ROTORUA
LAKES COUNCIL
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka

Late Items

NOTICE OF A MEETING

OF

AUDIT AND RISK COMMITTEE

Date:	**Wednesday 26 August 2026**
Time:	**9.30am**
Venue:	**Council Chamber**

MEMBERSHIP

Chair	Mr Timmer
Members	
Deputy Mayor Kai Fong (Deputy Chair)	Cr Maxwell
Mayor Tapsell	Cr Paterson
Cr Barker	Cr Raukawa-Tait
Cr Brown	Cr Sandford
Cr Lee	Cr Temara-Benfell
	Cr Wang
Quorum	7

Andrew Moraes
Chief Executive

Order of Business

0 NGĀ WHAKAMŌHIOTANGA MŌTINI – NOTICES OF MOTION

L.1 NOTICE OF MOTION - CR LEE

Attachments: 1. Notice of Motion (Previous Long-term Plan Issues) - Cr Lee

I, Councillor Robert Lee, give notice that at the next Ordinary Meeting of the Audit and Risk Committee to be held on 26 August 2026, I intend to move the following motion:

MOTION

1. **That the Audit & Risk Committee recommends to Council that Council direct the Chief Executive to prepare a report on how:**

   (a) The $60 Million+ for the Westbrook Sports Precinct came to be set aside in the 2024-2034 Long-term Plan, including detailing any relevant decisions by Elected Members;

   (b) The $10 Million for Waikawau Bay Reserve came to be set aside in the 2024-2034 Long-term Plan including detailing any relevant public discussion, public consultation or decisions by Elected Members.

I commend this Notice of Motion to Audit and Risk Committee.

NOTICE OF INTENDED MOTION

Dated: 18 August 2026

For

The Audit & Risk Committee Meeting of 26 August 2026.

Pursuant to

Standing Order 27.

Background

In both the 2021-2031 and 2024-2034 Long Term Plans a significant item appears to have made it into each of the final Long Term Plans without proper public consultation and / or decision by Elected Members.

As Elected Members have already commenced work in preparation for the 2027-2037 Long Term Plan assurance is sought that whatever gaps may exist in Council processes that allowed the previous items through are addressed.

Case Study 1 - Westbrook Sports Precinct

On 18 May 2021 the Strategy Policy & Finance ("SP&F") Committee considered a number of items as part of the Long Term Plan 2021-2031 deliberations, including the Springfield Golf Course.

The staff recommendation which was as follows did not pass:

> That the committee supports the ongoing work to address the challenges in the District's provision for quality open space, sports fields development and housing.
>
> That the committee notes that if Council proceeds with the concept of a future sports it is most likely to be a key community discussion on the options within the next Long-term Plan review (2024-2027).

That the committee acknowledge the requests within the 'Save Springfield Golf Course' petition to:

1. Declare the Springfield Golf Course a taonga
2. Continue leasing the land to the Springfield Golf Club.

That the committee directs officers to consult directly with the organisers around any proposal relating to the Springfield Golf Course.

That the committee note that the current lease for the Springfield Golf Course does not expire until 2027.

That the committee acknowledge the submissions to the LTP with respect to the Westbrook Sport Precinct and directs officers to include these comments as feedback to any proposal relating to the Springfield Golf Course.

That the committee note any commitment made by Council to develop a future sports precinct will be subject to the development of a full business case and community wide consultation.

That the committee defer any decision with respect to the lease at the Springfield Golf Course until a decision has been made following receipt of a full business case and community wide consultation.

Instead the following motion was passed:

That the discussion on the future of the Springfield Golf Course be deferred until such time as a full assessment is conducted by Council on a future sports facility that is fit for purpose to meet the future needs of the Rotorua community to go out for full consultation at the appropriate time.

The SP&F Committee was recommendatory only. It's recommendations were to be considered by the Council at a subsequent date.

On 28 June 2021 the Council considered recommendations from the SP & F Committee including the above recommendation. The Motion was LOST.

Nevertheless, when the Long Term Plan was published the following was set aside on Page 38:

Year 1	405k
Year 2	846k
Year 3	1.2m
Year 4-10	69m

Case Study 2 - Waikawau Bay Committee funding

On 21 November 2023 a Long Term Plan Workshop was held during which at 02:16:41 staff noted that it was highlighted that "the majority of the proposed $11 million investment into Reserve Enhancements was for Hannah's Bay (Waikawau) Reserve".

This issue was never raised again in subsequent Workshops, was never considered by Elected Members and never formed part of the public consultation document. No decision was made by Elected Members to put this into the Long Term Plan.

Nevertheless, $10 million was set aside in the Long Term Plan for the reserve.

In May 2025, Elected Members decided that this budget should be "paused" by Notice of Motion brought by Deputy Mayor Sandra Kai Fong.

Recommendation

I give notice that I intend to move that:

1. the Audit & Risk Committee recommends to the Council that Council direct the Chief Executive to prepare a report on how:

    (a) the $60 million+ for the Westbrook Sports Precinct came to be set aside in the 2024-2034 Long Term Plan, including detailing any relevant decisions by Elected Members;

(b) the $10 million for Waikawau Bay Reserve came to be set aside in the 2024-2034 Long Term Plan including detailing any relevant public discussion, public consultation or decisions by Elected Members;

MOVED BY **SECONDED BY**

Robert Lee

....

Cr Robert Lee

7 PŪRONGO KAIMAHI – STAFF REPORTS

7.7 ROTORUA LAKES COUNCIL CAPITAL DELIVERY TEAM REPORT - AUGUST 2026

Prepared by: **Elrond McCarthy, Manager, Capital Delivery**

Approved by: **Sam Fellows, Group Manager - Organisational Performance & Innovation**

Attachments:

1. **Presentation - Audit & Risk Committee Presentation - Capital Delivery Team, Project Management Framework and Risk Management Approach (under separate cover)**
2. **Capital Delivery Team Business Plan (under separate cover)**
3. **Capital Delivery Project Management Framework (under separate cover)**
4. **Example Guidance - Project Ideation Process – Creating your project proposal (under separate cover)**
5. **Capital Delivery Project Risk Management Framework (under separate cover)**
6. **Capital Delivery Example Project Level Risk Register for IIG Central 3 and 4 Project - Confidential (under separate cover)**
7. **Capital Delivery Team Enterprise Risk Register (under separate cover)**
8. **Business Improvement Example – Milestone Based professional services recruitment - Confidential (under separate cover)**

1. TE PŪTAKE PURPOSE

The purpose of this report is to introduce the Capital Delivery Team (CDT) and provide the Audit and Risk Committee with an overview of the governance, project management and project risk management arrangements that support the delivery of Council's critical capital investment programme.

The Capital Delivery Team provides a dedicated delivery function for Council's major and strategically significant capital projects and programmes. In addition to leading project delivery, CDT is responsible for developing and maintaining the Project Management Framework, Project Risk Management Framework and supporting systems, controls and governance arrangements that promote consistent, effective and transparent project delivery across the organisation. Through its Capital Controls function, the team also provides portfolio oversight, governance reporting, project controls, continuous improvement and organisational capability development.

As part of the Committee's governance and assurance role, the Audit and Risk Committee Chair requested an overview of how project risks are managed throughout the project lifecycle, how governance is applied across projects of differing scale and complexity, how business cases and project proposals are developed prior to project approval, how significant project risks are escalated into Council's Enterprise Risk Management Framework, and how lessons learned are translated into continuous improvement.

This report, together with the accompanying presentation, has been prepared in response to that request. The presentation provides a high-level overview of the Capital Delivery Team's governance arrangements, Project Management Framework and Project Risk Management Framework, while the accompanying attachments provide supporting evidence of how these arrangements are applied in practice.

The supporting documentation includes examples of project proposals, governance frameworks, project risk registers, enterprise risk reporting and recent business improvements. These documents have been provided to give the Committee assurance that the governance, project management and project risk management arrangements described in the presentation are supported by mature and documented processes that are actively applied across Council's major capital projects and programmes.

The attachments have been provided to support the Committee's assurance role. They are not intended to be reviewed in detail but rather to demonstrate that the governance arrangements described within the presentation are supported by robust documentation, established business processes and practical implementation.

2. TE TUHINGA WHAKARĀPOPOTOTANGA
EXECUTIVE SUMMARY

The Capital Delivery Team (CDT) is responsible for the governance and delivery of Rotorua Lakes Council's most strategically significant capital projects and programmes. These programmes currently represent approximately $400 million of committed capital investment and are fundamental to delivering the infrastructure, environmental, housing, cultural and community outcomes identified within Council's Long Term Plan.

Beyond project delivery, CDT has an organisation wide role in developing and maintaining the frameworks, systems and controls that support consistent project governance, project management and project risk management. Through its Capital Controls function, the team provides portfolio oversight, governance reporting, project controls, financial monitoring, capability development and continuous improvement to strengthen Council's project delivery maturity.

Effective governance of major capital projects extends well beyond the construction phase. It begins during project ideation and business case development, where strategic alignment, benefits, whole-of-life costs, operational impacts, funding requirements, risks and delivery considerations are assessed before projects enter Council's investment prioritisation and Long Term Plan processes. Once approved, projects progress through a structured Project Management Framework that embeds governance, project controls and risk management throughout the project lifecycle, from initiation through to operational handover, post-project review and benefits realisation.

Project risks are managed through a structured Project Risk Management Framework that provides a consistent methodology for identifying, assessing, managing, monitoring and reporting project delivery risks. Risks are actively reviewed throughout project delivery and,

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where appropriate, escalated into Council's Enterprise Risk Management Framework to ensure Executive Leadership Team and governance oversight of significant or systemic risks.

The accompanying presentation provides an overview of these governance arrangements, including:

- the role and responsibilities of the Capital Delivery Team
- the Project Management Framework and project lifecycle
- project governance and project controls
- project and enterprise risk management
- project reporting and governance oversight
- post-project reviews and continuous improvement
- examples of business improvements implemented through lessons learned.

To support the presentation, a suite of supporting documentation has been provided. The attachments include the Capital Delivery Team Business Plan, Project Management Framework, Project Ideation Process, Project Risk Management Framework, an example project risk register, the Capital Delivery Team Enterprise Risk Register and an example of a recent business improvement implemented through the refinement of professional services procurement. They are provided as supporting reference material and are not intended to be reviewed in detail, but are available should members wish to explore any aspect in greater depth or gain additional assurance.

HE TŪTOHUNGA
RECOMMENDATION

1. That the report 'Rotorua Lakes Council Capital Delivery Team Report - August 2026' be received.

3. TE TĀHUHU BACKGROUND

The Capital Delivery Team (CDT) was established in 2025 as part of Rotorua Lakes Council's organisational reset to provide a dedicated delivery function for Council's most strategically significant capital projects and programmes. The establishment of the team recognised the increasing scale, complexity and strategic importance of Council's capital investment programme and the opportunity to further strengthen organisational capability, governance, project controls and delivery oversight.

Capital projects continue to be delivered across a number of Council departments, reflecting the diverse nature of Council's services and functions. The Capital Delivery Team was established to provide dedicated leadership for Council's major and strategically significant capital projects and programmes while also supporting the wider organisation through the development of consistent project management frameworks, governance practices, project controls and portfolio reporting. This approach enables business units to continue delivering projects within their respective areas of responsibility while providing enhanced governance and oversight for Council's largest and most complex capital investments.

The Capital Delivery Team currently leads the delivery of approximately $400 million of committed capital investment across Council's highest priority programmes, including:

- Infrastructure Investment for Growth (IIG) Stormwater Programme
- Rotorua Wastewater Treatment Plant Upgrade
- Recovered Water Project
- Tarawera Onsite Wastewater Scheme
- Rotorua Museum Restoration Programme.

Collectively, these programmes support the delivery of Council's strategic priorities and Long Term Plan outcomes through investment in resilient infrastructure, environmental protection, housing enablement, cultural heritage, economic development and community wellbeing.

Beyond programme delivery, CDT is responsible for developing and maintaining the organisational systems that support effective project delivery. These include the Project Management Framework, Project Risk Management Framework, Project Lifecycle Management (PLM) system, governance reporting, project controls, portfolio performance monitoring and organisational capability development. Together, these systems provide a consistent and scalable approach to project delivery while supporting informed decision making across the organisation.

Project governance commences well before project delivery. Through the Project Ideation Process, project proposals are developed and supported by proportionate business cases that consider strategic alignment, expected benefits, whole-of-life costs, operational impacts, funding requirements, delivery risks and alternative options. Approved proposals are prioritised through Council's investment planning processes before progressing into the Project Management Framework for delivery. This ensures governance, financial planning and risk management are embedded from the earliest stages of project development.

The Capital Controls function provides the governance and assurance capability that underpins project delivery across the portfolio. Its responsibilities include portfolio planning and reporting, financial monitoring and forecasting, governance coordination, project controls, quality assurance, framework development, PLM administration and continuous improvement. The team also facilitates the capture of lessons learned and implementation of business improvements to strengthen project delivery capability across the organisation.

Project risk management is integrated throughout the Project Management Framework and forms part of every stage of the project lifecycle. Risks are identified during project planning, actively managed throughout delivery and regularly reviewed through project governance and reporting. Where risks become significant, systemic or have broader organisational implications, they are escalated through Council's Enterprise Risk Management Framework to ensure appropriate Executive Leadership Team and governance oversight.

As the Capital Delivery Team continues to mature, its frameworks, systems and processes continue to evolve through practical application, implementation of the Project Lifecycle Management system, post-project reviews, lessons learned and ongoing continuous improvement. This ensures that improvements identified through individual projects are embedded into standard practice and applied consistently across Council's major capital programmes.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

The Audit and Risk Committee requested an overview of how project governance and project risk management are applied across the Capital Delivery Team, including how projects are established, governed, monitored and continuously improved throughout the project lifecycle.

The Capital Delivery Team has developed an integrated project delivery model that combines project governance, project management, project controls and project risk management into a single operating framework. Rather than treating these as separate disciplines, each forms part of a consistent system that supports the planning, delivery, governance and continuous improvement of Council's major capital projects and programmes.

Project Management Framework

Effective project governance begins well before physical delivery commences. The Project Ideation Process provides a structured approach for developing project proposals and proportionate business cases. This ensures that projects are aligned with Council's strategic priorities and that key considerations, including expected benefits, delivery options, whole-of-life costs, operational impacts, funding requirements, risks and implementation considerations, are evaluated before projects progress into Council's investment prioritisation and Long Term Plan planning processes.

Once approved, projects transition into the Project Management Framework, which establishes a consistent methodology for planning, governing, delivering, monitoring and closing projects. The framework defines the project lifecycle, governance arrangements, roles and responsibilities, approval gates, project controls and reporting requirements that apply throughout delivery, while allowing the level of governance to be scaled according to the size, complexity and risk profile of each project.

This standardised approach ensures that governance, financial management, stakeholder management, procurement, risk management, operational readiness and benefits realisation are considered throughout the entire project lifecycle rather than as discrete activities.

Governance, Project Controls and Reporting

Projects are supported by defined governance arrangements, including Project Sponsors, Elected Members, Project Steering Groups, Programme Managers and Project Managers. These governance forums provide oversight of project scope, programme, budget, quality, stakeholder management, delivery risks and key decisions, ensuring emerging issues are identified and addressed in a timely manner.

Supporting project delivery is the Capital Controls function, which provides independent governance support and performance assurance across the portfolio. Responsibilities include portfolio planning and reporting, project controls, financial monitoring and forecasting, governance coordination, quality assurance, Project Lifecycle Management (PLM) administration, framework development and continuous improvement.

The Capital Delivery Team has established a consistent monthly reporting framework that provides governance groups with timely visibility of project performance. Monthly programme reporting provides a consolidated overview of:

- project status and overall health
- milestone performance
- budget and forecast position
- key delivery risks
- stakeholder matters
- significant issues and decisions
- upcoming activities and critical milestones.

These reports are reviewed through programme governance and provide a consistent basis for reporting to Project Steering Groups, Executive Leadership Team, Council Committees and external funding partners.

Project Risk Management

Project risk management is embedded throughout the Project Management Framework and is applied from project initiation through to project closure and post-project review.

The Project Risk Management Framework provides a structured methodology for identifying, assessing, managing, monitoring and reviewing project risks. Risks are considered throughout every stage of the project lifecycle and are regularly reviewed to ensure mitigation strategies remain appropriate as projects progress.

Project risks are managed across a broad range of delivery areas, including:

- programme and schedule
- commercial and financial management
- procurement and contract management
- technical delivery
- consenting and regulatory approvals
- stakeholder and community engagement
- health, safety and environmental management
- operational readiness and transition.

Each project maintains a detailed Project Risk Register that records identified risks, their causes and consequences, inherent and residual risk ratings, mitigation actions, assigned owners and review dates. These are live management documents that are regularly reviewed by Project Managers and Project Steering Groups and form an integral component of project governance and monthly reporting.

Project risks are managed at the lowest appropriate level while maintaining clear escalation pathways where broader organisational oversight is required. Operational delivery risks are

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primarily managed by contractors and delivery teams, with oversight provided by Project Managers. Project and programme delivery risks are managed through structured governance and regular risk reviews. Where risks become significant, recurring across multiple projects, or have wider financial, strategic or organisational implications, they are escalated into Council's Enterprise Risk Management Framework to ensure appropriate Executive Leadership Team and governance oversight.

This layered approach ensures that project teams retain ownership of delivery risks while enabling Council to maintain visibility of risks that may affect organisational objectives or the successful delivery of the wider capital programme.

Continuous Improvement

Continuous improvement is a fundamental principle of the Capital Delivery Team's operating model and is embedded throughout the Project Management Framework.

While post-project reviews remain an important mechanism for evaluating project performance and capturing lessons learned, improvements are implemented throughout the project lifecycle rather than waiting until project completion. This enables opportunities identified during project delivery to be rapidly incorporated into frameworks, systems and business processes, benefiting both current and future projects.

Recent examples include strengthening the Project Ideation Process and business case development, enhancing procurement approaches for both professional services and physical works, refining contract selection and administration processes, introducing structured contract inductions and refresher training, improving governance and approval workflows within the Project Lifecycle Management (PLM) system, strengthening implementation and operational readiness planning, and expanding programme management practices to improve the delivery of strategic outcomes and benefits.

Once implemented, these improvements are incorporated into the Project Management Framework, Project Risk Management Framework, templates, guidance material and supporting systems, becoming standard practice across all Capital Delivery Team projects and, where appropriate, informing project delivery across the wider organisation.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

This report has been prepared to provide the Audit and Risk Committee with assurance regarding the governance, project management and project risk management arrangements applied by the Capital Delivery Team.

The report is informational in nature and does not seek any policy, funding or operational decisions from the Committee. It does not alter the scope, objectives or governance arrangements of any approved capital project or programme, nor does it create any new financial commitments or obligations.

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Accordingly, the report does not meet the thresholds set out in Council's Significance and Engagement Policy that would require formal community engagement or consultation.

6. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

This report relates to the internal governance, project management and project risk management arrangements adopted by the Capital Delivery Team. As such, no specific community engagement has been undertaken in relation to this report.

The report does not propose any changes to approved projects, funding, levels of service or Council policy, nor does it seek decisions that would directly affect the community.

Community and stakeholder engagement remains an integral component of the Capital Delivery Team's Project Management Framework and is undertaken throughout the lifecycle of individual projects where appropriate. The nature and extent of engagement is determined by the scale, complexity and stakeholder impacts of each project and may include engagement with:

- Elected Members
- Mana Whenua and Te Arawa partners
- local communities and affected residents
- funding partners
- regulatory authorities
- landowners
- developers
- businesses and community organisations
- utility providers and other key stakeholders.

Stakeholder engagement forms part of each project's governance and risk management arrangements and is monitored through project reporting, stakeholder management plans and Project Steering Groups. Project-related stakeholder risks are identified and managed through project risk registers and reviewed throughout project delivery.

7. HE WHAIWHAKAARO CONSIDERATIONS

7.1. Mahere Pūtea Financial/Budget Considerations

There are no direct financial implications arising from this report.

The report provides an overview of the governance, project management and project risk management arrangements applied by the Capital Delivery Team to support the successful delivery of Council's critical capital investment programme.

The Project Management Framework embeds financial management from project ideation through to project completion. Project proposals and business cases consider whole-of-life costs, operational impacts and funding requirements before projects enter Council's investment planning processes. During delivery, structured financial monitoring, forecasting and governance reporting provide ongoing oversight of project performance and support proactive management of project budgets.

7.2. Kaupapa Here Me Ngā Hiraunga Whakariterite
Policy and Planning Implications

The report demonstrates the implementation of the Capital Delivery Team Business Plan by outlining the governance frameworks, project management practices and project risk management arrangements that support the delivery of Council's major capital projects and programmes. It also demonstrates how these arrangements continue to evolve through implementation, business improvements and continuous improvement.

The work of the Capital Delivery Team is aligned with Council's Strategic Priorities, the 2024-2034 Long Term Plan, and the Chief Executive's organisational priorities by supporting the delivery of resilient infrastructure, enabling housing growth, protecting environmental and cultural assets and strengthening organisational capability.

The Project Risk Management Framework complements Council's Enterprise Risk Management Framework by providing a structured methodology for managing project delivery risks and escalating significant risks where organisational oversight is required.

7.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua
Tāngata Whenua Impact Assessment

There are no direct Tāngata Whenua implications arising from this report.

The report relates to internal governance, project management and project risk management arrangements.

Individual capital projects continue to engage with Mana Whenua and Te Arawa partners in accordance with project-specific requirements, Council policies and statutory obligations. Engagement requirements are identified during project planning and form part of each project's governance, stakeholder management and risk management arrangements.

7.4. Tūraru
Risks

There are no additional risks arising directly from this report.

Rather, the report demonstrates the structured governance and project risk management arrangements established by the Capital Delivery Team to support the successful delivery of Council's major capital projects and programmes.

Effective project governance, consistent project management practices and structured project risk management reduce the likelihood of cost overruns, programme delays, governance failures and unmanaged delivery risks. The Project Risk Management Framework provides a consistent methodology for identifying, assessing, managing and monitoring project risks throughout the project lifecycle, while clearly defining escalation pathways into Council's Enterprise Risk Management Framework where broader organisational oversight is required.

The accompanying presentation and supporting documentation provide assurance that these arrangements are supported by documented frameworks, established business processes and practical implementation across the Capital Delivery portfolio.

7.5. Te Whaimana
Authority

The Audit and Risk Committee is responsible for providing independent oversight and assurance regarding Council's governance, risk management and internal control environment.

This report has been prepared to support that role by providing an overview of the governance, project management and project risk management arrangements applied by the Capital Delivery Team and by demonstrating how these arrangements support the effective delivery of Council's critical capital projects and programmes.

No decisions or approvals are sought from the Committee through this report. The report is provided for information and assurance purposes only.

8 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)

PUBLIC EXCLUDED

1. Exclusion of the Public
2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RECOMMENDATION

That Audit and Risk Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

<table>
<tr><th>General subject of each matter to be considered</th><th>Reason for passing this resolution in relation to each matter</th><th>Ground(s) under section 48 for the passing of this resolution</th></tr>
<tr><td>8.7 - Linton Park Stormwater Detention Dam Upgrade</td><td>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information
s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</td><td>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</td></tr>
<tr><td>Plain English</td><td colspan="2">Withholding of the information is necessary to carry out commercial activities without prejudice or disadvantage and to protect the commercial position of the person or organisation that supplied the information, or the person or organisation to whom the information relates.</td></tr>
</table>

Consideration has been given to public interest in these matters and officers' advice is that the above reasons for confidentiality outweigh the public interest in these matters.