



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF AN ORDINARY MEETING
OF

COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

Date: Wednesday 12 July 2023

Time: 9.30am

Venue: Council Chamber

MEMBERSHIP

Chair	Cr Kai Fong
Deputy Co-Chair	Cr Brown Cr Waru
Members	Mayor Tapsell Cr Barker Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Wang
Quorum	6

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA COUNCIL DELEGATIONS

Community and District Development

Type of Committee	Whole of Council Committee
Subordinate to	N/A
Subordinate Committees	N/A
Legislative Basis	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
Purpose	To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of the Rotorua District.
Reference	01-15- 019
Membership	Mayor Deputy Mayor All Councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Oversee the management of council’s planning, monitoring, education and enforcement activities, including: <ul style="list-style-type: none"> ○ Community safety ○ Regulatory and compliance ○ Environmental health ○ Animal Control ○ Parking Enforcement ○ Noise control ○ Food Act ○ Building Control ○ Consents and inspections ○ Resource Consents ○ Subdivision, land use and development control ○ District Plan ○ Plan Changes ○ Arts and Culture ○ Community wellbeing • Lead and oversee District Plan reviews and associated plan changes • Encourage engagement with the business community, economic agencies and major economic sectors that enables and attracts smart investment • Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Community and District Development outcomes)

	<ul style="list-style-type: none">• Development and implementation of Economic Development Strategy/Framework• Development and implementation of a Destination Management Plan• Central business district - revitalised growth and development included focus on Fenton Street Corridor• District growth and development• Council controlled organisations (CCO's) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO's• Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO's).
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.

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1. Karakia Whakapuaki - Opening Karakia

TŪTAWA MAI

Tūtawa mai i runga
Tūtawa mai i raro
Tūtawa mai i roto
Tūtawa mai i waho
Kia tau ai te mauri tū
Te mauri ora, ki te katoa
Hāumi e. Hui e. Tāiki e!

TŪTAWA MAI

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse
and enrich all present
Enriched, unified and blessed

2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

5. Te Whakaū i ngā Meneti - Confirmation of Minutes

5.1 Community and District Development Committee Meeting Minutes (Draft) 14 June 2023

Document ID: 19391963

Minutes (draft)

Community and District Development Committee Meeting
held Wednesday 14 June 2023 at 9.30am
Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT:	Cr Kai Fong (Chair) Cr Brown (Deputy Co-Chair), Cr Barker, Cr Kereopa, Cr Lee, Cr Maxwell, Cr O'Brien, Cr Paterson, Cr Wang
APOLOGIES:	Mayor Tapsell and Cr Waru
IN ATTENDANCE:	N Brewer, Chief Executive- Rotorua Regional Airport Limited; A Wilson, Chief Executive- RotoruaNZ Limited.
STAFF PRESENT:	G Williams, Chief Executive; T Collé, Deputy Chief Executive, Organisational Enablement; O Hopkins, Deputy Chief Executive, District Leadership & Democracy; A Pewhairangi, Deputy Chief Executive, Community Wellbeing; I Tiriana, Manager, Council Communications; G Kieck, Corporate Planning and Strategy Manager; J Ward, Manager, Planning and Development Solutions; J Rodda, Director, Growth and Development; N Michael, Executive of Communications, Mayor's Office; G Konara, Governance Support Advisor.

The meeting opened at 9.30am.

The Chair welcomed elected members, media, the Chief Executives from RotoruaNZ and Rotorua Airport, staff and members of the public.

1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Kereopa opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA APOLOGIES

Resolved;

1. That the apologies from Mayor Tapsell and Cr Waru be accepted.

Moved: Cr O'Brien
Seconded: Cr Brown

CARRIED

**3 WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

None

**4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE
URGENT ITEMS NOT ON THE AGENDA**

None

**5 TE WHAKAŪ I NGĀ MENETI
CONFIRMATION OF MINUTES****5.1 MINUTES OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD 17 MAY 2023**

RDC-1388768

Resolved;

- 1. That the minutes of the Community and District Development Committee meeting held 17 May 2023 be confirmed as a true and correct record.**

Moved: Cr Paterson

Seconded: Cr Barker

CARRIED

**6. PŪRONGO KAIMAHI
STAFF REPORTS****6.1 ROTORUA REGIONAL AIRPORT LIMITED – CCO QUARTERLY REPORT – FY23 QUARTER 3**

Document ID-19374988

Resolved:

- 1. That the report titled “Rotorua Regional Airport Limited – CCO Quarterly Report – FY23 Quarter 3” be received.**

Moved: Cr Brown

Seconded: Cr O’Brien

CARRIED

Noted the apology from the Board Chair, Mr Grant Lilly.

Nicole Brewer, Chief Executive - Rotorua Regional Airport Limited overviewed the report and spoke to a presentation titled “FY23 – YTD March Performance Update” (Attachment 1).

The Chair, Cr Kai Fong extended Council’s welcome to Mr Lilly.

6.2 ROTORUANZ LIMITED – CCO QUARTERLY REPORT – 3RD QUARTER REPORT

Document ID-19374874

Resolved:

- 1. That the report titled “RotoruaNZ Limited – CCO Quarterly Report – 3rd Quarter Report” be received.**

Moved: Cr Paterson

Seconded: Cr Kereopa

CARRIED

RotoruaNZ opened their presentation titled “3rd Quarter Report” with a pre-recorded message from the chair, Tim Cossar, who apologised that he could not be in attendance.

Andrew Wilson, Chief Executive - RotoruaNZ Limited, then overviewed the report and spoke to the presentation.

6.3 DISTRICT DEVELOPMENT – PROGRESS REPORT

Document ID-12610939

Resolved:

- 1. That the report titled “District Development – Progress Report” be received.**

Moved: Cr Maxwell

Seconded: Cr Barker

CARRIED

Jason Ward and Jacque Rodda overviewed the report.

6.4 COMMUNITY WELLBEING – PROGRESS REPORT

Document ID-12613653

Resolved:

- 1. That the report titled “Community Wellbeing – Progress Report” be received.**

Moved: Cr O'Brien

Seconded: Cr Lee

CARRIED

Anaru Pewhairangi overviewed the report.

In regard to the fire in May at Loafers Lodge, Wellington, Jason Ward answered questions on Building Warrant of Fitness process in Rotorua.

Action Point-

- The conditions regarding signage for the consented emergency housing motels to be reported back to Council.

Anaru Pewhairangi spoke to a presentation titled “NRL Harvey Norman All Stars Rotorua 2023” (Attachment 3).

Action Point-

- The breakdown on cost and revenue on NRL games to be provided to Council.

**7. TE KARAKIA WHAKAMUTUNGA
CLOSING KARAKIA**

Cr Kereopa closed the meeting with a Karakia.

The meeting closed at 11.32 am.

To be confirmed at Community and District Development Committee meeting on 12 July 2023.

.....
Chair

Note:-Rotorua Lakes Council is the operating name of Rotorua District Council

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council’s website: [click here](#)

6. Pūrongo Kaimahi - Staff Reports

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ROTORUA LAKES COUNCIL

Mayor
Members
COMMUNITY & DISTRICT DEVELOPMENT COMMITTEE

6.1 Confidential Items to be Released

Report prepared by: Rick Dunn, Governance & Democracy Advisor
Report reviewed by: Debbie Cossar, Governance & Democracy Manager
Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of this report is to provide an update on confidential items which are to be released since the previous Community and District Development Committee meetings.

2. HE TŪTOHUNGA RECOMMENDATION

That the report “Confidential items to be released” be received.

3. TE TĀHUHU BACKGROUND

3.1 Council’s Standing Orders, Clause 18.5 ‘Release of information from public excluded’ states:

“A local authority may provide for the release to the public of information which has been considered during the public excluded part of a meeting.
Each public excluded meeting must consider and agree by resolution, what, if any, information will be released to the public. In addition the chief executive may release information which has been considered at a meeting from which the public has been excluded where it is determined the grounds to withhold the information no longer exist. The chief executive will inform the subsequent meeting of the nature of the information released.”

4. HE WHAKARAPOPOTOTANGA O NGĀ WHAKATAUNGA MATATAPU KUA PUTAINA SUMMARY OF CONFIDENTIAL DECISIONS RELEASED

ITEM NO.	ITEM	MEETING
5.1	Appointment of Board Members for two of the Council Controlled Organisations (CCOS) – RotoruaNZ and the Rotorua Regional Airport Limited	Community & District Development Committee 12.04.23

5. NGĀ WHAKATAUNGA KIA PUTAINA KI TE MAREA DECISIONS RELEASED

The following recommendation was resolved at the Community and District Development Committee meeting (Confidential items) held 12 April 2023.

5.1 APPOINTMENT OF BOARD MEMBERS FOR TWO OF THE COUNCIL CONTROLLED ORGANISATIONS (CCOS) - ROTORUANZ AND THE ROTORUA REGIONAL AIRPORT LIMITED.

Resolved;

1. That the report 'Appointment of Board Members for two of the Council Controlled Organisations (CCOs) - RotoruaNZ and the Rotorua Regional Airport Limited' be received.

Moved: Cr Wang

Seconded: Cr Maxwell

CARRIED

Julie-May Ellingson and Jacque Rodda overviewed the report and spoke to a presentation titled "Appointments to CCOs Boards"

Further resolved;

RotoruaNZ

2. That John McRae, Mana Newton and Aaron Donelley be thanked for their service to the Board of RotoruaNZ.
3. That Tim Cossar be appointed as Chairperson of the RotoruaNZ Board and his appointment be extended to 31 December 2024.
4. That Christopher Auld's appointment to the Rotorua NZ Board be extended until 31 December 2024.
5. That the Committee grants approval to advertise publically for three Board members for the RotoruaNZ Board in line with skills required.

Moved: Cr Brown

Seconded: Cr Paterson

CARRIED

Further resolved;

Rotorua Regional Airport Limited

6. That Peter Stubbs be thanked for his service when his term ends on 21 May 2023.
7. That Grant Lilly be appointed as the Interim Chairperson of the Rotorua Regional Airport Limited until 30 November 2023.
8. That Danielle Auld and Mere George's appointments on the Rotorua Regional Airport Limited Board be extended until 5 October 2023.
9. That John Fenwick be thanked for his service when his term ends on 1 October 2023.
10. That Fred Cookson be appointed to the Rotorua Regional Airport Limited Board until 13 April 2026.
11. That the Committee grants approval to advertise publically for three Board members for the Rotorua Regional Airport Limited Board in line with the skills required.

Moved: Cr Brown

Seconded: Cr Maxwell

CARRIED

Further resolved;

12. That the board fees for both CCO's remain unchanged.
13. That the minutes relating to this item be made publically available following notification of the successful and unsuccessful candidates.
14. That this report not be made publically available.

Moved: Cr Brown

Seconded: Cr Maxwell

CARRIED

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

6.2 Rotorua Future Development Strategy Joint Committee –Terms of Reference Approval

Report prepared by: Jean-Paul Gaston, Deputy Chief Executive – District Development

Report approved by: Geoff Williams, Chief Executive

1. TE PŪTAKE PURPOSE

The purpose of the report is to provide elected members with the updated Terms of Reference (ToR) for the Rotorua Future Development Strategy Joint Committee (“the Joint Committee”), following the endorsement of the ToR by the Joint Committee.

2. NGĀ TŪTOHUNGA RECOMMENDATIONS

1. **That the report ‘Rotorua Future Development Strategy Joint Committee – Terms of Reference Approval’ be received.**
2. **That the Committee endorse and approve the Terms of Reference, subject to joint approval by Bay of Plenty Regional Council.**

3. TE TĀHUUHU BACKGROUND

At the Community & District Development Committee (“the Committee”) meeting on 17 May 2023 the committee approved the establishment of the Rotorua Future Development Strategy Joint Committee that will:

- serve as a hearings panel, to hear submissions and undertake deliberations.
- recommend to Rotorua Lakes Council (“RLC”) and Bay of Plenty Regional Council (“BOPRC”):
 - any changes to the draft FDS; and
 - approval of a final version of the FDS by both local authorities based on the recommendations of the Joint Committee.

The Joint Committee membership comprises an independent chair (Greg Hill), three elected members from RLC (Cr Sandra Kai Fong, Cr Gregg Brown, Cr Rawiri Waru) and three elected members from BOPRC (Cr Nees, Cr Thurston, Cr TeTaru White).

The Joint Committee have met twice, on 23 May and 19 June.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

At the meeting of the Joint Committee on 13 May, members agreed that officers/staff from RLC and BOPRC would make and agree on amendments to the ToR. The agreed ToR (see Attachment 2) was endorsed by the Joint Committee hui on 19 June.

The final ToR now needs to be approved separately by RLC and BOPRC as member councils of the Joint Committee. The attached ToR are therefore provided to the Community & District Development Committee for endorsement and approval.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decision or matters of this report are not considered significant in accordance with Council's Significance and Engagement Policy.

6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Not applicable for this report.

7. HE WHAIWHAKAARO CONSIDERATIONS

7.1 Mahere Pūtea Financial/budget considerations

There are no costs associated with this report.

7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications

Not applicable for this report.

7.3 Tūraru Risks

There are no risks associated with this report.

7.4 Te Whaimana Authority

Not applicable for this report.

**8. NGĀ ĀPITI HANGA
ATTACHMENTS**

Attachment 1: Rotorua Future Development Strategy Joint Committee Terms of Reference (tracked changes)

Attachment 2: Rotorua Future Development Strategy Joint Committee Terms of Reference (final)

ATTACHMENT 1: Rotorua Future Development Strategy (FDS) Joint Committee Terms of Reference (ToR) – tracked changes

~~Attachment 10: Rotorua Future Development Strategy (FDS) Joint Committee Terms of Reference (ToR)~~

Rotorua Future Development Strategy (FDS) Joint Committee Terms of Reference (ToR)

The Rotorua Future Development Strategy (“FDS”) will promote long-term strategic planning by setting out how to achieve a well-functioning urban environment and provide sufficient development capacity to meet expected demand. The requirements for a FDS are set out in detail in Part 3 of the National Policy Statement on Urban Development (“NPS-UD”) 2020 under the Resource Management Act 1991 (RMA).

The NPS-UD subpart 4 states that every tier 1 and 2 local authority must prepare and make ~~publically~~publicly available a FDS for the Tier 1 and 2 urban environment. Rotorua Lakes Council (“RLC”) and Bay of Plenty Regional Council (“BOPRC”) are tier 2 local authorities ‘jointly responsible’ for the FDS. The NPS-UD ~~states~~UD states that ‘if more than one tier 1 or tier 2 local authority has jurisdiction over a tier 1 or tier 2 urban environment, those local authorities are jointly responsible for preparing an FDS as required by this subpart’.

Section 3.15 of the NPS-UD sets out minimum consultation requirements for developing FDSs. It is important to note that the Rotorua FDS will follow the Special Consultative Procedure (s83) under the Local Government Act (“LGA”). As such there is no appeals to the Environment Court, rather appeals are limited to points of law to the High Court or judicial reviews.

It is expected that the Rotorua FDS will inform the content of any Regional Spatial Strategy (“RSS”) that may be required pursuant to the proposed Spatial Planning Act (“SPA”) if that legislation is passed later in 2023.

This Terms of Reference (“ToR”) ~~focuses-is for on~~ the Rotorua FDS Joint Committee (“the Joint Committee”), including its purpose, membership, and delegations. ~~Any additional Memoranda of Understandings (“MoUs”) that are completed will be in addition, and complementary to, this Agreement.~~

The Committee has been established to focus on meeting the requirements for the process of preparing an FDS for the Rotorua tier 2 urban environment pursuant to the NPS-UD. The Committee carries out its purpose in accordance with the delegations set out in the ToR.

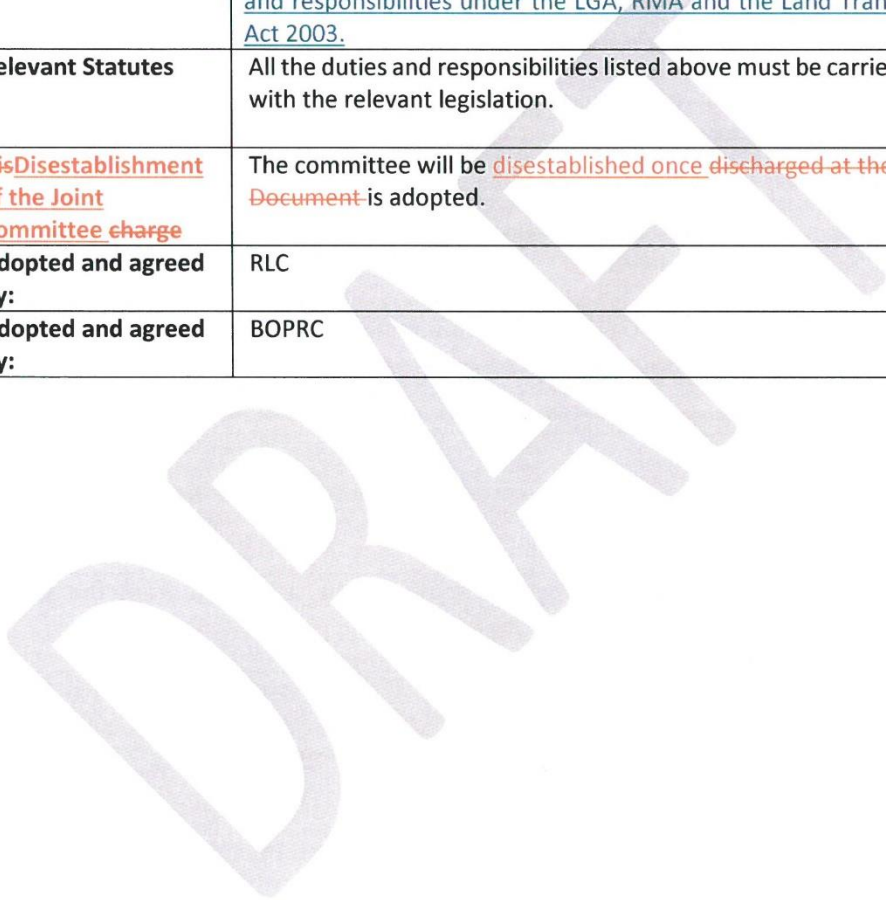
Type of Committee	Rotorua Lakes Council (“RLC”) and Bay of Plenty Regional Council (“BOPRC”) Rotorua Future Development Strategy Joint Committee.
Subordinate to	<u>RLC’s</u> Community and District Development Committee and the <u>BOPRC’s</u> <u>Bay of Plenty Regional Council</u> Strategy and Policy Committee.
Legislative Basis	National Policy Statement on Urban Development 2020 (“NPS-UD”) under the Resource Management Act 1991.

¹ NPS-UD 2020, Subpart 4, 3.12 (3) “if more than one tier 1 or tier 2 local authority has jurisdiction over a tier 1 or tier 2 urban environment, those local authorities are jointly responsible for preparing an FDS as required by this subpart”

	<p>Special Consultative Procedure (“SCP”) (s83), Clause 30A, Schedule 7 of the Local Government Act 2002.</p> <p>Power to appoint committees, subcommittees, other subordinate decision-making bodies, and joint committees. (s84), Clause 30, Schedule 7 of the Local Government Act 2002.</p> <p>Local Government Official Information and Meetings Act 1987.</p>
Reference	<p><i>TRIM number</i></p>
Purpose	<p><u>The role of the Committee is to work to achieve consensus wherever possible to ensure alignment and integration between the two responsible local authorities within the scope of the FDS project. The Committee will work in a collaborative and cooperative manner and consider the interests of the broader community.</u></p> <p><u>The scope of the matters for consideration by the Joint Committee includes all those aspects of urban growth management that help to create a ‘well-functioning urban environment’ as defined in Policy 1 of the NPS-UD. The scope does not include matters within the scope of proposed changes to RMA documents currently being progressed pursuant to a separate statutory process. These include Plan Change 9 to the Rotorua District plan (using the Intensification Streamlined Planning Process) or Proposed Change 6 to the Bay of Plenty Regional Policy Statement, both of which give effect to the NPS-UD. These changes are relevant however, and the Joint Committee will need to be cognisant of the implications of any decisions made under those processes within the timeframe of the FDS project.</u></p> <p>The primary purpose of the Rotorua FDS Joint Committee “the Joint Committee” is, <u>having heard submissions and deliberated on the matters raised, to serve as the hearings panel to hear the submissions and recommend to RLC and BOePRC Councils:</u></p> <ol style="list-style-type: none"> 1) any changes to the <u>Proposed Draft FDS, and</u> 2) approval of <u>the a Final version of the FDS</u> by both local authorities based on the recommendations of the Joint Committee OR Approval of the FDS by Rotorua Lakes Council Community and District Development Committee and ratification by the Bay of Plenty Regional Council Strategy and Policy Committee. <p><u>having heard any submissions made to the FDS.</u></p> <p>This committee will meet as required and will disestablish following the adoption of the Rotorua Future Development Strategy. When members attend meetings their position will be that of their respective organisations.</p>
Context	<p>This ToR sets out the purpose and functioning of the Committee, including its membership and delegations. Any additional MoUs that are completed will be in addition, and complementary to, this Agreement.</p> <p>The Committee has been established to focus on meeting the requirements for the process of preparing an FDS for the Rotorua tier 2 urban environment pursuant to the NPS-UD. The Committee carries out its purpose in accordance with the delegations set out in the ToR.</p>

<p>Membership</p>	<p>The Rotorua FDS Joint Committee will comprise seven members:</p> <ul style="list-style-type: none"> • An independent Chair (accredited RMA commissioner) appointed by RLC (with advice from the members of the committee), to support the joint committee. The Independent Chair will have its own ToR to inform the contract of duties and scope of that role etc. • 3 Elected Councillors from RLC (Community and District Development Committee Chair and Deputy Co-Chairs) • 3 Elected Councillors from BOPRC (Note that these members will be appointed through a Bay of Plenty Regional Council process) <p>RLC standing orders will apply.</p> <p>and RLC will provide meeting <u>and a hearings venue, as well as s and a</u> secretariat.</p> <p>Deputy Chief Executive District Development (RLC) and General Manager, Strategy & Science (BOPRC) will review and sign-off reports for presentation to the Committee.</p>
<p>Voting</p>	<p>The <u>Joint Committee</u> will attempt to reach consensus on <u>all each</u> issues. <u>Where consensus in the event that agreement cannot be reached in this way:</u></p> <ul style="list-style-type: none"> • Each <u>Committee member</u> representative, including the Committee Chairperson, has one vote. • The Chairperson has a deliberative vote but does not have a casting vote.
<p>Deputy Chairperson</p>	<p>A Deputy Chairperson is also to be appointed from the existing voting membership.</p>
<p>Quorum</p>	<p>A quorum will be 5 members. <u>While and</u> virtual attendance is acceptable, <u>it is strongly encouraged that all members attend in-person when except for the H</u>hearings <u>the of</u> submissions, <u>themselves?</u></p> <p>Alternative or substituted representatives are not permitted.</p>
<p>Meeting frequency and Hearing of Submitters</p>	<p><u>Meetings will be held a</u>As required.</p> <p><u>Hearing dates to hear submissions will be set by the Joint Committee. The Committee will adopt appropriate procedures for hearing submissions including: determining appropriate dates, times and locations to hear from submitters; timings allocated to submitters wishing to be heard; and enabling any grouping or joint presentations of submissions to assist consideration by the Panel.</u></p>
<p>Delegations</p>	<p>Delegations of the Joint Committee are to:</p>

	<ul style="list-style-type: none"> • Serve as a hearings panel to hear submissions and undertake deliberations in relation to the FDS. • Recommend to the RLC and BOPRC any changes to, and adoption of, the to the proposed FDS document following the SCP <p>There are no financial delegations.</p>
Limitations of Powers?	<u>The Joint Committee does not have the authority to commit either Council to any course of action or expenditure and its recommendations do not... In accordance with legislative requirements, RLC and BOPRC will retain their decision-making and other statutory responsibilities in relation tot heir functions and responsibilities under the LGA, RMA and the Land Transport Management Act 2003.</u>
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
DisDisestablishment of the Joint Committee charge	The committee will be disestablished once discharged at the point the final FDS Document is adopted.
Adopted and agreed by:	RLC
Adopted and agreed by:	BOPRC



ATTACHMENT 2: Rotorua Future Development Strategy (FDS) Joint Committee Terms of Reference (ToR) – final

Rotorua Future Development Strategy (FDS) Joint Committee Terms of Reference (ToR)

The Rotorua Future Development Strategy (“FDS”) will promote long-term strategic planning by setting out how to achieve a well-functioning urban environment and provide sufficient development capacity to meet expected demand. The requirements for a FDS are set out in detail in Part 3 of the National Policy Statement on Urban Development (“NPS-UD”) 2020 under the Resource Management Act 1991 (RMA).

The NPS-UD subpart 4 states that every tier 1 and 2 local authority must prepare and make publicly available a FDS for the Tier 1 and 2 urban environment. Rotorua Lakes Council (“RLC”) and Bay of Plenty Regional Council (“BOPRC”) are tier 2 local authorities ‘jointly responsible¹’ for the FDS. The NPS-UD states that ‘if more than one tier 1 or tier 2 local authority has jurisdiction over a tier 1 or tier 2 urban environment, those local authorities are jointly responsible for preparing an FDS as required by this subpart’.

Section 3.15 of the NPS-UD sets out minimum consultation requirements for developing FDSs. It is important to note that the Rotorua FDS will follow the Special Consultative Procedure (s83) under the Local Government Act (“LGA”). As such there is no appeals to the Environment Court, rather appeals are limited to points of law to the High Court or judicial reviews.

It is expected that the Rotorua FDS will inform the content of any Regional Spatial Strategy (“RSS”) that may be required pursuant to the proposed Spatial Planning Act (“SPA”) if that legislation is passed later in 2023.

This Terms of Reference (“ToR”) is for the Rotorua FDS Joint Committee (“the Joint Committee”), including its purpose, membership and delegations.

The Joint Committee has been established to focus on meeting the requirements for the process of preparing an FDS for the Rotorua tier 2 urban environment pursuant to the NPS-UD. The Joint Committee carries out its purpose in accordance with the delegations set out in the ToR.

Type of Committee	Rotorua Lakes Council (“RLC”) and Bay of Plenty Regional Council (“BOPRC”) Rotorua Future Development Strategy Joint Committee.
Subordinate to	RLC’s Community and District Development Committee and the BOPRC’s Strategy and Policy Committee.

¹ NPS-UD 2020, Subpart 4, 3.12 (3) “If more than one tier 1 or tier 2 local authority has jurisdiction over a tier 1 or tier 2 urban environment, those local authorities are jointly responsible for preparing an FDS as required by this subpart”

Legislative Basis	<p>National Policy Statement on Urban Development 2020 (“NPS-UD”) under the Resource Management Act 1991.</p> <p>Special Consultative Procedure (“SCP”) (s83), Clause 30A, Schedule 7 of the Local Government Act 2002.</p> <p>Power to appoint committees, subcommittees, other subordinate decision-making bodies, and joint committees (s84), Clause 30, Schedule 7 of the LGA.</p> <p>Local Government Official Information and Meetings Act 1987.</p>
Reference	<i>ECM number</i>
Purpose	<p>The role of the Joint Committee is to work to achieve consensus wherever possible to ensure alignment and integration between the two responsible local authorities within the scope of the FDS project. The Joint Committee will work in a collaborative and cooperative manner and consider the interests of the broader community.</p> <p>The scope of the matters for consideration by the Joint Committee includes all those aspects of urban growth management that help to create a ‘well-functioning urban environment,’ as defined in Policy 1 of the NPS-UD. The scope does not include matters within the scope of proposed changes to RMA documents, currently being progressed pursuant to a separate statutory process. These include Plan Change 9 to the Rotorua District Plan (using the Intensification Streamlined Planning Process) or Proposed Change 6 to the Bay of Plenty Regional Policy Statement (“RPS”), both of which give effect to the NPS-UD. These changes are relevant however, and the Joint Committee will need to be cognisant of the implications of any decisions made under those processes within the timeframe of the FDS project.</p> <p>The primary purpose of the Joint Committee is, having heard submissions and deliberated on the matters raised, to recommend to RLC and BOPRC:</p> <ol style="list-style-type: none"> 1) any changes to the Draft FDS; and 2) approval of a Final version of the FDS by both local authorities based on the recommendations of the Joint Committee.
Membership	<p>The Rotorua FDS Joint Committee will comprise seven members:</p> <ul style="list-style-type: none"> • An independent Chair (accredited RMA commissioner) appointed by RLC • 3 Elected Councillors from RLC (Community and District Development Committee Chair and Deputy Co-Chairs) • 3 Elected Councillors from BOPRC (Note that these members have been appointed through a Bay of Plenty Regional Council process) <p>RLC standing orders will apply.</p> <p>RLC will provide a meeting and hearings venue, as well as the secretariat.</p>

Voting	The Joint Committee will attempt to reach consensus on all issues. Where consensus cannot be reached each Committee member, including the Committee Chairperson, has one vote.
Deputy Chairperson	A Deputy Chairperson is also to be appointed from the existing voting membership.
Quorum	A quorum will be 5 members. While virtual attendance is acceptable, it is strongly encouraged that all members attend in-person when hearing the submissions. Alternative or substituted representatives are not permitted.
Meeting frequency and Hearing of Submitters	Meetings will be held as required. The Committee will adopt appropriate procedures for hearing submissions including: determining appropriate dates; times and locations to hear from submitters; timings allocated to submitters wishing to be heard; and enabling any grouping or joint presentations of submissions to assist consideration by the Joint Committee (Panel).
Delegations	Delegations of the Joint Committee are to: <ul style="list-style-type: none"> • Serve as a hearings panel to hear submissions and undertake deliberations in relation to the FDS. • Recommend to the RLC and BOPRC any changes to, and adoption of, the FDS <p>There are no financial delegations.</p>
Limitations of Powers?	The Joint Committee does not have the authority to commit either Council to any course of action or expenditure. In accordance with legislative requirements, RLC and BOPRC will retain their decision-making and other statutory responsibilities in relation to their functions and responsibilities under the LGA, RMA and the Land Transport Management Act 2003.
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Disestablishment of the Joint Committee	The committee will be disestablished once the FDS is adopted.
Adopted and agreed by:	RLC
Adopted and agreed by:	BOPRC

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

6.3 Community Wellbeing – Progress Report – May 2023

Report prepared by: Anaru Pewhairangi, Deputy Chief Executive – Community Wellbeing / Manahautū Hapori Oranga

Report approved by: Geoff Williams, Chief Executive

KĀHUI HAPORI ORANGA

Community Wellbeing Group

Connected, thriving communities that promote wellbeing and inclusion

Reporting to the DCE Community Wellbeing Group, we are:



Stats and Facts		
<p>MAY</p> <p>2023</p>	<p>2,330 parking infringements issued in May</p>	
<p>25,922 visits to Te Aka Mauri (27.45% more than May 2022 which was affected by Covid restrictions)</p>	<p>1,378 parking transactions per day at average value of \$2.86</p>	<p>SHMC Project – Public Architecture Winners at Waikato & BOP Architecture Awards 2023</p>
<p>11,642 people through venue doors for a range of performing arts, business events and hui</p>		<p>2,580 participants across all Te Aka Mauri programmes/activities in May</p>

HUNGA: TIAKI HAPORI – COMMUNITY SAFETY
<p>To transform community safety in public spaces to reflect Rotorua as the safest place to live, work and play in NZ through innovative approaches to partnership with central and local government, iwi, NGOs and community groups. To ensure a co-ordinated and responsive Council approach to community safety that is integrated across the district’s regulatory and compliance services.</p>
<p>Safe City Guardians/Patrols/CCTV</p>
<p>Key Focus for May:</p> <ul style="list-style-type: none"> Community Safety is a key priority of the Council. To inform the Draft Community Safety Strategy, development of environmental scans to understand the current state, areas for intervention and long term planning continue. Visibility, responsiveness and reassurance to our communities are central to decision-making regarding RLC patrols. <p>Community Safety Teams through their weekly reporting have observed that mental health and graffiti continue to remain a challenge in the CBD. Council teams are actively monitoring these issues.</p> <p>Emerging Issues:</p> <ul style="list-style-type: none"> Noticeable increase in rough sleepers. Council’s Safe City Guardians and Thriving Community team are connecting clients to support services.

Operational Activity:

- Preliminary work completed in partnership with Police to identify potential new sites for CCTV cameras.
- Trolley situation has improved with retailer support and information gathering on begging activity continues.

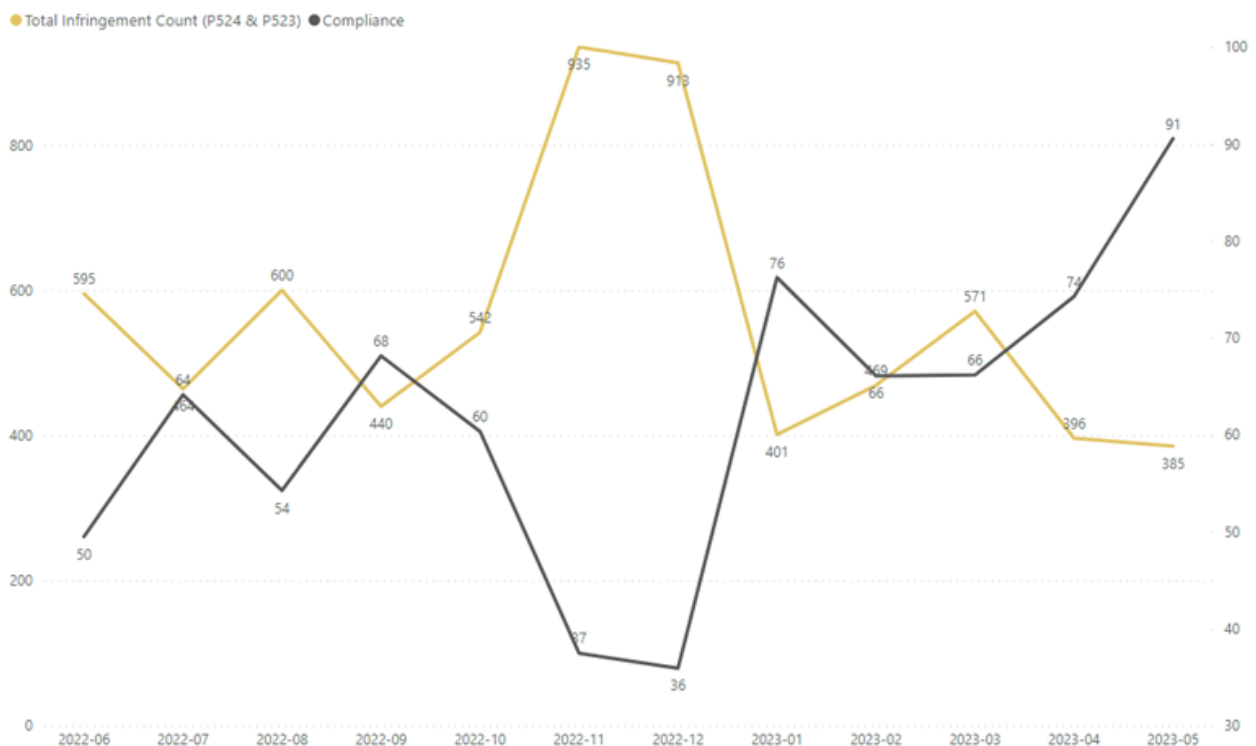
Animal Control

- Staff continue to address stock attacks in the Brunswick area. There have been four attacks to date. The random nature of the attacks has proven challenging. Investigations continue.
- Dog registration follow ups continue for collection of outstanding fees for the current financial year.

Parking

- Parking Policy - Encouraging levels of compliance, is an important aim of Council’s Parking policy.
- Cash payment 8.9% of total revenue and 16% of transactions.
- Card payments 33% of total revenue and 37.3% of transactions.
- App payments 58.1% of total revenue and 46.7% of transactions.
- Parking infringements increased this month with 2,330 issued (93 infringements a day).
- The overall number of people correctly paying for parking however, also increased from the previous month. Most infringements were for overstaying the time limit, followed by non-payment.
- The graph below tracks the relationship between the total number of infringements issued and the number of people who have successfully paid for parking (compliance).

Number of Parking Transactions per Infringement (Compliance)



Resource Management Act Compliance

- All 13 contracted Emergency Housing providers monitored for compliance with Resource Consent conditions. No major concerns noted.

OHU: TE AHUREA ME NGA MAHI TOI – CULTURE, HERITAGE AND MAHI TOI

To ensure that Rotorua has vibrant and creative communities that attract sector growth and encourage exciting experiences in culture, heritage and mahi toi

EEC, Sportsdrome, Te Runanga Teahouse, Markets, Business Events, and Events

Business Events:

For May 2023: Hosted 3 Professional Conference Organisers (PCOs) for famils of the Energy Events Centre and Sir Howard Morrison Centre along with visits to attractions showcasing our destination.

Warren enjoy hosting Tina Wiczorek, CEO of Scaffolding, Access & Rigging NZ (SARNZ), on a Rotorua famil. They checked out the awesome conference facilities at the Energy Events Centre and some Rotorua 'hot spots'! [#rotorua](#) [#rotoruanz](#) [#eec](#) [#conference](#) [#businessevents](#) [#tepuia](#) [#redwoods](#) [#secretspot](#)



Jo Woodage and Alicia Chin visited Rotorua last week for the Architectural Designers NZ famil. Their conference will be held at the Rotorua Energy Events Centre in October 2024 and will host more than 300 architects listening to an array of local sp ...see more



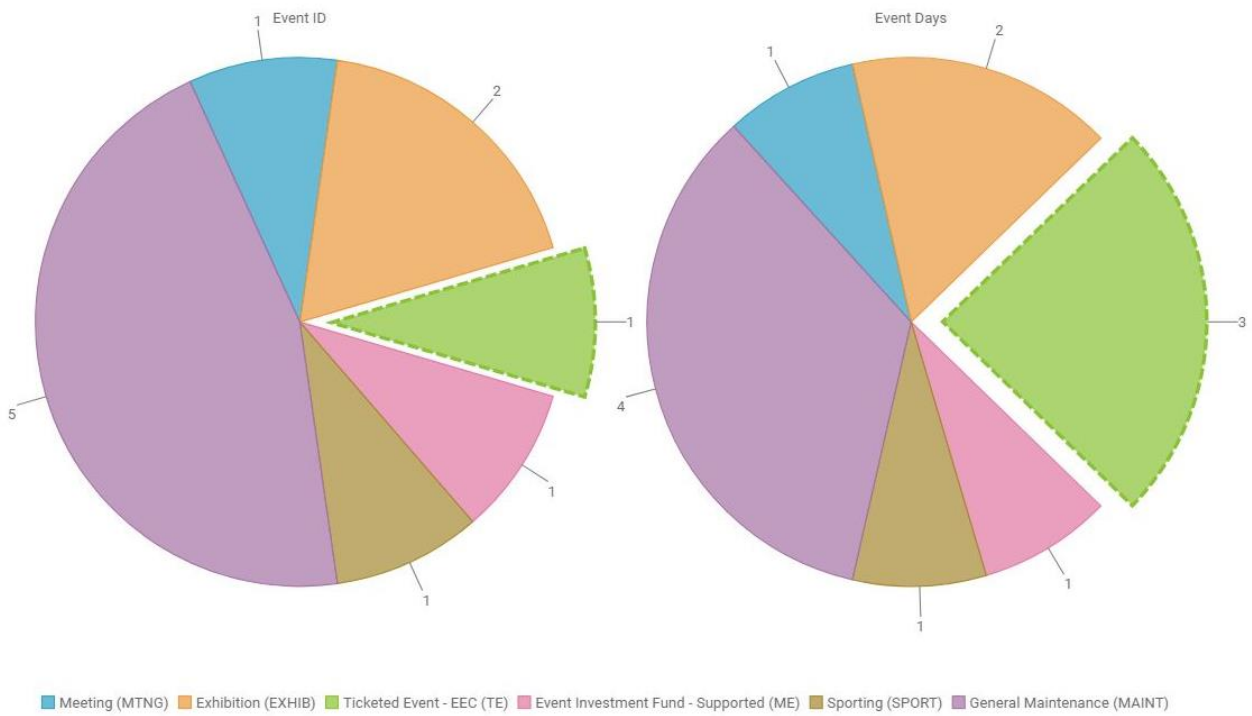
For June 2023: RotoruaNZ has secured 22 participants for Rotorua’s post-meetings famil. In partnership with suppliers and RotoruaNZ a hosted dinner will take place at SHMC.

Energy Events Centre

For May 2023: Aotearoa Quilt Expo – 1500pax, Bidfood Expo – 500pax, Rotorua Careers Expo – 1500pax, Rotorua Marathon and associated events – 4500pax, Brass Monkey Ultimate Frisbee Tournament – 200pax

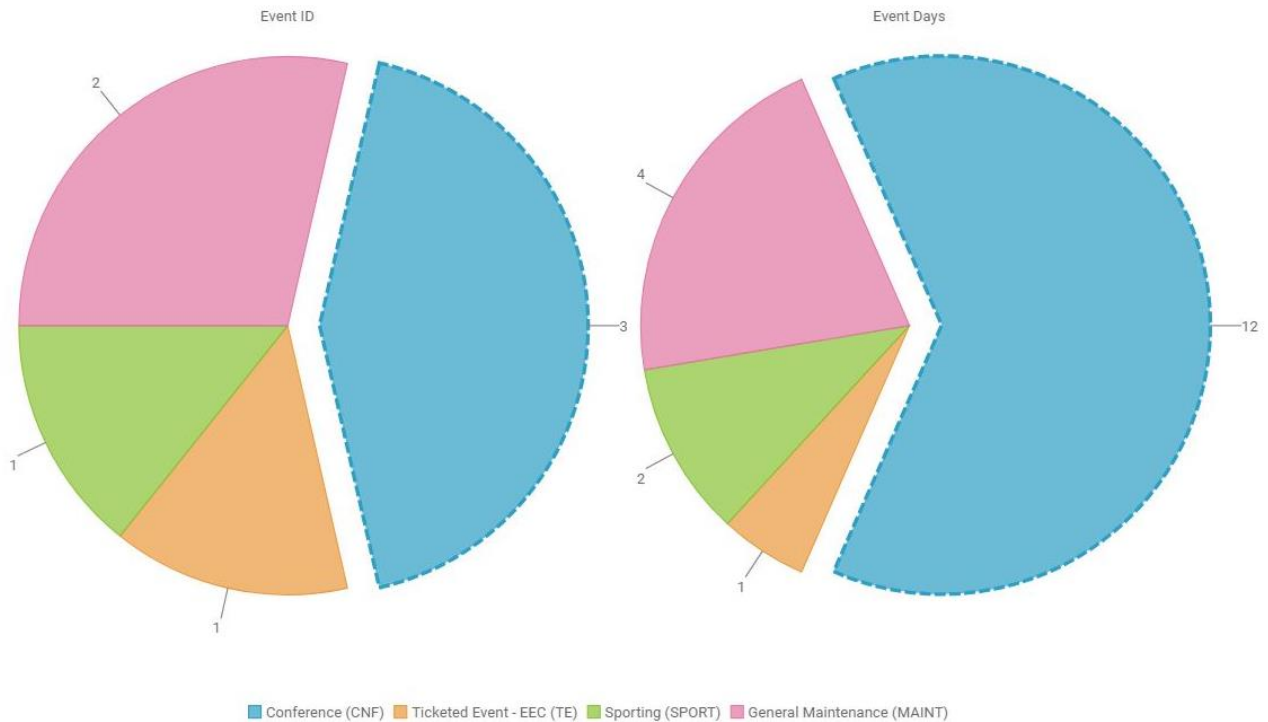
The Graph below does not include Sportsdrome use. Event Days do not include pack in or pack out days.

EEC - May



Ahead for June 2023: GPCME Conference – 1200pax, Te Arawa Secondary School Kapahaka Regionals – 3000pax, IPWEA Conference – 450pax, WBOP Judo Competitions – 250pax, Apiculture NZ Conference – 1000pax.

EEC - June

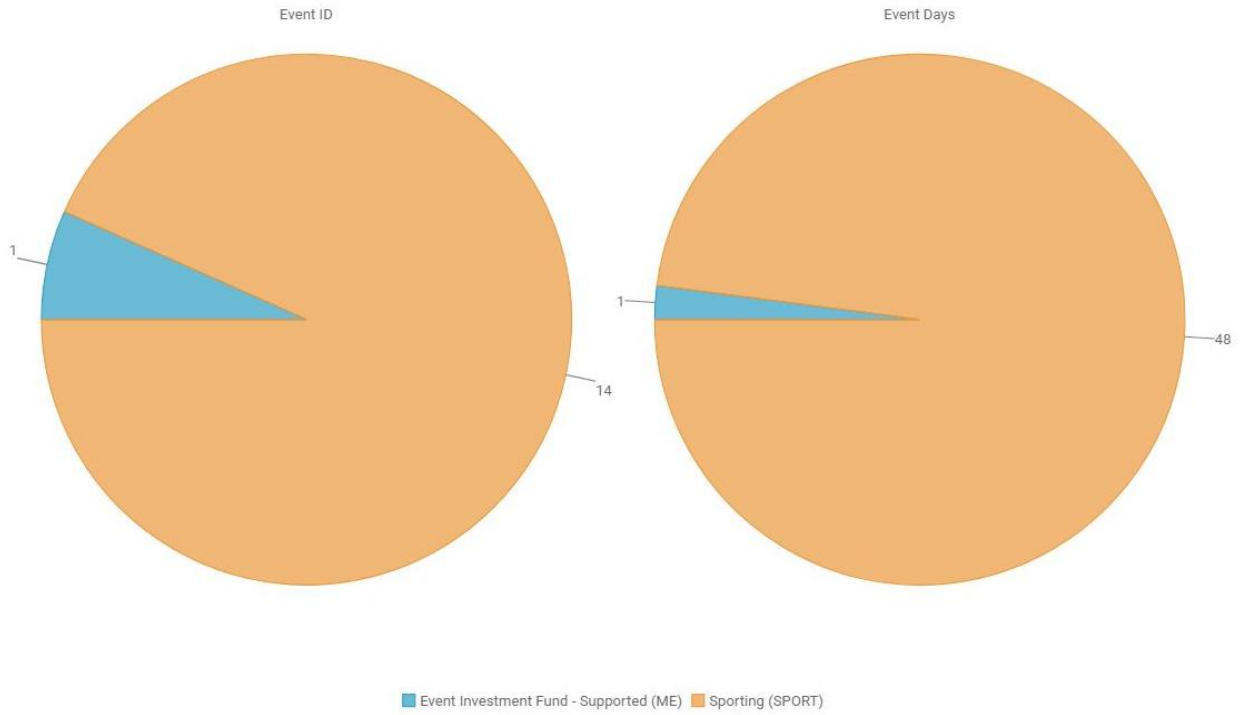


Sportsdrome

For May 2023:

- 28 of 31 days utilised

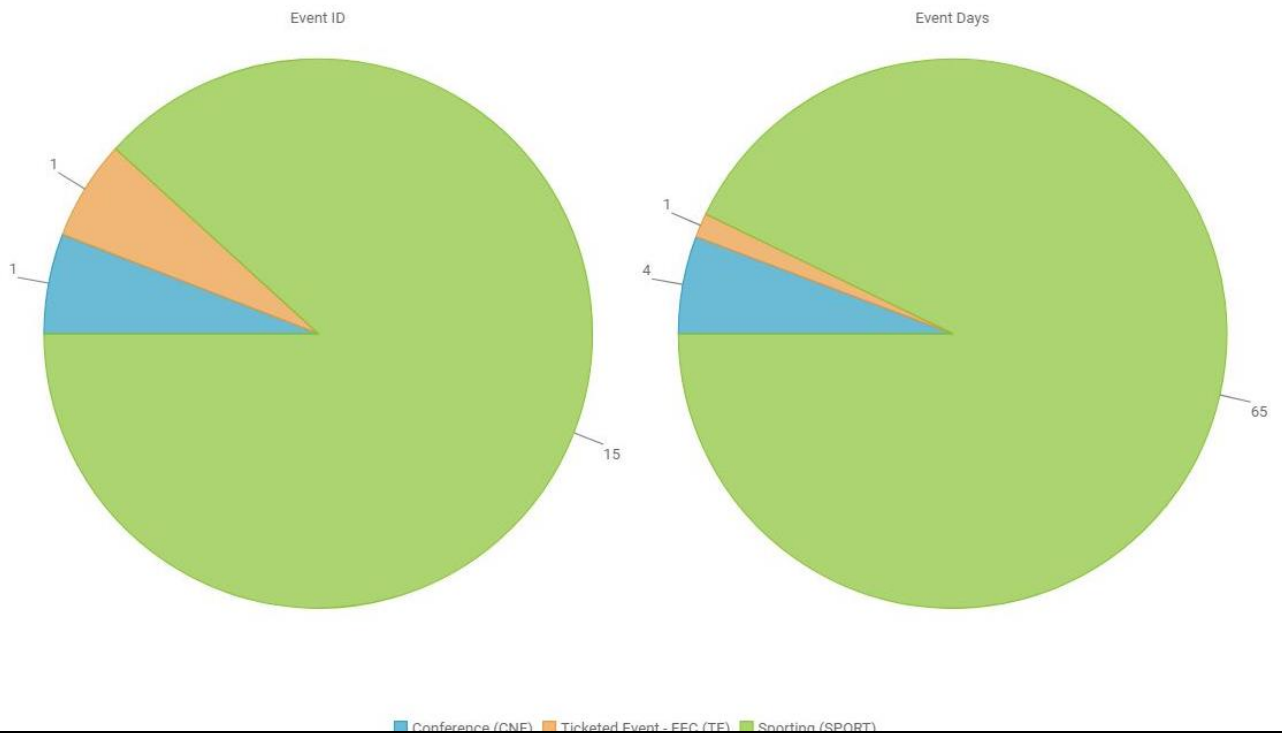
Sportsdrome - May



For June 2023:

- 28 of 30 days utilised

Sportsdrome - June

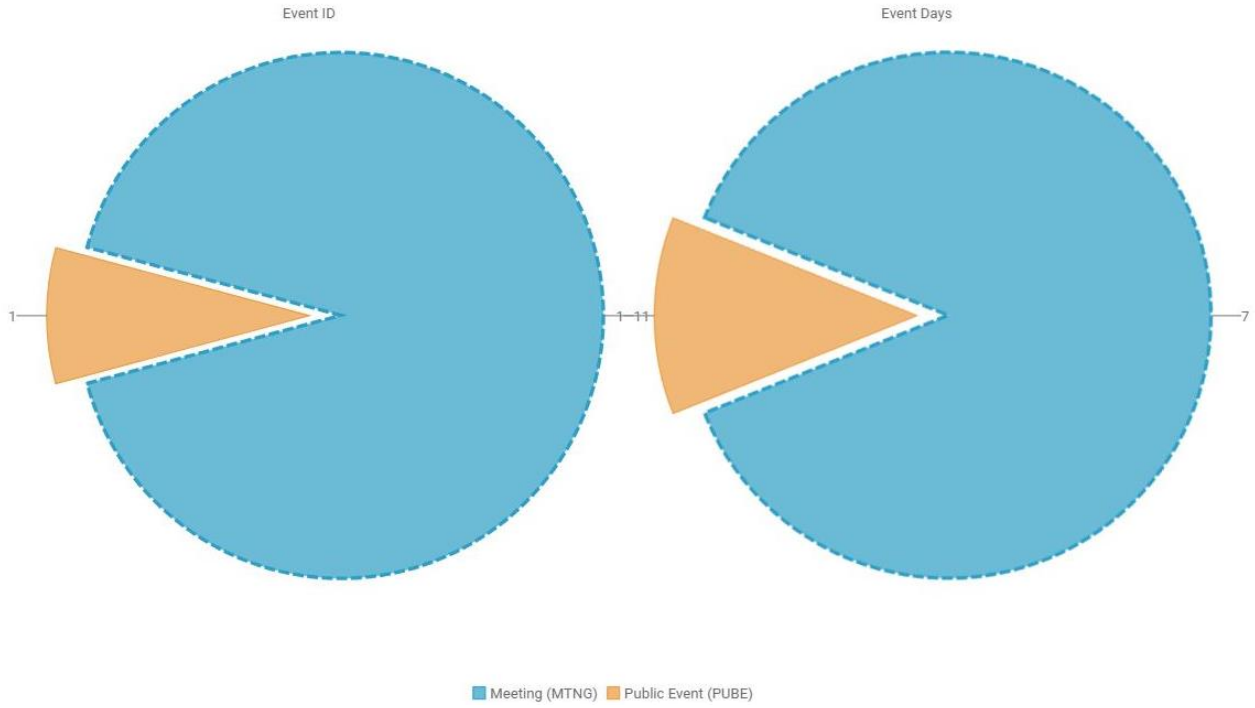


Te Runanga Teahouse

For May 2023:

- 12 Events booked with 8 Event Days

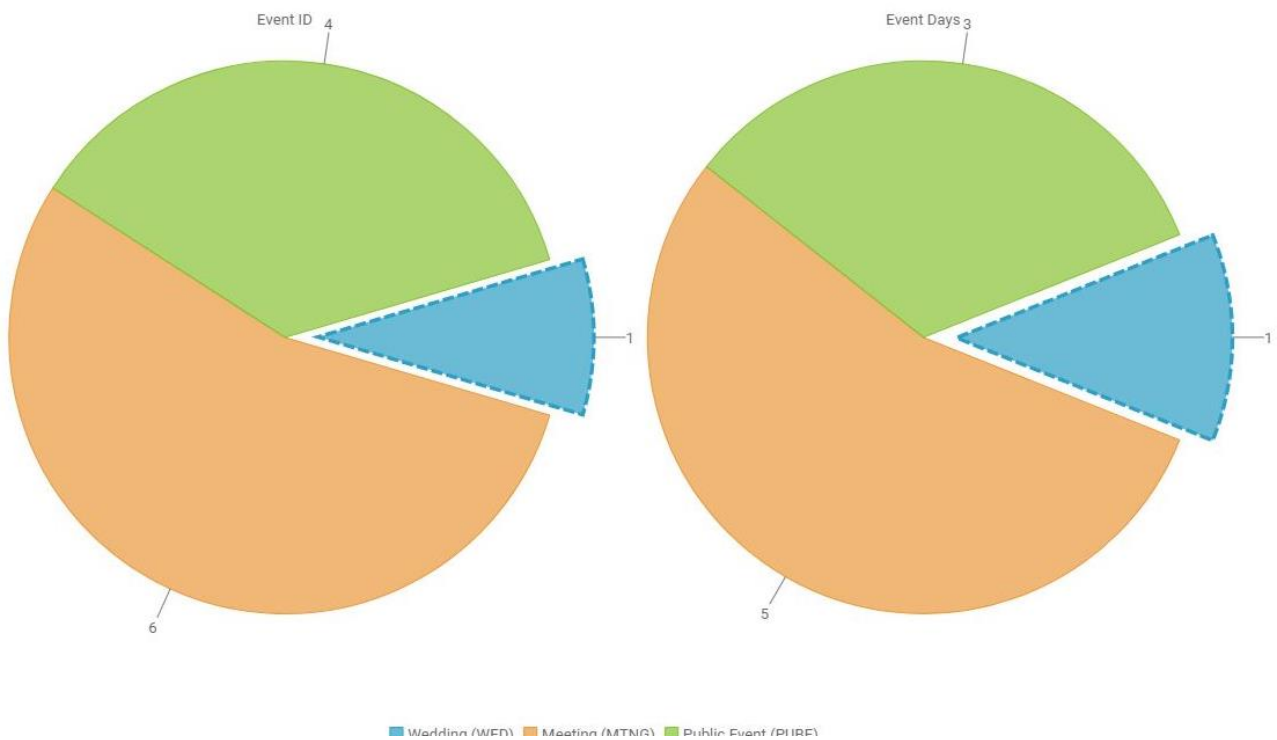
Te Runanga Teahouse - May



For June 2023:

- 11 Events booked with 9 Event Days

Te Runanga Teahouse - June



Markets

Night Markets have moved into winter hours, from 5pm to 8.30pm. Attendance is still strong at this stage but is expected to change as winter progresses.

For May 2023:

- 3 out of 4 markets were hosted this month with one cancellation due to weather.
- Estimated attendance per market 1200-1500 (depending on the weather).

Performing Arts

SIR HOWARD MORRISON CENTRE

Key Focus for May:

COMMERCIALISATION – Annual plan

- A project steering group has been established and will run under the PMO framework. Work programme includes in-depth current state analysis, benchmarking, environmental scanning to develop a strategic pathway forward for the delivery and realisation of commercialisation opportunities. Programmed for completion October 2023.

As at mid June we had welcomed 11,642 people through our doors for a range of performing arts, business events and hui.

PERFORMING ARTS

Past show highlights included:

The Greatest Love of All

- Commercial tribute show yielded 545 paid tickets, good food and beverage sales and lots of positive audience feedback. The promoters have booked in three further concerts at SHMC.

Koiora Music Festival and Industry Panel

- 110 attendees to our self-curated mini music festival, 17 people attended the industry panel.

Upcoming as at time of reporting:

THE HAKA PARTY INCIDENT – Including a schools matinee for more than 500 students from around the region.

SHOWQUEST – Bay of Plenty – 26 June, a nationwide performing arts competition.

MATARIKI - Premiere of **Wheturangihia** written and performed by Rotorua-based creatives including 35 rangatahi.

VENUE TOURS – ticketed SHMC venue tours go live next month, available for patrons.

BUSINESS AND NON ARTS EVENTS AT SHMC

Past events include:

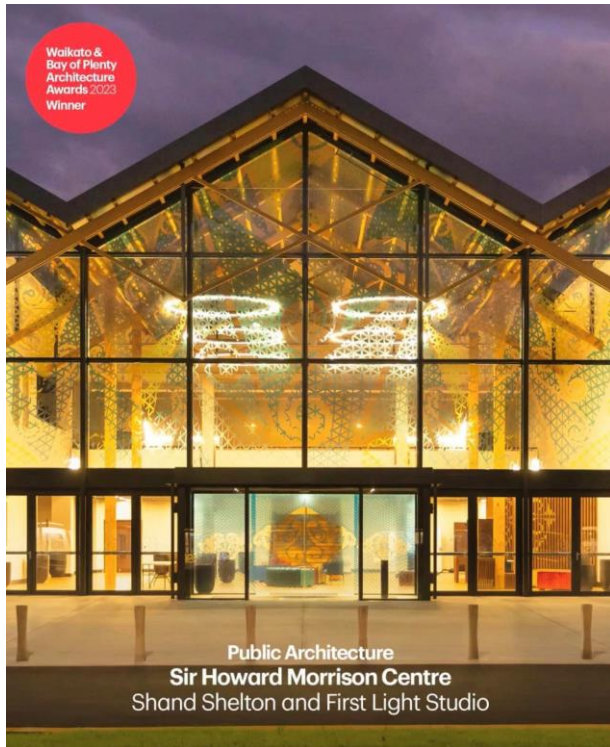
- Sir Howard Morrison Centre hosted the **Waikato & Bay of Plenty Architecture Awards** on Wednesday 14 June. **The centre also won an award for Public Architecture** recognising the significant refurbishment.

Upcoming as at time of reporting:

- **24 June | SHMC / Plenty Group Famil for 60 international delegates** - Working in collaboration with the Event Hub and RotoruaNZ, a famil including live performances, venue tour and dinner for guests.
- **RANZCOG** medical conference 23 June.
- **NZ Plant Protection conference** 7-10 August across all spaces.

MARKETING

- The **SHMC website** had **7.8K users** during May (vs 7.4k users in April), **3,858 users** clicked through to Ticketmaster, resulting in **881 event ticket sales (11.2% conversion rate)**.
- The **SHMC database** gained 142 new subscribers in May (1,620 subscribers in total to date).

HUGE CONGRATULATIONS TO THE ROTORUA LAKES COUNCIL / SIR HOWARD MORRISON CENTRE PROJECT TEAM AND COLLABORATORS ON THEIR WIN AT THE WAIKATO & BAY OF PLENTY ARCHITECTURE AWARDS**Rotorua Museum Te Whare Taonga o Te Arawa****Key focus for May:**

- Continue to support Museum Build Project.
- Continue iwi engagement hui (Ngāti Rangitihī) and complete draft master plan for the Museum Exhibition Project.

Achievements this period:

- **Museum Exhibition Project**
 - Staff and PSG members provided feedback on the draft master plan for the Museum Exhibition. Progress to the next Concept Design stage is paused until Council's decision on the Museum Build Project has been made.
 - The dog skin cloak, Te Kahu Mamae o Pareraututu was taken out to Rangitihī Marae, Matatā, as part of the iwi engagement wānanga for the Museum exhibition development project.
 - All data collected from the more than 50 community engagement hui has now been shared back with those groups via 30 individual Google Looker links. [A link to view the complete data](#) has also been shared via Facebook and Museum website. Top 15 themes from the data are shown below.



Museum Education

- **Student Numbers:** May 2023 = 959 (Local 720, Out of town 239), June (bookings to date) = 1,405 (Local 1,062, Out of town 343). Year to date figures are 10% ahead of target.
- **Mara Kai Harvest** Two classes from Western Heights Primary school participated in the learning programme and harvested some of the kumara.
- **Tūhura Tuarangi – Aotearoa in Space Showcase** - From 12-16 June, 708 students participated in Museum education programmes at Te Aka Mauri.



Museum Events and Engagement

- Film screening of *A Test of Faith, Earthquake Strengthening Saint Mary of the Angels* and a talk by Brad Scott at the Buried Village (Tarawera eruption commemoration) both in partnership with Friends of the Museum.



Coming up:

- **Museum Exhibition Development Project:**
 - Pukenga Koeke feedback on exhibition master plan, and final master plan to be delivered.
 - Iwi engagement wānanga with Ngāti Whakaue, Ngāti Pūkiao and Ngāti Tarāwhai (dates tbc).
- **Museum Education:**
 - **23 June – 28 July - Primary School Art Exhibition – Theme - Pūrakau (Stories).**
 - **14 - 25 August – Top Art 2023 Exhibition.** Showcasing art portfolios by students across NZ who gained scholarship or excellence at NCEA Level 13.
- **Museum Events and Engagement:**
 - A Matariki event in partnership with Rotorua Library (July).

ROTORUA LIBRARY – TE AKA MAURI

To extend Te Aka Mauri by developing council-community hubs that are valued, well-loved and well utilised and which promote community wellbeing (particularly in underserved communities). To facilitate and promote community learning by establishing and implementing an integrated community learning framework.

Resources and Services

Resources in May

- 24,846 items issued (2.76% less than May 2022); Maori fiction saw a 1500% increase on May 2022 due to a new display for this small collection of books; 9331 e-resources borrowed (6% increase on May 2022).
- Library to You: 164 visits (deliveries) with 2,223 books issued, a more than 100% increase on May 2022 with strong demand from pre-school and primary schools.
- Door Count: 25,922 through main door (27.45% more than May 2022, which was affected by Covid restrictions).
- Computer: 2,035 sessions, with online documents, applying for jobs and accommodation and MSD related enquiries being the most common assistance requested.

Skinny Jump

- The team assigned 40 modems to families in our community who previously had no internet connectivity at home.

Volunteers

- The Research and Heritage team successfully recruited six new archive volunteers including a bookbinder and ex-librarian. In addition six Duke of Edinburgh students and two adult volunteers have now been trained in shelving.

Programmes and Activities

2580 participants across all programmes/activities in May, including Youth and Early Learning, Adult Learning programmes and events.

NZ Sign Language Week was celebrated in the second week of May through stories, waiata and crafts with pre-schools.

The Multicultural Council hosted a Vietnamese community lunch in May.

Coming up at time of reporting:

Partnering with Te Atawhai Aroha and Advanced Care Planning, a session was held in early May with the Cost of Dying scheduled for June, Matariki grief and loss in July and Assisted Dying in August.

The Matariki School holiday programme for July has been finalised and will include several themed or linked events over 9 days of the school holidays.



Education

Rotorua Girls High visited in May to learn more about the Don Stafford Room and wider Heritage area.

Heritage and Research

Displays

Ngā Pūrakau o Te Arawa: Stories of Te Arawa launched 8 May, focusing on two local stories: Hatupatu and Kurangaituku and The Travels of Kahumatamoemoe and Ihenga, and includes links to Great Te Arawa Stories.

OHU: HE HAPORI TAURIKURA – THRIVING COMMUNITIES

To facilitate the growth of thriving, vibrant and sustainable communities across the district.

Enabling Community

Community Investment

- \$404k/ \$435k total community investment budget distributed.
- Applications for Q3, 2023 Neighbourhood Matching Fund round will open in July.
- There are four rounds per year.

Homes and Thriving Communities

Emergency Housing Taskforce

- All 13 contracted Emergency Housing providers monitored for compliance with Resource Consent conditions. No major concerns noted.
- Receiving information back from the Community Liaison Group.
- Continuing to prioritise inspections and engagement with other accommodation providers.
- Having received the Determination more clarity provided about our engagement with accommodation providers regarding potential change of use.
- Thriving Communities team helping to connect rough sleepers to support services.
- Rotorua Temporary Housing Dashboard for May 2023 **attached**.

Welcoming Communities

- Partnership activity well underway between Council (Welcoming Communities and Te Amorangi) and Te Tatau o Te Arawa to develop authentic and meaningful engagement with mana whenua and induction for new migrants to the rich cultural heritage and layers of history in Rotorua.
- Allen+Clarke contracted by Ministry of Immigration to conduct a national evaluation of the effectiveness of thriving communities funding and programme delivery. Interviews conducted with Council staff, Councillors and community members 14 and 15 June.

Equitable Voice and Community Participation



- TechWeek23 / Careers Week 2023 were successfully implemented 15-19 May to provide young people with opportunities to explore career options including in technology and innovation with over 50 entries from more than 60 youth for the APP Launchpad competition and three chosen for development (see photos from media coverage above).
 - Inspiring the Future workshops: More than 50 young people attended sessions where young people spoke with a panel of representatives from various career fields.

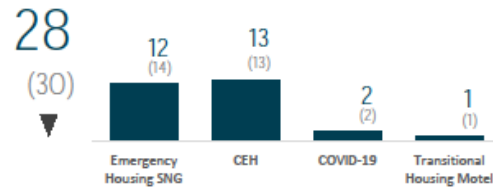
Rotorua Temporary Housing Dashboard | May 2023

This dashboard provides monthly reporting on the use of temporary housing options in Rotorua. Last month's figures are provided in brackets.

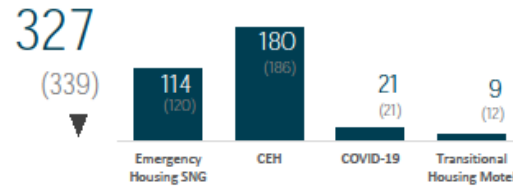


Summary of Temporary Housing Use in Rotorua

Number of motels in use as temporary housing in Rotorua

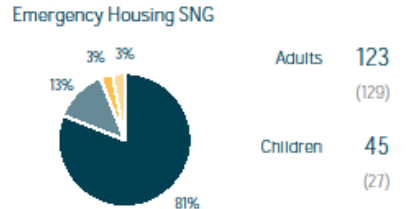


Number of households in temporary housing in Rotorua

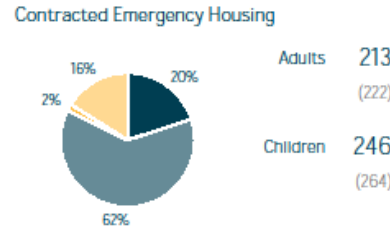


Household Composition

Adults in temporary housing in Rotorua
378
(390)

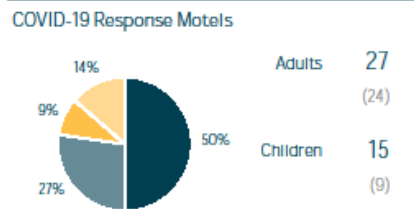


Adults 123 (129)
Children 45 (27)

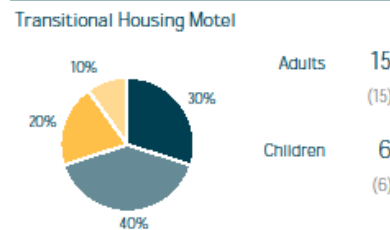


Adults 213 (222)
Children 246 (264)

Children in temporary housing in Rotorua
312
(306)

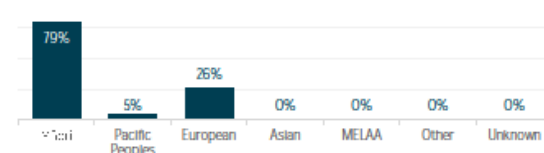


Adults 27 (24)
Children 15 (9)

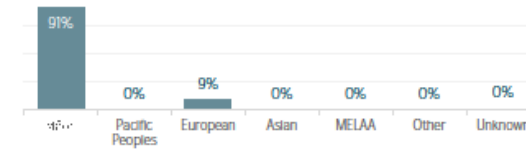


Adults 15 (15)
Children 6 (6)

Ethnicity of tenants in Emergency Housing SNG



Ethnicity of tenants in Covid-19 Response Motels

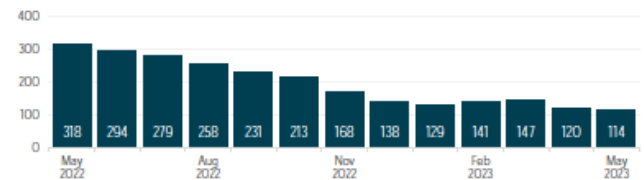


Trends

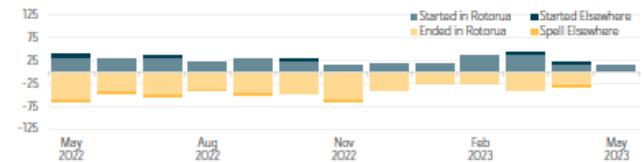
Households in HUD CEH / COVID-19 / TH Motel



Households in MSD Emergency Housing SNG



EH SNG Start/End of Spell Location



Public Housing Register Applicants



Other Housing Support in Rotorua

Public Homes	Transitional Housing Places	Housing First - Housed	Housing First - Not Yet Housed
935 (918)	177 (177)	153 (141)	6 (9)

ROTORUA LAKES COUNCIL

Mayor
Chair and Members
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

6.4 District Development – Progress Report – May 2023

Report prepared by: Jean-Paul Gaston, Deputy Chief Executive – District Development / Manahautū Tupu Whakaritorito

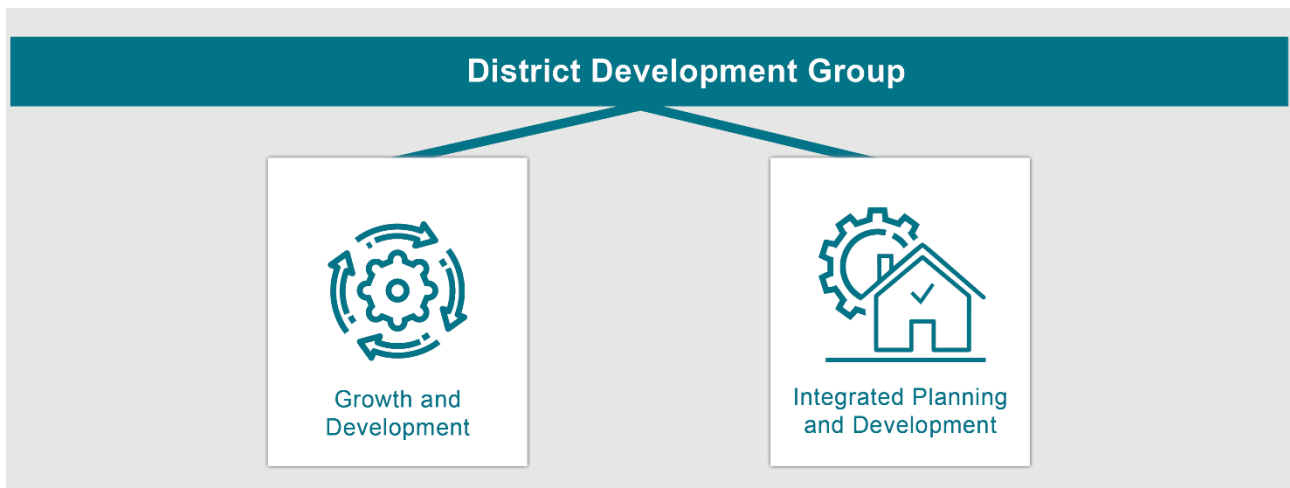
Report approved by: Geoff Williams, Chief Executive

KĀHUI TUPU WHAKARITORITO

District Development Group

GROUP MISSION STATEMENT:

Creating community wealth and support building a sustainable economy.
Ensuring the sustainable growth and development of Rotorua for current and future generations. As a group, we play an active role in the growth of Rotorua, its people and economy.



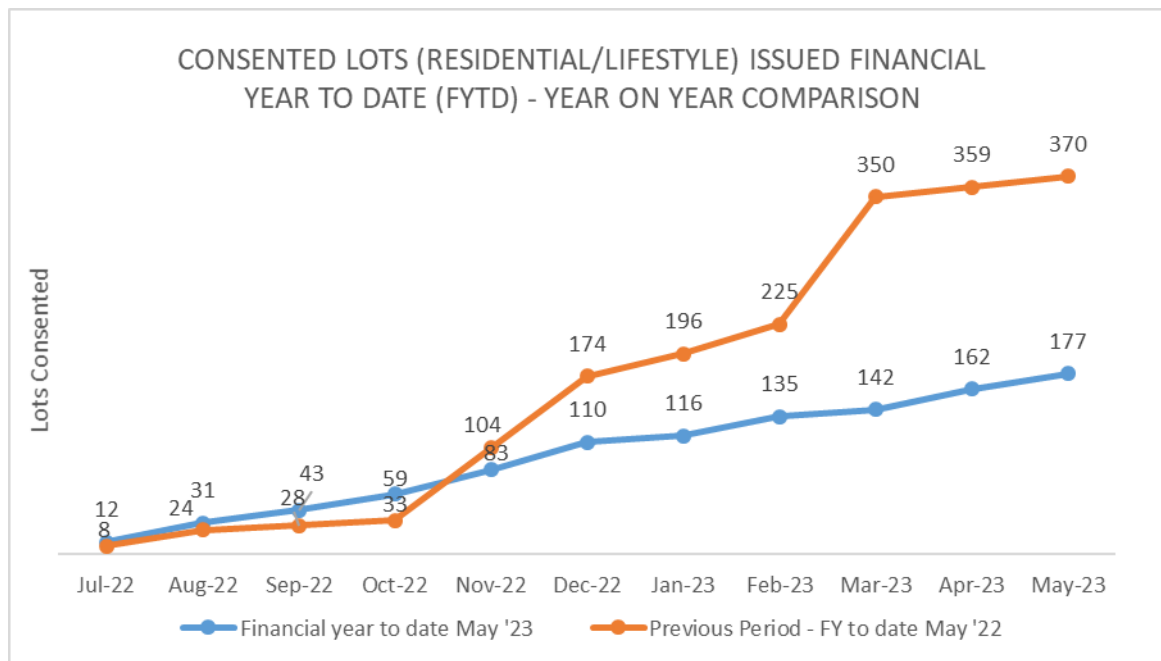
Stats, Facts and FAQs		
MAY 2023	81 Building Consents Issued (dwellings)	29 Residential developments in pre-lodgement phase
15 Consented lots Subdivision consents (residential / lifestyle)		11 Additional houses Land Use Consents
Approx 300 potential lots Subdivision consents being processed at time of reporting		28 Code of Compliance Certificates issued

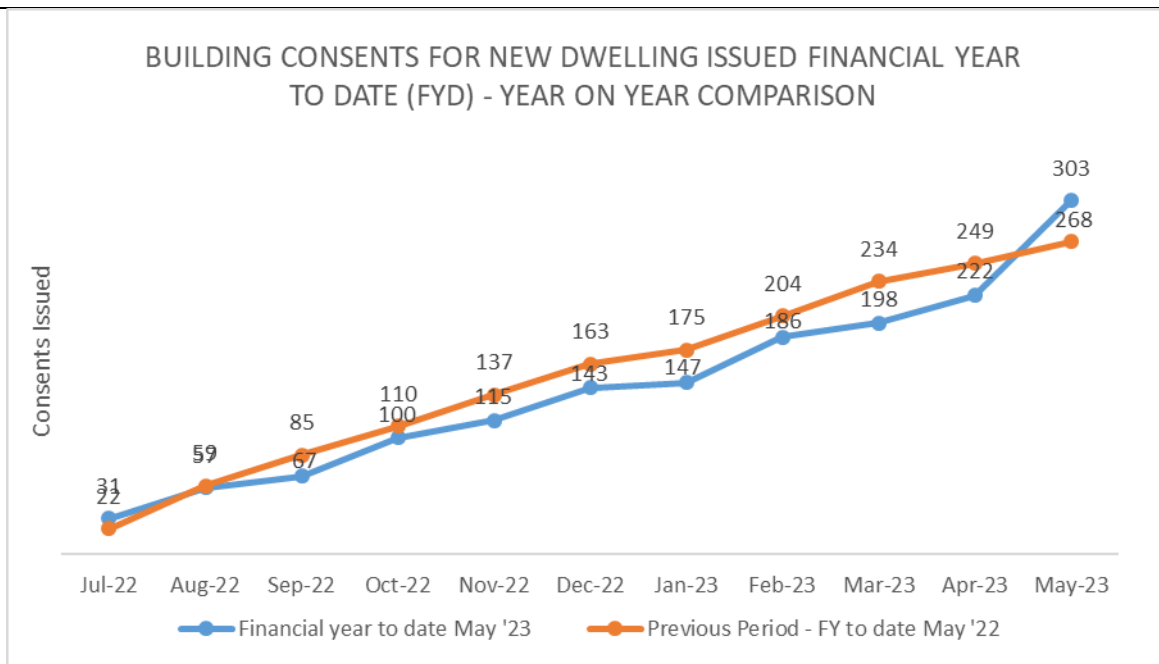
PLANNING AND DEVELOPMENT SOLUTIONS
Planning & Consenting
<p>Subdivision Consents (1 May to 24 May 2023)</p> <ul style="list-style-type: none"> The number of consented lots (residential / lifestyle) issued for this period is 15 Subdivision consents for a total of approximately 300 potential lots were being processed at time of reporting (includes subdivision for social housing, infill, lifestyle and greenfield residential). <p>Land Use Consents (1 May to 24 May 2023)</p> <ul style="list-style-type: none"> The number of additional houses (e.g. second houses on one title, conversion of garage or dwelling breaching yard requirements) consented during May was 11.
Building Services
<p>Building Consents (1 May to 24 May 2023)</p> <ul style="list-style-type: none"> Building consents for 81 new dwellings were issued in May 2023. Approximately 16 dwellings being processed at time of reporting. 28 Code Compliance Certificates (CCCs) issued for new dwellings during this reporting period. <p>Building Code changes relating to insulation requirements for residential buildings came into effect 1 May 2023, prompting an influx of building consent applications being lodged prior to that date.</p>

Yearly Consent Comparisons

- The number of subdivision consented lots (residential / lifestyle) issued for the financial year to date is **177** lots.
- New dwellings consented (building consents) for the financial year to date total **303** (this does not include consents for additional dwellings issued by Kainga Ora’s Building Consent Authority).
- The value of building consents issued for the financial year to date is **\$233,691,681**.
- The total new dwellings Code Compliance Certificates issued for the financial year to date is **209**.

Consents	July 2021 – June 2022	July 2021 – May 2022	July 2022 – May 2023
Number of Building Consents Issued	1,172	1,073	983
Value of Building Consents YTD	\$279,404,403	\$254,316,039	\$233,691,681
New Dwellings Consented	347	268	303
Number of Resource Consents (all decisions) Issued	532	521	472
Subdivision Consented Lots Issued	380	370	177





Consent investigation

Council has been made aware that a non-chartered professional engineer has allegedly been completing and signing documents using the identity of various chartered professional engineers without their permission. Council is supporting the investigation currently underway.

Future Development Strategy (FDS)

Following pre-engagement the draft FDS was completed and presented to Council on 17 May and was approved for public consultation from 1 June to 14 July.

Independent commissioner Greg Hill was appointed as chair of the Rotorua FDS Joint Committee consisting of RLC and BOP Regional Council members. The Committee met 23 May.

The FDS was presented at the Tūhourangi protocol meeting. Separate updates on the draft FDS were also provided to MHUD and Kāinga Ora officials.

The joint committee have reviewed the terms of reference (TOR) for the process and have sought amendments by Council of the TOR. This was submitted to Council for approval.

MBIE Determination

Council has received the MBIE determination on the Ashleigh Court motel’s change of use under the Building Act. The determination supports Council’s assessment that a change of use had occurred between *sleeping accommodation* and *sleeping residential* during the period the motel was used for emergency housing. Councillors will be aware that a determination relates to the specific property only, and at a specific point in time. However, it does provide the key questions/information and evaluation on which MBIE made their determination. This will provide a level of confidence to Council’s regulatory enforcement approach.

Hazard Mapping supporting future Natural Hazard Plan Change

Initially the need for a hazards plan change was to amend gaps in flood hazard management, building on the analysis and issues identified by the Ngongotaha Flood Hazard Review Panel.

Some of the gaps in the District Plan are now proposed to be addressed through PC9, narrowing the scope of this potential plan change. However, a plan change is still considered necessary to address issues not addressed in PC9, such as the management of overland flow paths.

There is also potential for the hazards plan change to further strengthen geothermal hazard management through the District Plan, building on changes being considered specifically for Rotorua City in PC9.

Alongside this, work has begun to fill gaps in flood hazard mapping. Flood hazard modelling for Ngongotahā to Awahou is currently underway. Council plans to release flood hazard mapping for an eastern catchment later this year and is considering how to improve hazard mapping in the west of the city.

HOUSING ENABLEMENT

Housing for Everyone – Plan Change 9

- Still on track for hearings scheduled for August 2023.
- On 30 June 2023 Council officers' reports addressing the submissions received and technical evidence will be published online in advance of the PC9 hearing in August 2023.

Development Support

- The team is currently supporting **29** residential developments in pre-lodgement phase (prior to lodging Resource Consent).

Partnership Developments

- Negotiations with the preferred developer for the Council-owned surplus land at 283 Clayton Road are continuing.
- Expressions of Interest process, closing 14 July, currently underway to identify developer/purchaser to develop the Council-owned surplus land at 61 Kawaha Point Road and the adjacent unformed road.
- Awaiting approval from Pukeroa Oruawhata Trust to start the change in purpose process for part of Rotorua Cemetery Reserve to enable the development of community housing.

WHAKAWHANAKETANGA ŌHANGA – ECONOMIC DEVELOPMENT

Council-Controlled Organisation (CCOs)

- Statements of Intent (SOIs)
 - Council commented on the draft statements of intent for RotoruaNZ Limited and Rotorua Regional Airport Limited, including the performance measurements.
 - Currently working with both CCOs to finalise SOIs. The respective CCO boards are required to respond by the end of June with their final SOIs.
- Board appointments
 - Advertisements were placed for new directors and a chairperson for Rotorua Regional Airport Limited and for new directors for RotoruaNZ Limited on 12 May 2023 with applications closing 12 June 2023.
 - 41 applications were received for RotoruaNZ and 85 for Rotorua Regional Airport Limited and subject to approval from the Community and District Development Committee, appointments are expected to be made by July.

Forest Futures Action Plan (FFAP)

The Forest Futures Action Plan will be presented to the Committee in the near future. The importance of forestry to the region was recognised with the drafting of Rotorua Lakes Council's Economic Development Framework (2020). Forestry was highlighted as one of three priority areas for development of a more detailed Action Plan and RLC and RotoruaNZ have jointly taken the lead and responsibility for this.

Airport Business Park Support

- Detailed comments were provided to the Airport and Veros Consulting on the latest draft pre-feasibility report (dated May 2023) for the airport business park.
- Key issues impacting feasibility of the business park development have been identified as: stormwater, contamination and geo-technical conditions with stormwater the most significant constraint.
- Detailed technical studies are required on the above elements to ascertain the extent of land suitable for development and viability thereof. Briefs for these studies are being prepared and reviewed.

INNER CITY REVITALISATION & FENTON STREET CORRIDOR

Research

- Revitalisation of the inner city has been identified as a key priority for Council. To inform the Inner City Master and Precinct Plans, RLC is conducting detailed research to understand the current status (base line), areas for intervention and long-term planning implications.
- Inner city profile:
 - Main report has been completed with the exception of consumer data.
- Retail Study and improvement plan:
 - RFP issued to four companies, closing 25 May 2023.
 - Just one submission received, from retail specialist consultant firm which has extensive experience with individual retailers but not at a city level. Submission evaluated and discussions held with the firm but they are unfortunately not able to fulfil the brief as required. Other options are being investigated including splitting the work and discussions are being held with leading property research companies.

Wayfinding/Cultural Foundations

- Wayfinding:
 - Oversight Committee established including Te Arawa representation.
 - Preferred bidder was identified but despite extended negotiations could not deliver the scope of works within the budget for this project. Discussions being held with a second tenderer and an appointment was anticipated to be made by the end of June.
- Cultural foundations:
 - Agreement reached with all parties to incorporate the cultural foundations work into the Wayfinding project.
 - Meeting held with Te Tatau o Te Arawa to better understand their expectations.
 - Required narratives and capacity to deliver these being identified.

7. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
PENSIONER HOUSING UPDATE	Protect information where making available would be likely otherwise to damage the public interest. Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	Section 48(1)(a) Section 7(2)(c)(ii) Section 48(1)(a) Section 7(2)(i)
APPOINTMENT OF BOARD MEMBERS FOR COUNCIL CONTROLLED ORGANISATION (CCO)	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.