



NOTICE OF AN ORDINARY MEETING OF THE

## OPERATIONS & MONITORING COMMITTEE

to be held on Thursday, 5 July 2018 at 9:30am  
in the Council Chamber, Rotorua Lakes Council

---

Chairperson: Cr Sturt

Members: Cr Tapsell (Deputy) Mayor Chadwick Cr Bentley  
Cr Donaldson Cr Gould Cr Hunt  
Cr Kent Cr Kumar Cr Maxwell  
Cr Raukawa-Tait Mr Biasiny-Tule Mr Waru  
Mr Stanton Mr Martin

Quorum: 8

---

## A G E N D A

---

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Governance & Partnerships Manager (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3. URGENT ITEMS NOT ON THE AGENDA**

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
  - (a) the local authority by resolution so decides, and
  - (b) the presiding member explains at the meeting at a time when it is open to the public, -
    - (i) the reason why the item is not on the agenda; and
    - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
  - (a) that item may be discussed at the meeting if –
    - (i) that item is a minor matter relating to the general business of the local authority; and
    - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
  - (b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

**Page**

**4. CONFIRMATION OF MINUTES**

4.1	Minutes of the Operations & Monitoring Committee meeting held 7 June 2018.....	7
-----	--	---

**5. STAFF REPORTS**

RECOMMENDATION 1: Financial Performance for the 11 months ended 31 May 2018 .....	12
RECOMMENDATION 2: Operational report for April to June 2018 .....	16

**6. RESOLUTION TO GO INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for passing of this resolution</u>
RECOMMENDATION 3: TERAX Limited Partnership and TERAX 2013 Limited	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) Section 7(2)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

**7. CONFIDENTIAL ITEMS**

7.1 Staff reports (cont.)  
RECOMMENDATION 3: TERAX Limited Partnership and TERAX 2013 Limited ..... 40

**OPERATIONS AND MONITORING COMMITTEE DELEGATIONS**

<b>Type of Committee</b>	Committee
<b>Subordinate to</b>	Council
<b>Subordinate Committees</b>	
<b>Legislative Basis</b>	Schedule 7 clause 30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	The purpose of the Operations and Monitoring Committee is to assist the Council to ensure consolidated and complete reporting and monitoring of all financial and non-financial information and performance measures against the Annual Plan, Long-term Plan and strategic goals/priorities.
<b>Reference</b>	01-15-226
<b>Membership</b>	Councillor Sturt (Chair) Councillor Tapsell (Deputy Chair)  The Mayor and all councillors 2 Te Tatau o Te Arawa members 1 Lakes Community Board member 1 Rural Community Board member  Full voting rights for all members
<b>Quorum</b>	8
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	The Committee's role is recommendatory only. <sup>1</sup> It is authorised to take the actions precedent to the exercise by the Council of its statutory responsibilities, duties and powers, by: <ul style="list-style-type: none"> <li>• Monitoring and reporting on the performance of the Council in terms of the organisational targets set in the Long Term Plan and Annual Plan – both financial and non-financial;</li> <li>• Monitoring and reporting on operational performance and benchmarking;</li> <li>• Undertaking quarterly reviews and reporting on Council's financial performance;</li> <li>• Monitoring, reviewing and reporting on the performance of council controlled organisations;</li> <li>• Monitoring, reviewing and reporting on Council's tender and procurement processes;</li> <li>• Monitoring, reviewing and reporting on the performance and management of Council contracts;</li> <li>• Monitoring, reviewing and reporting on the performance and management of major capital projects (including considering and making recommendations on issues that may arise);</li> </ul>

<sup>1</sup> Council is authorised to delegate anything precedent to the exercise of Council's powers, duties and functions - Schedule 7, clause 32 of the Local Government Act 2002

	<ul style="list-style-type: none"> <li>• Providing oversight and making recommendations in respect of proposals to exercise the powers and remedies of the General Conditions of Contract (by Council as “Principal”) – including taking possession of, determining, or carrying out urgent repairs to works covered by the contract;</li> <li>• Considering and making recommendations on outstanding accounts and the remission of fees and charges, for amounts exceeding \$6,000;</li> <li>• Considering and making recommendations as to the settlement of uninsured claims for compensation or damages where the amount exceeds the amounts delegated to council officers;</li> <li>• Considering and making recommendations on requests for Council to guarantee third party loans;</li> <li>• Considering and making recommendations on proposals and requests for the grant of easements or rights of way over Council property;</li> <li>• Considering and making recommendations in respect of proposals to which will or are likely to significantly vary the levels and/or terms of insurance for Council assets;</li> </ul> <p>Such other functions as the Council may direct from time to time.<sup>2</sup></p>
<p><b>Relevant Statutes</b></p>	<p>All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.</p>
<p><b>Limits to Delegations</b></p>	<p>The Committee does not have the delegated authority to make decisions for and on behalf of the Council. All matters requiring a decision of Council must be referred, by way of recommendation, to the Council for final consideration and determination.</p> <p>In the event that the Council resolves not to approve or adopt a Committee recommendation, the item shall be returned to the Committee via the Chief Executive for review and subsequent referral to the Council for further consideration and determination.</p>

---

<sup>2</sup> A committee is subject in all things to the control of the local authority, and must carry out all general and special directions of the Council given in relation to the committee - see Schedule 7, clause 30(3) of the Local Government Act 2002.

# **MINUTES OF PREVIOUS MEETING**

01-15-226  
Rdc-829509

## ROTORUA LAKES COUNCIL

# Minutes

**Operations & Monitoring Committee meeting  
held Thursday, 7 June 2018 at 9:30am  
in the Council Chamber, Rotorua Lakes Council**

MEMBERS PRESENT:	Cr Sturt(Chairperson) Mayor Chadwick, Cr Bentley, Cr Donaldson, Cr Gould, Cr Hunt, Cr Kumar, Cr Maxwell, Cr Raukawa-Tait, Cr Tapsell, Mr Martin (Rural Community Board), and Mr Biasiny-Tule (Te Tatau o Te Arawa).
APOLOGIES:	Cr Kent, Mr Stanton and Mr Waru
ABSENT ON COUNCIL BUSINESS:	Nil
NO ATTENDANCE:	Mr Martin
IN ATTENDANCE:	Mrs Trumper (Chair of Rural Community Board)
STAFF PRESENT:	G Williams, Chief Executive; G Rangī, Kaiwhakahaere Maori; M Morrison, Kaitiaki Maori; H Weston, Acting Group Manager Operations; C Tiriana, Manager CE's Office; S Michael, General Manager Infrastructure; JP Gaston, Group Manager Strategy; O Hopkins, Manager Corporate Planning and Governance; I Tiriana, Manager Council Communications; R Viskovic, Manager Strategy Development (Part); Rob Pitkethley, Sports & Recreation Manager (Part); R Dunn, Governance Lead; H King, Governance Support Advisor.

The Chairperson welcomed members, members of the public and staff to the meeting.

## 1. APOLOGIES

**Resolved:**

**That the apologies from Cr Kent, Mr Stanton and Mr Waru be accepted.**

Cr Gould/Mr Biasiny-Tule  
CARRIED

## 2. DECLARATIONS OF INTEREST

Cr Tapsell advised that her mother (Roana Bennett) is the manager of Te Taumata o Ngati Whakaue Iho Ake who has been in discussion with Council regarding the Homelessness action plan.

### 3. URGENT ITEMS NOT ON THE AGENDA

Cr Donaldson asked that the report from the Office of the Auditor General titled "Council payment of legal fees connected with opposing a petition under the Local Electoral Act" be tabled.

It was noted that this item was urgent due to the knowledge that details of the report had become available to the media.

**Resolved:**

1. **That the Office of the Auditor General report entitled "Council Payment of Legal fees connected with opposing a petition under The Local Electoral Act" dated 5 June 2018 be tabled and noted (Attachment 1).**
2. **That an itemised list of legal and other costs incurred to Council by Mr Macpherson's actions be provided to Council.**

Cr Donaldson/Mayor Chadwick  
OM18/06/025  
CARRIED

Mr Biasiny-Tule requested that his abstention from voting be recorded.

Cr Kumar requested that his vote against the motion be recorded.

The Chair ruled that discussion on this item continue now rather than at the end of the meeting.

ATTENDANCE: Cr Kumar arrived at 9.39am.

The Chair ruled a change in the order of agenda items and that Infracore Ltd proceed with their presentation next.

#### 5.2 RECOMMENDATION 2: OPERATIONAL & FINANCIAL UPDATES FOR COUNCIL FROM INFRACORE LTD, ROTORUA ECONOMIC DEVELOPMENT LTD, ROTORUA AIRPORT LTD AND TERAX LTD PARTNERSHIP

Tim Hammond and John McRae spoke to a Powerpoint presentation titled 'InfraCore Limited, 3rd Quarter Report 2017-18 (Attachment 2).

Mark Gibbs spoke to a Powerpoint presentation titled 'Rotorua Airport Ltd– Business Update to the RLC O&M Meeting 7<sup>th</sup> June 2018' (Attachment 3).

#### **The Chair called for a 5 minute break at 11.15am.**

Michelle Templer spoke to a Powerpoint presentation titled 'Rotorua Economic Development Ltd, 3<sup>rd</sup> Quarter 2017/18 (Attachment 4).

**Resolved:**

**That the report "Operational & Financial updates for Council from InfraCore Ltd, Rotorua Economic Development Ltd, & Rotorua Airport Ltd and Terax Ltd Partnership" be received.**

Cr Maxwell/Cr Hunt  
OM18/06/026  
CARRIED



**4. CONFIRMATION OF MINUTES**

## 4.1 MINUTES OF THE OPERATIONS &amp; MONITORING COMMITTEE MEETING 3 May 2018

**Resolved:**

**That the minutes of the Operations & Monitoring Committee meeting held 3 May 2018 be confirmed as a true and correct record**

Cr Gould/Cr Bentley  
OM18/06/027  
CARRIED

**5. STAFF REPORTS**

## 5.1 RECOMMENDATION 1: FINANCIAL PERFORMANCE FOR THE 9 MONTHS ENDED 30 APRIL 2018

01-65-052

ATTENDANCE: Cr Kumar left the meeting at 11.40am

**Resolved:**

**That the report titled “Financial Performance for the 9 months ended 30 April 2018” be received.**

Cr Hunt/Cr Maxwell  
OM18/06/028  
CARRIED

Karlo Keogh and Duane Partelo overviewed the report.

## 5.3 RECOMMENDATION 3: HOMELESSNESS WINTER ACTION PLAN

01-63-099\16

**Resolved:**

1. **That the report “Homelessness Winter Action Plan” be received.**

Cr Gould/Mr Biasiny-Tule  
CARRIED

2. **That the Committee recommends to Council to support the outlined approach to addressing homelessness in collaboration with community groups and other agencies.**

**It is proposed that Council staff:**

- **Continue to work collaboratively with partners and support the Housing First model**
- **Take a compassionate approach to manage safety in public places**
- **Support access to public facilities to help meet the needs of people living on the street currently**
- **Assist community groups wishing to develop shelter to understand and meet regulatory requirements**
- **explore the opportunities for a peoples space in the heart of the community.**

Mayor Chadwick/Cr Raukawa-Tait  
OM18/06/029  
CARRIED

Rosemary Viskovic and Gina Rangī spoke to the report.

---

Meeting closed at 12.26pm

---

To be Confirmed at the Operations & Monitoring Committee meeting on 5 July 2018

.....  
Chairperson

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website [www.rotorualc.nz](http://www.rotorualc.nz)

# **STAFF REPORTS**

ROTORUA LAKES COUNCIL

Mayor  
 Chairperson and Members  
 OPERATIONS & MONITORING COMMITTEE

**FINANCIAL PERFORMANCE FOR THE ELEVEN MONTHS ENDED 31 MAY 2018**

**Report prepared by:** Justine Wilmoth, Financial Controller

**Report reviewed by:** Thomas Collé, Chief Financial Officer

**Report approved by:** Geoff Williams, Chief Executive

**1. PURPOSE**

The purpose of this report is to provide information on Council's financial performance for the eleven months ended 31 May 2018.

**2. RECOMMENDATION 1**

**That the report "Financial performance for the eleven months ended 31 May 2018" be received.**

**5. DISCUSSION**

**Operating Statement**  
**For the month ending 31 May 2018**

	Year to Date			Full Year
	Actual	Budget	Variance	Annual Plan
	\$ (000)	\$ (000)	\$ (000)	\$ (000)
<b>Revenue</b>				
Rates	81,093	80,334	758	87,469
Fees and charges	15,458	14,587	871	15,969
Subsidies and grants	4,524	3,978	546	4,350
Investment income	103	123	(20)	134
<b>Total Revenue</b>	<b>101,179</b>	<b>99,023</b>	<b>2,156</b>	<b>107,922</b>
<b>Less Expenditure</b>				
Operating expenses	42,826	39,368	(3,458)	42,251
Staff expenses	24,640	24,056	(583)	26,492
Utilities Expenses	3,731	2,979	(751)	3,357
Administration expenses	3,009	2,888	(121)	3,140
Maintenance Expenses	1,858	1,621	(236)	1,768
Finance expenses	6,712	7,272	560	7,909
Depreciation expenses	22,770	22,772	2	24,842
<b>Total expenditure</b>	<b>105,544</b>	<b>100,957</b>	<b>(4,588)</b>	<b>109,761</b>
<b>Operating surplus (deficit)</b>	<b>(4,365)</b>	<b>(1,934)</b>	<b>(2,432)</b>	<b>(1,840)</b>
<b><u>Year to date Operating result:</u></b>				

Council's overall performance has been impacted by a small number of factors that continue to have a significant effect on the end of year operating expenditure. These include;

- The Rotorua District has experienced a number of cyclones and ex cyclones over the last year. These events caused significant damage to roads, reserves and other infrastructure that Council has been prioritising and repairing. This has added extra pressure on operating budgets with an overall impact in excess of \$500,000 to date.

In April 2018 Rotorua suffered a significant flooding event. To date, this event has incurred in excess of \$5m of damage to roading infrastructure and Council continues to incur unforeseen expenditure as we support the affected community during this recovery phase. The financial impact of this event is now being reflected in our results with \$450,000 of costs being realised this month.

- Electricity usage and pricing has deteriorated during the month by \$50,000 to be approximately \$751,000 over budget at May.
- Staff expenses have risen during the month due to larger amounts of overtime being incurred due to unforeseen events. For example, overtime for the immediate response to the flood in April incurred \$80,000 of additional overtime cost. The increase is further explained by the cost of new hires as a result of the September 2017 realignment which were not included in budget figures. While some initial savings were realised due to recruitment timeframes these roles have now been filled and costs are being incurred.
- The closure of the Sir Howard Morrison Performing Arts Centre has resulted in a reduction of revenue and a small increase in costs as a number of events have been moved to the Energy Events Centre at no extra cost. This is having a \$300,000 impact on Council finances so far and is likely to worsen a further \$50,000 per month till year end.
- Domestic waste volumes for landfilling continue to be higher than anticipated for a number of reasons leading to a significant increase in disposal costs. At May the Waste Management activity budgeted variance increased a further \$200,000 to total \$1,100,000 and based on current waste generation trends it is expected to cause a further variance from budget of \$50,000 to 75,000 in the final month.

These factors are somewhat offset by;

- Income, which continues to track \$2.16m ahead of budget with rates, fees and subsidies all well ahead of budget. Fees and charges continue to track ahead of budget, with strong revenues across the board reflecting the level of demand on services, in particular consenting and building inspections.
- A number of cost variance mitigation actions have been underway since earlier in the year targeting \$1.7m of operational savings. These targeted savings have been focussed onto non-critical programmes of work and where some discretion can be applied to the delivery timing.

Last month it was reported that, based on the targeted savings, a year end result within 1% of the overall budget was achievable. Unfortunately, the impact of the April event makes this unfeasible and it is now likely that the variance to operational budget will be around 3% at year end.

**Cash Flow from Operations:**

	Year to Date			Full Year
	Actual	Budget	Variance	Annual Plan
	\$ (000)	\$ (000)	\$ (000)	\$ (000)
Operating surplus (deficit)	(4,365)	(1,934)	(2,432)	(1,840)
Add back (deduct):				
- Depreciation	22,770	22,772	(2)	24,842
- Change in working capital & provisions	3,112	(500)	3,612	-
<b>Cash flow generated from operations</b>	<b>21,517</b>	<b>20,338</b>	<b>1,178</b>	<b>23,003</b>

Cash flow generated for the period to May is \$1.2m higher than budget which is attributable to timing differences in the collection of rates.

**Application of funds (Capital expenditure and borrowing)****Application of Funds:****Capital expenditure and subsidies**

- Sale of property	2,431	975	1,456	1,051
- Capital subsidies received	9,946	14,951	(5,006)	15,641
- Capital expenditure	(47,899)	(43,136)	(4,763)	(47,059)
<b>Net Cost to Fund</b>	<b>(35,522)</b>	<b>(27,210)</b>	<b>(8,312)</b>	<b>(30,366)</b>

**Borrowing:**

- Loans drawn down	31,210	7,000	24,210	7,363
- loans repaid	(17,000)	-	(17,000)	-
Net Loans drawn (repaid)	14,210	7,000	7,210	7,363

<b>Increase (decrease) in cash balances</b>	<b>205</b>	<b>129</b>	<b>75</b>	<b>(1)</b>
---	------------	------------	-----------	------------

Opening Cash balance	1,789	1,789	-	1,789
Movement	205	129	76	(1)
<b>Closing cash balance</b>	<b>1,994</b>	<b>1,918</b>	<b>76</b>	<b>1,789</b>

Capital revenue is behind budget due to;

- a reduction in the roading programme of works (\$200,000),
- the construction of Rotoiti Rotoma sewerage scheme (\$4.5m),
- timing of the DHB contribution towards the Library Health Hub, with \$2m of their budgeted contribution being accounted for in the previous year.

Capital expenditure is ahead of year to date budget with the largest contributor to total spend being the Rotoiti Rotoma WWTP. The capital works programme remains under constant review and prioritisation. With the known impacts of the recent weather events we will end the year over budget.

Completion of the Library / Health Hub saw approximately \$3m of expenditure underspent the prior year, falling in this financial year (note overall the project came in \$600,000 under total budget).

Property sales have progressed well over the last couple of months. Five of the seven residential properties Council owned and declared surplus have now been sold. Three of the sales settled in April with two settling in May. Property sales brought in a further \$800,000 in May and are forecast to end the year \$1.5m ahead of budget.

**Overall cash flow impacts:**

Capital expenditure for the period has required an additional \$8.3m of funding due to the level of spend to date though mainly due to capital revenue being down.

As a result, Council has borrowed an additional \$7.2m more than planned at this stage of the year.

This additional borrowing will be required by year end.

We will continue to apply mitigations and review expenditure to ensure future borrowings are minimised.

**6. ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

ROTORUA LAKES COUNCIL

Mayor  
Chairperson and Members  
OPERATIONS AND MONITORING COMMITTEE

**OPERATIONAL REPORT FOR APRIL TO JUNE 2018**

**Report prepared by:** Geoff Williams, Chief Executive

---

**1. PURPOSE**

The agreed purpose of the report is to provide:

- briefings on matters under consideration prior to any decision being needed by Council;
- an opportunity to discuss the purpose and nature of developments at an early stage;
- progress updates on key initiatives; and
- briefings on issues and matters arising from decisions made.

**2. RECOMMENDATION 2:**

**That the report “Operational Report for April to June 2018” be received.**

**3. BACKGROUND**

The report has five sections with reports and updates from:

- Mayor’s Office
- Kaiwhakahaere Māori
- Strategy group
- Business Support group
- Infrastructure group
- Operations group

It is envisaged some matters will need to be considered in public excluded. The intention however is to maintain as much as possible in open meeting.

The operations update report will not replace any existing reports to Council, such as the monthly report on organisational performance presented by the Chief Financial Officer.



## **4. MAYOR'S OFFICE**

### **4.1 Mayor's Invitation**

Mayor Steve Chadwick has been invited to speak and attend the "Cultural Cities Network Meeting of FELAC (Forum of East Asia Latin America Cooperation) to be held in San Salvador de Jujuy, Argentina (3 hours north west of Buenos Aires) from 21<sup>st</sup> to 23<sup>rd</sup> August 2018. FELAC objectives are to be 'A Formal Connection with Latin America' (as per the NZ MFAT website)

The purpose of the conference is "Cities as agents for local development: Culture, tourism and sustainable development with the following conference topics:

- Culture for Social Transformation
- Sustainable Tourism & Local Developments
- Emerging & Sustainable Cities

Mayor Steve Chadwick is the only representative of NZ. There are no other New Zealand invitees.

Rotorua was chosen by the Argentinian Ambassador, due to the relationship that was developed after his visit here late last year as part of the MFAT organised tour with 5 South American Ambassadors.

This is an opportunity for Rotorua to show case and share its key points of difference in Tourism, Culture, Partnership and Sustainability. It also helps promote Air New Zealand's direct flight links from Auckland to Buenos Aires thus supporting Tourism NZ. It is also another opportunity to develop new relationships and establish our city as a beacon of change and difference.

International air fare is being sponsored by Air New Zealand. Internal air flights, transfers, accommodation, meals and tours are being financed by the host City.

There are no costs to the rate payers of Rotorua.

## **5. KAIWHAKAHAERE MĀORI**

### **5.1 Te Tatau o Te Arawa**

Te Amorangi Unit attends the regular Te Tatau o Te Arawa trustee meetings. At the last trustee meeting, we provided a stakeholder update on the proposed lakefront and Whakarewarewa forest developments (Big Moves projects included in the proposed 2018-28 Long-term Plan), homelessness and Council's work with staff to improve the organisation's bicultural capability.

Regular engagement with Te Tatau o Te Arawa continues at an operational level. Te Tatau has advised on engagement with Te Arawa across issues including the Ngongotahā flood response, Mayoral Relief Fund and the lakefront development. Te Tatau members were also very helpful in ensuring Te Arawa engagement on homelessness issues.

## 5.2 Rotorua Reo Rua

Council initiatives that contribute to Rotorua Reo Māori include:

- Advocacy regarding NZTA roadway signage;
- Council staff language classes (professional development);
- Te Aka Mauri te reo Māori collections, children's' story time (He Aka Pikirangi), research support for community members and the Outreach programme (mobile library);
- Supporting Toi Oho Mai's free community reo Māori classes. There was great uptake of the classes, attracting 30 enrolments and a diverse range of students. Many of the students wish to continue learning – Te Tatau is working with Te Aka Mauri and Toi Oho Mai to establish an informal reo Māori group for community members who wish to meet and practise their reo.

Council's main te reo Māori outcome in this reporting period is the upgrade of the Government Gardens playground near the rose garden. It will re-open on 29 June 2018 as Taikākā (Heartwood) and will be a reo Māori friendly playground where park goers will be encouraged to use te reo Māori. To help people on their language journey, bilingual signage and interactive games will be incorporated into the space. The name relates to a famous tribal saying of Te Roro-o-te-rangi during the battle of Tawharakurupeti, which happened near the site of the playground. It also refers to the fact that te reo Māori is the Heartwood of the Māori culture. Te Tatau o Te Arawa have championed the upgrade, including securing a \$10,000 contribution from Ngāti Whakaue Education Endowment Trust to support the upgrade.

## 5.3 Noho Marae

Noho marae are held throughout the year for new and existing staff. A noho marae was held on 12 and 13 June. As usual, it was fully subscribed and staff (both those who are familiar with kaupapa Māori and those who have no previous experience) gave very positive feedback on the course content and its practical application. The remaining dates for the year are: 18/19 September and 13/14 November and we would welcome any Council staff or elected members who wish to attend.

## 6. STRATEGY GROUP

### 6.1 Strategy

#### 6.1.1 *Big Moves/Projects*

Key projects in the 2018-28 Long-Term Plan (LTP) are aimed at continuing Rotorua's progress, aligned with the 2030 vision and The Rotorua Way. The Big Moves projects are: development of a world-class lakefront; further enhancement of access to the forest; further upgrades to Kuirau Park; creation of a new council-controlled organisation to progress CBD and lakefront development; and a social housing proposal. Initial groundwork is underway to ensure these can progress if included in the final LTP. See updates below:

In May, Council made an application to the Provincial Growth Fund (PGF) offered through MBIE for funds to finalise the business case and detailed designs of stage 1 for the forest and lakefront projects. On 29 June Parliamentary Under Secretary for Regional Economic Growth, Fletcher Tabuteau, announced an \$811,000 PGF grants to progress the business cases, including design.

#### *Redwoods and Whakarewarewa Forest*

Consultation on a concept design for proposed improvements at the Redwoods and Whakarewarewa Forest has been undertaken and considered as part of 2018-28 Long-term Plan consultation and deliberations. A proposed master plan, which has been developed with mana whenua includes

infrastructure and commercial opportunities. This project is seen as one of Rotorua's two priorities in the Regional Visitor Economy Strategy.

#### *Lakefront Development*

Consultation for funding of the Rotorua Lakefront redevelopment has been undertaken and considered as part of 2018-28 Long-term Plan consultation and deliberations. The proposed master plan includes public amenity upgrades, lake edge improvements and a playground to create a world class lakefront offering. This project is seen as one of Rotorua's two priorities in the Regional Visitor Economy Strategy. The first Strategic Lakefront Advisory Group meeting has been held with key stakeholders. Chaired by Sir Bob Harvey, the group also includes: Gifted Reserves Protocol Committee members Alec Wilson and Malcolm Short; Te Arawa Lakes Trust members Lana Ngawhika and Terry Tapsell; John Dalzell, Patrick Reynolds and Bella Tait.

#### *Pensioner Housing*

Following an open Expressions of Interest process, three parties were invited to prepare more detailed proposals. Two providers, Accessible Properties and Habitat for Humanity (Central North Island), have provided proposals. Both are experienced Community Housing Providers (CHPs).

However, neither proposal met the requirements of Council. In particular, both offered a substantially lower price (for purchase of Council's pensioner housing) than expected. Both have indicated the price offered took into account the costs of investing to improve and develop the asset with a sustainable business case, given the purpose is provision of social housing rather than a commercial model.

Officers have met with both providers to investigate whether an alternative proposal, where the land is leased rather than purchased, would be workable to meet our objectives. Only Habitat for Humanity has indicated interest in this model.

#### *Social Housing*

Council Strategy Development Manager Rosemary Viskovic has been invited to participate in the LGNZ – Housing 2030 Project Social and Community Housing Working Group. The working party enables Council to remain close to how issues relating to Council pensioner housing are being progressed at a national level.

The scope of the project includes, but is not limited to:

- Developing a tool box of options for councils wishing to address social housing need in their areas, including:
  - options for increasing the number of community housing providers
  - options for the management and governance of council-owned social housing portfolios;
- Removing restrictions that prevent councils from being community housing providers and accessing "income-related rents";
- Ensuring policy settings are appropriate and responsive to the supply of papakainga housing;
- Ensuring the regulatory framework for boarding and emergency houses is fit-for-purpose;
- Identifying and promoting strategies for addressing homelessness.

#### *Sanatorium Reserve Restoration*

The project has been successful in applications to Lotteries Environment Fund for \$80,000 and to Pub Charities for \$5,000.

## 6.2 Strategy Portfolios

### 6.2.1 *People Portfolio*

#### *Community Funding Investment Policy*

21 applications for Partnership Grants have been received and are being analysed by the People Portfolio group which will report recommendations to the Strategy, Policy & Finance Committee in July for deliberations and decisions on recipients and value of grants.

The Neighbourhood Matching Fund – a total of \$100,000 per annum – has been allocated in full.

Meanwhile, Community grants are currently open to applications, closing 16 July. These grants are managed by the Geyser Community Foundation on Council's behalf.

#### *Homelessness*

Council officers continue to collaborate with community agencies working with vulnerable people living on the street or seeking additional food. There is public concern both about the welfare of vulnerable people, particularly as the cold season has begun, and about negative effects being experienced in public places which impact on public and staff safety. This is a complex issue which Council needs to work on alongside those agencies with statutory responsibility for housing, welfare, health and policing and expertise in the related issues. The issue is not simply one of a lack of housing; there are a number of complex contributing factors.

In the last month a hīkoi came to Council raising awareness of the issues around homelessness. Visions of a Helping Hand Trust has been working with Te Taumata o Ngati Whakaue and assisted by Council staff to progress a night shelter in the CBD. There are a number of aspects relating to building compliance which are being addressed and in the interim, the Drop-in Centre already in place on Pukuatua Street has extended its hours.

Specific responses officers are working on at present include:

- Locating a sheltered area suitable for community groups to use for providing food - a number of alternatives are being investigated and in the meantime the group which was providing evening meals in the Government Gardens is locating temporarily to Kuirau Park.
- Locating a suitable place for homeless people to store their belongings to be safe and dry during the day. Some locations have been assessed and found not suitable, and at present the Drop-in Centre on Pukuatua Street has indicated they are able to store people's gear. They are already providing breakfast and lunch for many of the people who are homeless.
- Supporting experienced community groups seeking MSD resourcing for wrap-around services to enable effective responses to people experiencing chronic homelessness - a letter of support for a proposal on behalf of Lifewise, Link People and Te Taumata o Ngati Whakaue has been provided

## 6.2.2 ***Sustainable Living Portfolio***

### *Carbon and Climate Change*

The Rotorua community carbon footprint has been submitted in keeping with Council's commitment that Rotorua District works to achieve GCoM (Global Covenant of Mayors for Climate and Energy) compliance by 2021.

Work continues internally to complete our organisational inventory based on the 2016/17 year as baseline.

## **7. BUSINESS SUPPORT GROUP**

### **7.1 Information Solutions**

#### **7.1.1 *OneCouncil Project***

##### *Phase One*

Phase One OneCouncil modules successfully went live on Monday 7 May, covering Finance and supply chain management. As with most ERP implementations there were a few minor issues but none which prevented business as usual. Most issues will be resolved with the release of the 2018b OneCouncil software update scheduled for later this year.

A post-implementation review currently underway will identify learnings that can be applied to Phase Two.

##### *Phase Two*

This work will start in earnest soon. In the meantime staff are examining options for solutions remaining on premise or being cloud based. TechnologyOne has presented information on its on-cloud offering and advantages from its perspective. A cost benefit analysis will be undertaken and a business case will be prepared if it appears the change would reap additional benefits for Council.

### **7.2 Financial Services**

#### ***What we are doing now***

##### *OneCouncil - Transition to BAU*

The Accounts Payable team, Accounting Manager and Finance Business Improvement and Systems Lead have been busy processing accounts payable transactions on OneCouncil and embedding new processes.

##### *Interim Audit and year end preparation*

The third interim audit has been completed by Audit New Zealand and preparation for year-end is on track, both in terms of the annual reporting plan and gearing up for the first year-end in OneCouncil.

## 8. INFRASTRUCTURE GROUP (16 April – 15 June 2018)

### 8.1 Transport

#### 8.1.1 *Updates on current NZTA-owned and led projects:*

Council works with the New Zealand Transport Agency (NZTA) to provide input into state highway projects on behalf of the community. In turn, NZTA is a key stakeholder in terms of roading programmes on local roads for which Council has primary responsibility with the Agency providing substantial funding, on average, about half of the cost through subsidies.

Tender preparation for the Eastern Corridor interim improvements (Sala Street to Iles Road) is progressing as follows:

- Tarawera intersection tenders expected in July, with works expected to start September/October. Discussion progressing with property owners in the vicinity of these works to optimise long term access.
- Sala/Tarawera/Iles – Progressing discussion with NZTA to secure required land for the proposed works. The overall objective is to ensure there is sufficient space to cater for intersection improvements, provision of two 3m wide shared walking and cycling corridors on either side of the corridor and four-laning to Iles Rd.
- Work is progressing on the detailed business case for proposed 4-laning from Iles Road to Airport. A workshop for elected member representatives (Mayor/Deputy Mayor) and key industry, economy and land development leaders was scheduled for 26 June. Regional Land Transport Plan 2018 ranks this project 12th out of 35 priority projects and efforts are made to elevate its priority.
- Council has submitted to Bay of Plenty Regional Council's Long-term Plan, suggesting the Iles Road to airport proposal be elevated in terms of regional priorities.
- Proposed works for the Central Corridor, Amohau Street (current state highway status to be revoked) has been awarded to OPUS to finalise design in line with the vision and expectations for the CBD. The first workshop involving NZTA, their consultant POT and Chamber of Commerce as well as Council staff took place in April where key objectives have been identified.

**8.2 Capital projects**

Programme	Background	Project	Progress
(1) <b>Transport Road Rehabilitation</b> (road foundation rebuilds)	<p>Road rehabilitation is required when the underlying pavement structural layers are failing and the resultant maintenance costs are increasing.</p> <p>A reseal will not suffice as a long term treatment and the pavement must be excavated, strengthened and re-laid</p> <p>On average some 0.2% of our network requires foundation strengthening p.a.</p>	<p><u>Victoria Street</u></p> <p><u>Springfield Road</u></p>	<p>Project is complete</p> <p>One part of the rehabilitation works of the project has been completed for the current financial year and another part has been deferred until the 2018/19 financial year. Good progress is being made with the cycleway component of the project which should be complete in the current financial year.</p>
(2) <b>Annual Road Re-Seals Programme</b>	<p>Re-surfacing of roads is a very important component of Asset Management that ensures road surfaces provide a suitable running surface and foundation waterproofing for underlying structural layers that protect them from failure due to water penetration.</p> <p>Council reseals about 8% of sealed roads per annum.</p>	<u>Road Re-seals</u>	<p>Resealing is now complete.</p> <p>There have been some defects identified in this year's programme and these will be rectified by the contractor, at their cost, in spring.</p>
(3) <b>Roading Minor Improvements Programme</b>	<p>These are small scale upgrades which do not require a detailed business case and generally target safety objectives but also can include resilience, efficiency or mode share projects.</p>	<p>The Springfield/Otonga roundabout which targets safety and improved linkages for cycleways, includes a raised central platform, pedestrian facilities on all legs, improved turning capability, new footpaths and provision for possible signals in the long term.</p>	<p>This project is now complete. It was completed 3 days post its target date.</p> <p>We are working with local businesses to adjust some of the parking limits to assist a more efficient use and access to parking spaces that will benefit the local businesses.</p>

Programme	Background	Project	Progress
(4) Emergency Roothing Works	<p>Emergency works are subject to an additional case for funding by NZTA where the transport corridor has been compromised by some event.</p> <p>The current project in Paradise Valley Road involves stabilisation of a number of wash out failures that occurred back in March/April 2017 storm events.</p>	<p>The project involves 5 sites, one of which is a road re-alignment and 4 where structural retaining walls are being constructed. Late summer has been the ideal time to undertake this work as considerable earthworks are involved.</p>	<p>Three of the four sites are now complete.</p> <p>One remaining site should be complete where Valley Road is being realigned and should be complete by this financial year pending some consenting delays with the Regional Council.</p> <p>One other site where work had not commenced, suffered further damage in the April 18 event and its repair methodology is being accessed.</p>
(5) Recent Emergency Works (April 2018 event)	<p>Widespread damage to the transport infrastructure occurred during the event of 29 April 2018 which exceeded the design capacity of many of the surface and drainage systems.</p> <p>The extent of the damage and preliminary estimates has been completed and submitted to NZTA for funding approval.</p>	<p>Rerewhakaaitu Road suffered significant damage to two bridges and one culvert. As it is a major road with significant commercial traffic RLC have had to move quickly to remediate the damage.</p> <p>Numerous road slips have also occurred with a combined estimated capital value of some \$5.0 million.</p> <p>In addition some \$500,000 has been expended in the operational response to this event to date.</p>	<p>Normal procurement processes have been accelerated with a contractor been appointed to replace the culvert washout with works commencing 18 June 2018.</p> <p>The two bridges have had remedial works designed and RLC is currently negotiating with contractors regarding resource availability to undertake the works and confirm the costs.</p> <p>Other sites which involve structural and drainage repairs are entering into the investigation and design phase and procurement of services will be undertaken on completion of this phase.</p>



Programme	Background	Project	Progress
(6) Rural Road Seal Extensions	The programme involves sealing of currently unsealed roads in rural areas. Projects include consideration for safety improvements and general drainage renewals were appropriate as well as other ancillary work.	<u>Dunkirk Road</u>  <u>Mangamingi Road</u>	<p>Works are now complete</p> <p>Work has been deferred until the 2018/19 year as our resources were diverted to address emergency works.</p>
(7) <b>Wastewater</b> Wastewater Upgrades	<p>The East Rotoiti/Rotoma Sewerage Scheme involves the provision of sewerage services to the Rotoma and East Rotoiti Communities. The project is part of the Te Arawa Lakes strategy that aims to ensure water quality in the lakes meets the agreed target standards.</p> <p>The project involves the construction of a wastewater treatment plant, providing on-site pre-treatment on all properties and the reticulation of effluent from on-site facilities to a new treatment plant.</p>	<u>Rotoiti Rotoma Sewerage Scheme</u>	<p>Work on the wastewater treatment plant progressed well with earthworks and access road completed, and contractors now are commencing the construction of the plant.</p> <p>Work on the reticulation component is also progressing well with some 2.3 kms of the main pipeline installed, along the Rotoma waterfront. Some resistance continues to be encountered by property owners to consent to the installation of pre-treatment systems onto their properties. The appropriate engagement and information is provided to help those property owners to consent to the works.</p> <p>The scope of works for on-site systems at Rotoiti has been agreed and a tender document is being prepared. This will include the supply, installation and</p>

Programme	Background	Project	Progress
			<p>operation of an on-site system.</p> <p>We are still operating under a challenging environment and very tight project budget.</p>
(8) <b>Water</b> Water Upgrades	<p>The Mamaku water supply is to have UV treatment installed. This will ensure our full compliance with industry water quality standards following the Havelock North enquiry. At the same time a number of operations and equipment upgrades are being undertaken. Part of the upgrade programme is the sectorisation project which is intended to provide increased resilience to the water supply network by managing flows between different parts of the network with control valves and a fully integrated network that allows supply flows from multiple directions.</p>	<p><u>Mamaku UV Installation</u></p> <p><u>Sectorisation Stage 6</u></p>	<p>The contract has been awarded and the works will commence in the new financial year following about a 6 week period for supply of long lead items.</p> <p>The works are 50% complete and progressing well for the target completion by the year's end.</p>
(9) Water Renewals	<p>Water Renewals involve replacing the water reticulation network that has reached the end of its useful life. It is a prudent Asset Management driven programme that considers pipe age, pipe condition, capacity new materials and levels of maintenance costs to arrive at an optimum programme of renewal works.</p>	<p>Urban water renewals at</p> <ul style="list-style-type: none"> <li>• Edmund Road</li> <li>• Aquarius Drive</li> <li>• Lisa Crescent</li> <li>• Baldwin Avenue</li> <li>• Turner Drive</li> <li>• Holden Avenue</li> </ul>	<p>All works are now complete except Baldwin Avenue with part of it being completed in the new financial year.</p>

### 8.3 Active transport modes / CyWay programme update

The CyWay programme, which it is jointly funded by NZTA and the Government's urban cycleways fund, aims to connect Rotorua city suburbs to existing main cycleways and shared paths, creating a network that extends throughout the city and connects to the inner city and to off-road recreational cycling areas. The aim is to provide safe biking options to encourage more people to try/use alternative transport options that are proven to improve community wellbeing and reduce the impact of transportation on our environment. Projects currently underway or about to start are:

- Springfield phase two – Connects the cycling network from Springfield Road to the International Stadium and to the starting point of the Utuhina Stream link.
- Ranolf Street – From Sophia St to CBD which will complete the south to north corridor. Connects to four schools on the route and links to the waterfront.
- Te Ngae Road (Sala St bridge) to Long Mile Road forest link to improve forest access and compliments one of our "Big Moves" project.
- Western Heights (Schools Link) – Gordon Road is now completed and works on Thomas Cres have restarted after a short break.

#### *Shared Bike Scheme*

A provider currently operating in Auckland has contacted Council to start the process of obtaining a licence to operate a dockless shared bike scheme in Rotorua with a view to launching in August. If successful, this would provide both residents and visitors access to use of bikes at low cost without capital outlay. It complements Council's active transport modes programme and is consistent with Rotorua's visitor strategy.

### 8.4 Waste Management

- In anticipation of the final approval of the Long-term Plan, staff have been working on planning for roll-out of rural waste collection to ensure the start of the service goes smoothly for the approximately 900 additional ratepayers.
- The transfer station currently being built at the landfill has been slightly delayed by weather events and availability of contractors and is now scheduled to be finished by the end of August when the landfill will be capped and sealed. This will reduce environmental risks and waste will then be transported to another landfill (currently Tirohia) for disposal. Council and Waste Management continue to develop plans for the Rotorua landfill to potentially act as a regional landfill in the long term future.
- Improvements made on the landfill site performed well during the unprecedented rainfall event of 29 April. We are pleased to report there were no breaches of Council's consent.
- Governance and representatives from the executive team, Te Amorangi Unit, Smart Environmental and waste officers hosted a delegation from Whanganui who were interested in how Rotorua's new waste collection roll out went. The meeting was very well received with thanks passed on to all who were involved.

### 8.5 Emergency Management (29 April Flood)

On Sunday 29 April 2018 the Rotorua district was subjected to a severe weather event, 182 mm of rain fell within a 24 hour period, which it is the second highest ever recorded in Rotorua. As a result, Rotorua's rivers, streams and storm-water systems were overwhelmed by an unprecedented and extraordinarily large volume of rain water that fell in a very short period of time. Flood water inundated a large number of homes and caused significant damage to local infrastructure.

Rotorua Lake Council staff recognised the severity of the weather event and the Emergency Operations Centre (EOC) was activated. Call centre staff were able to relieve the after-hours contractor which was struggling to cope with the increased calls for service generated by the event.

At about 1655 hrs the Civil Defence Controller was advised that some people in the Ngongotaha area which had been affected by the flooding had failed to grasp the danger that the rising flood waters presented and that they were refusing to evacuate their homes. Given the serious risk to life that existed at that time, the declaration of a state of emergency to empower relevant agencies to remove people from properties that were at risk and unsafe was made.

At 1725 hours on Sunday 29 April 2018 the Mayor signed a declaration of State of Emergency. The declaration was left in place until it expired on Sunday, 6 May 2018. Inspections carried out by Rotorua Lakes Council Building Team determined that 95 of the homes that had been inundated by the flooding were rendered “insanitary” and could not be occupied until significant repair work was carried out.

The transition from ‘response’ to ‘recovery’ began on Thursday 3 May 2018. Additional resources (4 case managers “Navigators”) have been recruited for a fixed term role to support those affected by the flood and requiring additional support to navigate the various central government help agencies. The Recovery Team consisting of a Recovery Manager, 4 full time staff seconded to support roles, and the 4 Navigators will continue to work with affected parties until all people are able to return to their homes and to a life as near normal. It is expected this could take 2 to 3 months at minimum. Council will be updated on this status.

#### *Wastewater*

The storm event of 29 April resulted in extremely high levels of inflow and infiltration of rainwater into the sewerage system which exceeded the capacity of pipelines, pump stations and the wastewater treatment plant for extended periods.

In addition, the overtopping of the Ngongotaha Stream banks inundated a number of wastewater pump stations in the Ngongotaha area.

As a result, surface flooding in a number of areas was contaminated with sewerage and several sewage pumping stations overflowed into nearby properties or stormwater drains. The wastewater treatment plant was also unable to cope with the volume of diluted sewage and at times, partially treated and heavily diluted effluent escaped to drains and to the Puarenga Stream.

Appropriate notifications and reporting was undertaken to stakeholders, including Toi Te Ora Public Health and Bay of Plenty Regional Council, following these events.

#### *Stormwater*

As has been widely reported, the rain event of 29 April caused widespread surface inundation and the flooding of dwellings.

As well as the Western Road area which was affected by the overtopping of Ngongotaha Stream, other significant areas affected were Hinemoa/Eruera/Whakatau, Elizabeth/Pererika and Holland/Tilsley/Robertson streets. A number of houses in other locations were also flooded.

## 8.6 Water Solutions

### 8.6.1 3 Waters Services Business Operations

#### *Water Supplies*

- Toi Te Ora Public Health is continuing with audits of Council compliance with Water Safety Plans, which are a requirement for each water supply and are subject to periodic audits for compliance. Audits for Rotoiti and Mamaku have been completed, with Hamurana and Kaharoa planned next. Following the Havelock North water-borne campylobacter outbreak, inspection and enforcement of water supplier requirements by health authorities, is becoming more intense.
- Replacement of the electrical switchboard and control panels at the Pukehangi road pressure booster station has been completed.
- Last year we installed a system at the Utuhina/Matipo pumping station and treatment plant to enable large pumps to be automatically shut down in response to peak loading of Transpower's electricity grid. This work enables Council to receive rebates on our electricity account in return for our ability to reduce our loads during these peaks. With recent colder weather, this system has been activated a number of times and we have seen these rebates start to accrue. The same system is in use at the Wastewater Treatment Plant.

#### *Wastewater*

- Major maintenance and some critical renewal of the aeration system at the wastewater treatment plant is underway.
- The land disposal system ponds in Whakarewarewa forest are now being de-sludged.

#### *Stormwater*

In addition to the Civil Defence response and recovery operations, which are ongoing, staff continue to respond to numerous requests and complaints of surface and property flooding including those arising from a further smaller event on 4 June. Each of these will require full investigation, evaluation of possible remedial options and prioritising, all of which is ongoing.

### 8.6.2 Significant 3-Waters Capital Works Programme

#### *Rotorua Wastewater Treatment Plant (WWTP) Upgrade and Procurement Plan*

- The closing date for the Request for Proposals from the two shortlisted consortia is 13 July 2018. Following the closing of the tenders, full intensive evaluation will take place with an anticipated report to Council September/October with recommendations.
- All relevant staff are fully involved and updated on these processes and where relevant, unions have also been updated. The consortia have made presentations to staff articulating their strategies, scope of operations, career development opportunities and technical skills acquisition programmes.
- Iwi representatives have been actively engaging with the two consortia to establish terms for joint ventures, joint governance, co-investment and the delivery of social capital programmes.
- Lodgement of a resource consent application was delayed further because of the need to finalise an agreement with parties involved in Bay of Plenty Regional Council's Plan Change 10 appeals. The parties linked the PC10 matters with the wastewater treatment plant resource consent application. The lodgement of the application was rescheduled for late June 2018.

## 9. OPERATIONS GROUP

### 9.1 SHMPAC – Redevelopment update

#### *This month*

- Shand Sheldon selected as lead architect to the project
- Resource consent work is underway
- Visits to Wellington for further discussions and updates with potential funders

#### *Next two months*

- Lodge resource consent – approval required by 8 August to meet funding windows with 3 lotteries funds
- Heritage New Zealand consent sign-off
- Preliminary design phase gets underway
- Various building inspection reports to complete
- Complete funding applications for approximately \$3.5m
- Recruitment of Performing Arts Director
- Recruit project manager
- Start Expressions of Interest (EOI) process for early contractor engagement
- Update stakeholders

### 9.2 Museum – Redevelopment update

#### *This month*

- Meetings with Heritage New Zealand – 3 remaining issues to resolve: lightweight roof tile replacement approval, air bridge design, Café mezzanine floor, RLC to present options as soon as possible and life size composite tile option
- Lodge resource consent
- Mechanical services contractor appointed and assessments underway
- EOI with architects to select company for concept to detailed design phase
- Rotorua Museum Centennial Trust donated \$200k to the Museum EQ costs

#### *Next two months*

- EOI / tender for Project Manager and appoint
- EOI/ tender for early contractor engagement and appoint
- Heritage New Zealand sign-off on any remaining issues
- Heritage New Zealand consent sign off
- Design development phase underway
- Funding discussions with MCH and Central government

### 9.3 Planning and Development Solutions

This division contains the district planning, Resource Management Act consenting, building inspections and consenting, and business support functions.

### 9.3.1 **Consenting Activity** (this report covers the period April and May 2018)

#### *Building Consents*

- The total value of building consents issued for the financial year to date, \$118,113,702, is up on the same period last year (\$99,531,008).
- 146 building consents for new dwellings were issued for the financial year to 31 May 2018, up on the same time last year (90).
- 31 new dwellings were consented during April and May 2018.

#### *LIMS*

- Commercial LIMS issued for the financial year to 31 May 2018 totalled 138, similar to the same time last financial year (141);
- Residential LIMS totalled 786, down from 971 in the same period the previous year.

#### *Subdivision Consents*

- As at 31 May 2018, there were 83 subdivision consents issued, compared with 99 at the same time the previous financial year.
- The number of potential additional lots issued during April and May 2018, as a result of the approved subdivisions, was 31 (18 residential, 13 lifestyle) and the total number of potential additional lots issued as at 31 May 2018 was 151 (92 residential and 59 lifestyle).
- Staff are processing subdivision consents for a combined total of 78 lots (40 lifestyle, 26 green field residential and 12 infill lots).

#### *District Plan Policy*

- Plan Change 4: Noise – appeals period closed 28 June.
- Plan Change 6: Holiday Rentals – Hearing held 14 June. 9 initial and 5 further submissions.

## 9.4 **Te Aka Mauri – Library and Children’s Health Hub**

Visits to Te Aka Mauri continue to show an increase, 13% for April and May over the same time last year when the library was in temporary accommodation, and 20% more than the same period in 2016 just before the move to Pukuatua St.

Library service is about connections and many in the community are still not connected with technology. Recently staff were able to help an 86-year-old lady wanting to send an email to her family in Australia. She hadn’t seen her new grandchild and couldn’t afford to fly over or for them to fly here. Staff helped her make the connection, then arranged for her to Skype her family and see the new baby.

About 60 Library, Arts & Culture and Children’s Health Hub staff shared a Pink Breakfast for Breast Cancer awareness in May, raising \$207 in donations. The breakfast marked the beginning of the Te Aka Mauri Social Club, which will provide an opportunity to come together regularly to build relationships and network.

### 9.4.1 **Makerspace**

April and May saw 732 students through the Makerspace from various school groups, home school groups, KDEC (school for the deaf) and holiday programmes. Sessions included robotics, coding, building, 3D printing and animation. Feedback has been very positive:

*“Whole time was really enjoyed - the pace was great and all parts were enjoyed”*

*“Using the cube robots was unique. The students have not used anything like that before. Victoria was great.”*

*“They worked cooperatively in small groups with equipment that they had previously not used.”*

As part of their visit to Te Aka Mauri, several classes from Lynmore Primary school visited the Children’s Health Hub. The children remembered having their B4 school checks and getting a lunchbox, or having their vision and hearing tested. They were interested in the gym and thought it was amazing seeing all the equipment.

#### 9.4.2 **Youth and Early Learning**

Recent school holiday participation was pleasing with 857 attending events. The Great Scavenger Hunt which took children and their parents all over Te Aka Mauri looking for clues, and learning more about what the library has to offer was particularly popular. The Children’s Health Hub held drop-in sessions in the multi-sensory room which is being used regularly by the child play therapists.

The Pipi Ma Whanau held a very popular session in the Discovery Space. This coincided with a visit from Lakes District Health Board CE Ron Dunham and Sally Webb who is Chair of the Bay of Plenty DHB and Acting Chair of the Waikato DHB.

A new programme, He Aka Pikirangi – a Storytime in Te Reo Māori, will cater for children under five. This will be an addition to the under-fives programmes He Pīpī Paopao (First Steps) and He Pī Ka Rere (Adventurers). The turnout for recent sessions averaged 40 parents and children.

#### 9.4.3 **Heritage and Research**

Anahera Sadler and Ani Sharland recently gave a presentation to Māori Land Court advisors, talking about the library’s resources in the Don Stafford Room that would complement their information. The flow-on from that connection has had customers referred from the Māori Land Court to the library for further help with their searches.

Initial resources and plans are being assessed for holding whakapapa classes in the library in collaboration with a tertiary institution.

#### 9.4.4 **New artwork**

Staff from Rotorua Library, the Children's Health Hub and Rotorua Lakes Council joined together with artists Glenys Courtney-Strachan and Maria Marshall at the end of May for the blessing of a new artwork in the Te Ao Tamariki, the Children's Area of the library. The mural features a number of Te Arawa stories emanating from the pages of an open book.

Kurangaituku (the bird woman) features in the painting in flight and with Hatupatu in her clutches. Ihenga (the great explorer) is shown surrounded by Patupaiarehe (Fairy folk), enveloping him like mist. Te Arawa lovers, Hinemoa and Tutanekai can be seen together on Mokoia. Kuirau Park's namesake, the beautiful Te Kuirarau, is bathing in a pool. Te Kuirarau was taken by a taniwha, and in this mural the taniwha is lobster-like to creatively reflect a local story behind the Lobster Pool at Kuirau Park. Tāne Mahuta, the birds and other forest life are also represented as the central tree with manu (birds) in its embrace. A vibrant sun is also included in reference to Maui.



## 9.5 Public Art

### 9.5.1 *Hemo Sculpture*

Kilwell has completed approximately 25% of the 3D printing. Hamilton company Protech Stainless (original preferred tenderer) are working alongside Kilwell to construct the stainless foundation assembly and plate and Guritt engineers are finalising structural details. Meanwhile, the installation scenario and traffic management is being investigated. RECT are to commit a further \$25,000 towards funding, bringing the total from RECT to \$40,000. Installation is scheduled for September/October 2018.

### 9.5.2 *Maintenance*

- Artist's son Roland Tissink has completed impressive repairs on the Redwoods Sculptures which were reinstalled in early May with a new plaque.
- Artist Jamie Pickernell has been engaged to refinish the *Shavings* sculpture on Haupapa Street.
- Sculptor Trevor Nathan is to repair *Te Tui Nui* in the CBD following assessment revealing some rot in the base.
- Carvings at the Tarukenga entranceway have been removed due to rot/safety issues and stored at Infracore. Rob Rika is still to assess and advise on repair or replacement.
- Repair work on the Dutch Wind Sculpture, which was damaged in high winds earlier this year, has been completed by original fabricator Mike Cox of Metalform Engineering. The work included the addition of another structural element to the blades to ensure better wind resilience.

### 9.5.3 *Library*

Interactive digital pixel panels 3m x 3m are complete. Arrangements for installation and engineering sign-off still on-going.

### 9.5.4 *Community Murals*

The airport murals are due for a refresh. Potential schools have been identified and are to be contacted in the next few weeks.

### 9.5.5 *Rotorua Bike Festival*

Discussion has been held with the Rotorua Bike Festival Trust around enriching this October event, now in its 6th year, with community-based arts initiatives. Jill Walker has been engaged to consider possibilities.

### 9.5.6 *Galleria*

Terry Fergusson (*The Bushman's Son*) has the current exhibition in the Civic Centre Galleria from May through July.

The next exhibition will be 'Mind Plus' - works by local gifted children to be installed early August.

### 9.5.7 ***NZ Music Month***

There was good attendance at most NZ Music Month events. Karin Vincent facilitated live performances at the Monarch room, Prince's Gate, which is proving to be a popular venue. A video showcasing the performances and intended for posting online will be a valuable promotional tool for future events.

### 9.5.8 ***Toi Ohomai***

Discussions have been held around a potential exhibition space/artist's collective at the i-Site in conjunction with the potential café in the southern wing of the building.

### 9.5.9 ***Sculpture Symposium***

A call for submissions is due to be released, with the event to be held late November. The theme being considered is 'Nga Wai o Rotorua' – the waters of Rotorua.

Works from the symposium will refresh the Sulphur Lake Sculpture Trail, and also provide the possibility of acquiring a couple of pieces for Sulphur Point.

## 9.6 **Museum Te Whare Taonga o Te Arawa**

### 9.6.1 ***Collections***

The Collections team is focused on rationalising space in the collections store, in preparation for movement of taonga later this year.

Friends of the Museum were successful in securing a Helping Hands grant to support the completion of the Textile Covers project (Social History collection).

### 9.6.2 ***Events and Engagement***

A talk by Sir Wira Gardiner about Haane Manahi at Takrouna (Council Chambers, 19 April) was attended by 104 people.

The Art of Remembering opening (at the Arts Village) on 20 April was attended by 70 people. Feedback from the Arts Village about the exhibition was very positive and this was a great example of utilising our relationships with other organisations in the arts sector, particularly during the museum closure. It has also prompted the team to consider how else the museum might support young upcoming artists.

143 people participated in harakeke cross making as part of the Delores Cross Project (at the Arts Village).

Planning for *Nightmare* 2018 continues.

July events include Dr Rangi Matamua's Matariki talk, UV prop making, school holiday drop-in crafts, Craft Revival Café – knitting, Colour the Night, UkeBox and Matariki kites.

### 9.6.3 Exhibitions

Planning of major taonga de-installs and relocation remains a priority for staff for the remainder of 2018. Staff are also identifying potential exhibition themes for re-opening exhibitions in the north wing, particularly around the Museum building and strengthening project.

## 9.7 Sir Howard Morrison Performing Arts Centre

The Ticketmaster Box Office continues to operate from the Energy Events Centre.

The Energy Events Centre has hosted three transferred events during this reporting period, they were the Rotorua Dance Festival which was held over 5 days, the Anzac Day Civic Ceremony in the Sportsdrome and the One Chance Youth Awards held in the Bay Trust Forum.

## 9.8 Energy Events Centre & Business Events

The annual Rotorua Marathon was hosted with the very successful mini-Marathon the day before. Other sporting events included the Rotorua Junior Netball Holiday Programme, Mid-North U15 & U17 Carnival Day with 400 competitors, the Ultimate Frisbee Competition with over 300 competitors and the WBOP Open Judo Competitions were held over Queens Birthday weekend.

The venue hosted three major conferences over this reporting period, The Collision Repair Association conference with 250 delegates, the Certified Builders Association Conference with over 700 delegates and the annual GPCME Conference with over 1200 delegates.

The Sportsdrome hosted the Hoopsta Holiday Programme followed by the Rotorua Basketball Term 2 bookings, Rotorua Indoor Bowls tournaments, Police Physical Competence Training and Rotorua Roller Skating Club practises.

The Te Runanga Tearooms and Band Rotunda continue to host the Rotorua Museum Education Programme and also had a number of small meetings and private functions.

Significant events coming up:

Jekyll & Hyde Show	19 June 2018
Tall Blacks versus Hong Kong	28 June 2018
Sulphur City Steam Rollers Derby	30 June 2018
Rotorua Hospitality Awards	1 July 2018

## 9.9 Education

The term started with our student exhibition *The Art of Remembering* exhibition and competition held at the Arts Village. Twenty-three student finalists had art works on display examining a Rotorua resident's contribution to World War 1. *Ngati Whakaue Education Endowment Trust* sponsored the competition and provided scholarship prizes worth a total of \$20,000. A huge amount of work went into the research, permission, interviews and communication of this project, a real joint effort.

The Ngati Whakaue sponsored Museum Bus was used well this term. Full to its capacity with every session fully booked by Rotorua Schools.

The travelling NZQA exhibition *Top Art* continued to be popular with Rotorua high schools booking in for sessions and schools travelling from as far away as Taumaranui and Katikati visiting.

Outreach was provided around ANZAC Day for four Rotorua classes with World War 1 items from the museum collection.

Education programmes taught, planned, resourced and evaluated this term included World War 1, Mara Kai, Sulphur Science, Top Art, Traditional Maori Games and Toys, The History of Tourism Development, Extreme Natural Events, Describe And Promote A New Zealand Destination- Rotorua, Hei Tiki, Coding, Structural Building and Stop Motion Animation, Cublets and Mbots and lastly Scratch Coding.

Kumara from the maara kai (traditional Maori garden) harvest was donated to local charity Love Soup on 6 June.

Between April and 15 June we taught 2399 students including 1243 Rotorua students and 1156 from outside the district (mainly geography and visual arts students). Venues utilised included the Tea Rooms, Children's Art House, Maker Space at Te Aka Mauri, Sulphur Bay and Government Gardens.

## **9.10 Sport, Recreation & Environment**

This division has responsibility for Council owned and operated open spaces and sport and recreational facilities including the Aquatic Centre, International Stadium, parks and reserves, lakeside reserves and their associated structures.

### **9.10.1 Aquatic Centre**

Rotorua Lakes Swim School's Term 2 programme started with a total 963 students participating (48 students participating in transition classes with Swim Rotorua). The Making the Difference and Unison Lakes Water Safety programmes take a hiatus during winter but a couple of schools are booked for later in the term. The Learn-to-Swim Schools programme has been delivered to 482 students from Westbrook Primary, Western Heights Primary, Hurungaterangi Kura, Ngati Rongomai Kura, and Rotoiti Kura (1,984 lessons). The facility recently hosted the North Island secondary schools water polo tournament (557 participants and 1,000+ spectators).

### **9.10.2 International Stadium**

The Stadium hosted a few events during May/June with the Trans-Tasman Touch Series at the end of April with New Zealand and Australia and the Chiefs vs Jaguares Super Rugby match on 5 May being the main events. Restoration of the No. 1 field was successfully completed and withstood torrential rain during the final day of the Trans-Tasman series. Crowd numbers for the Chiefs game were below expectations while the crowd for the Trans-Tasman series exceeded expectations.

### **9.10.3 Sports Development**

Work on the feasibility of establishing a sports hub at Smallbone Park, led by Sport BOP, continues with the consultants meeting all individual parties mid-June to present an initial working draft for discussion. The final report was to be presented to the working group by the end of June before deciding on the next steps in assessing the project.

The winter codes started back after the school holidays with all field bookings for all local sports codes completed. There have been some teething issues with grass lengths and wet fields; however staff are working through these to come up with the best alternatives. The Sports Field Demand and Supply Analysis project is commencing in early July to look at the city's sports field capacity and

inform future planning on investment and use. The successful contractors, Global Leisure Group and Sports Surface Design and Management, were to brief sports field users at Council's Sports Field User Forum in late June.

#### 9.10.4 **Major Sport and Recreation Events**

Events during the period 25 April to 11 June at various venues included:

- Trans-Tasman International Touch Series NZ vs AUS (27 – 29 April) – 2,000 spectators.
- Chiefs vs Jaguars (5 May) – 5,500 spectators.
- Rotorua Marathon (6 May) – 4,600 participants.
- Jennian Mother's Day Fun Run Walk (13 May) – 350 participants
- Horohopu Tournament (18 May) – 100+ participants, 200 spectators.
- 3D Winter Multisport Festival (3 June) – 800 participants and approximately 500 spectators.
- Double Rainbow Trail Run (9 June) – 160 participants from around NZ.

#### 9.10.5 **Open Spaces**

The flooding event of 29 April damaged several pedestrian bridges, boardwalks and tracks across the walkway network and some streamside park playgrounds and structures were affected by high water levels and flows. Areas affected include Hannah's Bay, Bloomfield gully and Linton Park and the Ngongotaha and lower Utuhina walkway. Some minor works have been undertaken where possible to implement immediate repairs, however much was closed off for public safety. The value of the repairs required was estimated at approximately \$200K and a programme of works is being established.

After assessment of identified city trees by a specialist arborist from Nelson and his report on best management practices, staff are preparing a tender document to contract further specialist services to assess all mature trees in high priority areas across the city. There is still some risk reduction work to be completed and the removal of 14 mature pine trees has been recommended within Smallbone Park. These trees are old and the location of the nearby playground, road and car park has led to them being scheduled for removal in July.

A new Service Level Agreement is being developed for InfraCore to provide maintenance services across Council facilities. This new agreement has a strong partnership approach between InfraCore and the Sport, Recreation and Environment team to deliver full facility services that focus on whole of site user experience. The agreement will form a basis to ensure that sites across the district are maintained proactively to meet the desired user expectations.

#### 9.10.6 **Recreation and Environment Partnerships and Engagement**

The Whakarewarewa Forest Recreation Management Group (made up of the land owners, Ngati Whakaue and Tuhourangi and forest managers Timberlands and Council) meets six monthly to make collective decisions regarding ongoing recreational management and development within the Tokorangi and Whakarewarewa forests. Key items discussed at the June meeting related to ongoing issues with parking at Eight Mile Gate Road and rubbing off of bark from the redwoods trees, with work underway to find possible solutions to these issues. A request for seven new mountain bike trails was also submitted by the Rotorua Trails Trust. Final consideration on these is being undertaken by all parties but initial support has been provided.

An agreement with Ngā Kaitiaki o te Taiao o Waiowhiro (community care group) has been formed with Council and Regional Council to enhance and improve the environment of the lower Waiowhiro stream in Koutu. Council is assisting with weed control of pest tree species to allow the

group to undertake further weed control and start restoration planting along the stream banks and reserve areas.

The Ice Rink located at the Village Green during the last school holidays provided the opportunity for hundreds of families to experience ice skating alongside the regular amusements provided at the Green during this time.

The Lake Okareka Volunteer Fire Brigade is consulting with the community on a proposal to develop a new volunteer fire station on reserve land on the corner of Okareka Loop and Acacia roads. Updates on the process and a notified resource consent process which will be required as plans develop further will be provided.