

Useful Links

- The Sale and Supply of Alcohol Act
www.legislation.govt.nz/act/public/2012/0120/latest/DLM3339333.html
- Changes to Sale and Supply of Alcohol (Ministry of Justice)
www.justice.govt.nz/policy/sale-and-supply-of-alcohol/PDF%20-%20changing%20-%20Factsheet%20-%202019%20Dec%202012.pdf
- District Licensing Committee Factsheet (Ministry of Justice)
www.justice.govt.nz/policy/sale-and-supply-of-alcohol/regulation-of-alcohol/district-licensing-committees
- Alcohol.org.nz
www.alcohol.org.nz/legislation-policy/sale-and-supply-alcohol-act-2012
- Industry Updates
www.ServiceIQ.org.nz/about-us/news-and-events/
- LCQ information and ordering
www.serviceiq.org.nz/lcq
- ServiceIQ Skills Online (provides access to the LCQ Bridging Test)
www.ServiceiqSkillsOnline.org.nz



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Private Bag 3029
Rotorua Mail Centre
Rotorua 3046
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The LCQ Bridging Test



Changes in the application process for a Manager's Certificate

New and existing Managers are required to update their knowledge of the new Sale and Supply of Alcohol Act 2012. In conjunction with the Ministry of Justice, ServiceIQ has developed a LCQ Bridging Test to cover this requirement.

This means that the new Act impacts people who wish to apply for or renew their Manager's Certificate and have gained an LCQ under the previous versions of the unit standards. These trainees will need to complete the LCQ Bridging Test to demonstrate their knowledge of the new Act.

What is the LCQ Bridging Test?

The LCQ Bridging Test is an online tool for people who have completed their LCQ training under the Sale of Liquor Act 1989 and are applying or renewing their Manager's Certificate. The LCQ Bridging Test updates LCQ holders who trained under NZQA unit standards that were developed under the repealed Sale of Liquor Act 1989, and tests their knowledge of changes in legal obligations under the new Sale and Supply of Alcohol Act 2012.

The test contains 20 multiple-choice questions. Upon successful completion, the trainee will be able to print a digital PDF of the LCQ Bridging Test certificate and include this in their application for a Manager's Certificate. Advice on how to access the LCQ Bridging Test will be posted on the Service IQ website at www.ServiceIQ.org.nz. It will be available free of charge to existing LCQ holders.

Who needs to take it?

You need to take the LCQ Bridging Test if you are applying for or renewing your Manager's Certificate and your current LCQ certificate refers to the Sale of Liquor Act 1989. This test has been developed (at the request of the Ministry of Justice) to allow test takers to demonstrate their knowledge of the new Sale and Supply of Alcohol Act 2012. Successful LCQ Bridging Test takers will receive a digital PDF certificate for use in their application for a Manager's Certificate.

However, you may not need to take the LCQ Bridging Test immediately if applying for or renewing your Manager's Certificate. As part of the change to the new Act, Manager's Certificates will be renewed for a 12 month period for holders who have trained under the repealed Sale of Liquor Act 1989. This will provide time for the successful shift to training under the new Act.

Key Steps: (Re)applying for the Manger's Certificate

1. Obtain the LCQ. A list of providers is available here: www.serviceiq.org.nz/providers/lcq/lcq-training-providers
2. Apply to your local District Licensing Agency for your Manager's Certificate.
3. After you lodge your application, you will receive a letter requesting that you contact your local District Licensing Agency (District Licensing Committee from 18 December 2013) office to make an appointment for an interview and test.
4. Undertake the interview and test (similar to a short LCQ test) at your local District Licensing Agency Office.

Changes in the rules as a Manager

If you work as a Manager in a Café, Bar, Restaurant, Club, or an associated industry which is covered under the new legislation, please take the time to read the releases available online from the Ministry of Justice website www.justice.govt.nz.

The next steps

- Ensure you and your staff are aware of the forthcoming changes.
- Ensure that you and your staff are aware of how to apply or reapply for your Manager's Certificate under the new Act.
- Ensure that you and your staff are aware of the LCQ Bridging Test and whether or not your staff are required to sit it. For further information please read the FAQ.

Frequently Asked Questions

1. Does the LCQ Bridging Test replace my LCQ?

No. The LCQ Bridging Test works in conjunction with your LCQ to demonstrate your knowledge of the current Sale and Supply of Alcohol Act 2012.

2. Does the completion of the LCQ Bridging Test update my unit standards at NZQA?

No. The LCQ Bridging Test is not a unit standard based assessment, and it is independent from NZQA.

3. Who must complete the LCQ Bridging Test?

People who are applying or renewing for a Manager's Certificate and who have completed their LCQ training under the Sale of Liquor Act 1989. If you are not applying for your Manager's Certificate, you do not need to take the test.

4. How do I know which Act I have trained under?

You can easily identify this because your LCQ certificate refers to either the Sale of Liquor Act 1989, or the Sale and Supply of Alcohol Act 2012.

5. What does the LCQ Bridging Test cover?

The test covers changes that have occurred with the introduction of the Sale and Supply of Alcohol Act 2012.

6. How do I take the LCQ Bridging Test?

The LCQ Bridging Test is taken online through the ServiceIQ Skills online website. The test can be completed online at www.ServiceiqSkillsOnline.org.nz from 9 December 2013.

7. What happens if I do not pass the LCQ Bridging Test?

You can take the test again, free of charge. If you do not achieve a passing grade on multiple efforts, you will be requested to complete further study before resiting the test.

8. When will I receive my LCQ Bridging Test certificate?

The certificate will be a digital PDF and once you have passed the test it will be automatically generated and attached to your profile in the ServiceIQ Skills Online website. You are able to print this certificate and submit it in conjunction with your LCQ Certificate as part of your application for your Manager's Certificate.

9. How much does the test cost?

The test is provided free of charge by ServiceIQ.

10. I have done the LCQ via transition (pre 2006); do I need to take the test?

Yes. You will need to take the test.

11. My LCQ Certificate has been lost or misplaced, how do I request a reprint?

You can request a reprint by filling in the LCQ Certificate reprint form here: www.serviceiq.org.nz/lcq

12. Are these FAQs available online?

Yes. They are available from www.serviceiq.org.nz/lcq