



Notice of an ordinary meeting of the

## **STRATEGY, POLICY & FINANCE COMMITTEE**

to be held Thursday, 15 March 2018 at 9.30am  
in the Council Chamber, Rotorua Lakes Council

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Chairperson: Cr Raukawa-Tait

Members: Cr Hunt (Deputy Chair) Mayor Chadwick Cr Bentley  
Cr Donaldson Cr Gould Cr Kent  
Cr Maxwell Cr Sturt Cr Tapsell  
Cr Kumar E Berryman-Kamp G Mohi  
P Thomass S Trumper

Quorum: 8

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# **A G E N D A**

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## **1. APOLOGIES**

## **2. DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Governance & Partnerships Manager (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3. URGENT ITEMS NOT ON THE AGENDA**

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
- (a) the local authority by resolution so decides, and
  - (b) the presiding member explains at the meeting at a time when it is open to the public, -
    - (i) the reason why the item is not on the agenda; and
    - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
- (a) that item may be discussed at the meeting if –
    - (i) that item is a minor matter relating to the general business of the local authority; and
    - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
  - (b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

**4. HEARING OF SUBMITTERS TO TRAFFIC BYLAW 2015 REVIEW**

Time	Submitter	Sub No.	Page No.
9.30am	Roger Loveless	8	5
9.40am	Jen Bridson	10	6
9.50am	Jamie Bridson	11	7

**5. PRESENTATIONS**

- a) Waikato Regional Council long-term plan update – 10am – 10.30am
- b) Bay of Plenty Regional Council long-term plan update – 10.30am – 11am
- c) Museum update – Stewart Brown, Manager of Arts & Culture, Rotorua Lakes Council

**Page****6. CONFIRMATION OF MINUTES**

- 6.1 Minutes of the Strategy, Policy & Finance Committee meeting held 8 February 2018 .....7

**7. STAFF REPORTS**

- RECOMMENDATION 1: Traffic Bylaw 2015 review hearing .....11
- RECOMMENDATION 2: Kingsley Drive Reserve – end reserve, approval to lease .....17
- RECOMMENDATION 3: Alexander Road Reserve – public consultation on Change of Reserve Purpose .....23

**8. RESOLUTION TO EXCLUDE THE PUBLIC**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
RECOMMENDATION 4 Civil Defence Emergency Management (CDEMG): recruitment to Alternate Local Controller position	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)
PRESENTATION Plan Change 10 update	Maintain legal professional privilege	Section 48(1)(a) Section 7(2)(g)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item

**9. CONFIDENTIAL ITEMS**

**9.1 Staff reports (cont.)**

RECOMMENDATION 4: Civil Defence Emergency Management (CDEMG): recruitment to Alternate Local Controller position .....28

**9.2 Presentation**

a) Plan Change 10 update

**STRATEGY, POLICY AND FINANCE COMMITTEE DELEGATIONS**

<b>Type of Committee</b>	Committee
<b>Subordinate to</b>	Council
<b>Subordinate Committees</b>	
<b>Legislative Basis</b>	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	The purpose of the Strategy, Policy and Finance Committee is to have oversight and make recommendations to the Council on the adoption and development of all Council's strategic, policy, planning and regulatory frameworks.
<b>Reference</b>	01-15-227
<b>Membership</b>	Councillor Raukawa-Tait (Chair) Councillor Hunt (Deputy Chair)  The Mayor and all councillors 2 Te Tatau o Te Arawa members 1 Lakes Community Board member 1 Rural Community Board member  Full voting rights for all members
<b>Quorum</b>	8
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	The Committee's function is recommendatory only. <sup>1</sup> It is authorised to take actions precedent to the exercise by the Council of its statutory responsibilities, duties and powers, by: <ul style="list-style-type: none"> <li>• Receiving, considering, hearing submissions and making recommendations on draft plans (except the District Plan), strategies and policies (such as the Long-term Plan, Annual Plan; funding and financial policies; reserves management plans and asset management plans);</li> <li>• Considering and making recommendations on the development of the Council's rating policy; financial strategy and budgets;</li> <li>• Considering and making recommendations on the development of Council bylaws, including hearing submissions in relation to making, amending and revoking bylaws;</li> <li>• Considering and making recommendations on Council's strategic direction to ensure efficient and effective delivery of Council's objectives and District Vision;</li> <li>• Receiving and considering reports from working/strategy groups;</li> <li>• Considering and making recommendations on the development of guidelines for decision making to assist Council in achieving its strategic outcomes;</li> </ul>

<sup>1</sup> Council is authorised to delegate anything precedent to the exercise of Council's powers, duties and functions - Schedule 7, clause 32, Local Government Act 2002

	<ul style="list-style-type: none"> <li>• Considering and making recommendations on the establishment of levels of service across Council services to ensure alignment with strategic goals and priorities;</li> <li>• Considering and making recommendations on the development of Treasury and funding functions;</li> <li>• Considering and making recommendations on proposals for the establishment of Council controlled organisations (including the appointment and remuneration of Directors, formation of constitutions and shareholder agreements);</li> <li>• Considering and making recommendations on proposals for the sale and purchase of land;</li> <li>• Considering and making recommendations on issues relating to Council leases;</li> <li>• Considering and making recommendations on draft Council submissions/responses in relation to: <ul style="list-style-type: none"> <li>○ Central government policies, plans and proposed legislative reform;</li> <li>○ Proposals by other organisations/authorities (Local and Regional).</li> </ul> </li> <li>• Performing such other functions as the Council may direct from time to time.<sup>2</sup></li> </ul>
<b>Relevant Statutes</b>	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
<b>Limits to Delegations</b>	<p>The Committee does not have the delegated authority to make decisions for and on behalf of the Council. All matters requiring a decision of Council must be referred, by way of recommendation, to the Council for final consideration and determination.</p> <p>In the event that the Council resolves not to approve or adopt a Committee recommendation, the item shall be returned to the Committee via the Chief Executive for review and subsequent referral to the Council for further consideration and determination.</p>

<sup>2</sup> A committee is subject in all things to the control of the local authority, and must carry out all general and special directions of the Council given in relation to the committee - see Schedule 7, clause 30(3), Local Government Act 2002.

# **MINUTES OF PREVIOUS MEETING**

ROTORUA LAKES COUNCIL

# Minutes

**Strategy, Policy & Finance Committee meeting  
held Thursday, 8 February 2018 at 9.30am  
in the Council Chamber, Rotorua Lakes Council**

**MEMBERS PRESENT:** Cr Raukawa-Tait (Chairperson)  
Mayor Chadwick, Cr Bentley, Cr Donaldson, Cr Gould, Cr Hunt (Deputy Chair),  
Cr Kent, Cr Kumar, Cr Maxwell, Cr Sturt, Cr Tapsell, Mr Berryman-Kamp (Te  
Tatau o Te Arawa), Mr Thomass (Lakes Community Board) and Mrs Trumper  
(Rural Community Board).

**APOLOGIES:** Mrs Mohi, Te Tatau o Te Arawa

**STAFF PRESENT:** G Williams, Chief Executive; G Rangī, Kaiwhakahaere Māori; M Morrison,  
Kaitiaki Māori; T Collé, CFO/Group Manager Business Support; H Weston,  
Acting Group Manager Operations; S Michael, General Manager  
Infrastructure; C Tiriana, Manager CE's Office; O Hopkins, Manager Corporate  
Planning and Governance; I Tiriana, Manager Council Communications;  
R Viskovic, Strategic Development Manager; N Carling, Strategy Advisor;  
R Dunn, Governance Lead; C Peden, Governance Support Advisor.

The Chairperson welcomed everyone present and declared the meeting open.

**1. APOLOGIES**

**Resolved:**

**That the apologies from Mrs Mohi be accepted.**

Cr Sturt/Cr Gould  
CARRIED

**2. DECLARATIONS OF INTEREST**

None.

**3. URGENT ITEMS NOT ON THE AGENDA**

None.

#### 4. CONFIRMATION OF MINUTES

##### 4.1 Minutes of the Strategy, Policy & Finance Committee meeting held 6 & 7 December 2017

**Resolved:**

**That the minutes of the Strategy, Policy & Finance Committee meeting held 6 & 7 December 2017 be confirmed as true and correct, with correction – Cr Sturt was present, and Mayor Chadwick was absent on Council business.**

Cr Gould/Mr Thomass  
CARRIED

#### 5. STAFF REPORTS

##### 5.1 RECOMMENDATION 1: COMMUNITY FUNDING INVESTMENT POLICY AND CONSIDERATION FOR LONG-TERM PLAN 01-63-099-6

**Resolved:**

1. **That the report 'Community Funding Investment Policy' be received.**

Cr Gould/Cr Donaldson  
CARRIED

2. **That the Committee recommends to Council to approve the Community Funding Investment Policy, replacing the Neighbourhood Matching Fund, Community Grants and Partnership Grants policies; and including a focus on equity, effective from 1 July 2018.**

3. **That the Committee recommends to Council to change the Community Grant funding allocation to a range of \$1000 to \$5000.**

4. **That the Committee recommends to Council to disestablish the Grants in Lieu of Rate Remissions Policy.**

5. **That the Committee recommends to Council to disestablish the Rotorua Lakes Council Sister Cities Fund and reallocate the funds through the Community Funding Investment Policy.**

Cr Sturt/Mayor Chadwick  
SPF18/02/001  
CARRIED

##### 5.2 RECOMMENDATION 2: CARBON REPORTING AND CERTIFICATION 01-63-107-22

**Resolved:**

1. **That the report "Carbon reporting and certification" be received.**

Mr Thomass/Cr Tapsell  
CARRIED

2. **That the Committee supports the recommendation to Council that an organisational inventory be undertaken and that Rotorua Lakes Council works to achieve Global Covenant of Mayors for Climate and Energy (GCOM) compliance by 2021.**

Cr Hunt/Mayor Chadwick  
SPF18/02/002  
CARRIED

Cr Bentley and Mrs Trumper requested that their votes against this decision be recorded.



5.3 RECOMMENDATION 3: LONG-TERM PLAN 2018 – 2028 – PROGRESS UPDATE 01-65-006-02

**Resolved:**

1. That the report 'Long-term Plan 2018 -2028 – progress update' be received.

Cr Sturt/Cr Gould  
CARRIED

ATTENDANCE: Cr Kumar left the meeting at 10.44am and returned at 10.52am.

**Further resolved:**

2. That the Committee recommends to Council to endorse the communications and engagement approach to be used in developing the Long-term Plan 2018-28.

Cr Donaldson/Mrs Trumper  
SPF18/02/003  
CARRIED

**6. CONFIDENTIAL ITEMS**

**6.1 Confirmation of Minutes**

**Resolved:**

**That the confidential minutes of the Strategy, Policy & Finance Committee meeting held 6 & 7 December 2017 be confirmed as true and correct.**

Cr Sturt/Mayor Chadwick  
CARRIED

\_\_\_\_\_  
Meeting closed at 11.05am  
\_\_\_\_\_

To be confirmed at a Strategy, Policy & Finance Committee meeting on 15 March 2018

.....  
Chairperson

# **STAFF REPORTS**

## ROTORUA LAKES COUNCIL

Mayor  
Chairperson and Members  
STRATEGY, POLICY & FINANCE COMMITTEE

### **TRAFFIC BYLAW 2015 REVIEW HEARINGS**

**Report prepared by:** Carol Peden, Governance Support Advisor  
**Report reviewed by:** Rosemary Viskovic, Strategy Development Manager  
**Report approved by:** Geoff Williams, Chief Executive

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#### **1. PURPOSE**

The purpose of this report is to receive verbal presentations on submissions to the Traffic Bylaw 2015 review (shared paths and shared zones).

#### **2. EXECUTIVE SUMMARY**

At a meeting on 23 November 2017, Council approved the Statement of Proposal and proposed amendments to the Rotorua District Council Traffic Bylaw 2015 (that include new provisions regulating 'shared paths' and 'shared zones') to go out for public consultation. The submission period closed Thursday 15 February 2018.

At the time of closing 11 submissions had been received, all of which were supportive of the proposed changes. Attached are the written submissions of the 3 submitters who wish to be heard (Attachment 1).

#### **3. RECOMMENDATION**

**That the report 'Traffic Bylaw 2015 review hearings' be received.**

#### **4. BACKGROUND**

##### **4.1 Shared paths**

The Urban Cycleways Programme began in 2014 with the aim of making significant improvements to cycling infrastructure in New Zealand's main urban areas. In Rotorua, a city-wide network of cycleways is being established which will connect suburbs and main arterial routes to the CBD, some major tourist attractions and to the Whakarewarewa Forest / Redwoods area. Many of the cycleways allow for shared use by cyclists and pedestrians.

To better regulate the cycleways for shared use by cyclists and pedestrians, officers propose to establish a power similar to that adopted by other councils to establish and regulate the use of shared paths under a bylaw.

Rather than amending the General Bylaw 2011 to include provisions concerning shared paths, officers recommend that the Rotorua District Traffic Bylaw 2015 be amended to include these provisions, as follows:

Amend the definitions clause of the Rotorua District Council Traffic Bylaw 2015 by inserting the following definition of “shared path”:

**Shared path** means a cycle path, a cycle track, a footpath, or some other kind of path that may be used by some or all of the following persons at the same time – (a) cyclists; (b) pedestrians; (c) riders of mobility devices; and (d) riders of wheeled recreational devices.

Amend the Rotorua District Council Traffic Bylaw 2015 by inserting the following provisions as new clause 30 and renumbering the remaining clauses of the bylaw:

### **30 Shared paths**

30.1 Council may by resolution –

30.1.1 Determine the length, route and/or location of a shared path; and

30.1.2 Determine priority for users on a shared path.

30.2 No person may use a shared path in a manner that contravenes a restriction made by the Council under this clause.

## **4.2 Shared Zones**

Shared zones aim to remove the segregation of road users so that pedestrians also share the roadway and, as such, no formal footpaths are required. The concept relies on the removal of typical street elements including line-markings, signage and kerbs, with the addition of extra street furniture such as seats, cycle parking and landscaping. This results in an intentional level of ambiguity so that drivers proceed with caution and at slow speeds. People cycling and driving in shared zones are expected to travel in a way that is consistent with a walking pace, and are legally required to give way to pedestrians.

The Council is considering establishing ‘shared zones’ in areas of the CBD.

To better provide for shared zones, officers propose to establish a power similar to that adopted by other Councils to establish and regulate the use of shared zones under a bylaw.

Rather than amending the General Bylaw 2011 to include provisions concerning shared zones, officers recommend that the Rotorua District Council Traffic Bylaw 2015 be amended to include provisions concerning shared paths, as follows:

Amend the definitions clause of Rotorua District Council Traffic Bylaw 2015 by inserting the following definition of “shared zone”:

**Shared zone** means a length of roadway intended to be used by pedestrians and vehicles (including cyclists).

Amend the Rotorua District Council Traffic Bylaw 2015 by inserting the following provisions as new clause 31 and renumbering the remaining clauses of the bylaw:

### **31 Shared zones**

31.1 Council may by resolution specify any road or part of a road to be a shared zone.

31.2 Any resolution made under this clause may specify:

31.2.1 Whether the shared zone may be used by specified classes of vehicles;

31.2.2 The days and hours of operation of the shared zone (if they differ from 24 hours per day, 7 days per week); and

31.2.3 Any other restrictions on how the shared zone is to be used by the public, including how traffic and pedestrians will interact.

31.3 Except where the Council has by resolution specified otherwise, no person may park or stand a vehicle in a road or part of a road specified as a shared zone.

31.4 No person may use a shared zone in a manner that contravenes a restriction made by the Council under this clause.

## **5. ATTACHMENT**

Attachment 1: Submissions to be heard

<b>Sub No.</b>	<b>To be heard</b>	<b>Submitter Name / Company</b>
<b>8</b>	<b>Y</b>	Roger Loveless
<p><b>Submission / Comments</b></p> <p>Council should be obliged to design and upgrade any shared path to current accepted design standards with an absolute minimum width of 2.0m. They should be designed in accordance with Technical Note 133 Guidance on the widths of shared paths and separated bicycle paths (external link) which can be found on NZTA's web site, <a href="https://www.nzta.govt.nz/walking-cycling-and-public-transport/cycling/cycling-network-guidance/designing-a-cycle-facility/between-intersections/shared-paths/">https://www.nzta.govt.nz/walking-cycling-and-public-transport/cycling/cycling-network-guidance/designing-a-cycle-facility/between-intersections/shared-paths/</a> in which fig 3 shows the minimum width of 2.0m to allow passing. Please note I use an electric wheelchair which for width purposes is very similar to a bicycle. With regards shared zones, Te Manawa is an example that could have been designed better as far as catering for visually impaired people who take cues from contrast changes. If tactile ground surface indicators are used they should comply strictly with RTS 14, which means the direction of the raised dimples signifying a warning should line up with the intended location opposite on the carriageway that a person would normally be expected to be walking to. Contrasting concrete strips will be seen as routes to follow and should not terminate at solid structures. For such designs guidance should always be sought from a representative of the Blind Community.</p>		

Sub No.	To be heard	Submitter Name / Company
10	Y	Jen Bridson
<p><b>Submission / Comments</b></p> <p>Kia ora I am writing in support of the amendment to the Rotorua District Council Traffic Bylaw 2015 by inserting the definitions of a “shared path” and “shared zone”. I agree with the proposed definitions of a “shared path” and “shared zone” and all clauses regarding their regulation. In Rotorua we are fortunate to have many on road cycle lanes and some shared footpaths next to our roads, which are a great asset to our community. The on road cycle lanes are generally safe and well maintained and provide a viable option for road cyclists and commuters who have both adequate ability and confidence. The shared footpaths provide an alternative option for users who choose not to cycle the on road cycle lane. This includes children, those who lack the skill and confidence to ride with the vehicle traffic, parents riding with young children, tourists, and the elderly. These users typically are riding bicycles, tricycles, scooters, cargo bikes, and increasingly electric powered mobility scooters along with walkers, runners and those pushing prams. With a rapid uptake of electric bikes in New Zealand, it is likely to see an increasing number of users on our shared footpaths (1). Electric bikes offer an affordable means of transport across our city providing improved accessibility for all sectors of society. This technology also allows increasing use of cargo bikes to transport families, goods etc. Improving the shared footpaths would make this form of transport safer and more accessible for our community. Cycling also brings added benefits for our community including health and well-being (2), reducing vehicle traffic congestion and improving transport sustainability (3). With an increasing proportion of elderly in our community and the rapid changes in electric transport technology, the usage of mobility scooters is likely to rapidly increase (4). Mobility scooters offer affordable freedom and with improving technology are likely to rapidly become a major form of transport for this sector of society. This technological change will also impact wheelchair and other mobility devices for those who are physically impaired. For many of these users a shared footpath enables them to travel independently across our city in safety. Ensuring our elderly and those with physical impairment can continue to participate and contribute in our community is vital to our city’s vibrant future and improving the access options will be essential to achieve this outcome. We believe Rotorua provides an ideal location to transform our transport infrastructure from a predominately vehicle based system to a multi-modal transport network. The diverse nature of our community, the generally flat terrain, relatively small urban area and importance of cycling tourism presents Rotorua as an ideal New Zealand city to implement such changes. This would offer benefits across the community, ensure flexibility and ability to adapt to technological change, altering demographics, and shifting societal norms (3). Having clear definitions of a “shared path” and “shared zone” will assist Rotorua Lakes Council in achieving these outcomes. References (1) Stock, R. (2017, 19 Feb) Sales of e-bikes to pass 20,000 a year, retrieved from <a href="http://www.stuff.co.nz/business/money/89409372/sales-of-ebikes-pass-20000-a-year">http://www.stuff.co.nz/business/money/89409372/sales-of-ebikes-pass-20000-a-year</a> (2) Macmillan, A et al (2014) The societal costs and benefits of commuter bicycling: simulating the effects of specific policies using systems dynamics modelling; Environmental Health Perspectives; 122, p335-344 (3) Spector, S et al (2017) Interventions for a sustainable transport system for New Zealand: Results from a Delphi study. Energy Cultures research programme, Centre for Sustainability, University of Otago, Dunedin, New Zealand. (4) Sullivan et al (2014) Riding into the future: A snapshot of elderly mobility scooter riders and how they use their scooters, The New Zealand Medical Journal; 127, 1402, p43-49</p>		

Sub No.	To be heard	Submitter Name / Company
<b>11</b>	<b>Y</b>	James Bridson
<p><b>Submission / Comments</b></p> <p>Kia ora I am writing in support of the amendment to the Rotorua District Council Traffic Bylaw 2015 by inserting the definitions of a “shared path” and “shared zone”. I agree with the proposed definitions of a “shared path” and “shared zone” and all clauses regarding their regulation. In Rotorua we are fortunate to have many on road cycle lanes and some shared footpaths next to our roads, which are a great asset to our community. The on road cycle lanes are generally safe and well maintained and provide a viable option for road cyclists and commuters who have both adequate ability and confidence. The shared footpaths provide an alternative option for users who choose not to cycle the on road cycle lane. This includes children, those who lack the skill and confidence to ride with the vehicle traffic, parents riding with young children, tourists, and the elderly. These users typically are riding bicycles, tricycles, scooters, cargo bikes, and increasingly electric powered mobility scooters along with walkers, runners and those pushing prams. With a rapid uptake of electric bikes in New Zealand, it is likely to see an increasing number of users on our shared footpaths (1). Electric bikes offer an affordable means of transport across our city providing improved accessibility for all sectors of society. This technology also allows increasing use of cargo bikes to transport families, goods etc. Improving the shared footpaths would make this form of transport safer and more accessible for our community. Cycling also brings added benefits for our community including health and well-being (2), reducing vehicle traffic congestion and improving transport sustainability (3). With an increasing proportion of elderly in our community and the rapid changes in electric transport technology, the usage of mobility scooters is likely to rapidly increase (4). Mobility scooters offer affordable freedom and with improving technology are likely to rapidly become a major form of transport for this sector of society. This technological change will also impact wheelchair and other mobility devices for those who are physically impaired. For many of these users a shared footpath enables them to travel independently across our city in safety. Ensuring our elderly and those with physical impairment can continue to participate and contribute in our community is vital to our city’s vibrant future and improving the access options will be essential to achieve this outcome. We believe Rotorua provides an ideal location to transform our transport infrastructure from a predominately vehicle based system to a multi-modal transport network. The diverse nature of our community, the generally flat terrain, relatively small urban area and importance of cycling tourism presents Rotorua as an ideal New Zealand city to implement such changes. This would offer benefits across the community, ensure flexibility and ability to adapt to technological change, altering demographics, and shifting societal norms (3). Having clear definitions of a “shared path” and “shared zone” will assist Rotorua Lakes Council in achieving these outcomes. References (1) Stock, R. (2017, 19 Feb) Sales of e-bikes to pass 20,000 a year, retrieved from <a href="http://www.stuff.co.nz/business/money/89409372/sales-of-ebikes-pass-20000-a-year">http://www.stuff.co.nz/business/money/89409372/sales-of-ebikes-pass-20000-a-year</a> (2) Macmillan, A et al (2014) The societal costs and benefits of commuter bicycling: simulating the effects of specific policies using systems dynamics modelling; Environmental Health Perspectives; 122, p335-344 (3) Spector, S et al (2017) Interventions for a sustainable transport system for New Zealand: Results from a Delphi study. Energy Cultures research programme, Centre for Sustainability, University of Otago, Dunedin, New Zealand. (4) Sullivan et al (2014) Riding into the future: A snapshot of elderly mobility scooter riders and how they use their scooters, The New Zealand Medical Journal; 127, 1402, p43-49</p>		



ROTORUA LAKES COUNCIL

Mayor  
Chairperson and Members  
STRATEGY, POLICY & FINANCE COMMITTEE

**KINGSLEY DRIVE RESERVE – END RESERVE, APPROVAL TO LEASE**

**Report prepared by:** Robert Atkinson, Open Spaces Operations Advisor

**Report reviewed by:** Rob Pitkethley, Sports and Recreation Manager

**Report approved by:** Geoff Williams, Chief Executive

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**1. PURPOSE**

The purpose of this report is to get the committee's endorsement of permitting Council to enter into a lease over a small area of reserve commonly referred to as the Kingsley Drive Reserve – End Reserve. The lease is to be to the Rotorua Honey Bee Club.

**2. RECOMMENDATION 2:**

- 1. That the report 'Kingsley Drive Reserve – end reserve, approval to lease' be received.**
- 2. That the committee recommends to Council that leasing be permitted on the Kingsley Drive Reserve – End Reserve.**

**3. BACKGROUND**

Rotorua Lakes Council has been approached regarding leasing an area of reserve to the Rotorua Honey Bee Club. This is a young club that was formed approximately five years ago with the underlying principal "to promote local support, knowledge and education for responsible beekeeping practise". They currently have 144 members and are seeking a location where the club can anchor themselves.

The activities that the club would be carrying out on the reserve are educational days, open days to share information with the public, school groups and general club activities. It should be noted that club meetings will still be held at the Ngongotaha Community Hall and not at the reserve.

The reserve would have two to three hives for use during practical beekeeping workshops held monthly and a small wooden shed (attachment 1) to contain club equipment (bee keeping equipment) for use on the reserve. It is for the small shed that the lease would be entered into upon the reserve. The shed itself would not take up more than 15-20m<sup>2</sup> of reserve space.

There have been some concerns raised during the submission period and these are detailed below:

American Foulbrood - The reserve would be registered as an Apiary under the Biosecurity Act by the club. This would mean that the hives would need to be inspected at least annually by a certified Disease Elimination Conformity person and the Annual Disease Return submitted to Asure Quality.

Any necessary actions would then be completed by the club to ensure that there was no infection occurring within the hives.

**Carparking:** The reserve is situated within a small cul-de-sac and some of the submitters have raised this as a concern with limited carparking opportunities. The club is not proposing to meet at the reserve as a club more than a couple of times a year. They currently use the Ngongotaha Hall for normal whole of club meetings and this would continue. The reserve would be used for small groups or one-on-one training predominately thus limiting the impact of carparking on the surrounding area.

**Allergic to bees –** One submitter has mentioned that they and their families are allergic to bees. The hives would be positioned so as to encourage the bees to fly away from built up areas. There are already approximately seven hives within the farm land that surrounds the reserve. Bees can travel up to five kilometres to forage and the introduction of another two or three hives into the area would not have a large impact on the total number of bees and thus increase the risk of stinging occurring. Suitable signage could be placed on the reserve advising that there were hives at this location.

The reserve itself is little used by the neighbourhood and indeed some submitters did not even realise that there was a reserve in this location (Attachment 2). It tends to be wet and boggy in the winter and is currently grazed by a neighbour. Therefore the impact on the reserve of allowing the Rotorua Honey Bee Club to lease the reserve will be minimal. A location map is attached for your convenience (Attachment 3).

As a community / not for profit organisation the club would be charged the standard \$120+GST per year for the lease. The lease would be for a period of ten years and contain an exit clause in the event that Council identifies another use for the reserve.

Full copies of all submissions are available for viewing upon request.

#### **4. DISCUSSION AND OPTIONS**

There two option available:

**Option 1: Allow the lease to occur on the reserve for the standard term of ten years.**

The outcome of the submissions received by Council shows quite clearly (89%) that there is strong support within the community for this lease to be permitted on the reserve. A total of 46 submissions were received by Council on this subject. Many of these have indicated strong support and highlighted the importance of bees.

**Option 2: Do not allow the lease to occur on the reserve.**

The submissions received have shown that eleven percent of respondents are not in favour of the lease occurring and the major concerns raised by these submissions are detailed in the background section of this report.

#### **5. ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

## **6. COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY**

Community engagement has been completed through a mail out, web page and notice placed in the Daily Post for this proposal.

The mail out was to a properties within a 500m radius of the reserve.

## **7. CONSIDERATIONS**

### **7.1 Financial/budget considerations**

As a result of this decision there will be no financial impact on Council.

### **7.2 Policy and planning implications**

The leasing of the reserve is consistent with Council leasing other areas of Recreation Reserve to community groups and sporting clubs to engage in their activities through the placement of clubrooms within reserves.

The reserve is not covered under a reserve management plan currently and as such this decision is not to amend any reserve management plan.

### **7.3 Risks**

There are no major risks associated with the decisions or matters.

### **7.4 Authority**

Council has the authority to carry out the decision under delegation from the Minister of Conservation. This delegation come into effect on the 12 June 2013 and relates to section 54(1) of the Reserves Act 1977.

## **8. ATTACHMENTS**

Attachment 1: Example of small wooden shed

Attachment 2: Photos of the reserve

Attachment 3: Location of reserve

## Attachment 1: Example of small wooden shed



## Attachment 2: Photos of the Reserve





### Attachment 3: Location of reserve



ROTORUA LAKES COUNCIL

Mayor  
Chairperson and Members  
STRATEGY, POLICY & FINANCE COMMITTEE

**ALEXANDER ROAD RESERVE– PUBLIC CONSULTATION ON CHANGE OF RESERVE PURPOSE**

**Report prepared by:** Kimberley Porteous, In-house Counsel

**Report reviewed by:** Tyron Tomlinson, Legal and Property Manager

**Report approved by:** Geoff Williams, Chief Executive

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**1. PURPOSE**

The purpose of this report is to get the committees endorsement to Council to undertake public consultation in regards to changing the reserve purpose of Alexander Road Reserve from Local Purpose (Playcentre) Reserve to Local Purpose (Community) Reserve pursuant to the Reserves Act 1977.

**2. RECOMMENDATION 3:**

- 1. That the report 'Alexander Road Reserve – public consultation on Change of Reserve Purpose' be received.**
- 2. That the committee recommends to Council that public consultation be undertaken seeking the communities views on changing a portion of Alexander Road Reserve from Local Purpose (Playcentre) Reserve to Local Purpose (Community) Reserve pursuant to the Reserves Act 1977.**

**3. BACKGROUND**

In 1994 the Lake Tarawera Ratepayers Associations ('LTRA') approached the Rotorua District Council regarding the possible use of part of the Alexander Road Reserve for various activities. The community directly surrounding the reserve were somewhat divided about the proposed use of the reserve. It was finally agreed that a playcentre would be built to service the needs of the Lake Tarawera community. It was agreed that this playcentre would be constructed and run by the Rotorua Playcentre Association Incorporated ('RPA').

Council applied to the Department of Conservation to change the 'recreation' designation of part of the reserve (marked A on SO 59812) to 'Local Purpose (Playcentre)' and proceeded to issue a lease to the RPA. The fact the community was not supportive of activities other than those carried out by a playcentre was reflected in the terms of the lease provided by Council to the RPA. A playcentre building was then constructed on the designated part of the reserve.

Again in 1998, the LTRA attempted to petition Council for a variation of the lease to allow the Playcentre building to be used for various non playcentre related activities. The lease variation was drafted however was never executed due to a change in the level of community support.

The site was used as a playcentre until 17 November 2016 when the RPA closed down the Tarawera Playcentre due to low attendance. Upon dissolution, the RPA gifted the Playcentre building to the Lake Tarawera Community Group Incorporated (LTCG)

The Deed of Lease between Council and the RPA was subsequently assigned to the LTCG with the proviso that the building was not to be used for anything other than the permitted use specified in the lease (for the operation and administration of a children's play centre and its associated activities) until such time as the reserve purpose is changed.

#### **4. DISCUSSION AND OPTIONS**

**Status Quo** – retain the current reserve purpose. The LTCG would only be allowed to use the building as a playcentre and its associated activities. As discussed, the RPA closed the Lake Tarawera Playcentre due to low attendance. The building would be underutilised. Council could seek to cancel the lease if of the opinion that the premises are not being used or being sufficiently used for the permitted use. Council has already declined to be the recipient of the building from RPA. Council could require the LTCG to remove the building, at their sole cost.

**Change the purpose** – to alter the reserve purpose to Local Purpose Reserve (Community) and allow for the building to be operated as a community activity centre. This is the preferred option. LTCG formed specifically to take on the responsibility for the building, and to enhance it. The purpose of the group is to promote activities that foster and support the well-being and vibrancy of the community of Lake Tarawera. LTCG has the support of the Lake Tarawera Ratepayers Association.

#### **5. ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

#### **6. COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY**

To change the purpose of the local purpose reserve the Reserves Act 1977 requires public consultation.

Section 24A (2)(a) requires the Council to publically notify the proposed change specifying the reasons for the proposal.

Section 24A (2)(b) requires any person claiming to be affected by the proposed change to submit in writing, no longer than one month after the date of the first publication of the notice of the proposal, their objection to the Chief Executive.

Section 24A (2)(c) requires Council to consider all objections as soon as practicable.



Following public notification and considering all, if any, objections the Council may change the purpose of the reserve by notice in the Gazette.

## **7. CONSIDERATIONS**

### **7.1 Financial/budget considerations**

As a result of this decision there will be no financial impact on Council.

### **7.2 Policy and planning implications**

Changing the purpose to Local Purpose Reserve (Community) will be in line with the Rotorua Rural Reserves Management Plan for the Alexander Road Reserve.

### **7.3 Risks**

There are no major risks associated with the decisions or matters discussed within this report.

### **7.4 Authority**

Council has the authority to carry out the decision under s 24A of the Reserves Act 1977.

## **8. ATTACHMENTS**

Attachment 1: Location map

### Attachment 1 – Location Map

