



NOTICE OF AN ORDINARY MEETING OF THE

OPERATIONS & MONITORING COMMITTEE

to be held on Thursday, 4 October 2018 at 9:30am
in the Council Chamber, Rotorua Lakes Council

Chairperson:	Cr Sturt		
Members:	Cr Tapsell (Deputy)	Mayor Chadwick	Cr Bentley
	Cr Donaldson	Cr Gould	Cr Hunt
	Cr Kent	Cr Kumar	Cr Maxwell
	Cr Raukawa-Tait	Mr Biasiny-Tule	Mr Waru
	Mr Stanton	Mr Martin	
Quorum:	8		

A G E N D A

**1. NGĀ WHAKAPAAHA
APOLOGIES**

**2. WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Corporate Planning & Governance Manager (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
- (a) the local authority by resolution so decides, and
 - (b) the presiding member explains at the meeting at a time when it is open to the public, -
 - (i) the reason why the item is not on the agenda; and
 - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
- (a) that item may be discussed at the meeting if –
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

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4. **TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES**

- 4.1 Minutes of the Operations & Monitoring Committee meeting held 6 September 2018 8

5. **PŪRONGO KAIMAHI STAFF REPORTS**

- RECOMMENDATION 1: Financial Performance for the 2 months
ended 31 August 2018 12
- RECOMMENDATION 2: Operational Report for August to September 15

6. **LONG TERM PLAN PROGRESS – CONNECTING VISION TO ACTION PRESENTATIONS DURING THE OPERATIONAL REPORT**

- a) Central Corridor SH30A Concept – Amohau Street proposal prior to consultation
- b) Rotoma/Rotoiti Sewerage Scheme update
- c) Footpath Management update
- d) Parking services contract update
- e) Waipa development update

**7. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO EXCLUDE THE PUBLIC**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
RECOMMENDATION 3: Extension of contract value for Contract 17/028- Rotoiti/Rotomā Wastewater Treatment Plant	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)
RECOMMENDATION 4: Extension of contract value for Contract 14/001- Sealed and unsealed Road Maintenance	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) Section 7(2)(i)
RECOMMENDATION 5: Extension of approved contract sum for contract 17/044 - Springfield Link, Springfield Road & Waters Street Pavement		

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

8. **NGĀ TAKE MATATAPU
CONFIDENTIAL ITEMS**

8.1 **Pūrongo Kaimahi
Staff reports (cont.)**

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OPERATIONS AND MONITORING COMMITTEE DELEGATIONS

Type of Committee	Committee
Subordinate to	Council
Subordinate Committees	
Legislative Basis	Schedule 7 clause 30 (1) (a), Local Government Act 2002.
Purpose	The purpose of the Operations and Monitoring Committee is to assist the Council to ensure consolidated and complete reporting and monitoring of all financial and non-financial information and performance measures against the Annual Plan, Long-term Plan and strategic goals/priorities.
Reference	01-15-226
Membership	Councillor Sturt (Chair) Councillor Tapsell (Deputy Chair) The Mayor and all councillors 2 Te Tatau o Te Arawa members 1 Lakes Community Board member 1 Rural Community Board member Full voting rights for all members
Quorum	8
Meeting frequency	Monthly
Delegations	The Committee's role is recommendatory only. ¹ It is authorised to take the actions precedent to the exercise by the Council of its statutory responsibilities, duties and powers, by: <ul style="list-style-type: none"> • Monitoring and reporting on the performance of the Council in terms of the organisational targets set in the Long Term Plan and Annual Plan – both financial and non-financial; • Monitoring and reporting on operational performance and benchmarking; • Undertaking quarterly reviews and reporting on Council's financial performance; • Monitoring, reviewing and reporting on the performance of council controlled organisations; • Monitoring, reviewing and reporting on Council's tender and procurement processes; • Monitoring, reviewing and reporting on the performance and management of Council contracts; • Monitoring, reviewing and reporting on the performance and management of major capital projects (including considering and making recommendations on issues that may arise);

¹ Council is authorised to delegate anything precedent to the exercise of Council's powers, duties and functions - Schedule 7, clause 32 of the Local Government Act 2002

	<ul style="list-style-type: none"> • Providing oversight and making recommendations in respect of proposals to exercise the powers and remedies of the General Conditions of Contract (by Council as “Principal”) – including taking possession of, determining, or carrying out urgent repairs to works covered by the contract; • Considering and making recommendations on outstanding accounts and the remission of fees and charges, for amounts exceeding \$6,000; • Considering and making recommendations as to the settlement of uninsured claims for compensation or damages where the amount exceeds the amounts delegated to council officers; • Considering and making recommendations on requests for Council to guarantee third party loans; • Considering and making recommendations on proposals and requests for the grant of easements or rights of way over Council property; • Considering and making recommendations in respect of proposals to which will or are likely to significantly vary the levels and/or terms of insurance for Council assets; <p>Such other functions as the Council may direct from time to time.²</p>
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	<p>The Committee does not have the delegated authority to make decisions for and on behalf of the Council. All matters requiring a decision of Council must be referred, by way of recommendation, to the Council for final consideration and determination.</p> <p>In the event that the Council resolves not to approve or adopt a Committee recommendation, the item shall be returned to the Committee via the Chief Executive for review and subsequent referral to the Council for further consideration and determination.</p>

² A committee is subject in all things to the control of the local authority, and must carry out all general and special directions of the Council given in relation to the committee - see Schedule 7, clause 30(3) of the Local Government Act 2002.

MINUTES OF PREVIOUS MEETING

ROTORUA LAKES COUNCIL

Minutes

**Operations & Monitoring Committee meeting
held Thursday, 6 September 2018 at 9:30am
in the Council Chamber, Rotorua Lakes Council**

MEMBERS PRESENT:	Cr Sturt (Chairperson) Cr Tapsell (Deputy Chairperson), Mayor Chadwick, Cr Bentley, Cr Donaldson, Cr Gould, Cr Kumar, Cr Maxwell, Mr Stanton (Lakes Community Board), Mr Martin (Rural Community Board), Mr Waru and Mr Biasiny-Tule (Te Tatau o Te Arawa).
APOLOGIES:	Cr Hunt and Cr Kent
ABSENT ON COUNCIL BUSINESS:	Cr Raukawa-Tait
STAFF PRESENT:	G Williams, Chief Executive; G Rangi, Kaiwhakahaere Maori; M Morrison, Kaitiaki Ahurea Maori; H Weston, Acting Group Manager Operations; J-P Gaston, Group Manager Strategy; T Collé, CFO/Group Manager Business Support; S Michael, General Manager Infrastructure; S Brown, Manager Arts & Culture; C Tiriana, Manager CE Office; O Hopkins, Manager Corporate Planning and Governance; R Pitkethley, Sports & Recreation Manager (part); J Wilkinson, Recreation & Open Spaces Manager (part); N Carling, Senior Strategic Advisor Sports & Recreation (part); C Jehly, Museum Operations Manager (part); R Rangitauira, Senior Communications Advisor; M Bell, Business Support Co-ordinator; C Peden, Governance Support Advisor.

The Chairperson welcomed members, members of the public and staff to the meeting.

**1. NGĀ WHAKAPAAHA
APOLOGIES**

Resolved:

That the apologies from Cr Raukawa-Tait (on Council business), Cr Hunt and Cr Kent be accepted.

Cr Maxwell/Cr Kumar
CARRIED

Mayor Chadwick advised that she would be leaving the meeting early to attend the New Zealand Tourism awards that evening in Christchurch to support the two finalists from Rotorua.

**2. WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

None.

**3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE
URGENT ITEMS NOT ON THE AGENDA**

None.

**4. TE WHAKAŪ I NGĀ MENETI
CONFIRMATION OF MINUTES**

4.1 MINUTES OF THE OPERATIONS & MONITORING COMMITTEE MEETING 2 AUGUST 2018

Resolved:

That the minutes of the Operations & Monitoring Committee meeting held 2 August 2018 be confirmed as a true and correct record.

Cr Gould/Mr Waru
OM18/09/036
CARRIED

**5. PŪRONGO KAIMAHI
STAFF REPORTS**

5.1 RECOMMENDATION 1: OPERATIONAL REPORT FOR JULY TO AUGUST 2018 01-65-052

Resolved:

That the report titled “Operational report for July to August 2018” be received.

Cr Gould/Cr Tapsell
OM18/09/037
CARRIED

Gina Rangi and Monty Morrison spoke to a Powerpoint presentation on the introduction of bilingual position titles within Rotorua Lakes Council (Attachment 1).

ATTENDANCE: Cr Bentley left the meeting at 10.18am and re-joined the meeting at 10.21am.

ATTENDANCE: Mayor Chadwick left the meeting at 10.55am.

The meeting adjourned at 11.02am and reconvened at 11.13am.

ATTENDANCE: Cr Kumar left the meeting at 11.02am.

6. LONG-TERM PLAN PROGRESS – CONNECTING VISION TO ACTION

6.1 The Museum redevelopment progress update – Henry Weston/Stewart Brown

Mr Brown and Mr Weston spoke to a Powerpoint presentation titled ‘Rotorua Museum project’ (Attachment 2).

ATTENDANCE: Cr Kumar re-joined the meeting at 11.30am.

6.2 Sanatorium Reserve restoration update – Henry Weston/Rob Pitkethley

Mr Pitkethley and Mr Weston spoke to a Powerpoint presentation (Attachment 3).

6.3 Hamurana Reserve update – Henry Weston/Rob Pitkethley

Mr Pitkethley and Mr Weston spoke to a Powerpoint presentation (Attachment 4).

ATTENDANCE: Cr Tapsell left the meeting at 12.18pm

ATTENDANCE: Cr Kumar left the meeting at 12.23pm

Resolved:

That the presentations on the Sanatorium Reserve and the Hamurana Reserve be received and endorsed.

Mr Waru/Cr Gould
OM18/09/038
CARRIED

Meeting closed at 12.36pm

To be confirmed at the Operations & Monitoring Committee meeting on 4 October 2018

.....
Chairperson

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council’s website www.rotorualc.nz

STAFF REPORTS

ROTORUA LAKES COUNCIL

Mayor
Chairperson and Members
OPERATIONS & MONITORING COMMITTEE

FINANCIAL PERFORMANCE FOR THE TWO MONTHS ENDED 31 AUGUST 2018

Report prepared by: Pete Kearney, Business Advisor

Report reviewed by: Justine Wilmoth, Financial Controller and Thomas Collé, Chief Financial Officer

Report approved by: Geoff Williams, Chief Executive

**1. TE PUTAKE
PURPOSE**

The purpose of this report is to provide information on Council's financial performance for the two months ended 31 August 2018.

**2. HE TŪTOHUNGA
RECOMMENDATION 1**

That the report "Financial performance for the two months ended 31 August 2018" be received.

**3. TE MATAPAKI ME NGĀ KŌWHIRINGA
DISCUSSION AND OPTIONS**

Operating Statement

For the month ending 31 August 2018

\$'000	Actual	Year to date Budget	Variance	FY Annual Plan
Revenue				
Rates	16,043	15,646	397	92,517
Fees and Charges	3,109	2,850	260	14,493
Subsidies & Grants	992	714	278	4,461
Investment Income	23	127	(104)	759
Total Revenue	20,166	19,336	831	112,231
Less Expenditure				
Operating Expenses	8,847	8,057	(790)	49,776
Staff Expenses	4,474	4,732	257	27,788
Utilities Expenses	620	567	(53)	3,212
Administration Expenses	544	439	(105)	3,475
Finance Expenses	1,449	1,418	(31)	7,873
Depreciation	3,960	3,958	(2)	23,746
Total expenditure	19,894	19,171	(723)	115,871
Operating Surplus / (Deficit)	272	165	107	(3,640)

Year to date Operating result:

The overall result for the two-month period represents a surplus due to higher revenues vs unfavourable operating and administrative expenses against budget. It should be noted that some of the increased operating expenses are partially offset by subsidies received (i.e. for lakefront development work). However, the overall surplus would have been lower if current staff vacancies had been filled. While some of this result can be explained by timing, future performance will require close monitoring and management to remediate any risk of not delivering to the annual plan.

Revenue is robust against budget across the board. This reflects stronger demand for services e.g. Health Inspection Certificates as well as fee income from rental earnings and a higher rates capture than anticipated. As noted above the higher Subsidies & Grants is partially offset against the higher Operating expenses driven by the Lakefront development project whilst Investment income is lower due to the timing of the recovery of interest paid on behalf of Rotorua Airport and we expect this variance to reduce when the recovery charge occurs.

The higher operating costs include \$300k of redevelopment design work on the Lakefront project relating to Geotech reports and associated consultants and contractor payments. These costs are being offset by funding from MBIE. Unforeseen repairs and maintenance costs of \$200k across the Aquatic centre, Museum, Library and the Rotorua Youth Centre facilities network are driving the remainder of the increase in operating costs.

Staff expenses are down on budget due to 'savings' resulting from timing of expected hires not yet employed and it should be expected that this saving will reduce as new staff come on board.

Electricity usage and pricing is unfavourable, circa \$43,000 over budget at the end of August driven by spot price fluctuations that, by nature, are difficult to predict. Although utilising spot pricing can typically result in savings over the longer term, in the short-term there remain concerns around future spot price increases this year particularly if rainfall remains low and if demand increases with particular attention around the Southland Smelting operations re-starting.

\$'000	Actual	Year to date Budget	Variance	FY Annual Plan
<u>Cash flow from Operations:</u>				
Operating surplus (deficit)	272	165	107	(3,640)
<i>Add back (deduct):</i>				
- Depreciation	3,960	3,958	2	23,746
- Change in working capital & provisions	7,162	7,000	162	856
Cash flow generated from operations	11,394	11,123	271	20,962

Cash flow generated for the period to August is broadly in line with budget

Application of funds (Capital expenditure and borrowing)

\$'000	Actual	Year to date Budget	Variance	FY Annual Plan
<u>Cash flow from investing activities</u>				
- Sale of property	-	-	-	2,000
- Capital subsidies received	2,133	3,465	(1,332)	24,541
- Capital expenditure	(6,895)	(11,915)	5,020	(77,580)
Cash flow generated from investing activities	(4,762)	(8,450)	3,688	(51,039)
<u>Cash flow from financing activities</u>				
- Loans drawn down	0	0	-	30,230
- Loans repaid	(3,250)	(2,500)	(750)	0
Cash flow generated from financing activities	(3,250)	(2,500)	(750)	30,230
Increase (decrease) in cash balances	3,382	173	3,209	153
Opening cash balance	242	242	0	1,000
Movement	3,382	173	3,209	153
Closing cash balance	3,624	415	3,209	1,153

Capital revenue is down against budget largely due to timing of the Rotoiti/Rotoma WWTP funding. This variance should reduce throughout the year as the project approaches completion date in April 2019.

Capital expenditure is behind YTD budget by \$5m over a range of projects with the largest contributors being the Rotoiti/Rotoma WWTP and the SHMPAC enhancements, with a number of others projects still to start. The capital works programme is subject to regular review and the forecast process will capture and identify for remediation those projects at risk of exceeding budget.

Overall cash flow for the two months:

Due to the start date of projects and reduced Capital expenditure currently, Council cash holdings were higher than expected, and as a result, this additional cash was used to pay back loans of \$3.3m. Once the full portfolio of capital projects commence further draw down of the loan facility may occur.

We will continue to apply mitigations and review expenditure to ensure future borrowings are minimised.

6. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

ROTORUA LAKES COUNCIL

Mayor
Chairperson and Members
OPERATIONS AND MONITORING COMMITTEE

OPERATIONAL REPORT FOR AUGUST TO SEPTEMBER 2018

Report prepared by: Geoff Williams, Chief Executive

**1. TE PUTAKE
PURPOSE**

The agreed purpose of the report is to provide:

- briefings on matters under consideration prior to any decision being needed by Council;
- an opportunity to discuss the purpose and nature of developments at an early stage;
- progress updates on key initiatives; and
- briefings on issues and matters arising from decisions made.

**2. HE TŪTOHUNGA
RECOMMENDATION 2**

That the report “Operational Report for August to September 2018” be received.

**3. TE TĀHUHU
BACKGROUND**

The report has five sections with reports and updates from:

- Kaiwhakahaere Māori
- Strategy group
- Business Support group
- Infrastructure group
- Operations group

It is envisaged some matters will need to be considered in public excluded. The intention however is to maintain as much as possible in open meeting.

The operations update report will not replace any existing reports to Council, such as the monthly report on organisational performance presented by the Chief Financial Officer.

4. KAIWHAKAHAERE MĀORI

4.1 Te Wiki O Te Reo Māori

Te Wiki o Te Reo Maori was celebrated from 10 to 16 September. Te Amorangi Unit supported a full programme of community and Council events. Highlights included:

- Unveiling of Reo Rua entryway signs at Hemo Roundabout.
- Expo in Council of resources and classes offered in the community. Guest speakers included Scotty Morrison.
- Parade from Lakefront to Taikākā (Reo Rua playground)
- Launch of Reo Rua job titles for all staff.
- A range of library events including Kapu Tī sessions, waiata sessions, book launch etc.
- Community events including short film showings, public lectures, Meet the Author events, and performance of theatre production Nga Puke.

Both Te Aka Mauri and the Council customer service centre received an overwhelmingly positive response to our efforts to celebrate and use te reo Māori.

4.2 Technical advice Lakefront and Whakarewarewa

Te Amorangi Unit advises across a range of Council functions including engagement with iwi and hapū.

In this period, we provided ongoing support on a number of projects including:

- Rotoiti/Rotomā wastewater treatment scheme.
- Rotorua Wastewater Treatment Plant (resource consent process, tender process).
- Tarawera waste water treatment scheme. Cultural impact assessments are being prepared (with support from Te Arawa Lakes Trust).

Te Amorangi also supports engagement with mana whenua groups for the Lakefront and Whakarewarewa Forest projects. As outlined in previous reports, our approach is to be transparent, to work with all groups, and to understand the concerns and aspirations of all groups. There is a lot of work still to be done to ensure we respond to all parties and secure their support.

4.3 Te Haerenga (Bicultural Development Programme)

In this period, a Noho Marae was held on 18 and 19 September with 18 staff attending. Overall 246 staff have attended to date.

5. STRATEGY GROUP

5.1 Strategy

5.1.1 *Big Moves/Projects*

Key projects in the 2018-28 Long-Term Plan (LTP) are aimed at continuing Rotorua's progress, aligned with the 2030 vision and The Rotorua Way. Among projects planned across the 10-year plan are several "Big Moves" projects: development of a world-class lakefront; further enhancement of access to the forest; further upgrades to Kuirau Park; and a social housing proposal. See updates below:

The Under-Secretary of Economic Development, Fletcher Tabuteau, announced the Provincial Growth Fund (PGF) decisions for the two big move projects on Monday 24 September at the EEC.

The \$19.9m grant for the Lakefront development from the PGF is the single largest individual project allocation so far. \$7.5m has also been provided for the forest project.

Approximately 200 representatives of iwi, partner organisations, stakeholders and business people from across the city and region attended. The announcement provided a valuable opportunity for the business sector to network and discuss broader development in the district.

Council officers will begin working with MBIE (PDV) officials on the funding contracts to support the Government contribution to the redevelopment of the Lakefront and Whakarewarewa forest.

Project story boards have now been erected at the Lakefront, forest and sanatorium reserve.

Lakefront Redevelopment

Submissions on the reserve Management Plan closed on the 28 September. A hearing has been scheduled for 8 October.

Geotech work on the lakebed is currently underway, as is ecological assessments. This work will support resource consent applications for works on the reserve and in the lake.

Council is expecting to call for tenders for the demolition of the Sound Shell and Scout den in the next few weeks. The demolition of these buildings has been signalled for the last few years.

Whakarewarewa and Tokorangi Forest

Detailed design work has now been completed for the upgrade of Longmile Road. Tender documents are being finalised and could be advertised in October.

Design concepts are being prepared for the central car park area (by the existing visitor centre) and initial works on a concept for the playground are underway. This process is being lead through the co-governance group, which includes CNI and mana whenua (Ngāti Whakaue and Tūhourangi).

Sanatorium Reserve

The information evening held on 27 August was well-attended. Wildlands have now started the ecological restoration of the reserve. The primary focus in the first year will be the removal of arrow bamboo and other exotic species. Information boards have been put up at all entrances to the reserve and sports clubs/recreation groups using the space have been advised of the work underway. Potential members for the external working group have been identified. BOP Regional Council have indicated they are keen to provide some funding towards the restoration, with the amount still to be confirmed.

5.1.2 *People Portfolio*

Smokefree Outdoor Spaces

Council approved the Smokefree Outdoor Spaces Policy in December 2016. Phase 1 of the policy included extension to bus stops and the i-Site. Using a counting methodology recommended by Toi Te Ora Public Health, a baseline assessment of the Arawa Street bus stop and the i-Site was undertaken in February 2017. This found 8.6% of people at the Arawa Street bus stop were smoking; and 2.2% of people at the i-Site. The smokefree policy implementation included introducing signage to indicate that the identified areas are smokefree. Based on feedback from other centres and because Rotorua has many visitors, we have utilised the international symbol for smokefree. In consultation with i-Site staff, signage was installed at key points around the building. Initially stickers were used at bus stops; however these were easily removed, so more permanent plastic signs were erected.

In August 2018 using the same count methodology, Toi te Ora Public Health undertook follow up assessment of smoking at the these locations. They found 1.6% of people smoking at the Arawa Street bus stop and 7.22% at the i-Site. This indicates a big improvement at the bus stop, but a worse result at the i-Site. Further work may be required with bus drivers at the i-Site to remind passengers not to smoke in the i-Site area. Similar work was undertaken successfully with bus drivers in relation to ensuring visitors to the Redwoods understood it was a smokefree space.

Phase 2 of the policy which included adding Eat Streat and outdoor pavement eating areas came into effect in January 2018. All businesses with outdoor pavement eating were offered signage to assist them in supporting the policy. Staff worked with Eat Streat businesses on the development of signage for that location. This included fixed signs on pillars facing the outdoor eating areas, adhesive ground signage at entry and exit paths to Eat Streat and table-top signs. Recently, permanent ground concrete etching signage was completed at the entry points for Eat Streat. Lakes DHB took the opportunity to install the same signage while the contractor was in Rotorua. Most businesses have been very supportive of the policy. Those who have reported the most difficulty are those with stronger bar rather than restaurant facilities.

Toi te Ora undertook a baseline assessment in Eat Streat in August 2018. The methodology again comprised counts on different days and a series of times. This found 3% of people in the area smoking. During the day and early evening there were few if any people counted smoking. The number increased after 9.00pm however the actual numbers were still very low. This is a very pleasing result.

Homelessness

Following engagement with people who are experiencing homelessness, one of the things that Council committed to was locating showering facilities. Volunteers to oversee opening and use of the showers were identified through Percy Poharama's group which supports food provision for a number of people in need. During last month the showering facilities at the Lakefront have been made available for homeless people to use. On alternate evenings, the volunteers open the showers; provide supervision and cleaning. Feedback from Percy indicates this is being well-utilised and has been well received.

Public Places Liquor Control Bylaw 2009 Review

A review of the Bylaw is underway, currently out for public consultation closing 10 October. This is scheduled to be completed by the November Council meeting this year.

5.1.3 *Sustainable Living Portfolio*

Sustainability Options were contracted to develop and provide an independent home performance advisory service to contribute to improving housing quality in Rotorua. This action was identified in the Sustainable Living Strategy. The service began in March 2017 and was further supported by BOP

Regional Council which saw the opportunity for independent advice to householders to improve the uptake and outcomes of the Hot Swap programme aimed at improving air quality.

The service was to deliver minimum 100 assessments per annum, however 179 assessments were undertaken within the contract funding in year one. This result did not include additional assessments undertaken for the BOP Regional Council programme. Additionally the service delivered 11 community workshops with the majority attended by 10-20 participants. Many of the referrals were achieved through community connections, differing from early expectations that people would self-refer. The connections made with a range of other community providers have been instrumental in improving outcomes both for this service and others with common objectives. Analysis of the addresses indicates that although assessments occurred across the district, the majority were in lower socio-economic suburbs, so clearly providing a needed service to improve poorer quality homes. Telephone survey follow up of about 30% of the households participating, identified the actions people have taken as a result of the independent advice. Insulation, heating, curtains and ventilation were identified as the most common actions.

6. BUSINESS SUPPORT GROUP

6.1 Legal and Property

The Ground Floor Stage 2 of the Civic Centre refurbishment is progressing well.

Works are nearing completion for the four pensioner units requiring refurbishment. These units were subject to long term tenancies that recently ended.

7. INFRASTRUCTURE GROUP (6 August – 5 September 2018)

7.1 Transport

7.1.1 *Updates on current NZTA-owned and led projects:*

Council works with the New Zealand Transport Agency (NZTA) to provide input into state highway projects on behalf of the community. In turn, NZTA is a key stakeholder in terms of roading programmes on local roads for which Council has primary responsibility with the Agency providing substantial funding, on average, about half of the cost through subsidies.

Tender preparation for the Eastern Corridor interim improvements (Sala Street to Iles Road) is progressing as follows:

- Tarawera intersection tenders expected to be called soon with works expected to start around November period.
- Work on the detailed business case for the proposed 4-laning from Iles Road to Airport is ongoing. The draft proposition for this has been forwarded to NZTA Planning for approval before community engagement commences which it is expected around October/November.
- Proposed concepts for works on the Central Corridor, Amohau Street (current state highway status to be revoked). The project's steering group has agreed to the preferred concept for community information and feedback. The feedback will then be considered and any required adjustments to the concept will be inserted into the detail design for tenders in early 2019.

7.2 Capital projects

Programme	Background	Project	Progress
(1) Transport Road Rehabilitation (road foundation rebuilt)	<p>Road rehabilitation is required when the underlying pavement structural layers are failing and the resultant maintenance costs are increasing.</p> <p>On average some 0.2% of our network requires foundation strengthening per year.</p> <p>NZTA as part of the recent technical audit inspected all these sites and agreed the appropriate treatment was in line with what Council is undertaking</p>	<p><u>Springfield Road</u></p> <p><u>Waters Street</u></p> <p><u>Tarawera Road</u> <u>Nicholson Road</u> <u>Waikite Valley Road</u></p>	<p>Works are from the end of the Springfield Shops to Jackson Park Kindy and will commence shortly.</p> <p>This project is now underway and some additional stormwater work is now included in the project.</p> <p>These 3 projects are included in the 2018/19 year and are currently in the detail design process. A notice to property owners in Tarawera is being delivered advising of the work and seeking any feedback.</p>
(2) Annual Road Re-Seals Programme	<p>Re-surfacing of roads is a very important component of Asset Management that ensures road surfaces provide a suitable running surface and foundation waterproofing for underlying structural layers that protect them from failure due to water penetration.</p> <p>Council reseals about 8% of sealed roads per annum.</p>	<p><u>Road Re-seals</u></p>	<p>The final programme for 2018/19 has been forwarded to our Contractor. Pre-seal repairs are now underway.</p> <p>Notices advising property owners of pending resealing will be delivered in the near future and as the programme progresses.</p>

Programme	Background	Project	Progress
(3) Roading Minor Improvements Programme	These are small scale upgrades which do not require a detailed business case and generally target safety objectives but also can include resilience, efficiency or mode share projects.	This year's projects include: <ul style="list-style-type: none"> • Tarawera Road traffic calming • Realignment of Campbell/Thomas intersection to prevent large vehicles hitting the adjacent bridge. • Preventative maintenance projects in Paradise Valley and Parsons Road where gradual erosion is threatening the road. 	All of these projects are currently in the design phase and will be gradually implemented from Q2-Q4.
(4) Emergency Roading Works	<p>Emergency works are subject to an additional funding by NZTA where the transport corridor has been compromised by some event.</p> <p>The funding application has been forwarded to NZTA for approval. NZTA visited the sites recently and we are working through the funding protocols to conclude the required agreements.</p>	<ul style="list-style-type: none"> • Rerewhakaaitu Road Bridges • Tarawera Rd under-slips • A number of other sites around the district e.g.; Mountain Rd, Waiotapu Loop Road and others 	<p>Work on reinstatement of the scour protection for 2 significant bridges is now underway. Geotechnical and utility problems have slowed progress, however these have now been resolved and work is progressing. Detailed design work is progressing for 2 sites where road shoulders require reinstatement – this will be tendered shortly.</p> <p>These are lower risk/priority sites which will have detailed design undertaken on completion of Tarawera Road and will be packaged up in a single tender.</p>

Programme	Background	Project	Progress
(5) Rural Road Seal Extensions	The programme involves sealing of currently unsealed roads in rural areas. Projects include consideration for safety improvements and general drainage renewals were appropriate as well as other ancillary work.	<u>Mangamingi Road</u> <u>Te Kopia Road</u>	Work is underway expected to be completed prior to Christmas. Te Kopia Road is the next planned priority for seal extensions The detailed design work is underway.
(6) Structural Renewals	The programme involves replacing structures or components of, where the remaining useful life is zero or structure is no longer able to provide the required level of service.	Two bridges in Forest Road have decks unable to take the load under the new mass road limit rule. These will now be renewed with updated loading designs.	Design is not yet completed but this project is planned and will be progressed in this current financial year in Q3-4.
(7) Wastewater Wastewater Upgrades	The East Rotoiti/Rotoma Sewerage Scheme involves the provision of sewerage services to the Rotoma and East Rotoiti Communities. The project is part of the Te Arawa Lakes strategy that aims to ensure water quality in the lakes meets the agreed target standards. The project involves the construction of a wastewater treatment plant, providing on-site pre-treatment on all properties and the reticulation of effluent from on-site facilities to a new treatment plant.	<u>Rotoiti Rotoma Sewerage Scheme</u>	Construction of the plant is progressing to plan. The main reactor is currently being built. Finalisation of access road to the site has been agreed with land owners and onto their land and construction will commence upon reaching a variation agreement with the Contractor. Work is progressing well on the Rotoma reticulation component with about 10km (out of 22 km) of the main pipeline installed to date. Work is nearing Hinehopu. On property installation of STEP tanks is now also underway and progressing satisfactorily. Tender documentation for the on-site pre-treatment systems at Rotoiti is currently being reviewed and will be tendered in next few weeks.

Programme	Background	Project	Progress
			The project presents the team with significant local geotechnical, cultural adherence and fiscal challenges. A progress report will be presented to Committee.
(8) Water Water Upgrades	The Mamaku water supply is to have UV treatment installed. This will ensure our full compliance with industry water quality standards following the Havelock North enquiry. At the same time a number of operations and equipment upgrades are being undertaken.	<u>Mamaku UV Installation</u> The plant will then be compliant with drinking water standards.	Work is progressing to schedule on upgrading the Mamaku Water Treatment plant. Mamaku is being supplied currently through a temporary system following a successful shutdown to cross over. The main plant room can now be upgraded.
(9) Water Renewals	Water Renewals involve replacement of reticulation network that has reached the end of its useful life, a prudent Asset Management driven programme that considers pipe age, condition, capacity, new materials and levels of maintenance costs to arrive at an optimum programme of renewal works.	Urban water renewals for the current year will be coordinated with the works on the upgrade of Te Ngae Road. This is to ensure optimised renewals of our network in the vicinity of these works servicing the Eastern area and will be absorbing a portion of this year's budget. Other asset renewal driven projects include network reticulation and a reservoir.	Work will be included with the tender for Sala to Tarawera roundabout. This item will be scheduled separately in the NZTA contract and Council will fund that component. A separate tender for programmed reticulation renewals is being prepared. The Waipa Water main to upper Lynmore reservoir is currently subject to a detailed condition assessment. The Kaharoa Reservoir has been subject to a detailed condition assessment which showed remaining useful life was minimal. Plans for replacement are being prepared. Resizing of the tank will enable improved system performance and reliability.

Programme	Background	Project	Progress
(10) Stormwater	Council has the responsibility to implement stormwater and drainage protection to the agreed design and levels of service standards currently set out in the building code.	The main projects included in the current year are: <ul style="list-style-type: none"> Elizabeth Street area improvements 	Options are currently being evaluated which includes a pumping option to the Utuhina Stream.

7.3 Active transport modes / CyWay programme update

The CyWay programme, which it is jointly funded by NZTA and the Government's urban cycleways fund, aims to connect Rotorua city suburbs to existing main cycleways and shared paths, creating a network that extends throughout the city and connects to the inner city and to off-road recreational cycling areas. The aim is to provide safe walking and biking options to encourage more people to try/use alternative transport options that are proven to improve community wellbeing and reduce the adverse impact of vehicle based transportation on our environment.

Projects currently underway or about to start are:

- Springfield phase two – programme completed.
- Ranolf Street – Sophia St to CBD which will complete the south to north corridor. Connects to four schools on the route and links to the waterfront. Progressing to its final stage and should be completed by end of October.
- Western Heights (Schools Link) – works on Thomas Crescent completed.
- The Utuhina and Linton Park stream edge links require BOPRC consent – this has been lodged with Regional Council.
- RLC is looking into the opportunity to help shape design and delivery of the National Bike Ready programme in Te Reo Maori.
- The Rotorua Bike Festival is in October. RLC is working in collaboration with the Festival Trust to deliver events that encourage and promote safe and sustainable modes of transport.

7.4 Waste Management

- The transfer station currently being built at the landfill is completed. The landfill will be capped and sealed. This will reduce environmental risks and waste will be transported to another landfill (currently Tirohia) for disposal. Council and Waste Management will now focus attention onto developing plans for the Rotorua landfill to potentially act as a regional landfill in the long term future if this is viable.
- A Zero Waste Workshop was held on 4 September in Council Chambers. It was well received and with standing room only. Over 170 people attended.

7.5 Emergency Management (29 April Flood)

- The Civil defence Recovery Team continues to focus on work with flood affected parties to ensure their welfare needs are met. 51 insanitary notices are yet to be lifted with properties requiring remedial work to be completed in accordance with the relevant regulations.
- More than 824 welfare checks have been concluded by recovery staff. To date, the Mayoral Manaakitanga fund has provided \$57,216 to affected residents to support needs such as food, clothing, and purchase of replacement household items.
- The Independent review panel report is expected to be available in October.

7.6 Water Solutions

7.6.1 3 Waters Services Business Operations

Water Supplies

- As part of the treatment upgrade project for the Mamaku pump station, a total shutdown of water to the township for seven hours was required on 4 September. Extensive prior notification to affected properties was undertaken and no major issues were reported.
- Toi Te Ora Public Health has completed their audit of our records of compliance with the Health Act for all supplies, and the provisional result is that the level of compliance is as we expected. We expect the full report on compliance for the year shortly.

Wastewater

- The six-monthly high-frequency sewer main cleaning programme has started. This involved high-pressure water jetting of particular sections of main that have been identified as having a higher risk of blockages caused by solids build-up. The average cleaning frequency for most of the network is once every three years.
- Two significant overflows occurred during the period. A blocked main occurred at Ray Boord Park which caused an overflow to the Uthina Stream and a damaged leachate pressure line at the landfill leaked into the stormwater system. Both were repaired promptly and the appropriate notification and reporting has been undertaken.
- Following a delay due to poor weather, the second of the two forest effluent ponds is now being de-sludged.

Stormwater

- Routine cleaning of open drains has been carried out in Frank Street, Galvin Road and Hamurana and is now commencing in Mamaku.
- Four new floodgates have been installed on stormwater pipes discharging into the Ngongotaha Stream. These are designed to prevent very high stream levels flooding back into streets.

7.6.2 Significant 3-Waters Undertakings

Rotorua WWTP resource consent Application and Upgrade

- The application is now currently being reviewed by both Consenting Authorities (RLC and BOP Regional Council) Public Notification of the application is expected in two weeks' time.
- Following on from the public notification and submission process, the Consenting authorities will prepare their recommendations. This will then be referred directly to the Environment Court for consideration.
- The procurement of the total wastewater services contract is at the final stage. The contract includes design and build of the new treatment facility, operation and maintenance of the upgraded facility and the whole wastewater network. It is expected that the preferred party will be identified within the next few weeks with a recommendation to Council later this year or early in 2019.

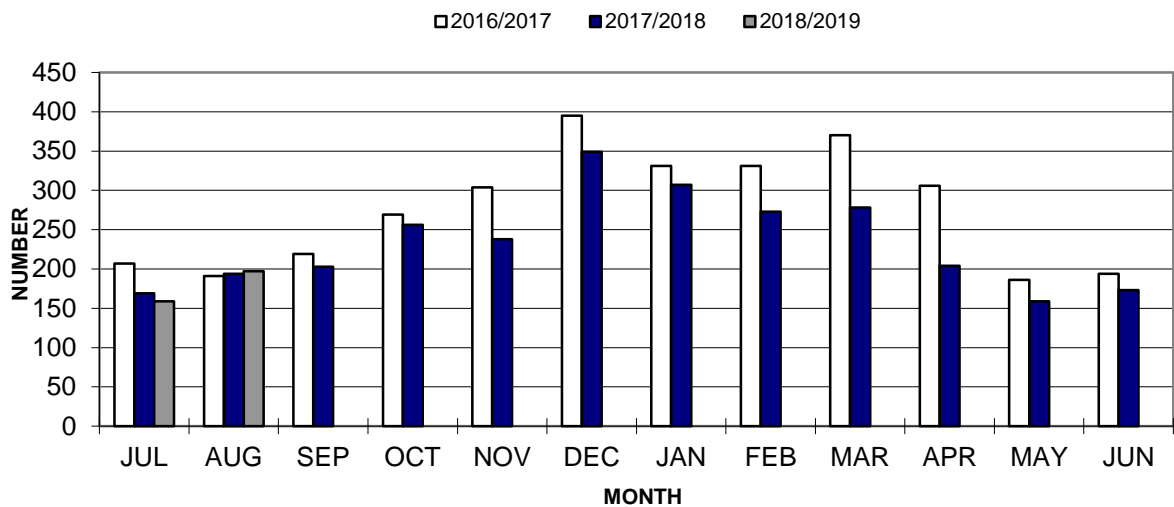
8. OPERATIONS GROUP

8.1 Community and Regulatory Services

This division contains the functions of: alcohol licensing, animal control, food licensing, general bylaws, noise control, parking services, safe city guardians including CCTV and resource management act compliance. Each report will focus on some statistical reporting on one of the functions (by graph) including an area of interest.

Noise Control

NOISE COMPLAINTS RECEIVED



This graph represents the number of noise complaints received per month with the last 3 year comparisons. The average response time within the urban boundary is 27 minutes well within the 1 hour contracted response time. Complaint activity usually begins to increase in October coinciding with the warmer weather, and as expected the peak time is the festive months of December and January. Community satisfaction for this service is 84% very/fairly satisfied some 7% ahead of our peers and 5% ahead of the national average.

8.2 Planning and Development Solutions

This division contains the district planning, Resource Management Act consenting, building inspections and consenting, and business support functions.

8.2.1 Consenting Activity (this report covers the period 1 August to 31 August)

Building Consents

- The total value of building consents issued for the financial year to date is \$18,313,031 compared with the same period last year \$21,353,914.
- The number of building consents issued for new dwellings for the financial year to date is 23 with the same period last year of 27.
- 17 new dwellings were consented during August.

LIMs

- The total number of commercial LIMs issued (28) for the financial year to date is up on the same time as last year (23).
- Residential LIMs are up compared with the same period last year (130 issued for year to date, compared to 123 issued at the same time as last year).

Subdivision Consents

- The number of subdivision consents issued for the financial year to date is 10. This is down on the same time as last year (25).
- The number of potential additional lots issued during August 2018 is 32 lots (30 residential and 2 lifestyle), and 35 for the year to date.
- We are currently processing subdivision consents for a combined total of approximately 90 lots.

Policy

- No appeals were received on Plan Change 6: Holiday Rentals. The next step is to make the plan change operative.

8.3 Arts & Culture

8.3.1 *Markets, Festivals and Events*

- **Te Wiki o te Reo Māori Language Week (10 – 16 Sep):** a diverse programme of events was implemented in partnership with a number of venues and community organisations including Basement Cinema, Reading Cinema, Te Waiti Productions, McLeod's Bookshop, TPK, Toi and Te Wananga o Aotearoa. The plan is to grow this into an annual indigenous arts festival.
- **Glo 2018 (31 Dec):** Planning is underway for a family night of entertainment with a single big fireworks display at 9.15pm. This new format is based on survey and operational feedback from 2017. Safety and security were key concerns with the previous event going to midnight. Tenders for the fireworks have been received and are now being evaluated.
- **Armistice Day (11 Nov):** a strong programme of commemoration and activities are planned for this year's Armistice Day to reflect 100 years since the end of WW1.
- **Brave Hearts (5 Nov 18 – 5 Mar 19):** This container exhibition will be installed in Jean Batten Square with access for school groups until 3pm each day and hosted by Rotary West after 3pm and during holidays. Entry by gold coin donation.
- **Pop Up Gallery:** the first exhibition *Woman and Nature* opened in this space on Eruera St on 7 September. More exhibitions are planned from Te Wananga o Aotearoa (26 Oct – 2 Nov) and Toi Ohomai (15 – 22 Nov).
- **Te Manawa:** activations from September to November include African drumming, a Melbourne school band, a brass band, Bike Fest activities, Speakatube installation, and Xmas tree (light up on 28 Nov).

8.3.2 *Creative Communities Rotorua*

- The latest round of Creative Communities funding closed on 26 September, with strong interest from a diverse range of artists and creative organisations. These will be assessed at a meeting on 31 October 2018.

8.3.3 *Volunteer programmes*

- During August 137 people participated in guided tours of the Government Gardens, and 4,851 have taken these tours since the Museum closed in November 2016.
- 8 new volunteer guides and 3 returning guides graduated at a ceremony on 29 August.
- Two 1-hour guided arts tours will be trialled as part of the Rotorua Bike Fest in October, with a view to developing a regular guided arts tour for Rotorua City, with proposed donations to go to the Museum project.

8.4 Te Aka Mauri – Library and Children’s Health Hub

Te Aka Mauri is a finalist in two categories of the Westpac Business Excellence Awards – Innovation and Business Disruption Award, and Bi-Lingual Business Award. Winners will be announced at the Gala Dinner on 9 October.

8.4.1 *Te Wiki o Te Reo Māori*

The library celebrated Māori Language Week with a range of activities – He Aka Pikirangi (Regular Children’s programme in te reo); Kapu Ti Kōrero (Kōrero over the teacups, an opportunity to practice te reo Māori); He Taonga, He Kiriata (Treasures of film – screening of old footage of Rotorua people and places); Ngā Reo e Toru (Launch of Jenny Chapman’s new books in three languages); Waiata Mai (Sing Together Rotorua – a chance to join in singing waiata); Māngai Mātauranga (Living Book with Tamati Coffey).

8.4.2 *Events*

Te Aka Mauri is providing the platform for a wide range of community events. These events have been well patronised. There have been two author events – Emma Stephens and Lizzie Marvally, a talk on Healthy Affordable Housing by Rotorua Lakes Council, Cr Tania Tapsell and Passive Housing Institute NZ, Elrond Burrell and Kerry Fowler’s Rotorua Decade Screening, highlights from the goings on in Rotorua 2000-2010. There have also been several Community Law Talks and regular Mandarin and Japanese classes as well as the Māori Database Workshops, Scrabble and Knitters groups.

8.5 Public Art

8.5.1 *Maintenance.*

Entranceway carvings at Tarukenga have been uplifted and taken to carver Rob Schuster’s workshop for assessment.

8.5.2 *Community Murals*

Airport murals refresh – murals completed by St. Mary’s, Rotorua Primary, and Aorangi School. Malfroy and Glenholme schools are preparing to paint in early November. Murals will be swapped out shortly after – existing murals to be delivered to the schools who painted them.

8.6 Museum Te Whare Taonga o Te Arawa

8.6.1 *Te Arawa*

Phase one of the taonga deinstallation was successfully completed on 17 September.

Phase two of the deinstallation will happen 1-18 October. Taonga on loan from Te Papa will be returned as well as some of the taonga on loan from Auckland Museum. The remaining taonga, including Pūkaki and the Royal Collection taonga will be relocated to the Museum Offsite.

8.6.2 *Collaborations and Partnerships*

Over 80 works from the collection have been delivered to Tauranga Art Gallery for the exhibition Beyond Geyserland, which opened on 14 September.

Theo Schoon works have been loaned to City Gallery Wellington for the exhibition, *Split Level View Finder: Theo Schoon and New Zealand Art* (17 November 2018 – 10 March 2019).

Adam Art Gallery (Victoria University) has requested a loan of three Christopher Perkins works for an exhibition in November 2019.



AEIOU

Rotorua Museum's 2015 exhibition, *AEIOU: Explore the Māori alphabet*, has been requested as a touring show by Expressions Whirinaki (Upper Hutt) and Ashburton Gallery for mid-2019.

8.6.3 *Community Engagement*

Over 350 people attended the biennial event, *Nightmare* at the Museum, over 7-9 September at the Arts Village. Ticket sales made over \$5000 and profit raised will be donated to the Arts Village. This event is a great way for the Museum to support the development of local creative talent and its continued success is due to strong relationships with the Arts Village and WildSide Promotions.



Nightmare 2018

8.7 **Sir Howard Morrison Performing Arts Centre**

- The team are working closely with the organisers of the NZ Aria Competition being held at Rydges Hotel and Destiny Auditorium on the 28-30 October 2018 with the delivery and return of a Grand Piano from the Sir Howard Morrison Performing Arts Centre. In addition planning is well underway to host the regular Christmas shows (normally held in the Civic Theatre) here at the Energy Events Centre over November and December.

8.8 **Energy Events Centre & Business Events**

- Sports events hosted over this period included the Secondary Schools Qualifying Basketball Tournament with 72 teams attending the 4 day event. We also hosted our 2nd FIBA Qualifying game of the Tall Blacks vs Lebanon, quickly followed by the Oceania Artistic Roller-Skating Competition; this event was a direct result of the hosting the National event last year and we are expecting between 120-150 competitors per day.
- The venue hosted 5 major conferences over this reporting period, Harvey Norman Expo for 120 proprietors in attendance with the full Arena in use for the displays, the 15th Biennial National Midwives Conference with 500 delegates, the Property Council Conference with 300 delegates and the Cutting Edge Conference returns with 500 delegates.
- The Rotorua Basketball Association will complete their mini-ball season this term with over 2000 kids participating over the 10 week competition held over two nights per week. The

Sportsdrome was also set up as a full size court for the Secondary School Qualifiers which was only made possible with the securing of the equipment for the Tall Blacks Games.

Significant Events coming up:

- Westpac Business Awards 5 October 2018
- World Indigenous Business Forum 9-11 October 2018
- Pistang Pilipino Reunion – Labour Weekend 19-22 October 2018

8.9 Education

Term 3-4 promotional education booklets have been sent into every Rotorua School, encouraging visits and use of the free museum bus provided by Ngati Whakaue Education Endowment Trust.

279 Rotorua students and 466 national students - 745 in total attended programmes during this time period.

These numbers are slightly less than this time in 2017 due to the fact we have had several cancellations in recent weeks as a result of many programmes being based outside and have not been able to go ahead due to wet weather.

New collaborations currently being planned are:

1. ***Beyond The Grave*** - A joint Armistice project with staff from the Museum, Returned Services Association, the Heritage and Research team at Te Aka Mauri, Infracore, Open Spaces Team, the Te Amorangi Unit and BOP Headstones. A small group of students from each Rotorua high school working with a headstone expert to safely clean some of the World War 1 headstones and help with the planting of a small WW1 memorial garden in the same venue.

Training for *Brave Hearts* (the shipping container exhibition coming to Jean Batten Park) to take place for education staff in Auckland on 1-2 October.

Technology Educator Position closes 4 October.

8.10 Sport, Recreation and Environment

This division has responsibility for Council-owned and operated open spaces and sport and recreational facilities including the Aquatic Centre, International Stadium, parks and reserves, lakeside reserves and their associated structures.

8.10.1 Capital Projects

Programme	Background	Project	Progress
Open Space & Recreation (1) Reserve Improvements	Open Space reserves across the district are heavily used and there are a number of capital improvement projects each year to lift the level of service in specific reserves.	<u>Kuirau Park</u>	Landscaping plans for the area surrounding the foot pools have been completed and quoted. Work scheduled for September-October.
		<u>Skate Park</u>	Geotech work has shown that a skate park can be located on the southern side of the park but pre-loading to address soft ground issues would be required. The skate park

Programme	Background	Project	Progress
			configuration is now being considered for possible locations.
		<u>Sanatorium Reserve</u>	Weed control has begun with hand spraying which will be followed by remotely operated mechanical mulching of the bamboo from early October.
(2) Access Improvements	Access to recreational areas is important to increase participation and improve service to meet user needs.	<u>Waipa Heavy Traffic (HT) Bypass & Car park</u>	Landscaping of the traffic calming embayments and the entrance area has begun with completion planned prior to Labour weekend.
(3) Playgrounds	The Council has a renewal programme to upgrade playgrounds as required. There is also a requirement to create new playgrounds when city growth necessitates addition to the network.	Turner Drive Playground and reserve.	Some final work is required to repair a washed out path and the community is reconsidering the location of the maara kai before construction.
(4) Public Toilets	The LTP has identified a number of new toilet requirements across reserves and the inner city and also resourced a programme to improve the level of service in existing structures.	<u>Government Gardens</u>	Exeloo are designing a suitably styled exterior to meet Heritage NZ guidelines. Services are being located for potential sites.
Sports Development (5) Sports field Improvements	Maintaining sports fields to meet winter sports code demand is an essential service to provide the necessary playing surfaces for encouraging participation and supporting sports clubs and codes.	<u>Sports Field Demand and Supply Investigation</u>	Sport Club demand surveys have been completed and field tests have been carried out to determine supply capacity (hrs per week). A report on the surplus or deficit in capacity and future expected demand is due shortly.
(6) Netball Courts	Netball in Rotorua is a key value-proposition sport with growing participation each season. The Bay of Plenty Regional Spaces and Places Plan recognises these Westbrook Courts as a Regional Hub facility	<u>Surface Upgrade</u>	Stage 2 to resurface the non-premiere courts in Rebound Ace is awaiting funding application outcome due 25 September. \$25k has been awarded from RECT for this Stage.

Programme	Background	Project	Progress
	for hosting regional and national tournaments.		
Lakes Infrastructure (7) Lakeside reserve improvements	Lakeside reserves are important spaces for locals and visitors to appreciate the lakes. They provide a showcase area and have strong local community ownership.	<u>Hamurana Reserve</u>	Stage 1 has been completed and Stage 2 pathways are underway (boat ramp to Fryer Rd). This Stage also involves placement of bollards to manage vehicle access.
		<u>Toilet Block refurbishment</u>	Meetings with design/build contractors and the Lakes Community Board have been held to refine designs for Matahi Spit toilets.
(8) Access Improvements	Access to the lakes via boat ramps and jetties are important infrastructure to support recreational use of these natural assets.	<u>Gisborne Point West (Komuhumu) Boat Ramp, Rotoiti</u>	Consultation with Te Arawa Lakes Trust has been undertaken. Further information is being sought from local hapu to develop the consent application.
		<u>Acacia Rd Boat Ramp, Okareka</u>	Tourism Infrastructure Funding up to \$453,250 has been approved for improvements to the Acacia Road Boat Ramp and Boyes Beach Reserve. This will enable a more comprehensive programme to be developed and the scope of work is being worked through with LOCA, TALT and other key parties.
		<u>Floating Jetty Investigations</u>	These investigations have shown that the very shallow gradient of our lake margins (1m in 30+m) will make floating jetties very difficult to construct and sustain. The consultant is looking at alternative designs.

8.10.2 *Aquatic Centre*

Community Leisure Management (CLM) has now been operating the Aquatic Centre for eight weeks and they continue to develop additional programmes to increase patronage. The gym/swim membership now has 355 members and an additional four aquatic fitness classes as been added to the weekly schedule (total 14 classes). Feedback received regarding these changes has been very positive.

Seven staff attended the NZRA National Waves Conference in Rotorua, while staff continue to receive training in leadership, merchandising and customer service. CLM has delivered 3,412 Learn-to-Swim (LTS) lessons through Swim Magic swim school and delivered the 5,824 lessons to schools including Malfroy, Western Heights, Selwyn, Ngongotaha, Lynmore and Kawaha Point Primary Schools. Event bookings at the Aquatic Centre in the past month have included the NZ Under14 Water Polo Tournament, Central North Island Swim Champs and the North Island Secondary Schools Under Water Hockey Championships. The NZ wide Secondary School's Tournaments in early September had Hockey, Football and Netball occurring in Rotorua and the Aquatic Centre had many team members making use of the Aquatic Centre's facilities.

8.10.3 *International Stadium*

On 18 August the Stadium hosted the first BOP Rugby Union Steamers game of the Mitre 10 Competition against Taranaki with the Steamers winning 30-10. This game was preceded by six Secondary School Final games to conclude their tournament. Other events hosted at the Stadium included the National Dog Show (25/26 August) for the 15th year in a row; and the Maurice Hulme Girls National Secondary Schools Football Tournament (4 – 8 September) which saw Marist (North Shore) beating Sacred Heart (Hamilton) by penalties 7 – 6. There was a great partnership between Rotorua United Football Club and RLC in the delivery of this event. In addition to the above events the Stadium has been busy outfitting the High Performance Training Centre in partnership with BOP Rugby Union which was launched on 21 September as part of the BOPRU double header with the BOPRU Steamers and Volcanix playing Waikato and Taranaki.

8.10.4 *Sports Development*

A Feasibility Study on the Smallbone Sportshub has been finalised and now the Rotorua Cricket Association, Rotorua Hockey Association, Bay of Plenty Squash Association and Springfield Golf Club are considering if they should continue to the next stage of developing more detailed designs and preparing a business case. This work is led by Sport Bay of Plenty and the clubs/associations and is supported by Sport NZ. The Council initiated Sports Field Supply and Demand Study is nearing completion with all winter clubs having now completed and returned their surveys on how much field time they need now and the expected future need. Preliminary work on soil tests and field quality have been completed to quantify how much playing/practice time the fields can support, and a full report combining this information is expected in late September.

The city hosted a number of secondary school sports tournaments in early September including football, hockey, netball and under water hockey. Staff have also had preliminary discussions about bringing the secondary schools Rugby League tournament to Rotorua in 2019 and beyond. This large tournament has never left Auckland and would provide a significant boost for Rugby League in Rotorua.

8.10.5 *Major Sport and Recreation Events*

The below events were held in the city during the mid-August to September period with the highlight being the FIBA Tall Blacks vs Lebanon game at the Energy Events Centre.

- BOP Steamers vs Taranaki (18 August) –1,500 spectators.

- Winter Mountain Bike Series Race 3 (9 September) – estimated 500 participants (numbers not yet available).
- Te Aro o Ihenga – Great Lakes Waka Ama Race (15 September) – estimated 250 participants.
- FIBA Tall Blacks vs Lebanon (17 September) at the EEC – estimated full house of 2,500 spectators.
- BOP Steamers vs Waikato/Volcanix vs Taranaki (21 September) and BOP Steamers vs Manawatu (28 September).
- Blue Lake 24hr Challenge (29 September).

The main Sport and Recreation events coming up in October include the:

- Rotorua Ekiden Relay (13 October).
- Rotorua Bike Festival (18 – 27 October).
- Whaka 100 MTB Marathon (20/21 October).

8.10.6 *Open Spaces*

Staff are working with the Lake Rotoma community on a sustainable approach to restoring the Whangaroa Reserve to native lakeside vegetation as proposed in a restoration plan commissioned from Wildlands. This reserve is along the Whangaroa arm on the western side of the lake. The first stage is to eliminate blackberry and other weed species to set a plan for revegetating the reserve and maintaining existing public access sites. Contractors will initiate weed removal in September and this will continue over the next twelve months as lake levels permit.

Two events were held in September in Centennial Park celebrating 125 years of Women’s Suffrage. A camellia was planted in the Zonta Suffrage Grove as part of a community celebrations hosted by Zonta Rotorua, and a cherry tree was planted in the newly refreshed Ikeda Hall Peace Garden as part of celebrations hosted by Soka Gakkai International NZ, who initiated the development of the peace garden in 1999.

8.10.7 *Recreation and Environment Partnerships and Engagement*

Consultation has now closed for the first stage of the Hannah’s Bay Reserve Management Plan review. The Eastside Community Collective, Rotorua Lakes Council and Mokoia Community Association hosted a group of students from a number of eastside schools to provide their views on the reserve. This information along with feedback from the Community “Have Your Say” Fun Day, on- line and written feedback will be collated to develop a draft management plan which will come before Council later this year for adoption as a draft for public consultation. Once adopted by Council, the Draft Management Plan will go out for public consultation which will occur over December and January with hearings to be scheduled in early 2019.





Hannah's Bay Reserve "Have Your Say" fun day