITY SAFETY

To transform community safety in public spaces to reflect Rotorua as the safest place to live, work and play in NZ through innovative approaches to partnership with central and local government, iwi, NGOs and community groups. To ensure a co-ordinated and responsive Council approach to community safety that is integrated across the district's regulatory and compliance services.

Safe City Guardians/Patrols/CCTV

Operational Activity:

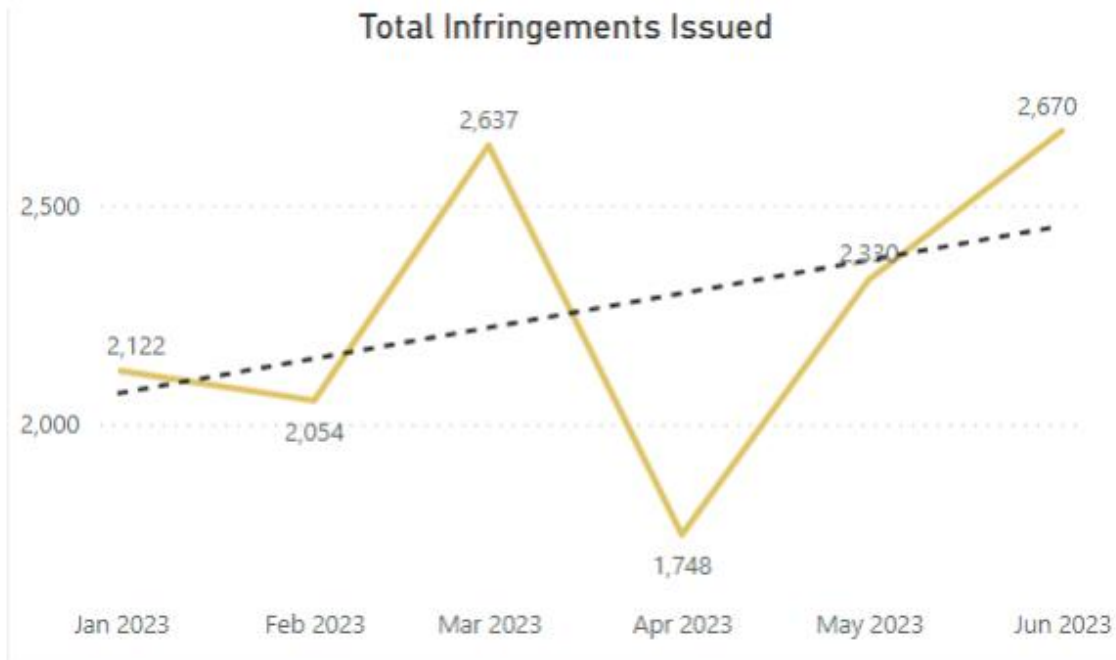
- Community Safety Teams have observed that mental health-related issues and graffiti continue to remain a challenge in the CBD.
- Rough sleeping has decreased slightly, 14 in June compared to 17 in May. Through Te Pokapū hub rough sleepers have been referred to support services.
- Working with Police and businesses to gather intel on begging to inform intervention considerations.
- CCTV continued to assist Police to deal with problematic dirt bike riders, resulting in several dirt bikes being seized and arrests made.
- Expanded weekly intel meetings now include Police, courthouse security, Watchdog security, VR security, Community Patrols, Guardians and CCTV staff.
- Collaborating with Open Spaces team to address illegal camping and trespassing where required.

Parking

Parking policy – Encouraging levels of compliance is an important aim of Council's Parking policy.

- Cash payment equals 9.1% of total revenue and 16.1% transactions.
- Card payments equal 31.3% of total revenue and 35.9% of transactions.
- App payments equal 59.6% total revenue and 48% of transactions.

- The below graph illustrates that total parking infringements spiked in June with 2,670 compared with 2,330 in May (Issued 116 per day).



- *This graph does not contain voided infringements or warnings which account for approx. 10% of infringements issued.*
- Most infringements were for overstaying the time limit, followed by non-payment.
- The percentage of people paying for parking decreased from previous month (84% vs 91%).
- The following graph illustrates the correlation of parking payment related infringements (e.g. parking longer than paid for/not paying for parking at all), and successful payment (e.g. compliance). Compliance levels have decreased in comparison to May.



Resource Management Act Compliance

- All 13 contracted Emergency Housing providers monitored for compliance in May to determine compliance with Resource Consent conditions. No major concerns noted.
- Ongoing work continues to ensure that previously contacted non-compliant motels achieve compliance and to identify which premises will be approached next, based on risk.

OHU: TE AHUREA ME NGA MAHI TOI – CULTURE, HERITAGE AND MAHI TOI

To ensure that Rotorua has vibrant and creative communities that attract sector growth and encourage exciting experiences in culture, heritage and mahi toi

EEC, Sportsdrome, Te Runanga Teahouse, Markets, Business Events and Events

Key focus for June: Event and venue management plan. A project steering group has been established and will run under the PMO framework. Programmed for completion March 2024.

Business Events

June 2023

RLC representatives attended **Meetings 2023** at Te Takina, Wellington, as part of the RotoruaNZ stand and had a full appointment stream of 40 Professional Conference Organisers (PCOs) and Event Organisers from Australia and New Zealand. Interest in our venues was high with a number of business leads/enquiries to follow up.



End of 2022/23 Financial Year Business Events Outcomes:

Attendance Goal – 10,000 Business Events Delegates
Average Stay – 2.75 bed nights
Average Spend - \$479 per delegate
Economic Benefit - **\$13,431,998.00**

July 2023

Announcement that Rotorua will host Business Events Industry Aotearoa MEETINGS 2024. This was last held in Rotorua in 2011 and attracted 400 delegates from New Zealand, Australia and key international markets, and more than 170 exhibitors. Media release issued by Business Events Industry Aotearoa (BEIA) “Rotorua is trending as one of New Zealand’s hottest destinations. Our intent is to amplify the taonga (cultural treasures) of the city by bringing MEETINGS back to where it all began for New Zealand tourism.”

Energy Events Centre

June 2023

GPCME Conference – 1200pax; Te Arawa Secondary School Kapa haka Regionals – 3674pax; IPWEA Conference – 250pax; WBOP Judo Competitions – 600pax; Apiculture NZ Conference – 1000pax.

July 2023

Holiday Parks NZ Conference – 200pax; NZ Association of School Trustees – 1200pax; Rotorua Home & Lifestyle Expo – 10,000pax over three days.

Sportsdrome

June 2023

28 of 30 days utilised: King’s Birthday Bowls Weekend – 150pax; Slam Rock – Roller Derby Event – 420pax; Chinese Olympic Women’s Rugby 7’s Team Training – 28 players.

July 2023

25 of 31 days utilised: BOP Bowls Tournament -BOP vs Hawkes Bay – 150pax, Kaitao Intermediate Basketball Tournament – 200pax

Te Runanga Teahouse

June 2023

12 of 30 days utilised

July 2023

4 out of 30 days utilised

Markets

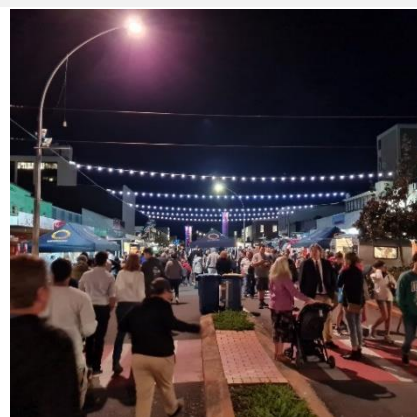
Night Markets have moved into winter hours, from 5pm to 8.30pm. Attendance remains strong but is expected to change as the nights get colder.

June 2023

4 out of 5 markets were hosted this month with one cancellation due to weather. Estimated attendance per market 1200-1500 (depending on the weather).

July 2023:

Two July markets during school holidays with increased attendance expected and 13 July Matariki themed.



Performing Arts

- Focus for June: A project steering group to look at commercialisation has been established and will run under the PMO framework. The work programme includes in-depth current state analysis, benchmarking, environmental scanning to develop a strategic pathway forward for the delivery and realisation of commercialisation opportunities. Programmed for completion October 2023.

As at mid-June 14,542 people had been welcomed through our doors for a range of performing arts, business events and hui.

The calendar is increasingly busy with a range of commercial and community performing arts events for the remainder of the calendar year and already a busy March ahead in 2024.

July and August:

- **WHETŪRANGIHIA** world premiere involving 35 rangatahi from Rotorua under the direction of local company Te Whare Tapere o Te Arawa.
- **Mr & Mrs Macbeth of Dodson Valley** in Te Haumako – starring NZ stage legends Mark Hadlow and Lara McGregor.
- **Night Light** – New Zealand Dance Company premiere of contemporary dance (commercial hire).
- **The Big Sing Cadenza** – choirs from the region compete at SHMC over two days.
- **Post Modern Jukebox** – American band's contemporary take on iconic hits (commercial hire).
- **Celtica Illusion** – Irish Dance (commercial hire).
- **Dance NZ Made** – Rotorua rangatahi dance competition.
- **Piaf: The Legend** – tribute concert celebrating the legendary life of the little sparrow.
- **Priscilla – Queen of the Desert** – Lakes Performing Arts.

BUSINESS & NON-ARTS EVENTS AT SHMC

August 2023:

- NZ School Trustees hui – over 4 days across SHMC spaces.
- New Zealand Plant Protection Annual conference.

Current Budget Forecast FY24 Current forecast is tracking VENUE HIRE revenue of \$529,590 with event calendar continuing to build.

Social Media: Facebook reach during June was down 40% compared to May (no marketing spend in June). Instagram reach increased by 61.5%.

E-newsletter: Database gained 177 new subscribers in June (1,722 total to date).

Website traffic and engagement: **6.5K users** during May (vs 7.4k in April), **5,470** users clicked through to Ticketmaster resulting in **1,420** ticket sales. **25.9%** conversion rate - up 14.9% from previous month.

Top performing events: Showquest Bay of Plenty – 854 tickets sold; The Haka Party Incident – 1254 sold.

TICKETING

Currently tracking to 50,000 ticket sales by end of Year 1 of Ticketmaster partnership which bodes well if SHMC can continue to build audiences to hit 180k ticket target over the term of the three-year contract.

Rotorua Museum Te Whare Taonga o Te Arawa

Key focus for June: Ongoing support for museum build project, including public consultation and Councillor workshops. Iwi engagement hui on-going. Completed draft master plan and started research/collation of details of selected objects for the Museum Exhibition Project.

Museum Project

- \$350,000 was confirmed from Lottery Environment & Heritage for the Museum Build Project.
- Pūkenga Koeke members provided feedback on the Museum Exhibition draft masterplan.
- Progress to Concept Design is paused until Council's Museum Build Project decision on 2 August.

Museum Education

- **Student Numbers:** FY 2023 total 7,747 (below 8,000 target due to Covid impacts). Jan-Jun 2023 4,231 (6% ahead of target and 150% ahead of Jan – Jun 2022). June 2023 total 1,245.
- **Bookings:** Term 3/4 bookings strong with 2,460 students booked for Term 3 to date and 221 already booked for Term 4. Team on track to meet 8,000 target for 2023 calendar year.
- **Pūrākau Art Showcase:** Third student exhibition on display on Level 2, Te Aka Mauri until Friday 4 August, with artworks by Y3-8 students from eight local primary schools.



- **Mara Kai Harvest** – Classes from Western Heights Primary participated and harvested kumara. The remaining kumara will be harvested and donated to Kai Rotorua.
- **Tūhura Tuarangi – Aotearoa in Space Showcase** - From 12-16 June, a total 708 students participated in Museum education programmes for this visiting exhibition at Te Aka Mauri.

Museum Events and Engagement

- Ten youth from six schools are currently part of the new Museum Youth Advisory Group, with a couple more to come from Kura Kaupapa.

July and August 2023:

Museum Exhibition Development Project:

- Final masterplan to be delivered. Concept Design due to start in August, pending the Museum Build Project decision on 2 August.
- Iwi engagement wānanga with Ngāti Whakaue, Ngāti Pikiao and Ngāti Tarāwhai (dates tbc).
- Continue to research and photograph objects identified in the exhibition Masterplan.

Museum Education:

- 14 - 25 August – Top Art 2023 Exhibition.** Showcasing student art portfolios.

Museum Events and Engagement

- July Matariki event in partnership with Rotorua Library, Pataka Tour for the Museum Youth Advisory group and further exhibition project engagement with local LGBTTFIQ+ community.
- Pataka Tour for Friends of the Museum in August.

ROTORUA LIBRARY – TE AKA MAURI

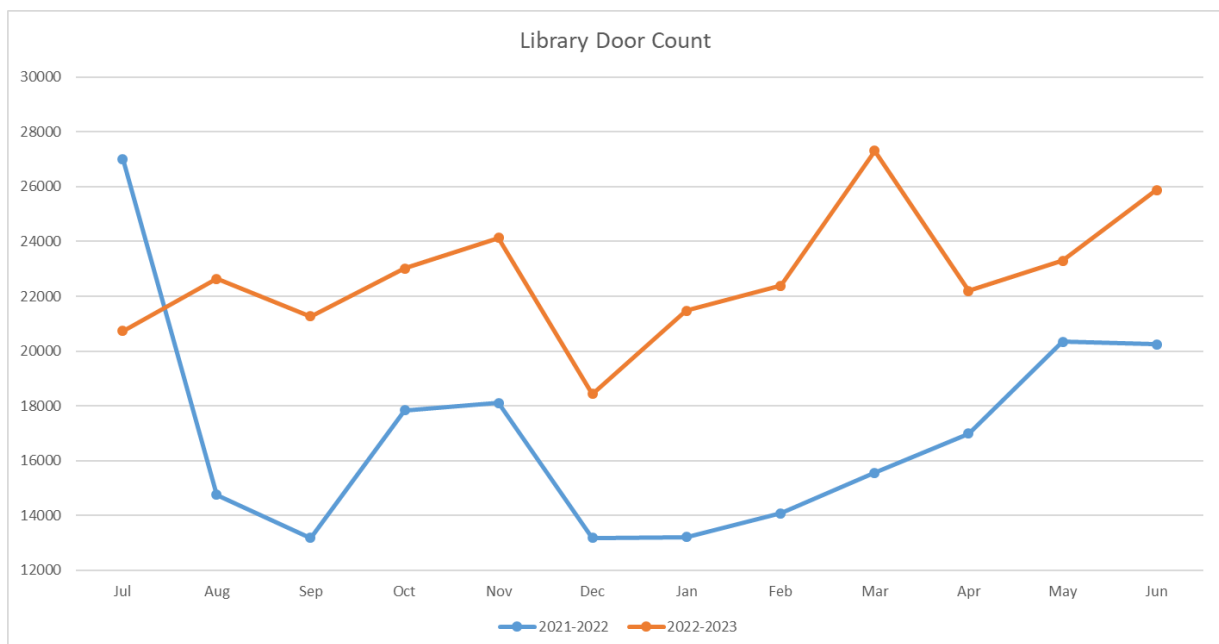
To extend Te Aka Mauri by developing council-community hubs that are valued, well-loved and well utilised and which promote community wellbeing (particularly in underserved communities). To facilitate and promote community learning by establishing and implementing an integrated community learning framework.

Resources and Services

Door Count Monthly: 25,885 visitations June 2023 - 27% increase on June 2022

Annual Door Count : 272,798 visitations - 33.4% increase on 2021/2022

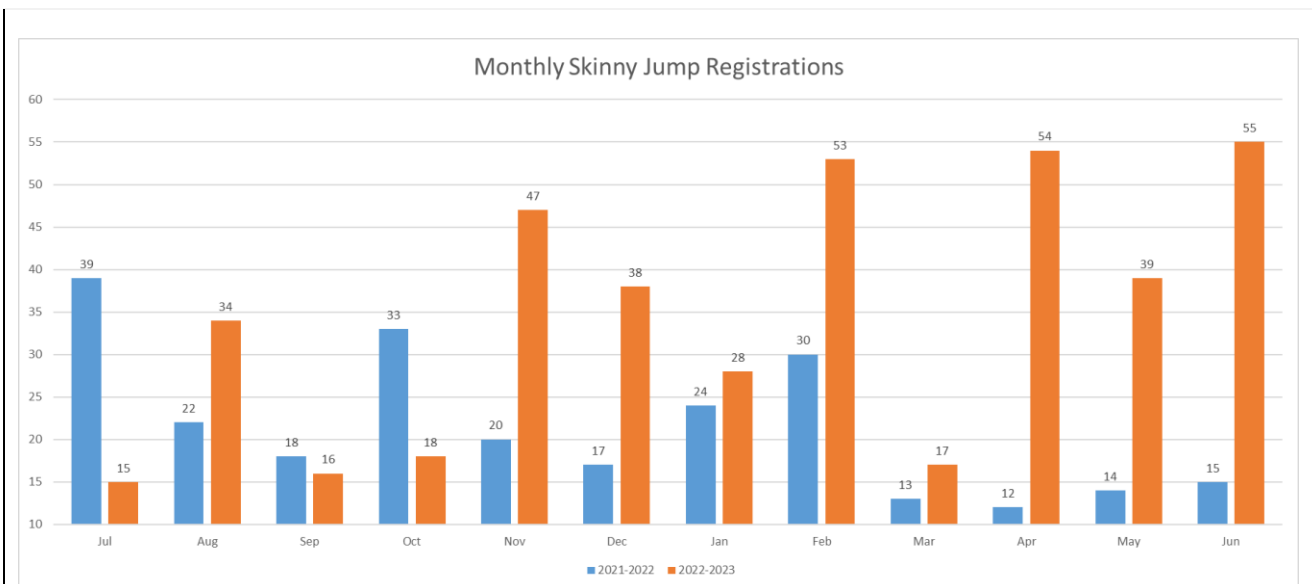
June Stand Out: Computer room use up 68% on June 2022



Skinny Jump Registrations Monthly: 55 in June 2023 - 266.7% increase on June 2022

Annual Registrations: 414 registrations - 61% increase on 2021/2022

Free modem and subsidised broadband for those who don't already have broadband in their home – 35GB free plus \$5 top-up for additional 35GB, includes Ciena for students (max 210GB/month, school terms only), must be referred by a school and meet criteria



Programmes and Activities

All programmes Monthly: 2458 participants in June 2023 – 8.4% decrease on June 2022

Overall Annual 2022/2023 Year: 26,720 participants - 29.4% increase in total participation on 2021/2022

Of note, approximately 140 people attended Multicultural Council Matariki lunch 22 June.

In July the library hosted the Matariki Tauria Series and was joining with Kiwibots NZ to host a VEX build day for local schools and Matariki Tauria Series.

Education team spent two-and-a-half days at Ngakuru School noho marae delivering Te Arawa and Rotorua history education programme to students, staff and parents to support NZ histories curriculum.

Heritage and Research displays: *Ngā Pūrakau o Te Arawa: Stories of Te Arawa* focussing on Hatupatu and Kurangaituku and the travels of Kahumatamoemoe and Ihenga concludes at the end of July and will be replaced by a display about the Te Arawa Maori Women's Health League.

In August as part of Bay of Plenty History Month, the library is holding six events on 5 August.

OHU: HE HAPORI TAURIKURA – THRIVING COMMUNITIES

To facilitate the growth of thriving, vibrant and sustainable communities across the district.

Enabling Community

Community Investment

- Neighbourhood matching fund
 - New Round opened for small applications (>\$5000).
 - Large round (\$5000-\$20,000) will open in August.
- Partnership agreements decision to honour funding agreement has ensured CAB; response to numerous service requests either face to face, electronic or by phone.
- Mokoia Community Association; work on increasing capability to address and work with community hub feasibility and to broaden service provision for the Mokoia community.
- Community Networks this month
 - Tatau Pounamu Collective, Mokoia Community Association, Parksyde Community Centre, Healthy Homes, TPK, Welfare Committee, Open Spaces, District Development, Kainga Ora – Regional Senior Stakeholder Manager, Variety Children's Charity and more.

Homes and Thriving Communities

Housing Accord Working Group 1b

- Housing Accord
 - Thriving Communities to provide secretariat for the co-ordination of council led EH response. Positively impacting cross pollination of intel and insights with Council's activities across Housing Accord - working groups 2 and 1b.
- All of Government (Central and Local) Group
 - All of Government group is undergoing a reset to strengthen regional collective impact.
 - Thriving Communities team to collaborate with the office of the Regional State Services Commissioner to co-ordinate and drive local strategy.
- Healthy Homes
 - Funding continues to enable Healthy Homes to visit and provide home performance advice and education to whānau/families throughout the Rotorua Rohe.

Locality Planning

- Te Oranga Nui Rawhiti Mai - Eastside Community Wellness Plan
 - Into implementation phase; Working Group established with Councillor representative, Don Patterson, working on Terms of Reference for the Group, prioritising key moves

Welcoming Communities

- Rotorua Migrant settlement group meeting held in June. Department of Immigration regional advisor role has been disestablished. Co-ordination of the forum has shifted to the RLC's welcoming communities advisor. .

Equitable Voice and Community Participation

Child Equity

Variety Children's Charity/ Sport NZ

- RLC working closely with Variety Children and Sport NZ to inform funding needs and guide funding opportunities in Rotorua and to support growth of delivery.

Making a difference swim/water programmes.

- Worked with Rotorua Trust and Bay Trust to support Aquatic Centre and swim club to offer free swim/water safety programme to 569 students – 5 schools.
- Worked with water Safety NZ and Waiariki Pura Trust to secure safety in lakes and rivers programme with Te Arawa theme to Kaingaroa Forest School.

Mentoring in Schools

- Co-ordinated the partnership between RLC and Big Brothers Big Sisters to provide mentoring to young people in schools. 7 RLC staff volunteer to mentor 7 students in primary schools.

Accessibility

- Engagement with Rotorua Accessibility Group ongoing. Councillor representation includes Conan O'Brien, staff representation from roading, Open Spaces and Thriving Communities. Focus is on extending wider representation of the Group and becoming an advocacy group.

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

7.6 District Development – Progress Report

Report prepared by: Jean-Paul Gaston, Deputy Chief Executive, District Development / Manahautū Tupu Whakaritorito

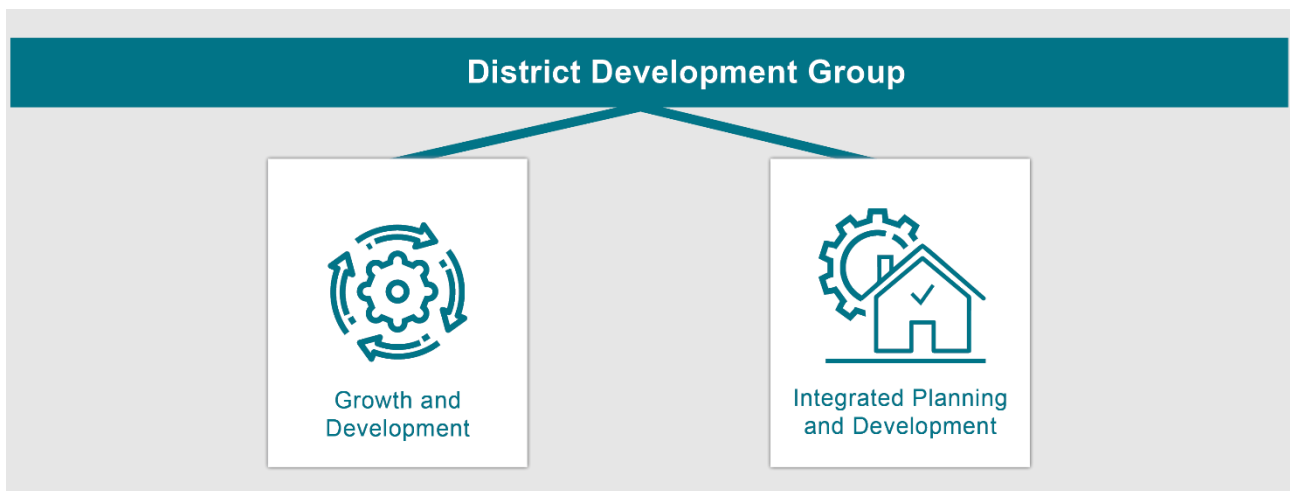
Report approved by: Geoff Williams, Chief Executive

KĀHUI TUPU WHAKARITORITO

District Development Group

GROUP MISSION STATEMENT:

Ensuring the sustainable growth and development of Rotorua for current and future generations. As a group, we play an active role in the growth of Rotorua, its people and economy.



Stats and Facts		
JUNE 2023	FDS engagement delivered	105 submissions received on FDS
	Business Improvement programme started	29 Large scale housing developments supported
Record number of applications for directors on CCO boards	5 Expressions of Interest received for 61 Kawaha Point Road	

PLANNING AND DEVELOPMENT SOLUTIONS
Business Improvement Programme
<p>Established a formal Business Improvement Programme across District Development. Key workstreams are: Pre-application and Consent Planning Improvements; Data Collection; and Reporting. The objective is to improve effectiveness and efficiency.</p> <p><u>Pre-application and Consent Planning Improvements</u></p> <p>Objectives of the project are:</p> <ul style="list-style-type: none"> • Improve staff/job satisfaction and employment reputation; • Drive efficiencies within the consent process; • Achieve statutory requirements; • Improve service provided to developers and community; • Improve general understanding and value of consents process; • Development community trusting and respecting consent process; • Improve financial position of consents team. <p>Update on progress:</p> <ul style="list-style-type: none"> • We have reviewed all external review reports commissioned in previous years and reconciled recommended actions to current process. Relevant recommendations have been implemented, with MDRS and PC9 supporting implementation. • Clear roles and responsibilities have been outlined between Development Support, Urban Design and Consent Planning team.

- Initial workshop held with Consent Planning and Development Support identifying issues and internal solutions. Next step is to prioritise and implement solutions.

Data Collection

Objectives of the project are:

- Collect better data to enable deeper analysis and insights for housing and ensure decisions are data-driven;
- Meet the monitoring requirements of the NPS-UD, Housing Accord Objectives, IAF;
- Support our staff to collect good clean data.

Update on progress:

- Currently have Senior Strategic Data Analyst working with Building Consents team to determine where we collect or could collect better data from in daily tasks.

Reporting

The objective of this project is to deliver our strategic housing and development reporting in a standard, accurate and timely manner. This includes Infrastructure Acceleration Fund (IAF) reporting, Housing Accord reporting and NPS-UD reporting. The project is dependent on the Data Collection project outlined above

Update on progress:

- Reviewed current state of reporting including gaps and opportunities.
- Implemented significant improvements to pipeline reporting for IAF and Housing Accord.

Future Development Strategy (FDS)

Engagement in May-July on the FDS:

- Additional engagement was undertaken with various groups in May prior to consultation opening 1 June. Consultation closing date was extended from 14 to 17 July due to the public holiday on 14 July.
- Throughout June and early July staff undertook approximately 18 engagement sessions at various locations with various partners, stakeholders and the community to increase understanding of the FDS and encourage people to have their say. Sessions were held with/at: Rotorua Lakes Council Staff; Toi Ohomai; Te Pukenga; Business Chamber; John Paul College; Rotorua Boys High; Rotorua Intermediate; the Central, Ngongotaha, Eastside, and Westside communities; Rotorua Te Arawa Lakes Strategy Group; Eastside Business Association; Te Tatau o Te Arawa; planning consultants; local developers; Kāinga Ora; Rotorua Airport; and Rotorua Home and Garden Show.



Submissions and Feedback:

- Staff are collating submissions and feedback received:
 - o 105 submissions received

- o 35 submitters would like to be heard
- o Feedback received through workshops with iwi and hapu, workshops with students (schools and tertiary institution), public drop-in sessions, online survey and Facebook

A variety of channels, methods and collateral were used throughout consultation to create awareness and encourage people to have their say.

The screenshot shows the website for the Rotorua Future Development Strategy 2023. At the top, there is a search bar with the URL 'https://www.rotorualakescouncil.nz/FDS'. Below the search bar is a navigation menu with items like 'What is the Rotorua FDS?', 'What is the Rotorua FDS? - refine search', 'A 30-year plan for growth', 'Creating space for homes and businesses', 'Our guide for investment decisions', 'Protecting our unique environment', and 'Enriching our communities'. The main content area features a 'Let's Talk' header, a 'HE KUPU NĀ TE MANUKURA MAYOR'S MESSAGE' section with a photo of the Mayor, and a 'FIND OUT MORE AND HAVE YOUR SAY!' section. This section includes a list of public consultation events: Tuesday 20 June (5pm - 6:30pm) at Rotorua Library, Wednesday 28 June (5pm - 6pm) at Rotorua Lakes High School Auditorium, Thursday 22 June (5pm - 6pm) at Ngongotaha Community Hall, and Monday 26 June (1pm - 3pm) at Hibaka Community Association. It also lists 'Where to find printed copies of the Draft FDS' at Rotorua Lakes Council Customer Centre, Rotorua Library, and the Rotorua CBD. A QR code is provided for more information, and the website states 'PUBLIC CONSULTATION OPEN 1 June - 14 July 2023'.

The second meeting of the Rotorua FDS Joint Committee, consisting of RLC and BOP Regional Council members, was held on 19 June. The committee agreed on Terms of Reference for the committee and received an update on submissions received at that time.

HOUSING ENABLEMENT

Housing for Everyone – Plan Change 9

- Drafting of the Section 42 hearings report is finished and has been circulated to all submitters.
- Following direction from Commissioners, staff are developing a schedule for submitters to appear at hearings scheduled for August.

Development Support

Note: We will be delivering a presentation on development support and building pipeline at the meeting.

- We are currently supporting 29 residential developments in pre-lodgement phase (prior to lodging Resource Consent) and 10 of these major developments are in the Central and Western stormwater catchments and will benefit from funding from the Infrastructure Acceleration Fund (IAF). The total yield for these 10 projects is 670 houses/lots.
- Pre-lodgement conversations with developers remain strong and have not slowed down in the first half of 2023 despite the general downturn in the economy.
- We are currently providing urban design/concept design support to four development projects.
- We have started initial conversations with Te Tatau o Te Arawa regarding support for their Mauri Ora Housing Development Wellbeing Compass.

- Development Support continues alongside our Housing Accord partners on a comprehensive approach to our Accord reporting obligations.

Partnership Developments

- Negotiations with the preferred developer for the council-owned surplus land at **283 Clayton Road** are continuing. Preferred developer is moving into detailed design and has reached next stage in Ministry of Housing and Urban Development (MHUD) Affordable Housing Fund. Final MHUD approval is expected 30 August. This fund is supporting the development of new, affordable homes for low-to-moderate income people and whanau, in locations facing the biggest housing supply and affordability.
- Expressions of Interest process has closed for the council-owned surplus land at **61 Kawaha Point Road** and the adjacent unformed road. Five expressions of interest were received, three of which met our criteria. Further information is being sought from the remaining three responders to inform a final recommendation on the preferred development proposal. Final decision-making on the preferred development proposal was delegated to the CE and Chair and Deputy Chairs of the Community and District Development Committee.
- Approval was provided at the Ngāti Whakaeue Gifted Reserves Committee meeting to start public consultation on the proposal to change the purpose of part of the **Rotorua Cemetery Reserve** to 'community housing' to enable a lease to be granted to Pukeroa Oruawhata Trust. The consultation opened 11 July and runs until 9 August 2023. A summary of submissions and final recommendation will be presented to Council in September for a decision.

WHAKAWHANAKETANGA ŌHANGA – ECONOMIC DEVELOPMENT

Council-Controlled Organisation (CCOs)

- Statements of Intent (SOIs)
 - Final SOIs received from Rotorua Regional Airport Limited and RotoruaNZ Limited by 30 June 2023. These have been reviewed in terms of council's recommendations and comments prepared.
 - Links to the SOIs: [Rotorua NZ, Statement of Intent 2023-2024](#) and [Rotorua Regional Airport Limited, Statement of Intent 2023-2026](#)
- Board appointments
 - Call for new directors and Chairperson for RRAL and new directors for RNZ closed on 12 June 2023 with 47 applications received for RNZ and 85 for RRAL, twice as many as previous calls for directors.
 - CVs were reviewed and 6 candidates were short-listed for RNZ for three director positions and 8 were short-listed for three positions for RRAL. Interviews were held in late June and early July.
 - Appointments for RotoruaNZ were confirmed at the July meeting and all unsuccessful candidates have been responded to.

Airport Business Park Support

- Discussions held with airport management regarding progress on technical studies.
- Stormwater scope of works being developed and expected to be finalised in July.
- Infrastructure team to have input into stormwater scope of works to ensure RLC requirements are met.
- Contamination study underway and Geotech to follow.

INNER CITY REVITALISATION & FENTON STREET CORRIDOR

Planning & Implementation

- Coordination – Project Steering Group:

- Draft report prepared regarding recommended executive coordination structure for inner city revitalisation programme. Structure is aimed at enhancing our revitalisation efforts through better co-ordination and streamlined decision-making across all departments.
- Roothing/Transport:
 - Submission prepared for report to council in respect of lowering the inner-city speed limit. Council approved community consultation process.
- Eat Streat:
 - Discussions held with restaurateurs to ascertain current challenges and how council and Eat Streat Committee can work together to enhance aesthetic and operational standards.
- Retail Study and improvement plan:
 - Negotiations underway with preferred supplier and expected to be finalised in July.
 - Consumer Data supplier discussions ongoing and expected to be finalised in July.

Wayfinding/Cultural Foundations

- Wayfinding Project (development of a strategy that can be used by any RLC departments/staff and subsidiaries to define what, where and how signage will be implemented, including internal policy regarding changes and approvals of new signage):
 - Oversight committee established including Te Arawa representation.
 - Diadem identified as next preferred bidder and appointment expected to be finalised in July.
- Cultural foundations:
 - Scope of work agreed with consultants and further discussions held with Te Tatau o Te Arawa to get their input into wayfinding/cultural foundations to ascertain their priorities in respect of the required narratives. Capacity to deliver these narratives is being identified.

8. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES OF PREVIOUS MEETING HELD 12 JULY 2023	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
APPOINTMENT OF BOARD MEMBERS AND CHAIRPERSON FOR ROTORUA REGIONAL AIRPORT LIMITED	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)
TRANSFORMATIONAL PROJECTS	<p>Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) Section 7(2)(b)(ii)</p> <p>Section 48(1)(a) Section 7(2)(i)</p>

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.