

No: 01-15-010\25



NOTICE OF A MEETING OF

COUNCIL

to be held on Thursday, 11 April 2019 at 1pm
in the Council Chamber, Rotorua Lakes Council

Chairperson: Mayor Chadwick

Members: Cr Donaldson (Deputy) Cr Bentley Cr Gould
Cr Hunt Cr Kent Cr Kumar
Cr Maxwell Cr Raukawa-Tait Cr Sturt
Cr Tapsell

Quorum: 6

A G E N D A

-
- KARAKIA WHAKAPUAKI**
OPENING KARAKIA
 - NGĀ WHAKAPAAHA**
APOLOGIES
(includes leave of absence notification)
 - WHAKAPUAKITANGA WHAIPĀNGA**
DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief

Executive or the Corporate Planning & Governance Manager (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

4. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
- (a) the local authority by resolution so decides, and
 - (b) the presiding member explains at the meeting at a time when it is open to the public, -
 - (i) the reason why the item is not on the agenda; and
 - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
- (a) that item may be discussed at the meeting if –
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

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5. **PŪRONGO KAIMAHI STAFF REPORTS**

RECOMMENDATION 1: Approve 2019/20 Annual Plan – Information/Consultation Document for Public Consultation 6

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA

COUNCIL DELEGATIONS

Type of Committee	Council
Subordinate to	
Subordinate Committees	<ul style="list-style-type: none"> • Strategy, Policy and Finance committee • Operations and Monitoring committee • District Licencing committee • CEO performance committee • RMA Policy Committee • Audit and Risk Committee • Working /Strategy Groups (People, Sustainable living, Creative communities, District Revitalisation, Sustainable Economic Development Strategy, Sports and Recreation)
Legislative Basis	Schedule 7 S30 (1) (A), Local Government Act 2002 Committee delegated powers by the Council as per Schedule 7, S32, Local Government Act 2002
Purpose	The purpose of the Council is to make decisions on all matters that cannot be delegated, that it has not delegated or that it has had referred to it by staff or a committee.
Reference	01-15-010
Membership	Mayor (Chair) Deputy Mayor (Deputy Chair) All councillors
Quorum	6
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • the power to make a rate • the power to make a bylaw • the power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-term Plan • the power to adopt a long-term plan, annual plan, or annual report • the power to appoint a chief executive • the power to adopt policies required to be adopted and consulted on under the LGA 2002 in association with the long-term plan, or developed for the purpose of the local governance statement; and • the power to adopt a remuneration and employment policy • the power to set and support strategies in measures related to emergency matters.

	<ul style="list-style-type: none">all the powers, duties and discretions under the Civil Defence Act for the proper operation and administration of the approved Civil Defence Plan; such delegation to be executed solely within the defined policy guidelines as determined from time to time by the Council and subject to the Financial limits imposed by the approved Council estimates.
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
Limits to Delegations	Powers that cannot be delegated to committees a per the Local Government Act 2002 Schedule 7 S32

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website www.rotorualc.nz



STAFF REPORTS

File No: 01-65-096
RDC-905781ROTORUA LAKES COUNCILMayor
Chairperson and Members
COUNCIL**APPROVE 2019/20 ANNUAL PLAN - INFORMATION/CONSULTATION DOCUMENT FOR PUBLIC CONSULTATION****Report prepared by:** Oonagh Hopkins, Corporate Planning and Governance Manager**Report reviewed by:** Jean Paul Gaston, Group Manager Strategy**Report approved by:** Geoff Williams, Chief Executive

**1. TE PUTAKE
PURPOSE**

The purpose of this report is for Council to approve the Annual Plan 2019/20 information/and consultation document for the purpose of public consultation.

**2. HE TŪTOHUNGA
RECOMMENDATIONS:**

- 1. That the report Approve 2019/20 Annual Plan – Information/consultation document for public consultation be received.**
- 2. That Council approve the information/consultation document for the Annual Plan 2019/20 for public consultation.**

**3. TE TĀHUHU
BACKGROUND**

The Annual Plan is the link between the Long-term Plan and the annual setting of rates. The 2019/20 financial year is year two of our 2018-2028 Long-term Plan, a 10-year plan that connects the district's 2030 vision to action and invests in work programmes and projects for the benefit of our community, based around five key themes;

- Reviving our facilities
- Environmental sustainability
- Growing our district
- Keeping the foot on the pedal of progress
- Funding and delivery

The Long-term Plan (LTP) adopted in June 2018 includes significant investment in maintaining, renewing and improving key infrastructure like roads, stormwater, wastewater networks and schemes, water supplies and sports, recreation, community and cultural facilities.

Nine months in we are reviewing progress made and setting our budgets and work programmes for the 2019/20 financial year. The 2019/20 information/consultation will share with the community information and updates on key projects and will discuss a proposal looking to change the way Council delivers its wastewater services.

Feedback will be used to inform the development of a final annual plan (budget). This will be adopted in June and will outline the exceptions between the Long-term Plan and the Annual Plan 2019/20.

The consultation document will be distributed separately.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

The world around us has not significantly changed since Council adopted the LTP but challenges like sourcing of external funding, our ongoing commitment to engagement and partnering, the condition of assets and lengthy resource consenting processes have impacted on what we've been able to achieve in year one (2018/19). This will result in changes to overall timing of some of our planned programme of work and, in some cases, changes to costs. These issues have been considered by elected members for inclusion into the information/consultation document following workshops held in late February and early March.

At this time Council plans to use the Annual Plan development as an opportunity to inform the community of progress made to date against the Long-term Plan, test with the community a proposal for an alternative method to how wastewater services are managed and delivered and introduce new sewage targeted rates for residents at Rotoma. Residents at Rotoma will be connected to the new wastewater sewage scheme as of 1 July 2019.

All feedback will be presented to Council in late May/June for final consideration. A final plan is to be adopted by the end of June, ahead of the new financial year which starts 1 July 2020.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The key projects summarised in the information/consultation document are significant to the overall delivery of the Long-term Plan 2018-2028 and have all been previously consulted upon when the Long-term Plan was developed and adopted. Council continues to be committed to the delivery of the Long-term Plan as it was put forward. In addition to this, Council's proposal to look at an alternative method to service delivery for wastewater services is significant as it concerns major network infrastructure assets and hence needs to be signalled and consulted on with the community.

6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

A major component of engagement this year has been the preparation of an information/consultation interactive document. This replaces the usual paper based document. This interactive document can be viewed from the council website, Let's Talk/Korero Mai, ipad or phone.

Feedback can be provided in a number of ways:

Option 1: Go online to rotorualakescouncil.nz/Letstalk Council's feedback portal where you will find an online feedback form and places to leave comments OR

Option 2: Send written feedback to council by 17 May 2019 OR

Option 3 Post comments and suggestions on Council's Facebook page.

Comments and suggestions will be considered, discussed and form part of decision making. However receipt of feedback provided via social media cannot be acknowledged.

Option 4: There will be two events where you can join Councillors and Council staff in a café-style discussion. Following a short presentation to everyone in the room, there will be the opportunity for small group discussions during which you can present your views to Councillors and staff. By hearing from you in this way we expect to be able to have good conversation and really understand your points of view. Staff will document what is said and will summarise everything for consideration by Councillors when they finalise the Annual Plan.

Event #1

Tues 7th May – 4pm-6pm - Rotorua Lakes Council, Council Chamber, 1061 Haupapa St, Rotorua.
Facilitated group session.

Event #2

Thurs 9th May – 5pm-7pm - Discovery Space – 2nd Floor, Te Aka Mauri, 1127 Haupapa St, Rotorua.
Facilitated group session.

The following is the timetable for engagement and final development of the Annual Plan 2019/20

- | | |
|--|----------------|
| • Approve information/consultation document | 11 April 2019 |
| • Information/consultation document available online | 15 April 2019 |
| • Public feedback opens | 15 April 2019 |
| • World Café feedback sessions | 7 & 9 May 2019 |
| • Feedback closes | 17 May 2019 |
| • Final Annual Plan recommendations made | 13 June 2019 |
| • Adoption Annual Plan | 27 June 2019 |

7. CONSIDERATIONS

7.1 Financial/budget considerations N/A

7.2 Policy and planning implications N/A

7.3 Risks

Risks to be considered in adopting and going out with the Annual Plan information/consultation document include:

- Council's reputation – are the messages and direction of the council clear and in line with the strategic direction it has been communicating to date?
- Financial implications – the community will respond with requests for alternative projects and support or not for projects outlined in the plan. These requests may have an impact on the ability for council to keep within its financial framework. Trade-offs will need to be considered.

7.4 Authority

Full Council must adopt the information/consultation document and must consult for no less than one month.

